# Administrative Review Updates Common Findings, Upcoming Schedule

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## AR Updates

Common Findings; Upcoming Schedule



## Districts Receiving an AR SY 25/26

- Alcorn County School District
- Canton School District
- Clinton Public School District
- Desoto County School District
- Greenville Public School District
- Gulfport School District
- Hinds County Board of Supervisors
- Humphreys County School District
- Kosciusko School District
- Lauderdale County School District
- Leake County School District
- Leland School District
- Lincoln County School District
- Long Beach School District
- Louisville Municipal School District
- Meridian Public School District
- Neshoba County School District
- Newton County Schools

- Ocean Springs School District
- Pascagoula School District
- Pearl River County School District
- Perry County Schools
- Poplarville Separate School District
- Quitman School District (Clarke Co)
- Rankin County School District
- Richton Separate School District
- Smith County School District
- St. Vincent De Paul
- Stone County
- Tate County
- Union County School District
- Wayne County School District
- West Jasper
- Western Line School District
- Winona-Montgomery Consolidated School District
- Yazoo County School District



#### **SA** conducted reviews



## Reviewed 21 Organizations (SFAs)

Identified 78 Total Findings



## Procurement Updates

Common Findings; Upcoming Schedule



## **Aggregate Procurement Thresholds**

#### Aggregate totals matter – not per transaction amount



- If you are only looking at per transaction amount, it is easy to make a mistake
- Need to do accurate forecasting at the beginning of the year to see if you anticipate exceeding the threshold
- What is an emergency and what requires quotes?
   Must know what is written in your Procurement Plan



#### **Purchasing Thresholds**

#### Illustrates difference between Federal, State & Local regulations

Descriptor	Federal	State	Local
Micro-purchases	Up to \$10,000.00	Up to \$5,000.00	Whatever your board approves
Small purchases	From 10,000.01 – 250,000.00	From \$5,000.01 – to \$75,000.00	Whatever your board approves
Formal purchases	\$250,000+	\$75,000+	Whatever your board approves

#### **INFORMAL**

- Micro-purchasing (no bids)
- Small purchase (bids)

#### **FORMAL**

- Competitive Sealed Bid
- Invitation for Bid (IFB)
- Request for Proposal (RFP)



### **Aggregate Procurement Thresholds**

#### For Example....



Vendor	Date	Amount	YTD Total or "Aggregate"
L & M Equipment	Aug 5, 2023	\$2,467.24	\$2,467.24
L & M Equipment	Sep 8, 2023	\$1,628.24	\$4,095.48
L & M Equipment	Oct 6, 2023	\$1,054.67	*\$5,150.15
L & M Equipment	Nov 14, 2023	\$251.61	\$5,401.76
L & M Equipment	Dec 2, 2023	\$45,478.02	\$50,879.78
L & M Equipment	Jan 4, 2024	\$28,162.05	**\$79,041.83
L & M Equipment	Feb 18, 2024	\$4,615.84	\$83,657.67

\*By October they had exceeded the small purchase threshold

\*\*By January, they had exceeded the formal purchase threshold



### **2024-2025 PR Cycle**

#### **SA** conducted reviews



## Reviewed 36 Organizations (SFAs)

Identified 6 Total Findings



#### **Findings and Technical Assistance**

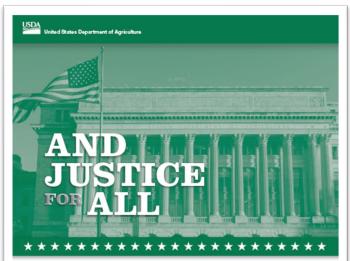
- Not having second quotes per regulations any purchase over \$5,000 up to \$75,000 is required to have second quote (not limited to one purchase from same vendor is it accumulative)
- Purchasing unallowable items- such as door prizes, decorations-inflatables have to promote child nutrition program, gift cards, greeting cards, coffee products for staff
- Technical Assistance was provided: Signing invoices, Thresholds, Procurement Plans,
   Purchasing from State Contract, Quotes, unallowable and allowable purchases



## Districts Receiving an PR in SY 25/26

- Amite County School District
- Bay St. Louis-Waveland School District
- Biloxi Public School District
- Canton Public School District
- Choctaw County School District
- Clinton Public School District
- Copiah County School District
- Greene County School District
- Harrison County School District
- Instant Impact
- Jones County School District
- Lee County School District
- Long Beach School District (FSMC
- Monroe County School District
- Ms. School for Blind & Deaf (FSMC)
- Natchez-Adams School District
- New Albany
- New Jerusalem
- Okolona Public Schools
- Pearl Public School District (FSMC)
- Philadelphia Public School District





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U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

(833) 255-1555 or (202) 590-7442;

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