

Graduation Options & Cohort

MSIS 

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

October 2025



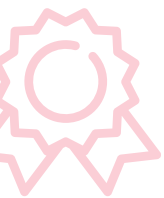
VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6





Be an active participant



Share reactions



React

Respond to prompts in the chat



Chat

Ask questions



Q&A



REVIEW Graduation Options Data Entry Download

REVIEW Graduation Rate information

EXPLORE Cohort Report and Manual Input Screen

Graduation Options

Graduation Options Report

Displays graduating students for the school year. For students that do not have a passing score on any end of course assessments, districts can download the report and provide one of the other approved graduation options.

Data Impact

Graduation Requirements

Data Source

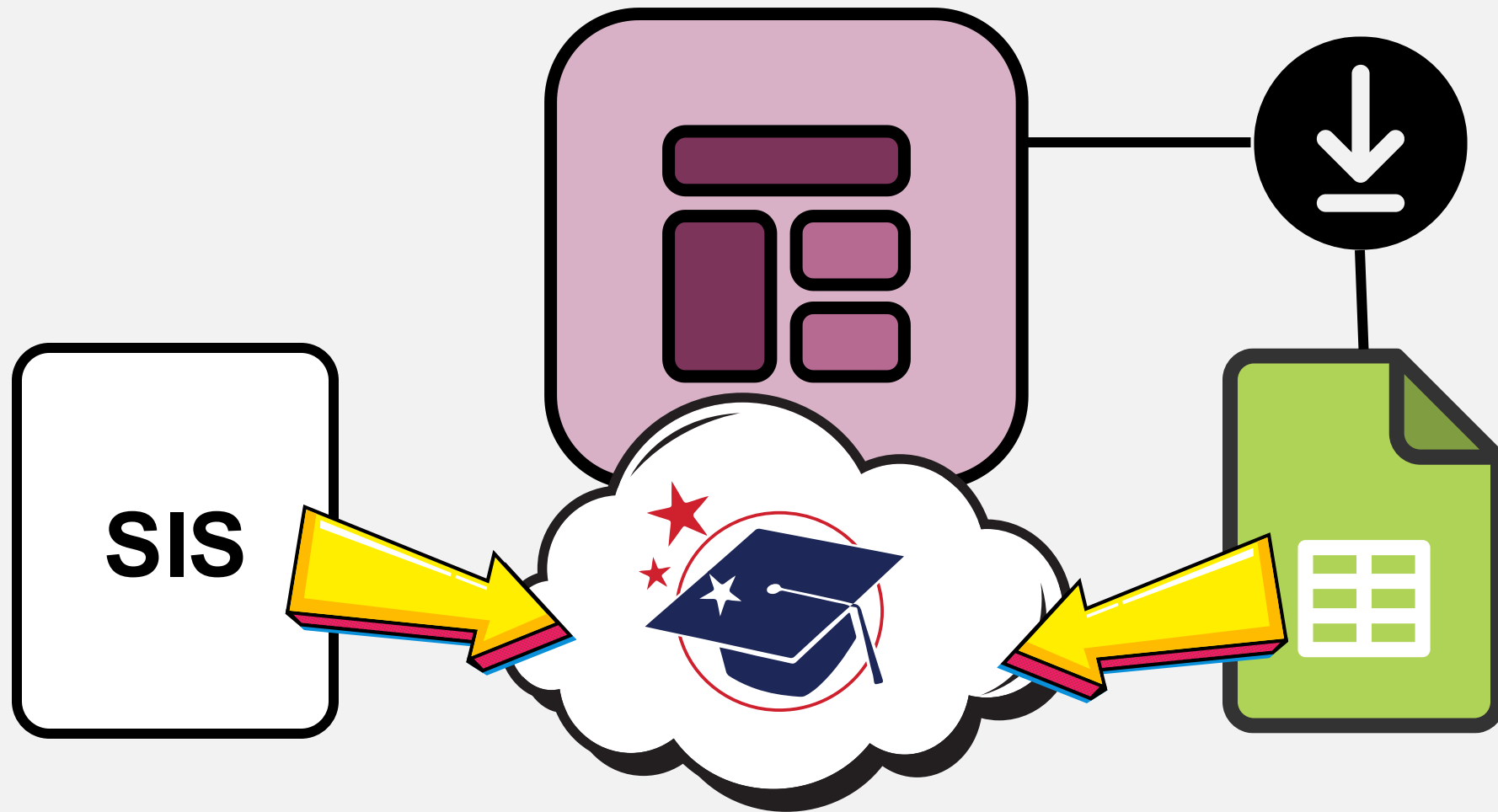
SIS (API nightly –
enrollment data)
File upload (as needed)



PERMISSION

Student

Data Entry Download





Welcome

Sign In



msis.mdek12.org



The screenshot displays the MSIS (Mississippi Student Information System) interface. On the left is a vertical navigation menu. The main content area is titled "Data Analytics" and contains a "Student" section with two input fields: "Kindergarten Entry" and "Graduation Options".

Numbered callouts indicate the following steps:

- 1**: A red box highlights the "Reports" menu item in the left sidebar, which has a sub-menu item "Data Analytics" highlighted in a teal button.
- 2**: A red box highlights the "Data Entry Download" link in the top navigation bar, which is underlined.
- 3**: A red box highlights the "Graduation Options" input field in the "Student" section.

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Home
Data Submission
Reports
Data Analytics
Data Input
Provide Feedback
Melissa Banks

Data Analytics

Data Entry Download Reports Certification Reports

Student

Kindergarten Entry Graduation Options

LEA

All

School

All

School Year

2024-2025

Graduation Options Report

Last Refresh Date: 10/6/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I	US Hi
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT		
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT		ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806				ACT

LEA	School	School Year
All	All	2024-2025

Graduation Options Report

Last Refresh Date: 10/2/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT

Prepopulates from the SIS

LEA	School	School Year
All	All	2024-2025

Graduation Options Report

Last Refresh Date: 10/2/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT

Provide via File Upload

STEP



Review Graduation Options Report.

Select the previous school year from the School Year drop-down.

Provide approved graduation option for students who did not earn a passing score on end of course assessments.

STEP

Download the Graduation Options Report.

Check that any desired filters are selected, then export the report to provide additional information.

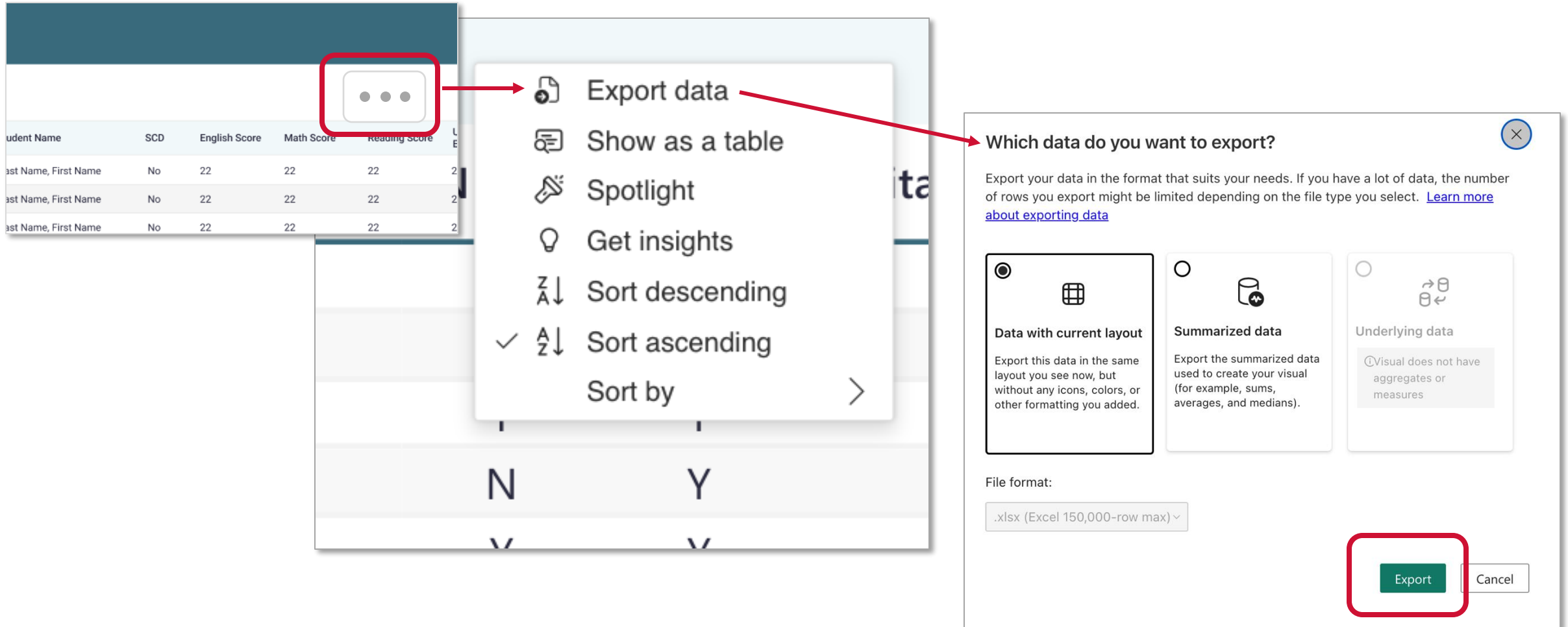
LEA	School	School Year
All	All	2024-2025

Graduation Options Report

Last Refresh Date: 10/2/2025



School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT



Export data

Show as a table

Spotlight

Get insights

Sort descending

Sort ascending

Sort by

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)

☒ Data with current layout
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.

☐ Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).

☐ Underlying data
Visual does not have aggregates or measures

File format:
.xlsx (Excel 150,000-row max) v

Export Cancel

Student Name	SCD	English Score	Math Score	Reading Score
Student Name, First Name	No	22	22	22
Student Name, First Name	No	22	22	22
Student Name, First Name	No	22	22	22

File will save as an Excel spreadsheet

AutoSave Book1 No Label Search (Cmd + Ctrl + U) Comments Share

Home Insert Draw Page Layout Formulas Data Review View Automate

Paste Aptos Narrow (Bod... 12 A^ A^ B I U Merge & Center \$ % Conditional Formatting Format as Table Cell Styles Insert Delete Format Sum Sort & Filter Find & Select Sensitivity Add-ins Analyze Data

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I	US History
2	2025	9920	Faulkner City	9920-015	Medgar Evers High School	99089789	Big	Bird	12	00806				
3	2025	9920	Faulkner City	9920-016	Medgar Evers High School	99089789	Kermit	Frog	12	00806				
4	2025	9920	Faulkner City	9920-017	Medgar Evers High School	99089789	Cookie	Monster	12	00806				
5	2025	9920	Faulkner City	9920-018	Medgar Evers High School	99089789	Elmo	Red	12	00806				
6														
7														
8														

Rows are prepopulated with information from the SIS package.

DO NOT EDIT THESE CELLS!

If the data is incorrect, it should be changed in the SIS and wait until the report is refreshed in MSIS the next day.

District staff complete remaining fields as needed and upload file to MSIS

STEP

Enter additional information on the spreadsheet.

Review the following slides for guidelines on completing the spreadsheet.

LEA Id

4-digit number
Ensure leading 0's are
present.

School Id

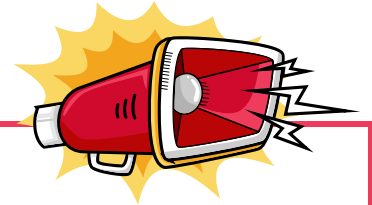
0000-000
Ensure leading 0's are present.
Must have Student permission
to the school.

MSIS Id

9-digit number
Ensure leading 0's are
present.

Grade Level

IT, PK, KG, 01, 02, 03, 04, 05, 06,
07, 08, 09, 10, 11, 12, 13, or AE
Ensure leading 0's are present.



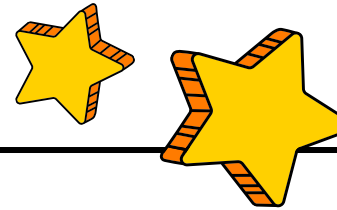
**Only ensure
leading 0's are
present!**

If the data is
incorrect, it
should be
updated in the
SIS. After the
report has
updated, you can
redownload and
add remaining
information.

1

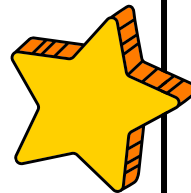


- Open the .csv in Excel.
- If prompted, do not convert data.
- Do not change the content of the header rows. (Column widths can be adjusted.)



22

Instructions for Formatting Cells – Excel and Sheets



- Open the .csv in Google Sheets.
- If prompted, do not convert data.
- Do not change the content of the header rows. (Column widths can be adjusted.)

Graduation Options

Enter as exactly listed

Pass Test

ACT

Dual Credit

CTE ASVAB

CTE WorkKeys

Concordance Table

Composite SATP Score

Transfer Out of State

Transfer ACC Non Public

Covid-19 Waiver

Bridge to Career (25-26 grads)**

See [Mississippi Public School Accountability Standards, 2024](#)

Graduation Options

Located in our Resource Library

MSIS Graduation Options

The values below may be used in the *0000GraduationOptions.csv* file upload. Use only one option for each column in the file (Algebra I, English II, Biology I, US History). The values must be typed as displayed including upper/lowercase, dash, and spaces.

Option	Notes
Pass Test	Review chapter 36: Mississippi State Board of Education Policy Manual – Mississippi Board of Education
ACT	
Dual Credit	
CTE ASVAB	
CTE WorkKeys	
Concordance Table	
Composite SATP Score	

Data Domain Mapping >
 Student – Academic Record >
 Graduation Options

STEP



Delete any rows from the file that contain students who do not require a Graduation Option entry.

This will NOT delete students from the report. However, the file upload process will fail if any of the rows are missing a Graduation Option.

Be sure to delete ALL information in the row as well as the row itself from the spreadsheet. (No blank rows or columns should remain on the file uploaded to MSIS.)

STEP



Delete the last row that contains “Applied filter” information.

This row is manually added to any file export. Remove the row before uploading the spreadsheet to MSIS.

STEP

Upload the spreadsheet as a CSV file.

Files should be saved as

####GraduationOptions.csv or

####_OptionalText_GraduationOptions.csv



PERMISSION

Student

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Home
Administration
Data Submission
Upload a File
Submission Status
Data Quality Dashboard
Reports
Students
Data Input
Provide Feedback
Melissa Banks

Upload a New File

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

LEA Number Optional Text Data Type Name File Format

File Name & Size Limits:

- 50 MB maximum size per file
- 50 characters maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- GraduationOptions
- FedProg.Homeless
- FedProg.Immigrant
- InactiveEnrollment
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.PartCtoB
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal
- SummerActivity

Save file as listed

File Upload

Choose File | No file chosen



MISSISSIPPI STUDENT INFORMATION SYSTEM

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[Upload a File](#)
[Submission Status](#)
[Data Quality Dashboard](#)
[Reports](#) ▾
[Students](#) ▾
[Data Input](#) ▾

9920_OptionalText_MsisIdRequest.csv

LEA Number	Optional Text	Data Type Name	File Format
------------	---------------	----------------	-------------

File Name & Size Limits:

- 50 MB maximum size per file
- 50 characters maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- GraduationOptions
- FedProg.Homeless
- FedProg.Immigrant
- InactiveEnrollment
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.PartCtoB
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal
- SummerActivity

9920_GradutionOptions.csv

Failed

Invalid file type.

Try Again



MISSISSIPPI STUDENT INFORMATION SYSTEM

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[Upload a File](#)

[Submission Status](#)

[Data Quality Dashboard](#)

[Reports](#) ▾
[Students](#) ▾
[Data Input](#) ▾

9920_OptionalText_MsisIdRequest.csv

LEA Number	Optional Text	Data Type Name	File Format
------------	---------------	----------------	-------------

File Name & Size Limits:

- **50 MB** maximum size per file
- **50 characters** maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- GraduationOptions
- FedProg.Homeless
- FedProg.Immigrant
- InactiveEnrollment
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.PartCtoB
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal
- SummerActivity

9920_GradutionOptions.csv

Completed

[View Files](#) [Upload More Files](#)

STEP

Once you have a green success bar on the file upload page, review the submission status page to see the status of the upload.

If file is in failed status, click on the file name to see errors.



MISSISSIPPI STUDENT INFORMATION SYSTEM

Home

Administration

Data Submission

Upload a File

Submission Status

Submission Status

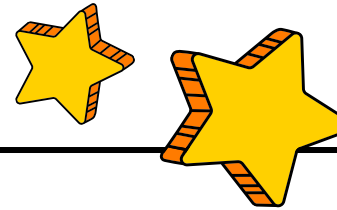
Upload a File

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_GraduationOptions.csv	11/19/2024, 05:33:01 PM	Admin, Barbara MSIS District	Failed	
2521_fourc_SpecialEducation.StudentRoster.csv	11/19/2024, 10:43:22 AM	Admin, Barbara MSIS District	Failed	
2521_two_SummerActivity.csv	11/16/2024, 06:56:14 PM	Admin, Barbara MSIS District	Failed	
2521_fourc_SpecialEducation.StudentRoster.csv	11/16/2024, 06:20:53 PM	Admin, Barbara MSIS District	Failed	

1

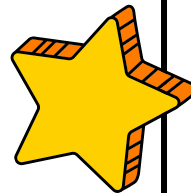


- Open the .csv in Excel.
- If prompted, do not convert data.
- Do not change the content of the header rows. (Column widths can be adjusted.)

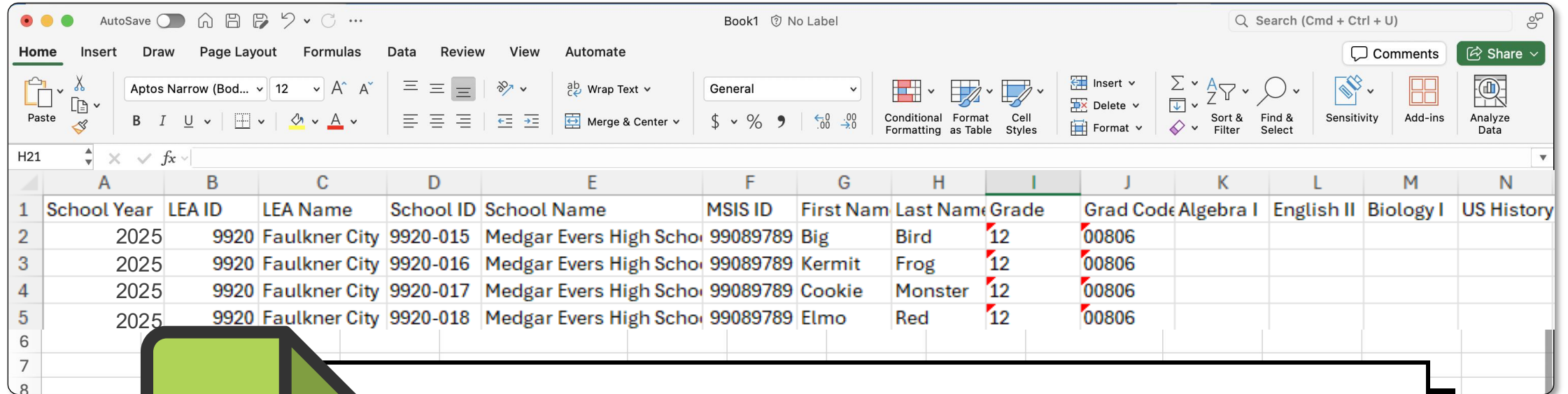


22

Instructions for Formatting Cells – Excel and Sheets



- Open the .csv in Google Sheets.
- If prompted, do not convert data.
- Do not change the content of the header rows. (Column widths can be adjusted.)



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I	US History
2	2025	9920	Faulkner City	9920-015	Medgar Evers High School	99089789	Big	Bird	12	00806				
3	2025	9920	Faulkner City	9920-016	Medgar Evers High School	99089789	Kermit	Frog	12	00806				
4	2025	9920	Faulkner City	9920-017	Medgar Evers High School	99089789	Cookie	Monster	12	00806				
5	2025	9920	Faulkner City	9920-018	Medgar Evers High School	99089789	Elmo	Red	12	00806				



Make necessary corrections in the csv file and resave.

Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status:

Uploaded By:

05/01/2025 – 07/28/2025

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920ResidentLEASchool.csv	07/15/2025, 08:58:24 AM	Banks, Melissa	Failed	
9920_MsisldRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_xtrasp_Staff.Employment.csv	06/06/2025, 05:00:06 AM	Banks, Melissa	Failed	
9920_xtrarow_Staff.Employment.csv	06/06/2025, 04:50:41 AM	Banks, Melissa	Failed	
9920_good3_InactiveEnrollment.csv	05/20/2025, 11:36:53 AM	Admin, Barbara MSIS District	Pending	
9920_05062025_InactiveEnrollment.csv	05/07/2025, 08:28:59 AM	Admin, Barbara MSIS District	Pending	
9920_05062025_InactiveEnrollment.csv	05/06/2025, 02:23:20 PM	Admin, Barbara MSIS District	Pending	
9920_GraduationOptions.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	
9920MsisldRequest.csv	05/26/2025, 09:51:02 AM	Banks, Melissa	Success	

AutoSave Book1 No Label Search (Cmd + Ctrl + U) Comments Share

Home Insert Draw Page Layout Formulas Data Review View Automate

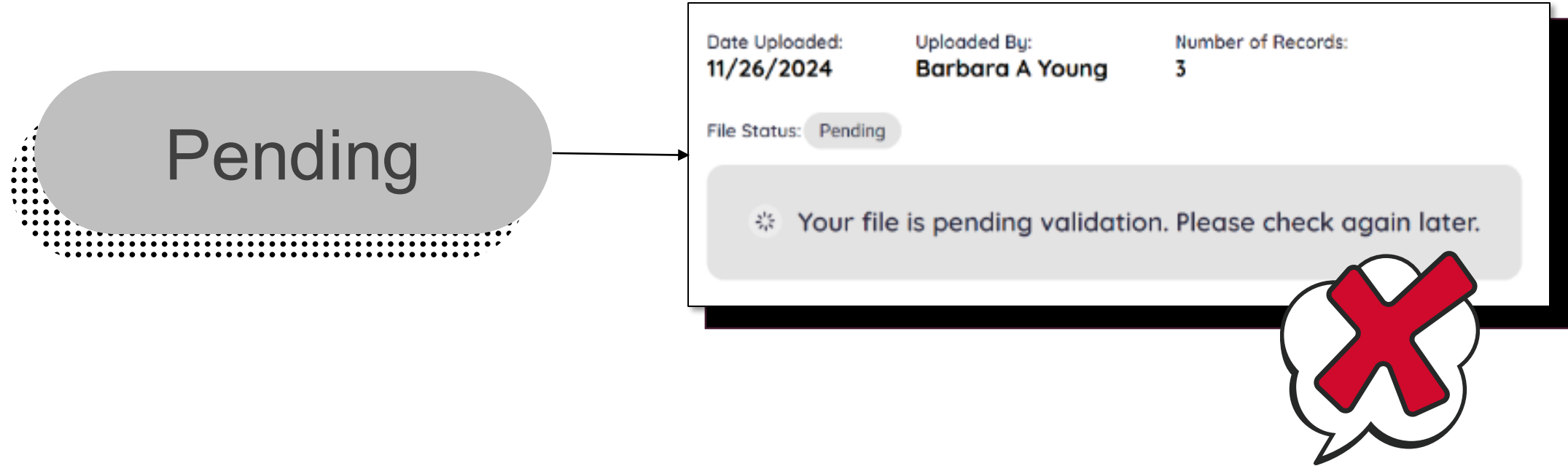
Paste Aptos Narrow (Bod... 12

H21

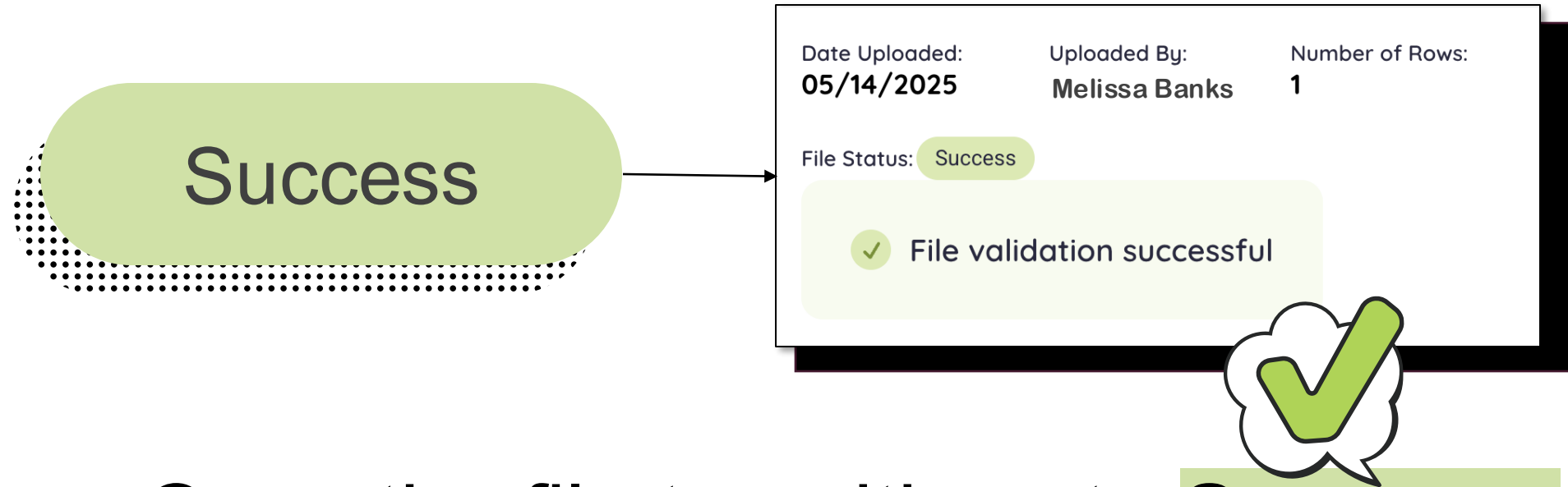
	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I	US History
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4	2025	9920	Faulkner City	9920-017	Medgar Evers High School	99089789	Cookie	Monster	12	00806				
5	2025	9920	Faulkner City	9920-018	Medgar Evers High School		Elmo	Red	12	00806				
7														
8														

File
Upload

MSIS



DO NOT upload more than one file that **contains the same information** while the first file is in **Pending status**.



Once the file transitions to **Success status**, users can upload another file (on the same day) that **contains the same information.**

STEP

After the report refreshes overnight, review it for accuracy.

Repeat download/upload process as needed to add or update data. Review the refreshed reports the next day.

LEA

All

School

All

School Year

2024-2025

Graduation Options Report

Last Refresh Date: 10/2/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT

LEA

All

School

All

School Year

2024-2025

Graduation Options Report

Last Refresh Date: 10/2/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	First Name	Last Name	Grade	Grad Code	Algebra I	English II	Biology I
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT
2025	0123	District Name	0123-004	School Name	990000201	Sammie	Student	12	00806	ACT	ACT	ACT

Repeat as necessary to provide all information or update prior uploads



Graduation Options

- Graduation Options Data Entry Download Report
- Upload graduation options as needed





TBA

Office name

Office number

email

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION



Graduation Rates

In accordance with 34 C.F.R. 200.19(b) and MS Code Ann. 37-17-6, graduation rates are calculated following the four-year adjusted cohort method.

- **Four-Year Cohort:** a group of students who enter 9th grade in MS for the first time, adjusted for students transferring into and out of the cohort, and are expected to graduate within four years
 - **Graduate**
 - **Completer**
 - **Still Enrolled**
 - **Dropout**

- **Graduate:**
 - A student receiving a Traditional Diploma in four years
 - A student receiving a Traditional Diploma with endorsements in four years (Academic, Distinguished Academic, Career and Technical)
 - A student receiving an alternate diploma as outlined in *Appendix A-10* prior to reaching the maximum age for services
 - Students on track to earn an Alternate Diploma may have their cohort assignment adjusted if they continue beyond the fourth year of their original cohort.
 - ***Enrolled in Grade 12 NOT Grade 13

- **Completer:**
 - A student receiving a district-issued GED
 - A student receiving a Certificate of Completion as outlined in *Appendix A-11*
 - A student who has successfully completed all Carnegie unit requirements for graduation but has not passed one or more EOC assessments or met a graduation option in *Appendix A-5*

- **Still Enrolled:**
 - A student who is still enrolled in September the year after the cohort's expected completion date

- **Dropout:**
 - A student who leaves school without earning a diploma, certificate, or legitimately transferring to an accredited public or non-public school program resulting in a high school diploma
 - Students transferring to a community-based GED program are considered dropouts

- Entering a cohort:
 - Any enrollment with their grade-level peers
- Leaving a cohort
 - Transfer to nonpublic school, out of state/country, home school, or deceased
- Students are assigned to the school/district of longest enrollment (**separately**).

- Students who are ungraded (Grades 56, 58, 78) are placed in a cohort based on their peer age (age as of September 1).
 - 14 – Grade 9
 - 15 – Grade 10
 - 16 – Grade 11
 - 17 – Grade 12
- Cohort assignments for ungraded students are unrelated to where students are physically enrolled/served.

- **October 31** – Cohort Deadline

- This is the final opportunity to review and update the official record in MSIS for the prior academic year. After October 31, the prior year's academic record is considered **permanent** and **final**.
- This deadline applies to all four active cohorts during the 2024-2025 academic year.
- Students with a “Dropout” status and “Last Enrollment” date prior to the 2024-2025 school year cannot be removed from the cohort.

- Adjustments are made to the full cohort group to account for those students who are deceased or transfer to other educational settings outside of Mississippi's public-school system
- A valid transfer may include the following:
 - Transfer to a non-public school
 - Transfer to Home School
 - Transfer out of the State/Country

Verified Status	Supporting Documentation
Traditional Diploma Recipient (with or without endorsements)	Cumulative record of student with the diploma recorded
Alternate Diploma Recipient	Cumulative record of student with the alternate diploma recorded
Certificate of Completion Recipient	Cumulative record of student with the certificate recorded
Failing to Meet EOC Requirements	District policy outlining graduation requirements and records demonstrating the student's fulfillment of Carnegie Unit requirements
District-Issued GED Recipient	Copy of the GED certificate with documentation that it was received from a Mississippi public high school

Verified Status	Supporting Documentation
Transfer Out-of-State/Out-of-Country	• Request for records or enrollment verification on letterhead from the receiving school. • Written documentation from family with withdrawal date is adequate for out-of-country transfers only.
Transfer to Home School	Letter from the school attendance officer acknowledging transfer of student to home school.
Transfer to a Non-Public School	Request for records on letterhead from the receiving school or letter from receiving school that the student is enrolled and the date of enrollment
Deceased	Obituary or death notice from local paper

***The supporting documentation on this slide is the documentation that should be uploaded to SharePoint to support any requests.**

- Place supporting documentation in the following folder in SharePoint:
- *Accountability Navigator*
 - *Accountability 2026*
 - *Cohort Documentation*

- Early Graduates?
 - *Remain with original cohort (graduation information is effectively “banked” for a year)*
- Students who transfer/drop then re-enroll?
 - *Remain with original cohort*
- Detained student, awaiting adjudication?
 - *May not be removed from the cohort*

- Students who withdraw (with intent to transfer), but never enroll in another school?
 - *Remain with original cohort (assigned to school/district of longest enrollment)*
- Do summer graduates count?
 - *Yes. Students have until July 31 to meet requirements.*



Accountability/Graduation Rate Questions?



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MISSISSIPPI
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Cohort

Cohorts are used to calculate Graduation Rate for Accountability purposes.

A student enters a cohort when they enroll in 9th grade for the first time. Once a student is placed in a cohort group, they remain in the cohort regardless of whether they repeat or skip a grade level during the four-year period.

Students who enter a Mississippi public school in a grade higher than 9th grade (or peer grade equivalent higher than 9th grade) are placed in the same cohort as their peer group. A student transferring from a private/non-public school to a Mississippi public school in Grades 10, 11, or 12 will be placed in the same cohort group as the current students in Grades 10, 11, or 12.

See [Four-Year Adjusted Cohort Graduation and Completion Calculation Guidance for Districts and Schools](#)

Final Status Indicators

At the end of the four-year tracking period, the entire set of MSIS data pertaining to the student will be examined chronologically (from the earliest available recorded events to the latest), and any “final disposition” events will be identified.

Final disposition events captured by the system include dropouts, documented transfers out-of-state, documented transfers to a non-public school, death, and school completion. Transfers within the public school system are not considered transfer events.

See [*Four-Year Adjusted Cohort Graduation and Completion Calculation Guidance for Districts and Schools*](#)

It is the responsibility of the school/district of final enrollment to ensure that the final status of the student is correct, regardless of the student's final status assignment.

MSIS COHORT VERIFICATION STATUS Mapping

COHORT STATUS: Graduate | Applicable MSIS Codes

DIPLOMA TYPE	EXIT OR WITHDRAWAL TYPE (Early Graduates)	ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)
00806 - Regular diploma 00807 - Endorsed/advanced diploma 75000 - Alternate Diploma	01921* - Graduated with regular, advanced, International Baccalaureate, or other type of diploma <i>*Student must also have Diploma Type reflected in MSIS</i>	01921* - Graduated with regular, advanced, International Baccalaureate, or other type of diploma <i>*Student must also have Diploma Type reflected in MSIS</i>

COHORT STATUS: Completer | Applicable MSIS Codes

DIPLOMA TYPE	EXIT OR WITHDRAWAL TYPE (Early Graduates)	ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)
00812 - Alternative credential 00813 - Certificate of attendance 00814 - Certificate of completion 00816 - General Educational Development (GED) credential 00818 - Post graduate certificate (grade 13)	01922* - Completed school with other credentials <i>*Student must also have Diploma Type reflected in MSIS</i>	01922* - Completed school with other credentials <i>*Student must also have Diploma Type reflected in MSIS</i>

Data Domain
Mapping: Student >
 Cohort Verification
 Status

Graduate

DIPLOMA TYPE	EXIT OR WITHDRAWAL TYPE (Early Graduate)	ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)
00806 - Regular diploma 00807 - Endorsed/advanced diploma 75000 - Alternate Diploma	01921* - Graduated with regular, advanced, International Baccalaureate, or other type of diploma <i>*Student must also have Diploma Type reflected in MSIS</i>	01921* - Graduated with regular, advanced, International Baccalaureate, or other type of diploma <i>*Student must also have Diploma Type reflected in MSIS</i>

Completer

DIPLOMA TYPE	EXIT OR WITHDRAWAL TYPE (Early Completer)	ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)
00812 - Alternative credential 00813 - Certificate of attendance 00814 - Certificate of completion 00816 - General Educational Development (GED) credential 00818 - Post graduate certificate (grade 13)	01922* - Completed school with other credentials <i>*Student must also have Diploma Type reflected in MSIS</i> 01928** - Completed Grade 12, but did not meet all graduation requirements <i>**Student must meet all Carnegie unit requirements for graduation</i>	01922* - Completed school with other credentials <i>*Student must also have Diploma Type reflected in MSIS</i> 01928** - Completed Grade 12, but did not meet all graduation requirements <i>**Student must meet all Carnegie unit requirements for graduation</i>

Dropout

EXIT OR WITHDRAWAL TYPE

01927 - Discontinued schooling

73060 - Officially withdrew and enrolled in ABE, adult secondary education, or adult ESL program

01924 - Withdrawn due to illness

01925 - Expelled or involuntarily withdrawn

01931 - Not enrolled, unknown status

01926 - Reached maximum age for services

ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)

01927 - Discontinued schooling

73060 - Officially withdrew and enrolled in ABE, adult secondary education, or adult ESL program

01924 - Withdrawn due to illness

01925 - Expelled or involuntarily withdrawn

01931 - Not enrolled, unknown status

01926 - Reached maximum age for services

Removed from Cohort

EXIT OR WITHDRAWAL TYPE

73068 - Transfer to a private school in the state

73067 - Transfer to a school outside of state
(includes transfer to a school outside of the country)

01918 - Transferred to home schooling

73064 - Died

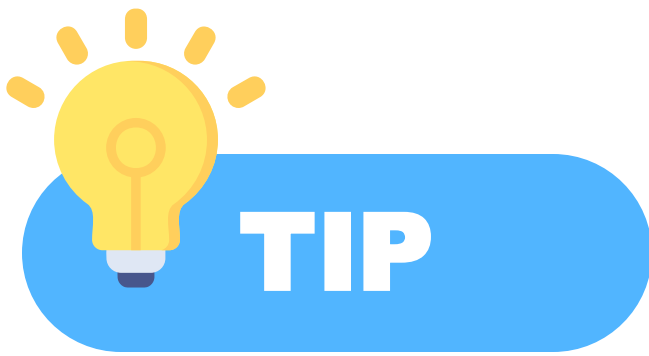
ADJUSTED EXIT OR WITHDRAWAL TYPE (Summer Activity)

73068 - Transfer to a private school in the state

73067 - Transfer to a school outside of state
(includes transfer to a school outside of the country)

01918 - Transferred to home schooling

73064 - Died



**Review statuses for all FOUR
active cohorts each year.**
Not just the current graduating class.

Student Reports

- Cohort

Student Manual Entry Screen

- Cohort



PERMISSION

Student

Cohort Report

Displays students assigned to the associated cohort academic year and their current cohort status.

Data Impact

- Accountability (Graduation Rate)

Data Source

SIS (API nightly – enrollment data)
Manual Input (as needed)



Welcome

Sign In



msis.mdek12.org



The screenshot displays the MSIS (Mississippi Student Information System) Data Analytics interface. On the left is a vertical navigation menu with the MSIS logo at the top. The menu items are: Home, Data Submission, Reports, Data Analytics (highlighted with a red box and a red circle containing the number 1), Data Input, Provide Feedback, and a user profile for Melissa Banks. The main content area is titled 'Data Analytics' and has three tabs: 'Data Entry Download', 'Reports' (highlighted with a red box and a red circle containing the number 2), and 'Certification Reports'. Below the 'Reports' tab is a 'Student' section containing a grid of report tiles: 'Gifted Students', 'MSFF', 'Student Indicators', 'Student Schedules', 'Teacher Schedules', and 'Cohort' (highlighted with a red box and a red circle containing the number 3).

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Data Analytics

Data Entry Download Reports Certification Reports

Home
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Reports
Data Analytics
Data Input
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Melissa Banks

Student

Gifted Students	MSFF
Student Indicators	Student Schedules
Teacher Schedules	Cohort

LEA	School	Cohort Year	Cohort Status
All	All	Current Year	All

Cohort Report

Last Refresh Date: 10/10/2025

LEA	School	Cohort Year	Graduation Year	MSIS ID	Student Name	Cohort Status	Detail	Cohort Entry Date	Last Enrollment	Diploma Type
Faulkner School District-9920	Jim Henson High School-9920-004	2024-2025	2027-2028	990000200	Frogg, Kermit	Dropout	Transferred to a public school in a different local education agency in the same state	08/07/2024	08/07/2024	00816
Faulkner School District-9920	Jim Henson High School-9920-004	2024-2025	2027-2028	990000201	Piggy, Miss	Graduate	Regular High School Diploma	07/23/2024	07/23/2024	00814
Faulkner School District-9920	Jim Henson High School-9920-004	2024-2025	2027-2028	990000202	Bear, Fozzy	Removed from Cohort	Transferred to home schooling	07/31/2024	07/31/2024	00816
Faulkner School District-9920	Jim Henson High School-9920-004	2024-2025	2027-2028	990000203	Bird, Big	Still Enrolled	Still Enrolled 2025-2026	08/02/2024	07/31/2025	
Faulkner School District-9920	Jim Henson High School-9920-004	2023-2024	2026-2027	990000204	Monster, Cookie	Completer	Certificate of completion	08/04/2023	08/05/2023	00816

LEA

School

Cohort Year

Cohort Status

All

All

Current Year

All

Cohort Report

Last Refresh Date: 10/10/2025

Cohort Year	Graduation Year	MSIS ID	Student Name	Cohort Status	Detail	Cohort Entry Date	Last Enrollment	Diploma Type	Cohort Entry Grade	Adjusted Exit
2024-2025	2027-2028	990000200	Frogg, Kermit	Dropout	Transferred to a public school in a different local education agency in the same state	08/07/2024	08/07/2024	00816	09	73060
2024-2025	2027-2028	990000201	Piggy, Miss	Graduate	Regular High School Diploma	07/23/2024	07/23/2024	00814	09	MISSING
2024-2025	2027-2028	990000202	Bear, Fozzy	Removed from Cohort	Transferred to home schooling	07/31/2024	07/31/2024	00816	09	MISSING
2024-2025	2027-2028	990000203	Bird, Big	Still Enrolled	Still Enrolled 2025-2026	08/02/2024	07/31/2025		09	MISSING
2023-2024	2026-2027	990000204	Monster, Cookie	Completer	Certificate of completion	08/04/2023	08/05/2023		09	MISSING

Status and Detail from the Manual Input screen

MISSING is expected when there is not an exit code



Cohort



Screen populates with **active cohorts** and their statuses. District users can request updates to students' cohort statuses for the four active cohorts (graduating class cohort, plus the 9th, 10th, and 11th grade class cohorts for the current academic year). MDE Staff will approve status updates.

Data Impact

- Accountability (Graduation Rate)

Data Source

SIS (API nightly)
Manual Input (as
needed)



PERMISSION

Student



Welcome

Sign In



msis.mdek12.org





MISSISSIPPI STUDENT INFORMATION SYSTEM

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Melissa Banks

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort Year

2023 - 2024

LEA

Select

School

Select

Status

Select

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
Mathews John	123488789	New Bethel School (4820)	Aberdeen High School (4820-008)	01/01/2025	Denied	
Reeves Raymond	337654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Pending Approved	



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- Reports ▼
- Students ▼
- Data Input

LEA & School Info

Student

✓ Provide Feedback

Melissa Banks ▼

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort Year

2023 - 2024 ▼

LEA

Select ▼

School

Select ▼

Status

Select ▼

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
Mathews John	123488789	New Bethel School (4820)	Aberdeen High School (4820-008)	01/01/2025	Denied	
Reeves Raymond	337654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Pending Approved	



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Student

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Melissa Banks

Student

Student Intervention Non-Public Student Entry

Filter student list

Cohort Year

2023 - 2024

LEA

Select

School

Select

Status

Select

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
Mathews John	123488789	New Bethel School (4820)	Aberdeen High School (4820-008)	01/01/2025	Denied	
Reeves Raymond	337654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Pending Approved	



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Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort Year

2023 - 2024 ▼

LEA

Select ▼

School

Select ▼

Status

Select ▼

Apply Filter

Reset Filter

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- Data Input

LEA & School Info

Student

✓ Provide Feedback

Melissa Banks ▼

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
Mathews John	123488789	New Bethel School (4820)	Aberdeen High School (4820-008)	01/01/2025	Denied	
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Student

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LEA & School Info

Student

✓ [Provide Feedback](#)

[Melissa Banks](#) ▼

Cohort

Cohort Year

2024-2025 ▼

LEA

Select... ▼

School

Select... ▼

Status

Select... ▼

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School Name	Status	Actions
No results match your search criteria					

If there are not any Requests,
then you will see this message.



- Home
- Administration ▾
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LEA & School Info

Student

✓ Provide Feedback

Melissa Banks ▾

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort Year

2023 - 2024 ▾

LEA

Select ▾

School

Select ▾

Status

Select ▾

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
Mathews John	123488789	New Bethel School (4820)	Aberdeen High School (4820-008)	01/01/2025	Denied	
Reeves Raymond	337654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Pending Approved	



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Provide Feedback

Melissa Banks

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Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort

* Required Field Cancel Submit

Student Information

MSIS ID

9 digits

Search

Last Name

First Name

Last Name

mm/dd/yyyy

LEA & School Information

LEA

LEA Identifier

School

School Identifier

Aberdeen School District

Pre-Populate

Aberdeen High School -

####-###Pre-Populate

Cohort Adjustments

Cohort Year

Cohort Entry Date

Last Enrolled Date

Cohort Status

2023 - 2024

mm/dd/yyyy

mm/dd/yyyy

Status

Adjusted Exit Type

Enter Student MSIS ID and select "Search"



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Melissa Banks

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort

* Required Field Cancel Submit

Student Information

First Name

MSIS ID

9 digits

Search

Last Name

First Name

Last Name

mm/dd/yyyy

LEA & School Information

LEA

LEA Identifier

School

School Identifier

Aberdeen School District

Pre-Populate

Aberdeen High School -

####-##Pre-Populate

Cohort Adjustments

Cohort Year

Cohort Entry Date

Last Enrolled Date

Cohort Status

2023 - 2024

mm/dd/yyyy

mm/dd/yyyy

Status

Adjusted Exit Type

Data is
prepopulated

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

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LEA & School Info

Student

✓ Provide Feedback

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LEA & School Information

LEA: Aberdeen School District LEA Identifier: ### Pre-Populate School: Aberdeen High School - School Identifier: ###-## Pre-Populate

Cohort Adjustments

Cohort Year: 2023 - 2024 Cohort Entry Date: mm/dd/yyyy Last Enrolled Date: mm/dd/yyyy Cohort Status: Status

Adjusted Exit Type

* Removal Reason: Select * Exit Date: * Name of School Student is Transferred To: Name of School

Upload Documents

☐ I have successfully uploaded my document(s) to the Accountability SharePoint folder.

MDE Use Only

* Status (MDE Review): Pending Approval * Reason for Denial: Enter reason for denial

Provide Removal reason and details

Options:

- Transferred out of State
- Transferred out of Country
- Transferred to Homeschool
- Transferred to Private School

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

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LEA & School Info

Student

Provide Feedback

Melissa Banks

LEA School Information

LEA	LEA Identifier	School	School Identifier
Aberdeen School District	#### Pre-Populate	Aberdeen High School -	####-###Pre-Populate

Cohort Adjustments

Cohort Year	Cohort Entry Date	Last Enrolled Date	Cohort Status
2023 - 2024	mm/dd/yyyy	mm/dd/yyyy	Status

Adjusted Exit Type

* Removal Reason

Select

* Exit Date

* Name of School Student is Transferred To

Name of School

Upload Documents

☐ *I have successfully uploaded my document(s) to the Accountability SharePoint folder.

MDE Use Only

* Status (MDE Review)	* Reason for Denial
Pending Approval	Enter reason for denial

Verify
necessary
documents
have been
uploaded to
SharePoint

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

- Home
- Administration
- Data Submission
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- Data Input

LEA & School Info

Student

✓ Provide Feedback

Melissa Banks

LEA & School Information

LEA: LEA Identifier: School: School Identifier:

Cohort Adjustments

Cohort Year: Cohort Entry Date: Last Enrolled Date: Cohort Status:

Adjusted Exit Type:

* Removal Reason: * Exit Date: * Name of School Student is Transferred To:

Upload Documents

* File Upload: No file chosen

Format: UploadFileName.pdf
50 MB max size per file
50 characters max file name

List of uploaded documents

Document Name	Last Name	First Name	Upload Date	Actions
Transcripts	Smith	Evan	01/01/2025	
ABCDocument	D'Souza	Sara	01/01/2024	

Future Enhancement
Upload documents directly into MSIS

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

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LEA & School Info

Student

Provide Feedback

Melissa Banks

LEA & School Information

LEA	LEA Identifier	School	School Identifier
Aberdeen School District	### Pre-Populate	Aberdeen High School -	###-### Pre-Populate

Cohort Adjustments

Cohort Year	Cohort Entry Date	Last Enrolled Date	Cohort Status
2023 - 2024	mm/dd/yyyy	mm/dd/yyyy	Status

Adjusted Exit Type

* Removal Reason	* Exit Date	* Name of School Student is Transferred To
Select		Name of School

Upload Documents

☐ I have successfully uploaded my document(s) to the Accountability SharePoint folder.

MDE Use Only

* Status (MDE Review)	* Reason for Denial
Pending Approval	Enter reason for denial

MDE
Approval



- Home
- Administration
- Data Submission
- Reports
- Students
- Data Input

LEA & School Info

Student

✓ Provide Feedback

Melissa Banks

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort

* Required Field

Cancel

Submit

Student Information

First Name

MSIS ID

9 digits

Search

Last Name

Last Name

First Name

Middle Name

Date of Birth

mm/dd/yyyy

LEA & School Information

LEA

Aberdeen School District

LEA Identifier

Pre-Populate

School

Aberdeen High School -

School Identifier

####-## Pre-Populate

Cohort Adjustments

Cohort Year

2023 - 2024

Cohort Entry Date

mm/dd/yyyy

Last Enrolled Date

mm/dd/yyyy

Cohort Status

Status

Adjusted Exit Type



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LEA & School Info

Student

Provide Feedback

Melissa Banks

Student

Student Intervention Non-Public Student Entry Summer Activity Cohort Senior Snapshot Seal of Biliteracy

Cohort Year

2023 - 2024

LEA

Select

School

Select

Status

Select

Apply Filter

Reset Filter

Request New

Student Name	MSIS ID	LEA	School	Date	Status	Actions
D'Souza Eva	987654321	Aberdeen School District (4820)	Bell Shivers Middle (4820-032)	01/01/2024	Approved	
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Cohort Data

- Cohort Report
- Review and request updates via the manual input screen



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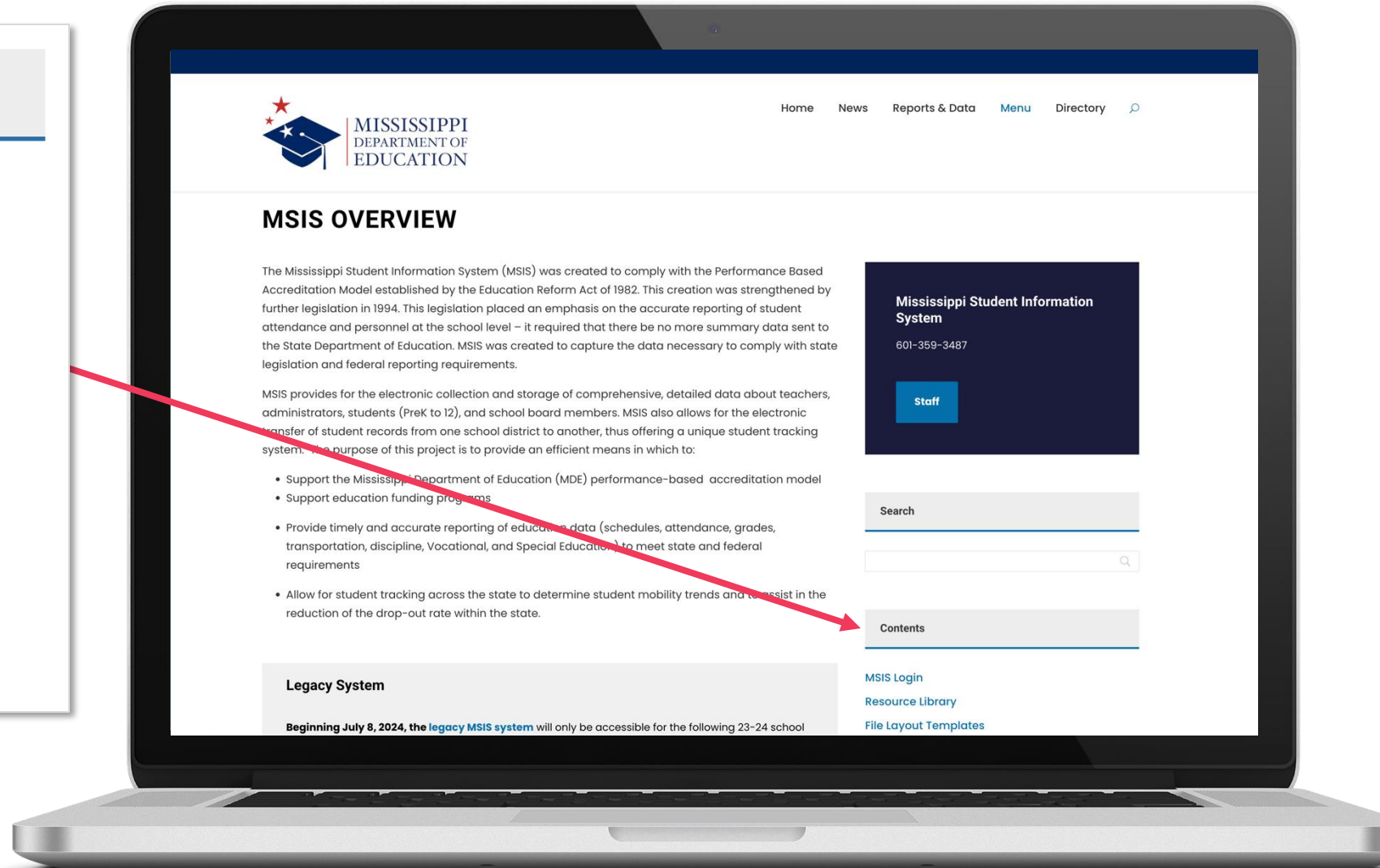
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MISSISSIPPI
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MISSISSIPPI
DEPARTMENT OF
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