

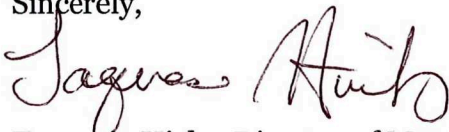
November 26, 2025

Mr. Phil Webb, Superintendent
Pontotoc City School District
140 Education Drive
Pontotoc, MS 38863

Your response to the findings of our Administrative Review of your 2024-2-25 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Taquasia Hicks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Taquasia Hicks, Director of Monitoring
Office of Child Nutrition, School Support Division

cc: File
Jennifer Hannah, Child Nutrition Director

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October 20, 2025

ELECTRONIC DELIVERY

Mr. Phil Webb, Superintendent
Pontotoc City Schools
140 Education Drive
Pontotoc, MS 38863-2107

Dear Mr. Webb:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), After School Care Program (ASCP), and Fresh Fruit and Vegetable Program (FFVP) during the week of February 24, 2025. An exit conference was conducted on April 24, 2025. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **two (2) total finding were identified.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

Meal Pattern and Nutritional Quality

During the review period, a nutrient analysis of Pontotoc City Middle-High School's meals revealed multiple instances of non-compliance with USDA dietary guidelines. Breakfast meals significantly exceeded recommended limits for calories (violating 7 CFR 210.10(f)(2)(i)) and sodium (violating 7 CFR 210.10(f)(2)(iii)). Likewise, lunch offerings surpassed established limits for calories, saturated fat (violating 7 CFR 210.10(f)(2)(ii)), and sodium. Furthermore, the weekly requirement for the dark green vegetable subgroup was not fulfilled, a violation of 7 CFR 210.10(c). The SFA is required to submit their first week of operation's nutrient report and component report to ensure meal pattern compliance. The SFA must submit to the SA a corrective action plan about outlining the steps that will be taken to prevent this issue in the future.

General Program Compliance

The reviewer noted that temperature checks were not conducted while food was held over an extensive period of time on the serving line. Increasing the risk of foodborne illness, regulatory penalties, and diminished food quality. In accordance with 7 CFR 210.13(c), the school's food must implement and follow the written food safety program that addresses all areas where food is stored, prepared, or served. As corrective action, the SFA must train staff regarding the Standard Operating Procedures that detail the process for monitoring food temperatures during meal service. The training topics and

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list of participants must be submitted to the State Agency to demonstrate compliance. Failure to correct this issue could result in continued non-compliance and potential fiscal or administrative action. The SFA must submit a corrective action plan to the SA that details how this issue will be prevented in the future. Furthermore, repeated non-compliance may result in fiscal action.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **November 20, 2025**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the Child Nutrition Director (CND). TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for an exceptionally clean and organized kitchen and dining room. The manager's helpfulness and preparation of documents upon our arrival were excellent. Keep up the great work!

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at qhyde@mdek12.org or call Taquasia Hicks or me at (601) 576-5000.

Sincerely,

Quatrice Hyde, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2024/2025