

February 11, 2025

## **ELECTRONIC DELIVERY**

Ms. Amanda Johnson, Executive Director  
Clarksdale Collegiate  
1012 West 2<sup>nd</sup> St.  
Clarksdale, MS 38614

Dear Ms. Johnson:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) on Thursday, November 7, 2024. An exit conference was conducted on Thursday, November 21, 2024. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **two (2) total findings were identified, including one (1) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **Performance Standard 2 (Meal Access and Reimbursement)**

- The Reviewer noted that the planned servings in the nutrient reports were inconsistent with the planned servings in the production records. In accordance with 7 CFR 210.10(h), the SA must conduct a weighted nutrient analysis to evaluate the average levels of calories, saturated fat, added sugars, and sodium in meals during the week of review. The SA could not determine if nutrient requirements were met according to USDA's Dietary Specifications. In order to demonstrate corrective action, the SFA must devise a plan to conduct nutrient analyses that aligns with the Dietary Specifications when developing the menus, while accurately depicting the number of planned servings.

### **General Program Compliance (General Areas of Review)**

- The Reviewer noted on the day of review, boxes of food were scattered over the floor in the walk-in freezer. In accordance with the Administrative Review Manual (p.183) mandates that food be stored at least six inches from the ceiling and six inches off the floor, and that the First In, First Out (FIFO) inventory management method be followed. In order to demonstrate corrective action, the SFA must devise a plan to store food properly and submit pictures showing compliance.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **March 13, 2025.** This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized

signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for providing appealing meals in a variety of choices. Effort was made to display an excellent presentation of meals.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [nsmith@mdek12.org](mailto:nsmith@mdek12.org) or call me at (601) 576-5000.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2024-2025

March 21, 2025

**ELECTRONIC DELIVERY**

Clarksdale Collegiate  
Ms. Amanda Johnson, Executive Director  
1012 West 2<sup>nd</sup> Street  
Clarksdale, MS 38614

Dear Ms. Johnson:

Your response to the findings of our Administrative Review of your 2024-2025 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Gerardo Padilla or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2024-2025  
Nikki Hall, Administrator

*This institution is an equal opportunity provider.*