

CEP & Provision 2

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mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

June 2025



Deadlines to Opt In for SY 2022-2023

2

CEP

June 30, 2022

Send to Shonula Wright

sdwright@mdek12.org

See SA email from 5/8/23

Provision 2

June 16, 2023

Send to Shonula Wright

sdwright@mdek12.org

See SA email from 3/28/23



CEP

4 Years (“data” year is prior to 4 year cycle)

Provision 2

4 Years (base year included)



CEP

All students receive meals at no charge

Provision 2

All students receive meals at no charge, even during the base year!



CEP

1. SFA submits CEP participation form and CEP Eligibility Worksheet *or* letter of intent *(if utilizing SA data)*
2. SA conducts site visit to validate data before August claim is filed *(site visit is not necessary if utilizing SA data)*

Provision 2

1. SFA submits Signed Amendment to Free/Red Price Policy Statement
2. SA conducts site visit in Fall 2022 to verify meal application process
3. SA conducts site visit in Spring 2023 to verify meal claiming



CEP Letter of Intent to Use SA Data

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Request to Utilize State Agency (SA) Data in the Community Eligibility Program (CEP)

School District Name: _____

The aforementioned School District is requesting to utilize the SA data to calculate the Identified Student Percentage (ISP) for use in the CEP.

All Site level and Local Education Agency (LEA) level ISP data is published annually on the Mississippi Department of Education, Office of Child Nutrition Website at [https://www.mdek12.org/OCN/SS/community-eligibility-provision-\(cep\)](https://www.mdek12.org/OCN/SS/community-eligibility-provision-(cep)).

The District has reviewed the SA data and is choosing to implement the CEP using the SA data as published.

SIGNATURES:

Superintendent Name: _____
Signature: _____
Date: _____

Child Nutrition Director Name: _____
Signature: _____
Date: _____

STATE AGENCY USE ONLY

Signature of Approving Official: _____ Date Approved: _____


CEP Data Year: _____

CEP Cycle Year: _____

CEP Cycle Remains In Effect Until: _____

Select One: ☐ District Wide ISP (____%) ☐ Multiple Site Groups (attach list/ISPs)

This Institution is an equal opportunity provider.

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Rev. 4/2023

CEP

Minimum of 40% Identified Student Percentage (ISP)

ISP includes DC list and categorically eligible students ONLY!

Even though sites/districts with 40% ISP are eligible for CEP, many districts do not find the program financially viable until the ISP is closer to 62.5%

Provision 2

Any district may qualify for Prov 2

Many sites/districts do not find the program financially viable unless they have high percentage of free/red meal applications and participation.



CEP

DC List (SNAP)

Categorically Eligible (Migrant, Homeless, Foster*)

**determined through means other than household app*

Note: SNAP numbers from apps cannot be used unless verified by SNAP agency

Provision 2

Meal Applications

DC List (SNAP)

Categorically Eligible (Migrant, Homeless, Foster)



CEP

Use ISP data from anytime between July 1, 2022 through April 1, 2023

Your "Data Year" will be the year prior to the first year of your 4 Year CEP cycle

Provision 2

Collected during Base Year (SY 2023-2024)

Your "Base Year" is the first year of the 4 Year Prov 2 Cycle



CEP

Free

Paid

Provision 2

Free

Red

Paid



What Determines Monthly Claims?

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CEP

ISP x 1.6 = meals reimbursed at free rate

All other meals reimbursed at paid rate

Consistent for duration of cycle

Provision 2

Claiming percentages established during each month of base year

Changes month over month



Example of CEP Claiming

Identified Student Percentage (ISP)	56.95%
Eligible for CEP?	YES!
Free Reimbursement %	91.12%
Paid Reimbursement %	8.88%

Example of CEP Claiming

National School Lunch Program

L1. Authorized Sites Participating:	1	
L2. Total Monthly Attendance:	9,136	
L3. Number Operating Days:	20	
L4. Reimbursable Lunches Served		CEP %
a. Free Lunches Served:	7,697	91.120000 %
b. Reduced Price Lunches Served:	0	0.000000 %
c. Paid Lunches Served:	750	8.880000 %
d. Total Lunches Served (a + b + c):	8,447	100.000000 %

Example of Provision 2 Claiming

	CLAIMING PERCENTAGES			
	BASE YEAR - 2023/24	2024/25	2025/26	2026/27
Aug	48.5% F / 9.4% R / 42.1% P	48.5% F / 9.4% R / 42.1% P (same as Aug 2023)	48.5% F / 9.4% R / 42.1% P (same as Aug 2023)	48.5% F / 9.4% R / 42.1% P (same as Aug 2023)
Sept	51% F / 24% R / 25% P	51% F / 24% R / 25% P (same as Sept 2023)	51% F / 24% R / 25% P (same as Sept 2023)	51% F / 24% R / 25% P (same as Sept 2023)
Oct	53% F / 25% R / 22% P	53% F / 25% R / 22% P	53% F / 25% R / 22% P	53% F / 25% R / 22% P
Nov	49% F / 26% R / 25% P	49% F / 26% R / 25% P	49% F / 26% R / 25% P	49% F / 26% R / 25% P
Dec	30% F / 25% R / 45% P	30% F / 25% R / 45% P	30% F / 25% R / 45% P	30% F / 25% R / 45% P
Jan	50% F / 25% R / 25% P	50% F / 25% R / 25% P	50% F / 25% R / 25% P	50% F / 25% R / 25% P
Feb	51% F / 24% R / 25% P	51% F / 24% R / 25% P	51% F / 24% R / 25% P	51% F / 24% R / 25% P
Mar	53% F / 26% R / 21% P	53% F / 26% R / 21% P	53% F / 26% R / 21% P	53% F / 26% R / 21% P
Apr	50% F / 25% R / 25% P	50% F / 25% R / 25% P	50% F / 25% R / 25% P	50% F / 25% R / 25% P
May	48% F / 24% R / 28% P	48% F / 24% R / 28% P	48% F / 24% R / 28% P	48% F / 24% R / 28% P
Essentially, the only real work you have to do is in the base year!				

Example of Provision 2 Claiming

National School Lunch Program

L1. Authorized Sites Participating:	1	
L2. Total Monthly Attendance:	11,231	
L3. Number Operating Days:	20	
L4. Reimbursable Lunches Served		Provision 2%
a. Free Lunches Served:	4,737	48.500000 %
b. Reduced Price Lunches Served:	918	9.400000 %
c. Paid Lunches Served:	4,111	42.100000 %
d. Total Lunches Served (a + b + c):	9,766	100.000000 %

CEP

SFAs must pay (from non federal sources) the difference between Federal reimbursement and the cost of providing all meals at no charge

Provision 2

SFAs must pay (from non federal sources) the difference between Federal reimbursement and the cost of providing all meals at no charge



CEP

District Wide or Partial
Implementation Available

Must provide breakfast and lunch at
no cost

Provision 2

District Wide or Partial
Implementation Available

Can elect Prov 2 for Lunch Only*,
Breakfast only*, or both

**meal applications would be required during
every year of the cycle if only implementing
Prov 2 during one meal service.*



CEP

Can reapply for another cycle at the end of four years but must use recent data to establish ISP & claiming percentages

Grace Year – If ISP has dropped below 40 (but not 30), can extend CEP for a 5th year. But the claiming percentages for that grace year will be based on recent ISP.

Provision 2

Can extend for an additional four years (without taking more meal apps) if you can prove economic conditions in your community have deteriorated, stayed the same, or only marginally improved.



CEP

- DC matching required annually*
- Can opt out at any time, must notify SA
- Must retain base year data even if it is beyond the typical 3 + current year threshold

Provision 2

- DC matching required annually*
- Can opt out at any time, must notify SA
- Must retain base year data even if it is beyond the typical 3 + current year threshold

***Pricing schools must conduct DC matches at least 3 times per year (7 CFR 245.6 (b))**



Can I have both CEP sites and Prov 2 sites in my district? 20

YES!

If you have some sites that do not qualify for CEP, you can opt to make them Prov 2

CEP

<https://www.fns.usda.gov/cn/community-eligibility-provision-resource-center>

- Recommend looking at the CEP monthly Federal Reimbursement Estimator

[https://www.mdek12.org/OCN/SS/community-eligibility-provision-\(cep\)](https://www.mdek12.org/OCN/SS/community-eligibility-provision-(cep))

- SA ISP Data

Provision 2

<https://www.fns.usda.gov/cn/provisions-1-2-and-3>



What else needs to be considered?

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Participation in the CEP eliminates the need for Free and Reduced Lunch forms for the purpose of the school meal program.

Meal Applications Impact:

- Title I programs
- E-rate funding
- MAEP funding
- State funding for economically disadvantaged students

- “Local Survey”
 - Some CEP districts decide to continue to collect and process income applications even though not required for the provision of meals in the CEP. If this is the case, the cost and labor associated with processing applications cannot be borne by the CN program and should be covered by the LEA
 - Title 1 Part A funds may be used to conduct a local survey if the individual student data is not required for state or local purposes (*funds may supplement, not supplant*); and use of funds is reasonable and necessary

- [SP 10-2023: Updated Title 1 Guidance for Making Within District Allocations](#)
- CEP Data (*site level ISPs which are published annually*) may be utilized to allocate Title 1 funds to schools and school attendance areas
- Application of the 1.6 multiplier (*even though it is used to determine the USDA reimbursement amount for CEP*) is not required for Title 1 ranking and allocation purposes.

Questions





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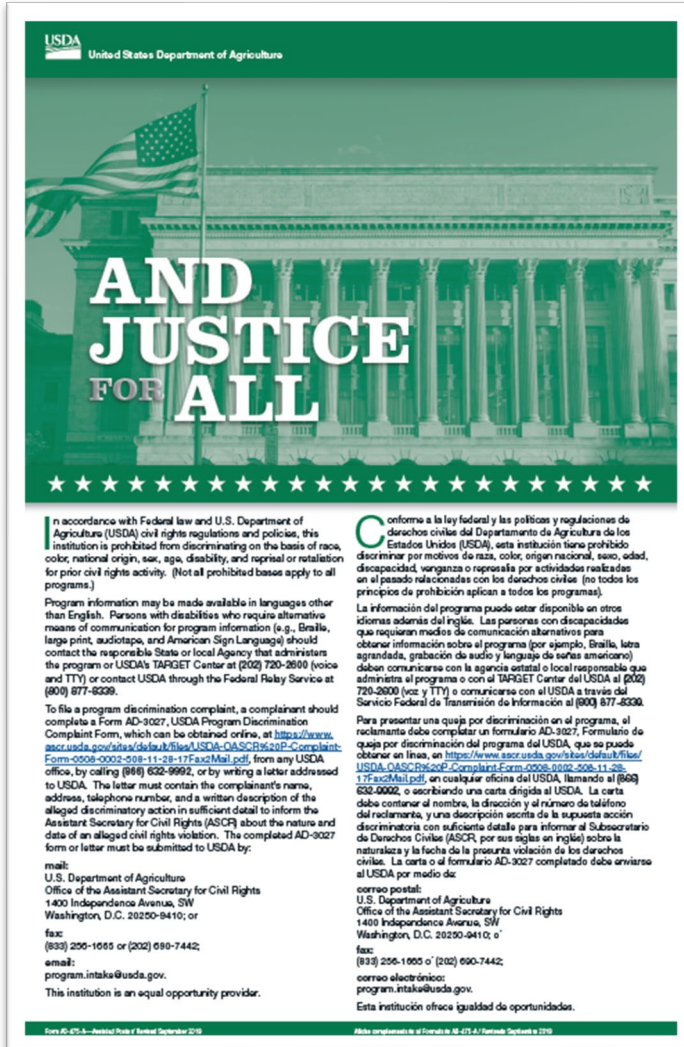
Non-Discrimination

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This institution is an equal opportunity provider.

Full Non-Discrimination Statement link:

<https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs>



The image shows the front of a USDA Non-Discrimination Statement Form AD-3027. The header features the USDA logo and the text "United States Department of Agriculture". Below this is a large green banner with the text "AND JUSTICE FOR ALL" in white, set against a background of a classical building with columns and an American flag. The form is divided into two columns of text, one in English and one in Spanish, providing instructions on how to file a complaint. The English text on the left explains that the institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. It also provides contact information for the Assistant Secretary for Civil Rights, including a phone number (800) 255-1065 or (202) 690-7442, and an email address (program.intake@usda.gov). The Spanish text on the right provides the same information in Spanish. At the bottom of the form, there is a small line of text that reads "Form AD-3027—Revised March 2015" and "Este formulario se le entregó el 10 de marzo de 2015 a la Sra. [Name]".

USDA United States Department of Agriculture

AND JUSTICE FOR ALL

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online, at <https://www.ams.usda.gov/sites/default/files/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17%20Mail.pdf>, from any USDA office, by calling (800) 668-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
fax:
(800) 255-1065 or (202) 690-7442;
email:
program.intake@usda.gov.
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La información del programa puede estar disponible en otros idiomas además del inglés. Las personas con discapacidades que requieren modos de comunicación alternativos para obtener información sobre el programa (por ejemplo, Braille, letra grande, grabación de audio y lenguaje de señas americano) deben comunicarse con la agencia estatal o local responsable que administra el programa o con el TARGET Center del USDA al (202) 720-2600 (voz y TTY) o comunicarse con el USDA a través del Servicio Federal de Transmisión de Información al (800) 877-8339.

Para presentar una queja por discriminación en el programa, el reclamante debe completar un formulario AD-3027, Formulario de queja por discriminación del programa del USDA, que se puede obtener en línea, en <https://www.ams.usda.gov/sites/default/files/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17%20Mail.pdf>, en cualquier oficina del USDA, llamando al (800) 668-9992, o escribiendo una carta dirigida al USDA. La carta debe contener el nombre, la dirección y el número de teléfono del reclamante, y una descripción escrita de la supuesta acción discriminatoria con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR, por sus siglas en inglés) sobre la naturaleza y la fecha de la presunta violación de los derechos civiles. La carta o el formulario AD-3027 completado debe enviarse al USDA por medio de:

correo postal:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; o
fax:
(800) 255-1065 o (202) 690-7442;
correo electrónico:
program.intake@usda.gov.
Esta institución ofrece igualdad de oportunidades.

Form AD-3027—Revised March 2015

Este formulario se le entregó el 10 de marzo de 2015 a la Sra. [Name]