

October 1, 2025

ELECTRONIC DELIVERY

Mr. James Holloway, Superintendent
Wilkinson County Christian Academy
2420 Hwy 61 South
Woodville, MS 39669-0977

Dear Mr. Holloway:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), After School Care Program (ASCP), and Fresh Fruit and Vegetable Program (FFVP) during the week of March 10, 2025. An exit conference was conducted on May 13, 2025. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas. Over the course of the review conducted by the state agency, three (3) total findings were identified, all of which were Performance Standard 2 errors. The SA is pleased to report that none of the findings have resulted in fiscal action. The identified findings are described below:

Performance Standard 2 (Meal Access and Reimbursement)

Upon reviewing the daily production record, the reviewer noticed incorrect meal component contribution sizes recorded for numerous food items. 7 CFR 210.10(a)(3) states that daily production records must show the required meal components and food quantities for each age/grade group every day. Component contributions should be determined based on the food items and standardized recipes utilized to prepare the foods offered to the students. The School Food Authority (SFA) must review the standardized recipes utilized in their menus and document in their production record utilizing the correct component contribution outlined on the standardized recipe. The SFA is required to submit a corrective action plan detailing the intended steps moving forward to ensure compliance. Furthermore, repeated non-compliance may result in fiscal action.

Although different serving/contribution sizes were recorded in the production record, the reviewer noted that students in grades K-8 and 9-12 were offered the same food items and portion sizes. 7 CFR 210.10 (c) outlines specific meal component and nutrient requirements for grade K-8 and 9-12. Due to different component requirements and calorie, fat, and sodium ranges, grades K-8 and 9-12 frequently have to be offered slightly different menus. The menu analysis from the week of review revealed that students in K-8 were offered a menu too high in calories for their age group. The SFA

This institution is an equal opportunity provider.

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Office of Child Nutrition
Scott Clements, Director of Child Nutrition

must revise their planned menu to reduce calories for students in K-8 grade to ensure compliance with the meal pattern requirements. The SFA must submit a corrective action outlining the differences in K-8 and 9-12 meal components and nutrient requirements.

On March 12 and March 13, 2025, the meat/meat alternate and grain components were not served in the required amounts. According to 7 CFR 210.10(c)(2)(iii) and 7 CFR 210.10(c)(2)(iv), for the 9-12 age group, at least 2 oz eq meat/meat alternate and 2 oz eq of grain are required to be offered per day. The SFA must submit October's 2025 menu indicating that all meal pattern components are offered in sufficient quantities to satisfy the daily minimum requirements for each age group. In addition, the SFA must submit a corrective action plan to demonstrate understanding of the meal pattern.

The School Food Authority (SFA) **must provide a corrective response to all findings by November 1, 2025.** This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the review, the SA Reviewer provided TA in several areas to the Child Nutrition Director (CND). TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for having all documents readily available upon request. We would also like to thank the great employees for all of their hard work.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at ghyde@mdek12.org or call me at (601) 576-5000.

Sincerely,

Quatrice Hyde, Program Specialist
Office of Child Nutrition, School Support Division
cc: File NSLP (AR) 2024/2025

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November 26, 2025

ELECTRONIC DELIVERY

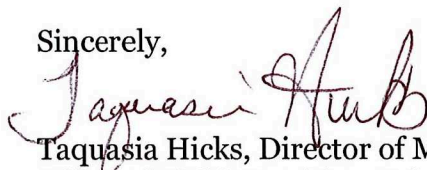
Mr. James Holloway, Superintendent
Wilkinson County Christian Academy
2420 Hwy 61 South
Woodville, MS 39669

Dear Mr. Holloway :

Your response to the findings of our Administrative Review of your 2024-2025 National School Lunch Program (NSLP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Taquasia Hicks, Director of Monitoring
Office of Child Nutrition, School Support Division

cc: Cynthia Wisner, Child Nutrition Director cindyw1028@yahoo.com
File NSLP (AR) 2024-2025