Finance & Personnel Reports



mdek12.org





VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community





State Board of Education STRATEGIC PLAN GOALS



ALL Students Proficient and Showing Growth in All Assessed Areas

EVERY School Has Effective Teachers and Leaders





EVERY Student Graduates from High School and is Ready for College and Career

Uses a World-Class Data System to Improve Student Outcomes





EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School and District is Rated "C" or Higher









Be an active participant



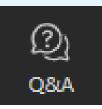








Ask questions









EXPLORE Finance Reports



EXPLORE Personnel Reports



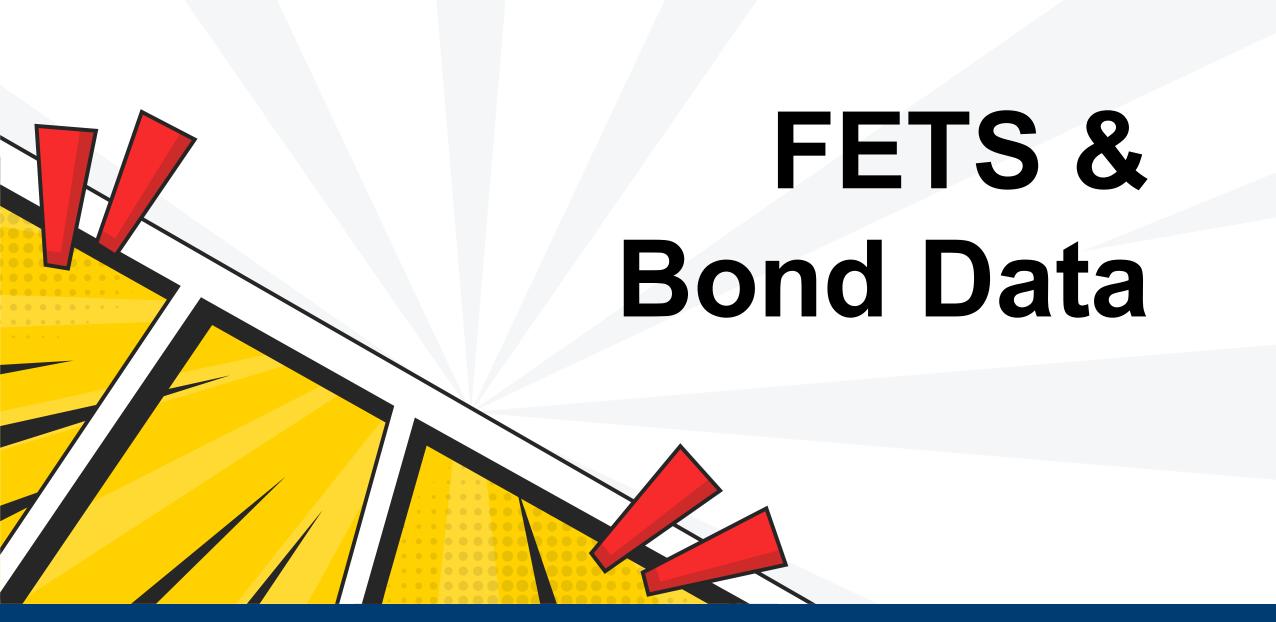
REVIEW certification process



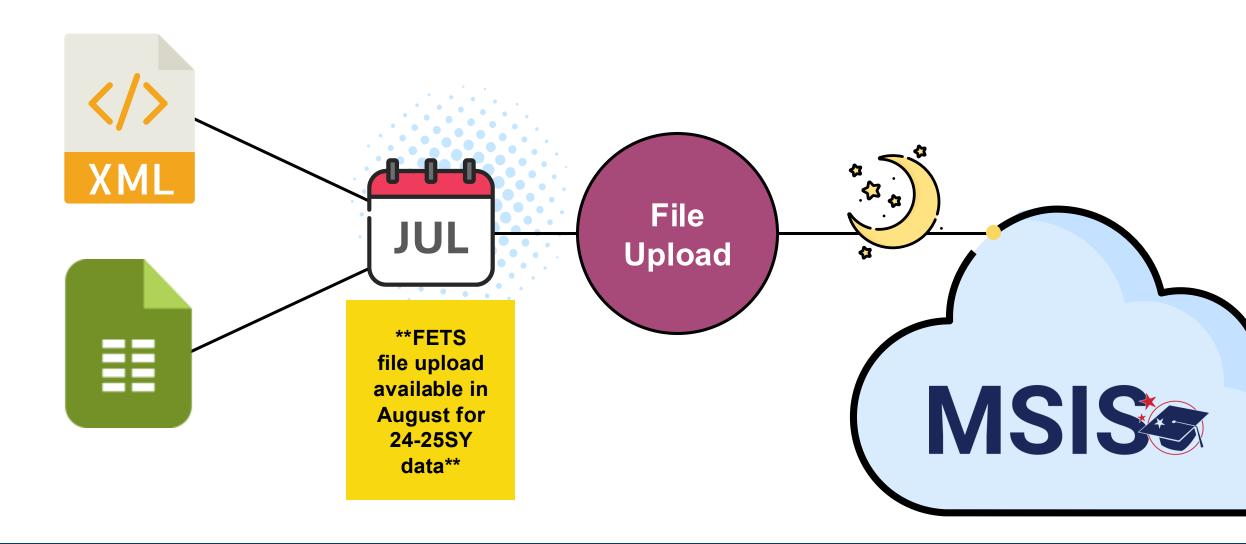
Finance Reports



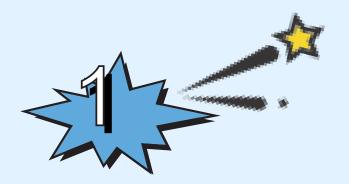












Clear any errors

for the reporting period.

Check warnings

for the reporting period.



MSIS

Test District Name

Administration

Data Submission ~

Reports

 Students ~

~

~

M Data Input

294 Errors

Attendance

221

Errors

Personnel

89 **Errors**

Career and Technical

64

Errors

Special Education

Errors

Enrollment

72

Errors

Federal Programs

32 Errors

Organization

94

Errors

Course Section

354

Errors

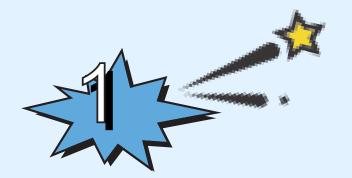
Student **Demographics**

462 **Errors**



A Melissa Banks ∨





Clear any errors for the reporting period.

Check warnings for the reporting period.



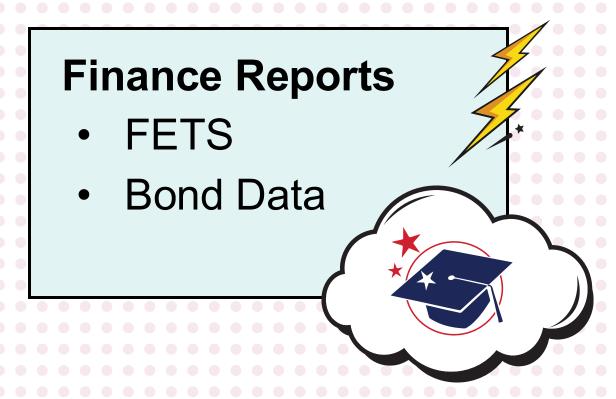
Review MSIS Reports for accuracy.

Compare with corresponding Finance package reports.





Review Reports for accuracy.







PERMISSION

Finance



Displays the district's financial information for the prior fiscal year, as required by MS Code Ann. 37-61-21.

Data Impact

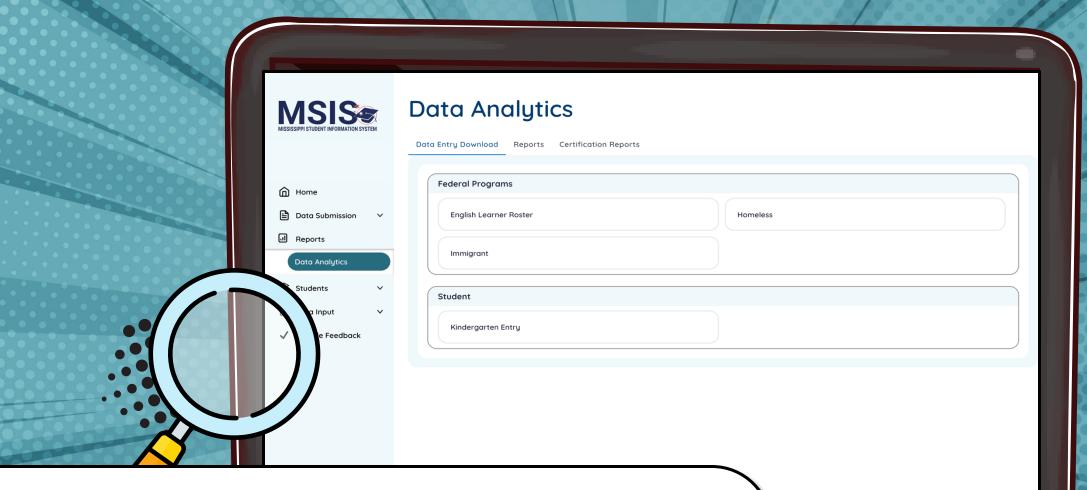
- School Financial Services
 Federal Reporting
- State Reporting

Data Source

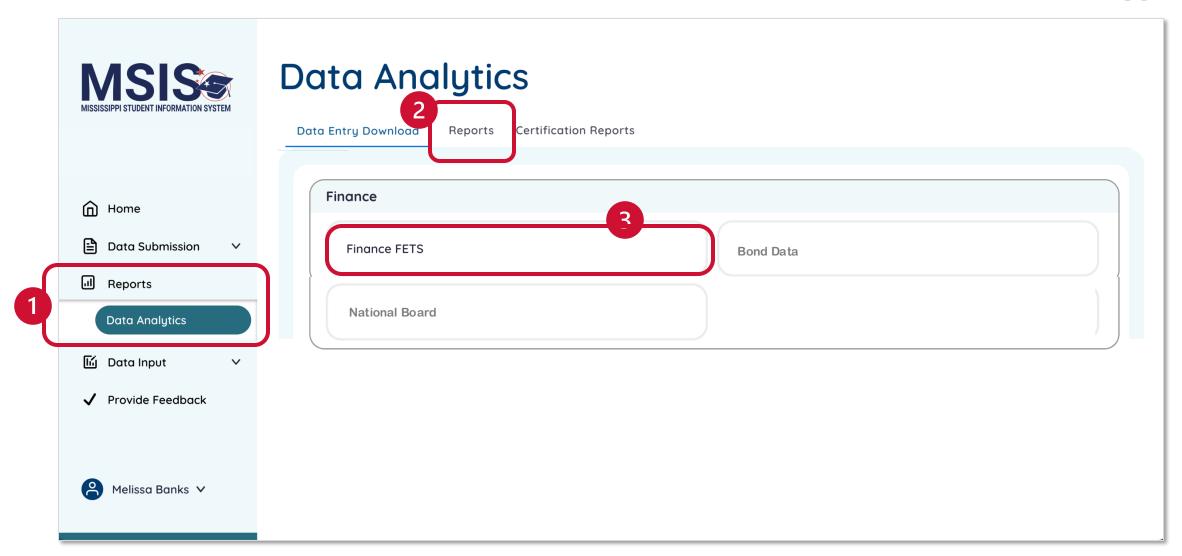
File Upload (as needed)



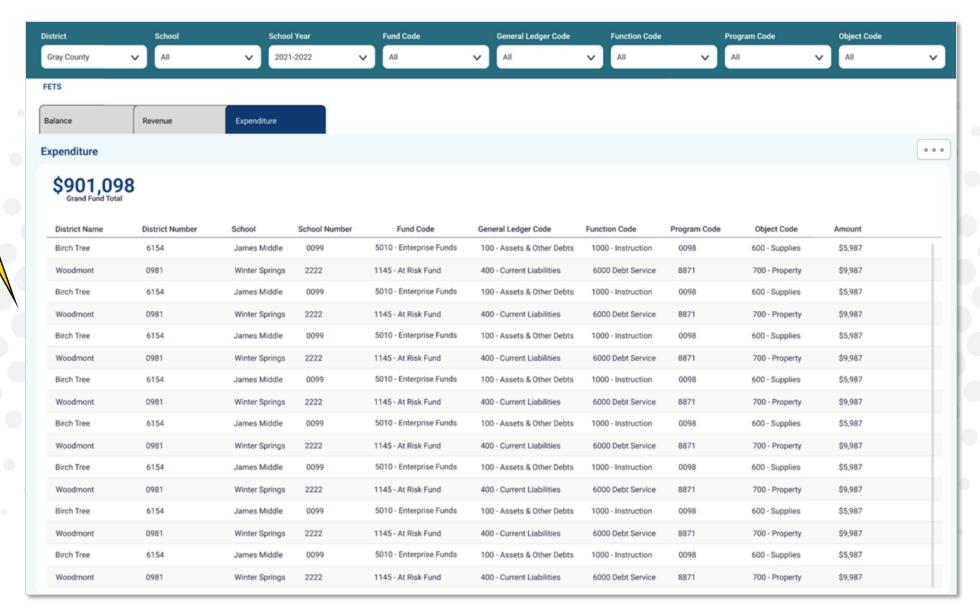




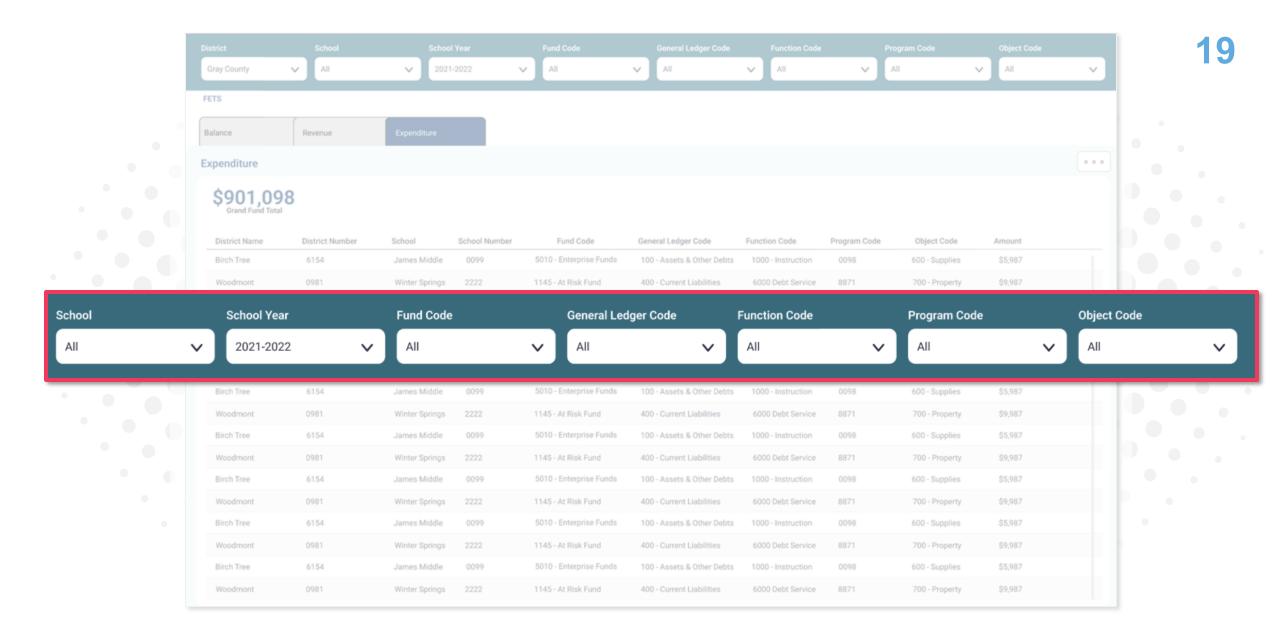
msis.mdek12.org



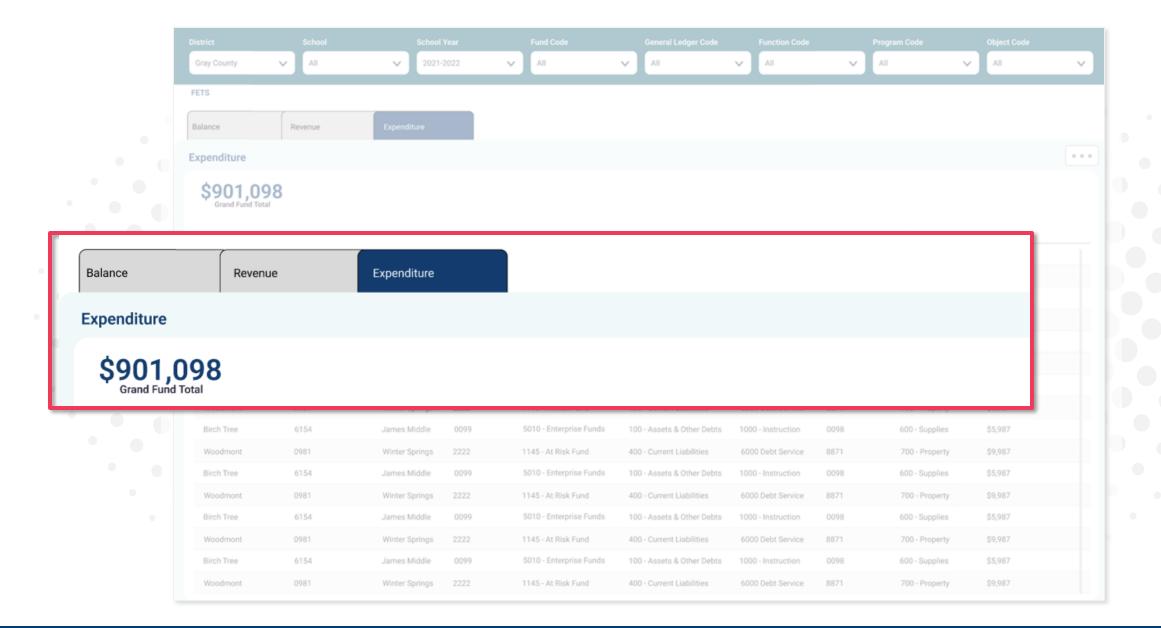




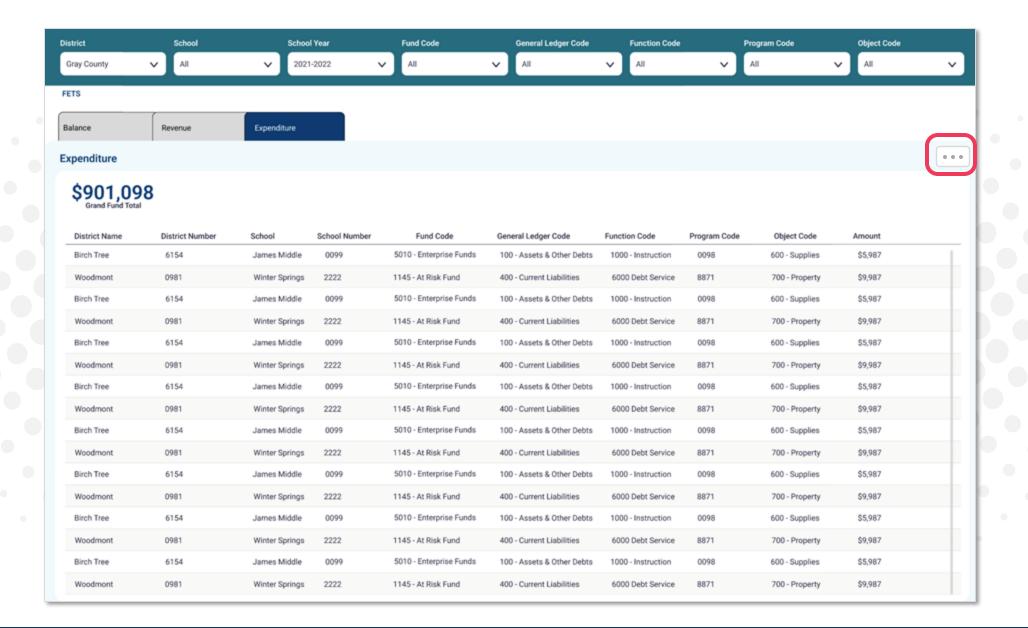




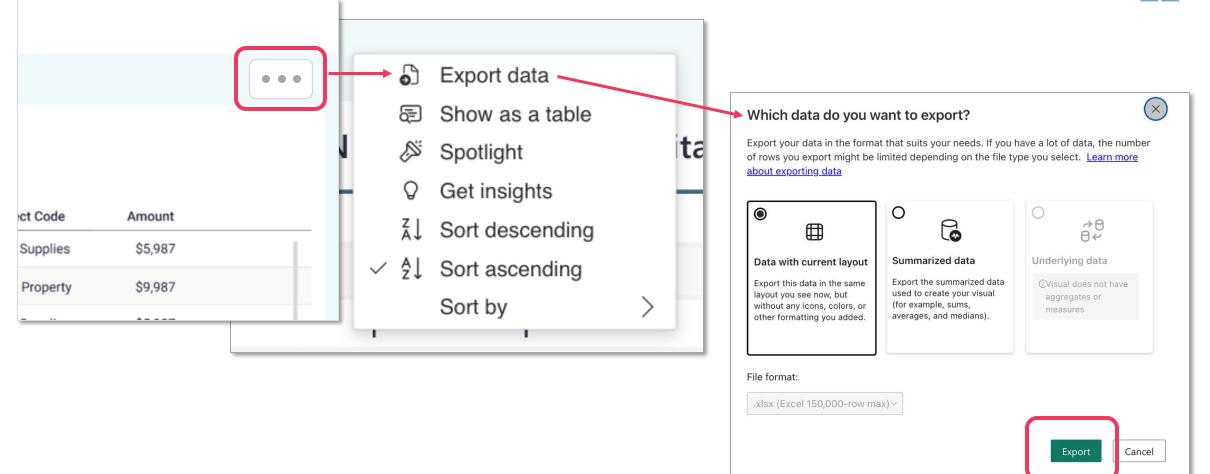












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Bond Data Report

Displays the district's financial information for the prior fiscal year, as required by MS Code Ann. 37-61-21.

Data Impact

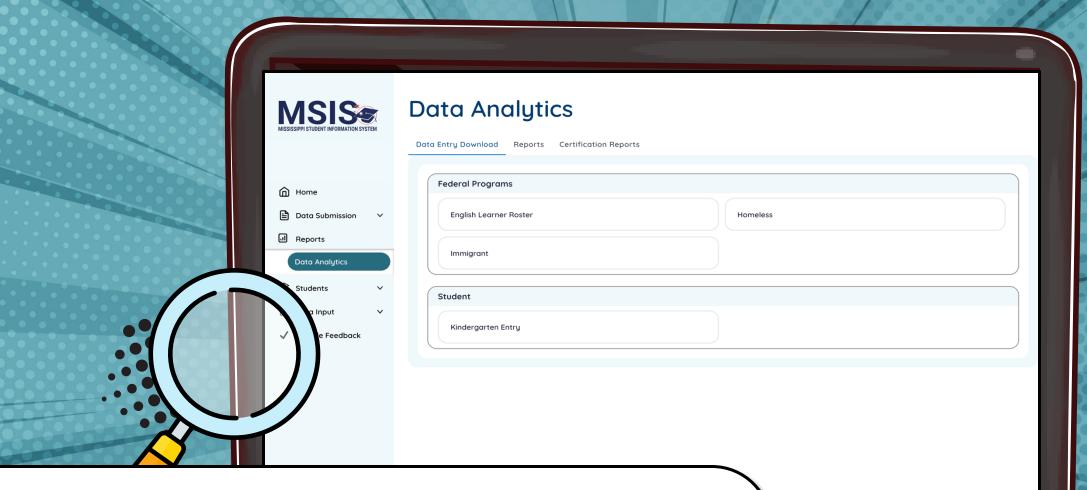
- School Financial Services
- State Reporting

Data Source

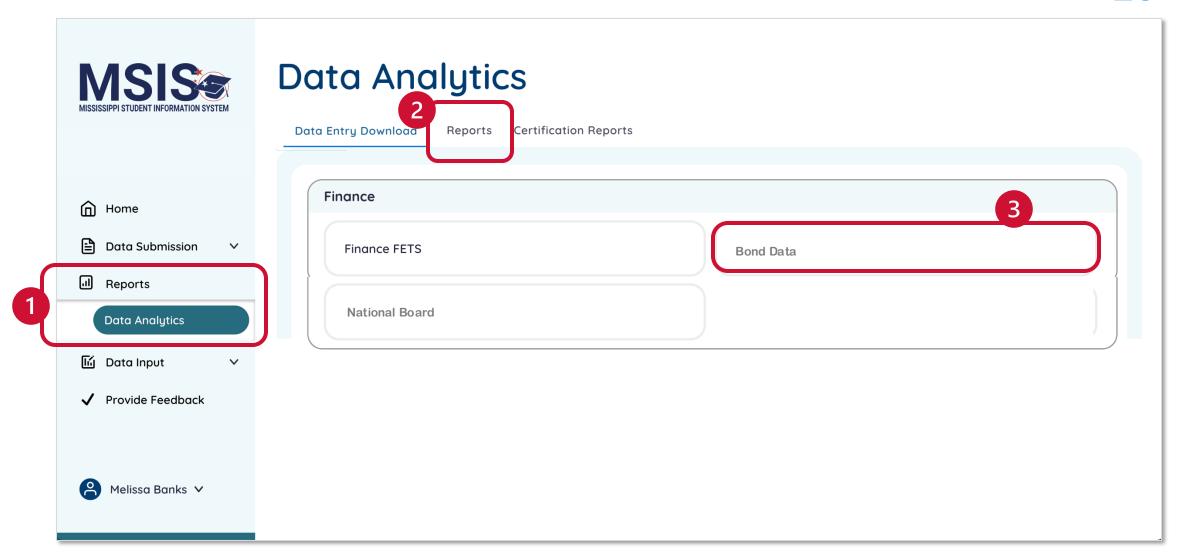
File Upload (as needed)



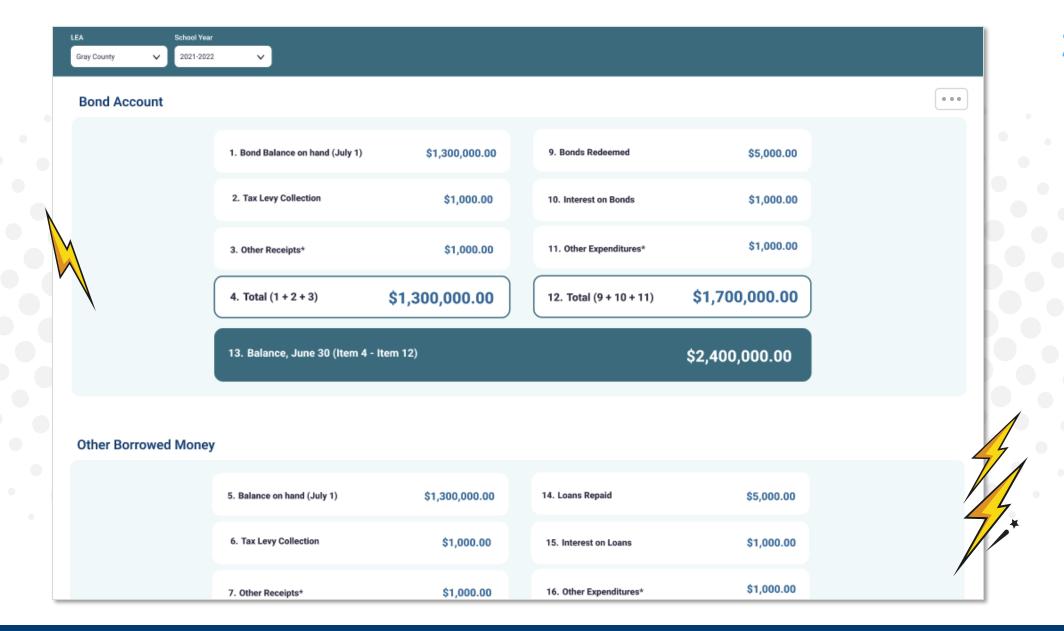




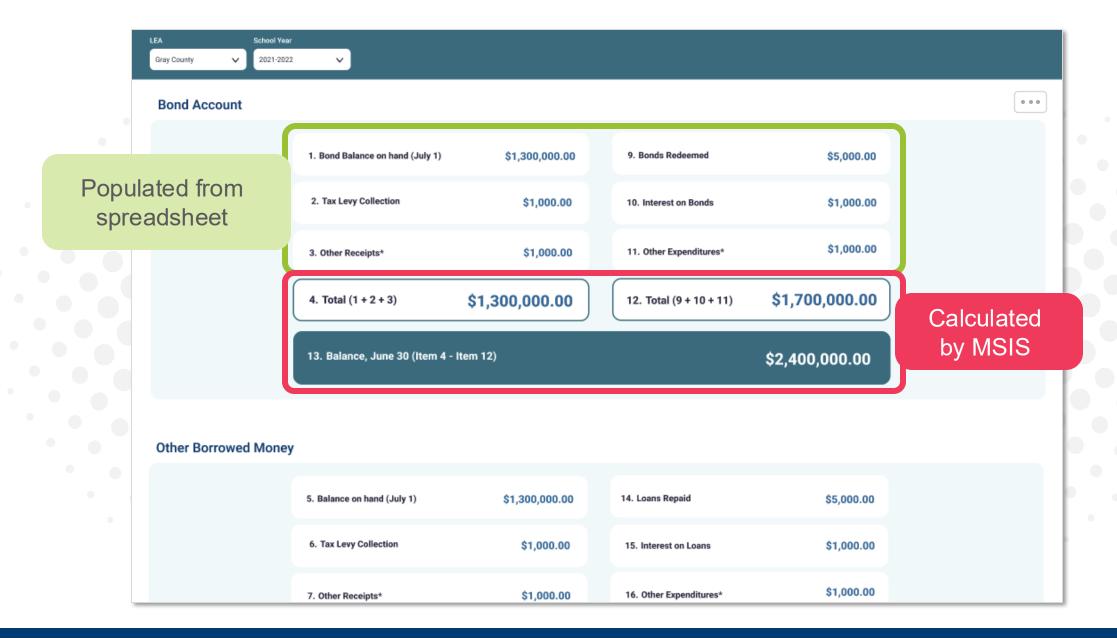
msis.mdek12.org



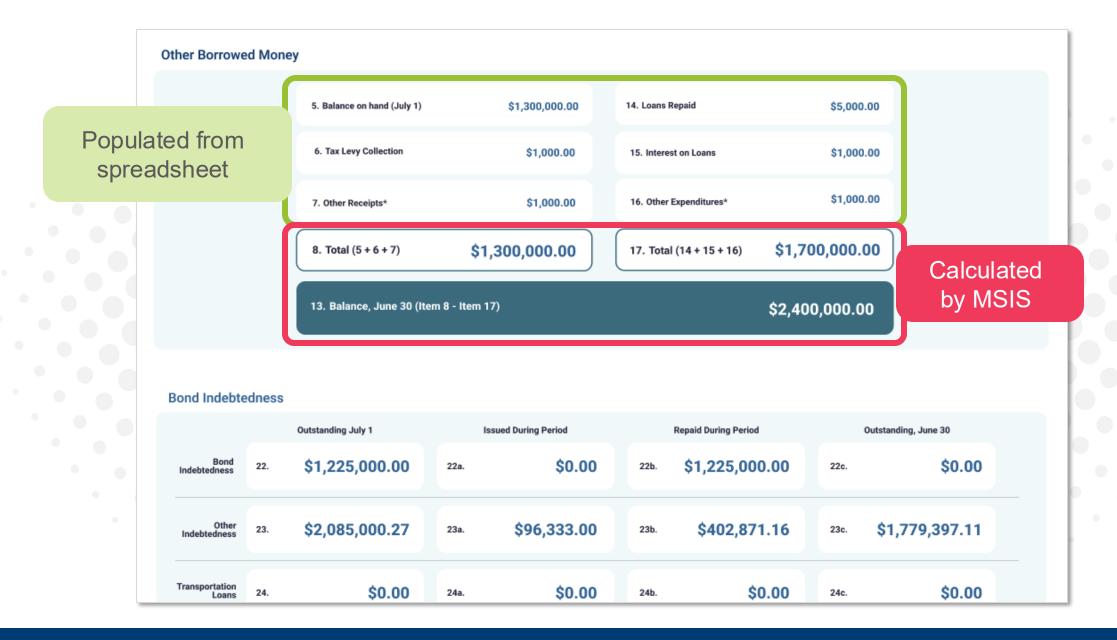






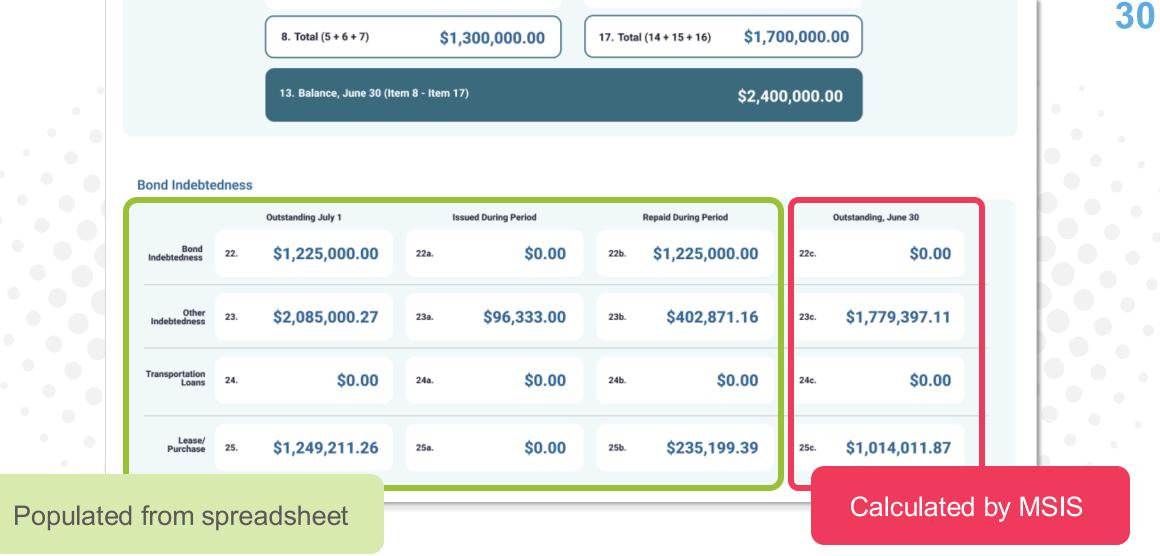




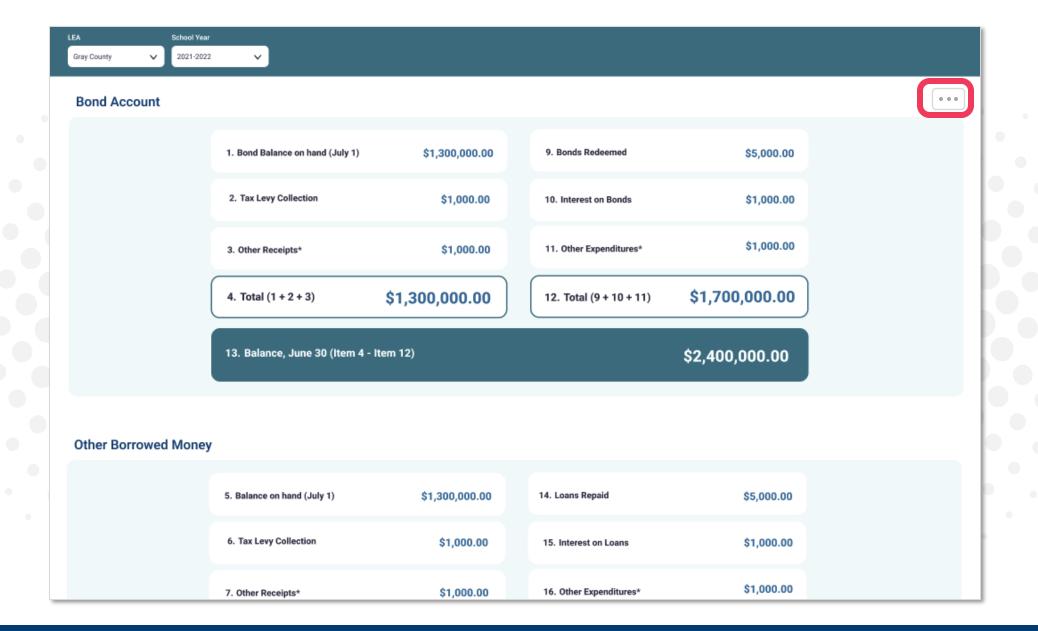




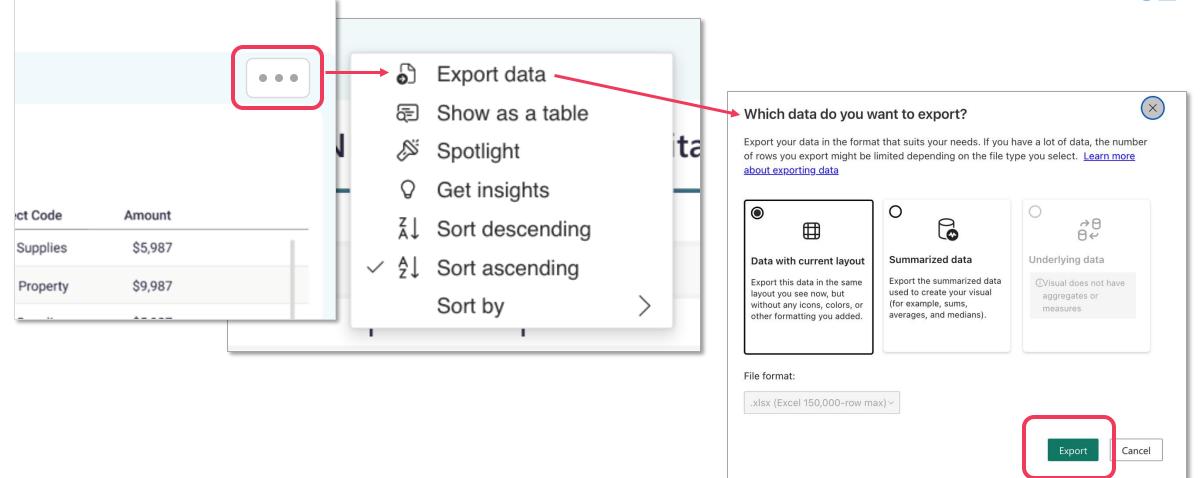












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FETS & Bond Data

FETS Report Bond Data Report

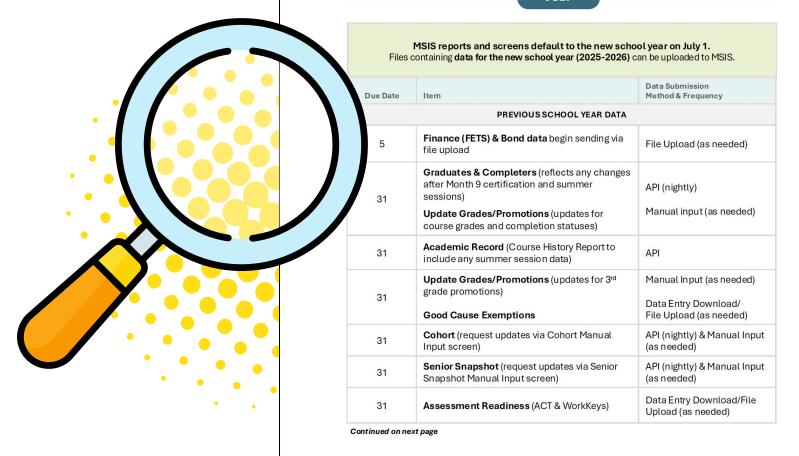


25-26 Annual Reporting

Calendar At-A-Glance

JULY

MSIS ...



Calendar At-A-Glance



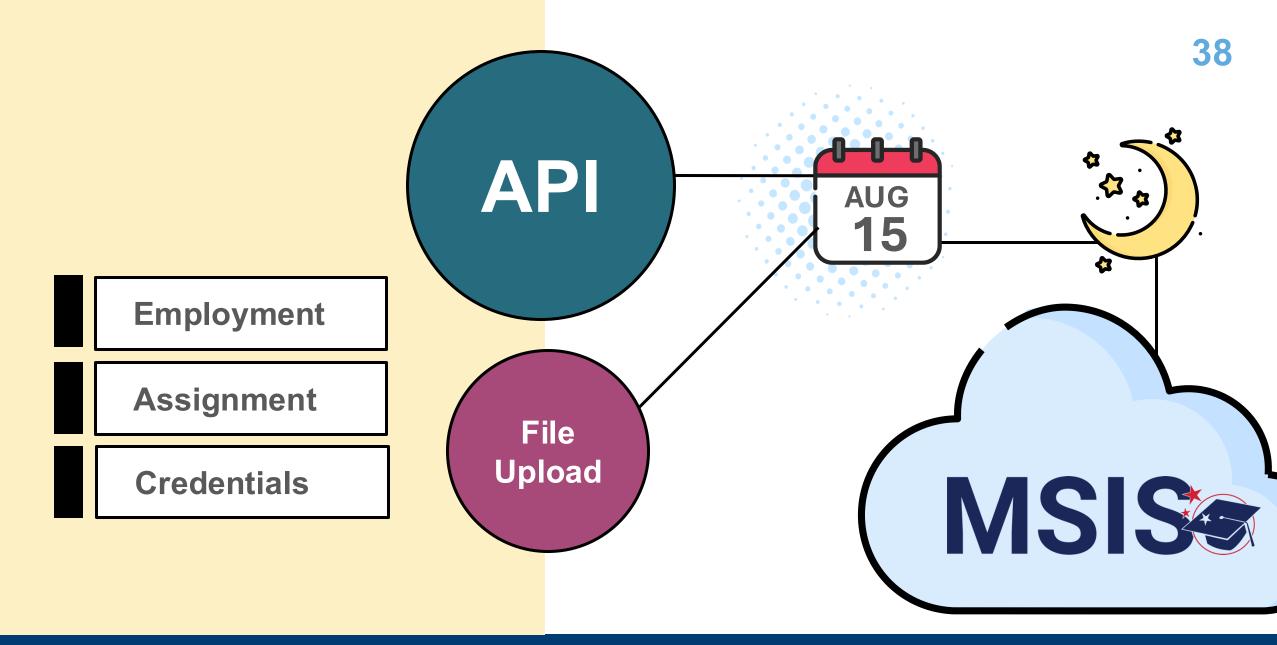




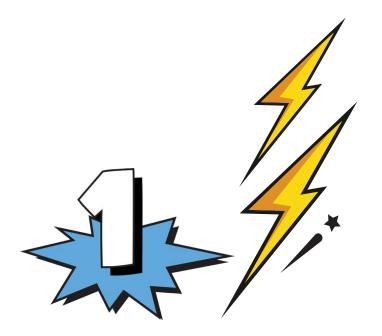












Review MSIS Reports for accuracy.

Compare with corresponding Finance package reports.







Review Reports for accuracy.

Finance Reports

National Board







PERMISSION

Finance



Displays the Reimbursement Amount the district will receive for each qualifying National Board employee. Data for reimbursement calculations are due in October and February each year.

Data Impact

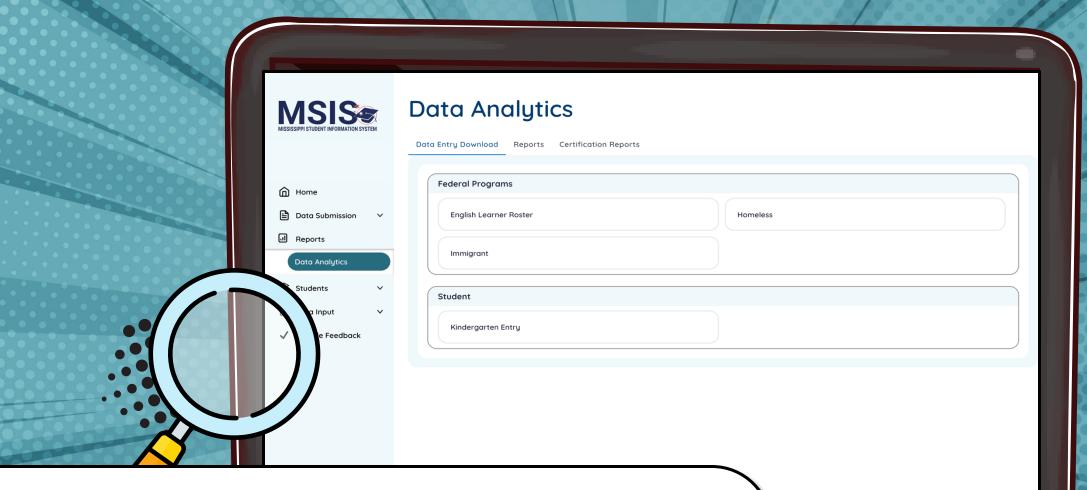
- Funding
- State Reporting

Data Source

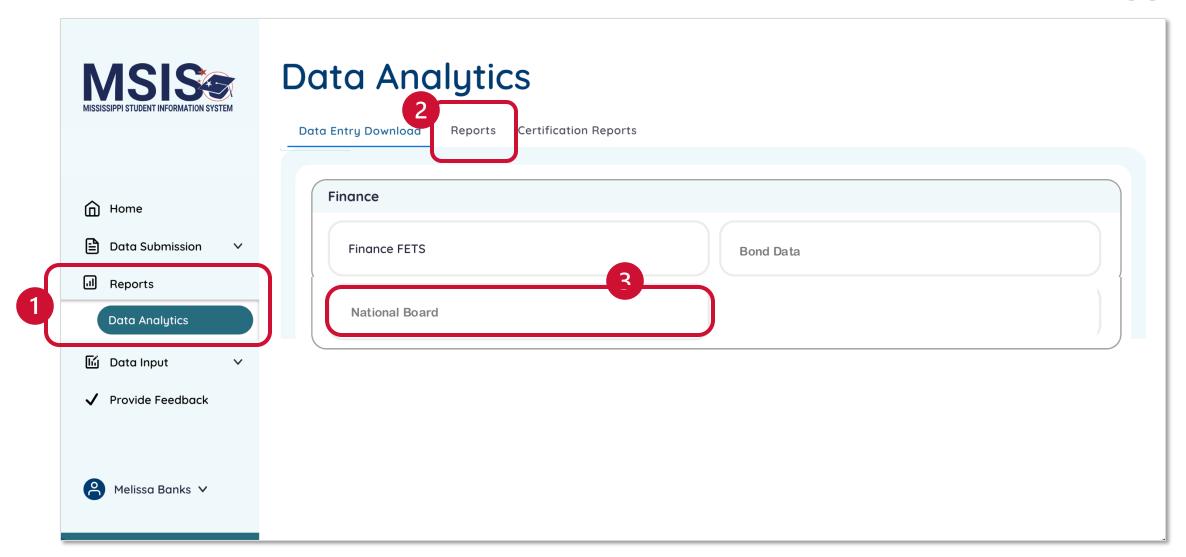
Personnel API (nightly)
File Upload (as
needed)







msis.mdek12.org





LEA		School Year					
All		✓ 2024-2025	∨				
LEA	Staff ID	First Name Last Name	Title	National Board Type	Certificate Start Date	Certificate End Date	Credential Status
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GIFTED	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, LIBRARIAN	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, VOC - ALLIED HEALTH	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GRADE 3	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
EA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	COUNSELOR	NCSC	01/01/2000	01/01/2000	Active Oct. 157/
LEA Name	XXX-XX-XXXX	First Name Last Name	SPED TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 1
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TFACHER	NRPTS	01/01/2000	01/01/2000	Active Oct 15



Credential Status

Value is prepopulated on the report based on personnel data submitted to MSIS

Report must list a value of "Active Oct. 15" or "Active Feb. 15"

Employment Status

Value is prepopulated on the report based on personnel data submitted to MSIS

Report must list a value of "Active Oct. 15" or "Active Feb. 15"

Valid Assignment

Value is prepopulated on the report based on personnel data submitted to MSIS

Report must list a value of "Yes"

Reimbursement Amount

Value is
prepopulated if
Credential Status,
Employment
Status, and Valid
Assignment value
requirements
are met



LEA		School Year					
All		V 2024-2025	~				
LEA	Staff ID	First Name Last Name	Title	National Board Type	Certificate Start Date	Certificate End Date	Credential Status
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GIFTED	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, LIBRARIAN	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, VOC - ALLIED HEALTH	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GRADE 3	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	COUNSELOR	NCSC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SPED TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LFA Name	<i>xxx-xx-xxxx</i>	First Name Last Name	IFAL HFR	NRPTS	01/01/2000	01/01/2000	Active Oct 15





Employee must have **active** National Board Certification on October 15/ February 15 (Start and End Dates).



LEA		School Year					
All		✓ 2024-2025	~				
Employment Start Date	Employment End Date	Employment Status	Contract Days	District Time	Valid Assignment	Assignments	Reimbursement Amount
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003, 751067	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700005, 902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	751012	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	000951	
01/08/2024	30/06/2025	Active Oct. 15	203	100%	Yes	601006	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	751021	
01/08/2024	30/06/2025	Active Oct. 15	203	100%	No	751021	





Employee must be employed on October 15/February 15
(Start and End Dates).
Reimbursement will be pro-rated based on District Time.

District Time = Number of Days on Contract / 187 Days (Max 100%)



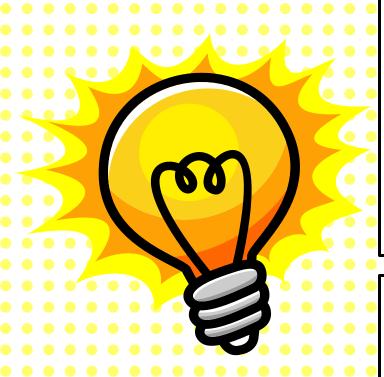
LEA		School Year					
All		∨ 2024-2025	~				
Employment Start Date	Employment End Date	Employment Status	Contract Days	District Time	Valid Assignment	Assignments	Rembursement Amount
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003, 751067	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700005, 902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	751012	\$6,000.00
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01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	000951	
01/08/2024	30/06/2025	Active Oct. 15	203	100%	Yes	601006	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	751021	
01/08/2024	30/06/2025	Active Oct. 15	203	100%	No	751021	





For National Board Certified employees, you should have a minimum of 2 assignments (Work Area Codes) per employee.





The first work area code should be the one that best describes their job duties, such as Elementary Teacher Single-Cohort (700003) or Dyslexia Therapist (131070).

This assignment would have an FTE value assigned (1 for full-time). If the employee has more than one of these types of assignments, all should be listed with the corresponding FTE amount.

The second work area code should be their National Board Certification code (Ex: 902010 for CALT – see the following slides for all appropriate codes).

FTEs for these codes should be zero.



NBPTS (National Board-Certified Teacher)	
902001 - National Board-Certified Teacher	801035 - Teacher Support Team Member
700001 - Pre-kindergarten Teacher	131004 - Psychometrist
700002 - Kindergarten Teacher	131054 - Special Education Counselor
700003 – Elementary Teacher (Single-Cohort 26-27**)	601005 - Counselor- Non-CTE- Elementary
700004 – Secondary Teacher (Departmentalized 26-27**)	601006 - Counselor- CTE
700005 - Ungraded Teacher	601007 - Librarian/Media Specialist
700006** - Elementary Teacher Departmentalized (26-27**)	601013 - Lead Teacher
700007** - Secondary Teacher Single-Cohort (26-27**)	601017 - Counselor- Non-CTE- Secondary
000234 - Special Populations Personnel	902006 – Intervention Specialist



CCC (National Board-Certified (AHSA) Speech Therapist/Audiologist)							
902002 - CCC (AHSA) - Speech Therapist/Audiologist	700006** – Elementary Teacher Departmentalized (26-27**)						
700001 - Pre-kindergarten Teacher	700007** – Secondary Teacher Single-Cohort (26-27**)						
700002 - Kindergarten Teacher	131012 - Audiologist						
700003 – Elementary Teacher (Single-Cohort 26-27**)	132021 - Special Educator/Assessment Team Member						
700004 – Secondary Teacher (Departmentalized 26-27**)	131080 – Speech-Language Pathologist						
700005 - Ungraded Teacher							



NCSC (National Board-Certified Guidance Counselor)

902003 - NCSC (National Board-Certified) Guidance Counselor

000234 - Special Populations Personnel

131054 - Special Education Counselor

601005 - Counselor- Non-CTE- Elementary

601006 - Counselor- CTE

601017 - Counselor- Non-CTE- Secondary

NCSN (National Board-Certified School Nurse)

902004 - School Nurse (RN) NCSN (National Board-Certified)

751012 - School Nurse (RN)

CALT (National Board-Certified Academic Language Therapist)

902010 - National Board-Certified Academic Language Therapist

CAT (Certified Athletic Trainer)

902008 - Certified Athletic Trainer

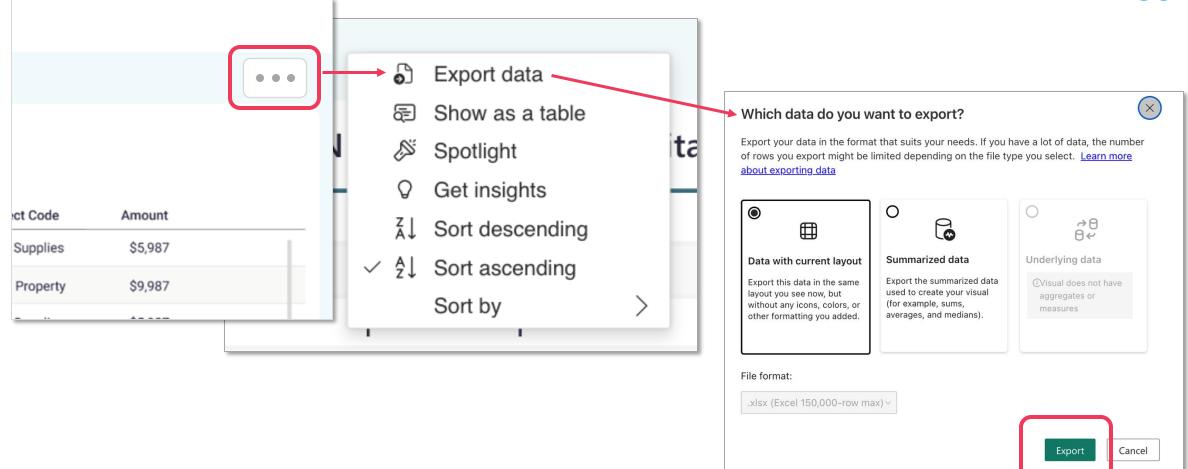


LEA		School Year					
All		V 2024-2025	~				
Employment Start Date	Employment End Date	Employment Status	Contract Days	District Time	Valid Assignment	Assignments	Reimbursement Amount
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01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700005, 902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	751012	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902001	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902002	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	902004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	000951	
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01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700003	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	Yes	700004	\$6,000.00
01/08/2024	30/06/2025	Active Oct. 15	187	100%	No	751021	
01/08/2024	30/06/2025	Active Oct. 15	203	100%	No	751021	



LEA		School Year					
All	,	× 2024-2025	∨				
LEA	Staff ID	First Name Last Name	Title	National Board Type	Certificate Start Date	Certificate End Date	Credential Status
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GIFTED	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, LIBRARIAN	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, VOC - ALLIED HEALTH	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, GRADE 3	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPECIAL EDUCATION	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER, SPEECH THERAPY	CCC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SCHOOL NURSE	NCSN	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	COUNSELOR	NCSC	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	SPED TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TEACHER	NBPTS	01/01/2000	01/01/2000	Active Oct. 15
LEA Name	XXX-XX-XXXX	First Name Last Name	TFACHER	NRPTS	01/01/2000	01/01/2000	Active Oct 15





File will save as an Excel spreadsheet





National Board

National Board Report

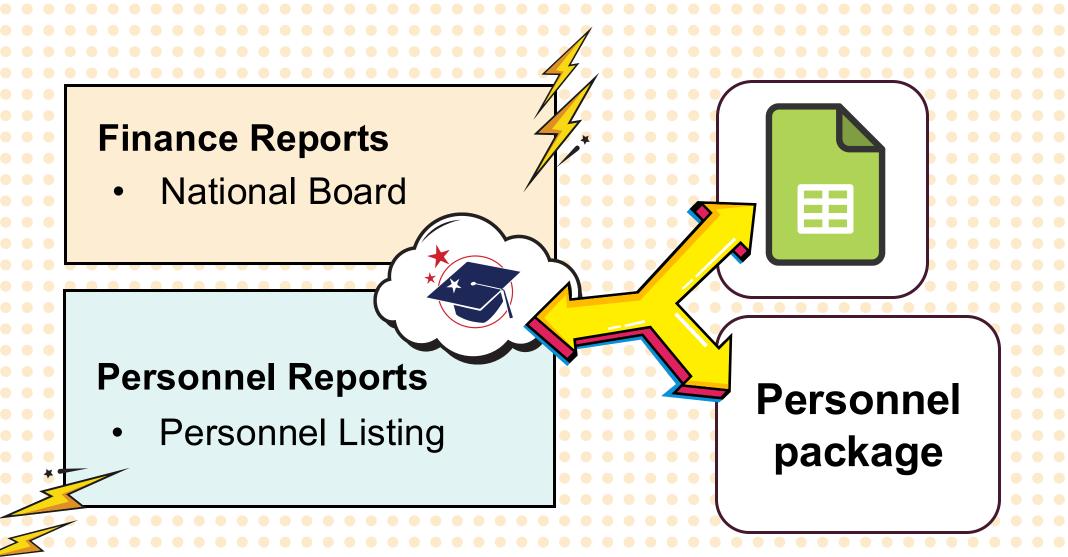




National Board

National Board Report







MSFF Report

STUDENT DATA





PERMISSION

Student



MSFF Report

Displays counts for categories that are part of the Mississippi Student Funding Formula (MSFF).

This report will be updated nightly until December 10. On December 10, the report will freeze, and these data will be shared with School Financial Services for funding calculations.



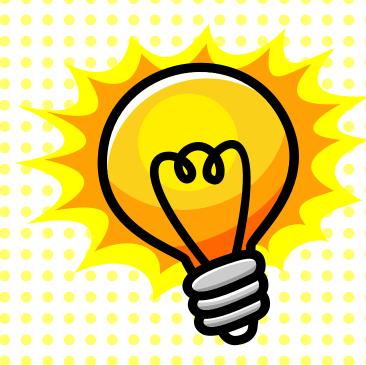
District funding

Data Source

SIS (API nightly) File Upload (as needed)



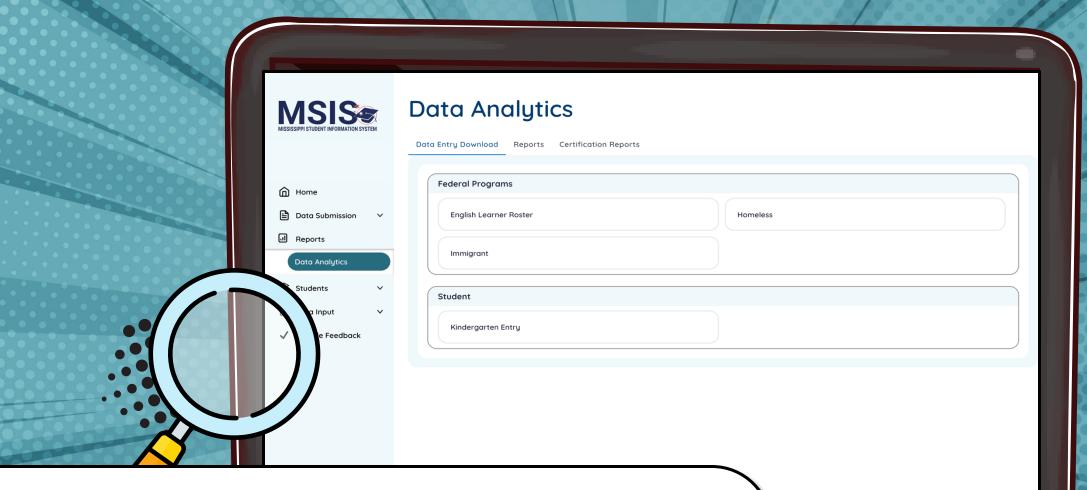




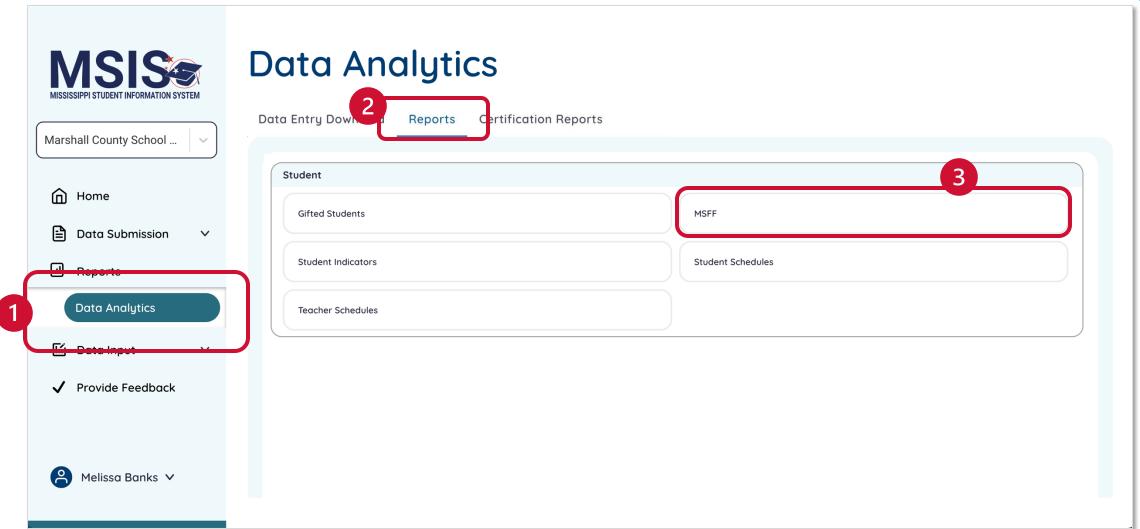
The MSFF report will be updated nightly until December 10.

On December 10, the report will freeze, and these data will be shared with School Financial Services for funding calculations.

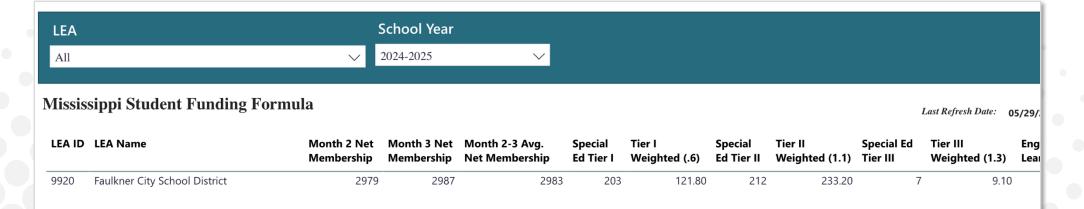




msis.mdek12.org





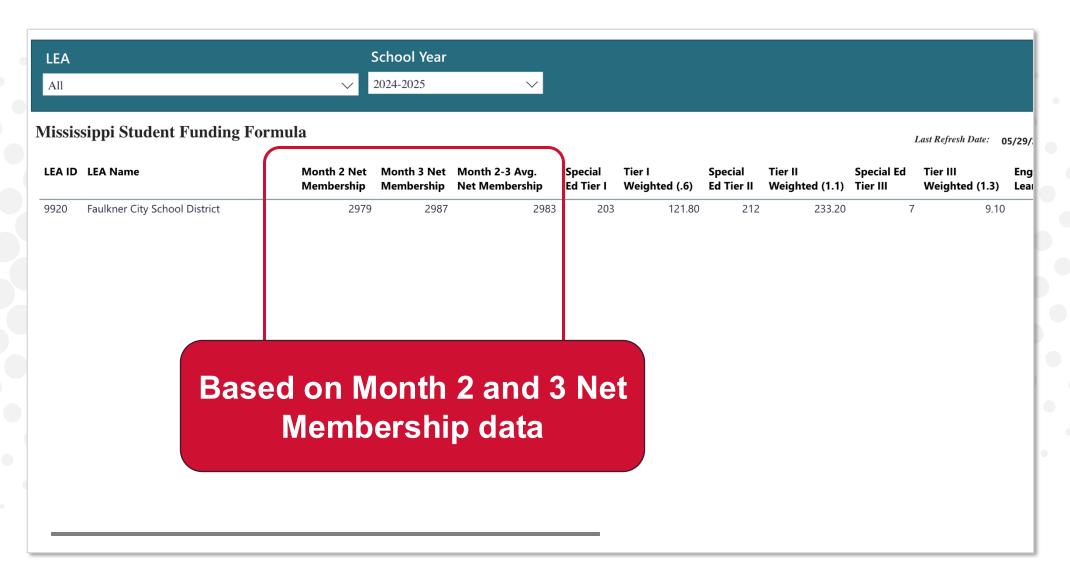




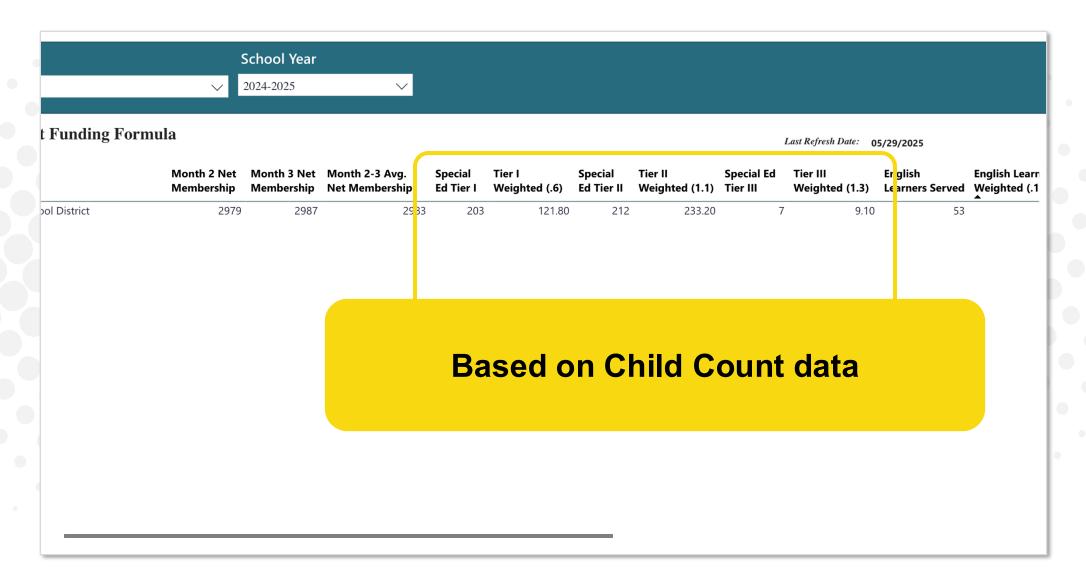


LEA All			School Year 2024-2025	V							
Missis	Mississippi Student Funding Formula Last Refresh Date: 05/29/2										05/29/
LEA ID	LEA Name	Month 2 Net Membership		Month 2-3 Avg. Net Membership	Special Ed Tier I	Tier I Weighted (.6)	Special Ed Tier II	Tier II Weighted (1.1)	Special Ed Tier III	Tier III Weighted (1.3)	Eng) Lea
9920	Faulkner City School District	2979	2987	2983	203	121.80	212	233.20	7	9.1	0











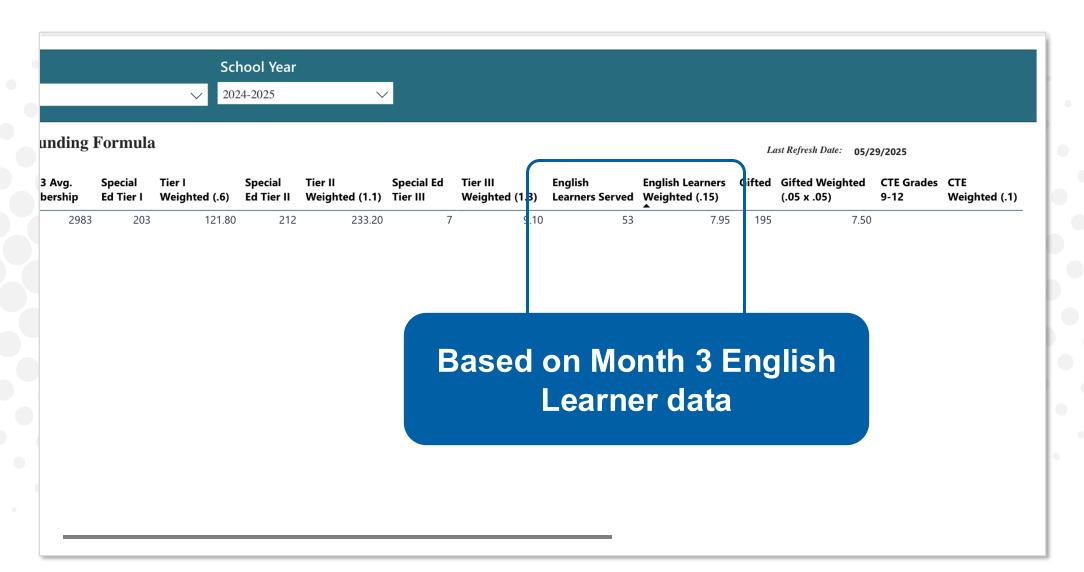


Tier 1 (language/speech impaired, developmental delay, specific learning disability): 60%

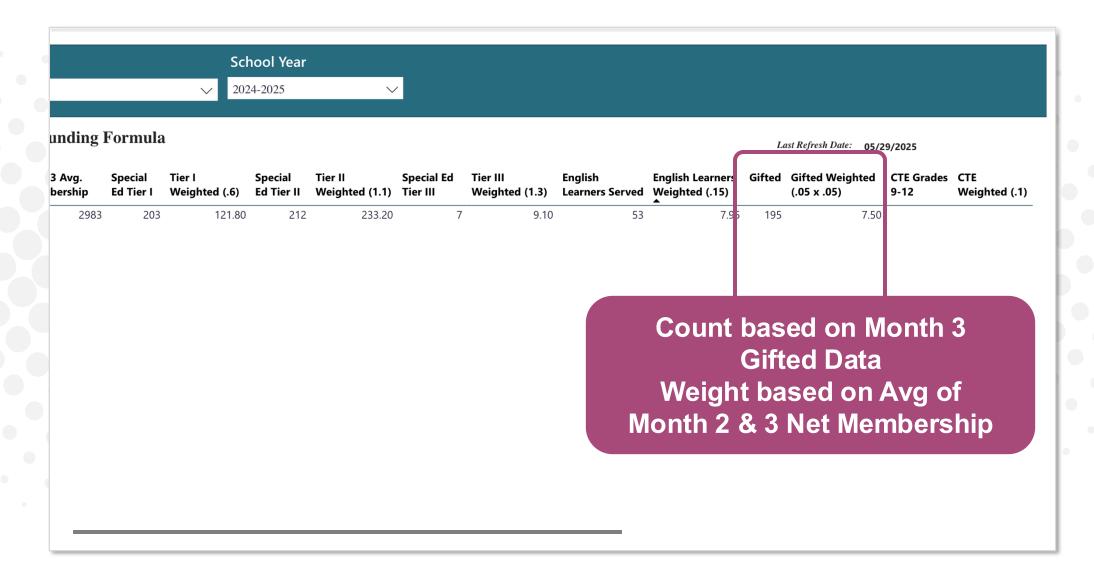
Tier 2 (autism, emotional disability, hearing impaired, intellectual disability, other health impairment, orthopedic impairment): 110%

Tier 3 (deaf-blind, multiple disabilities, traumatic brain injury, visually impaired): 130%













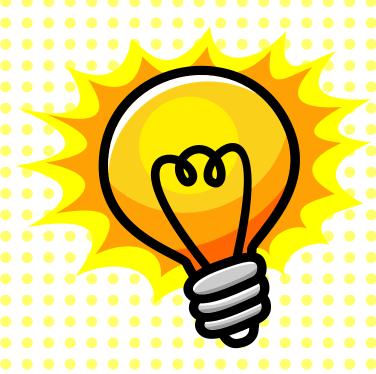
Students should be marked in the SIS as one of the three gifted types if:

They meet the eligibility requirements identified in the 2023 Regulations for Gifted Education Programs

AND

Are currently participating in a gifted program (i.e., enrolled in a gifted course).

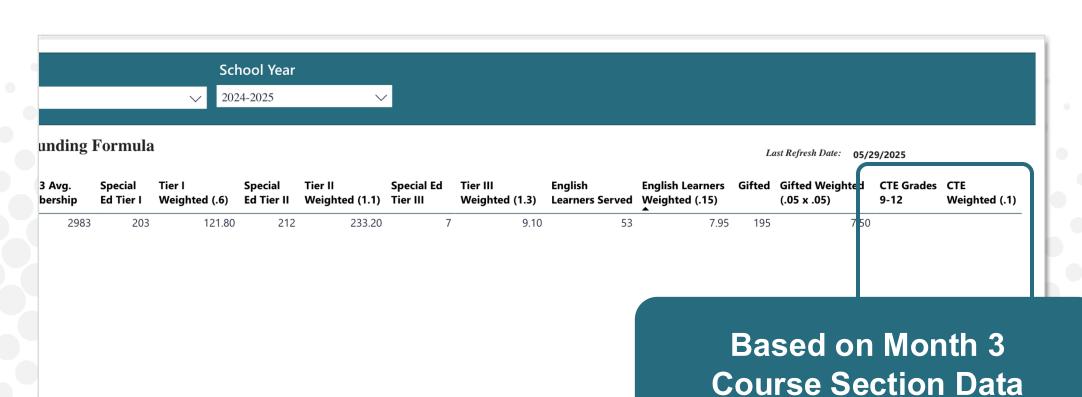




The report shows a district's gifted population, but the Gifted Weighted is based on the district's Month 2 and 3 Net Membership counts and not the gifted count.

Every district gets the same percentage for Gifted students based on their enrollment.









Search the Course Code Report for CTE Courses to determine what courses are included in this count.



COMING 25-26

CTE Roster Report

Displays students currently enrolled in CTE courses.

Data Impact

- MSFF
- CTE

Data Source

SIS (API nightly)







Remember: The MSFF report will be updated nightly until December 10.

On December 10, the report will freeze, and these data will be shared with School Financial Services for funding calculations.







Personnel





DOMAIN: PERSONNEL

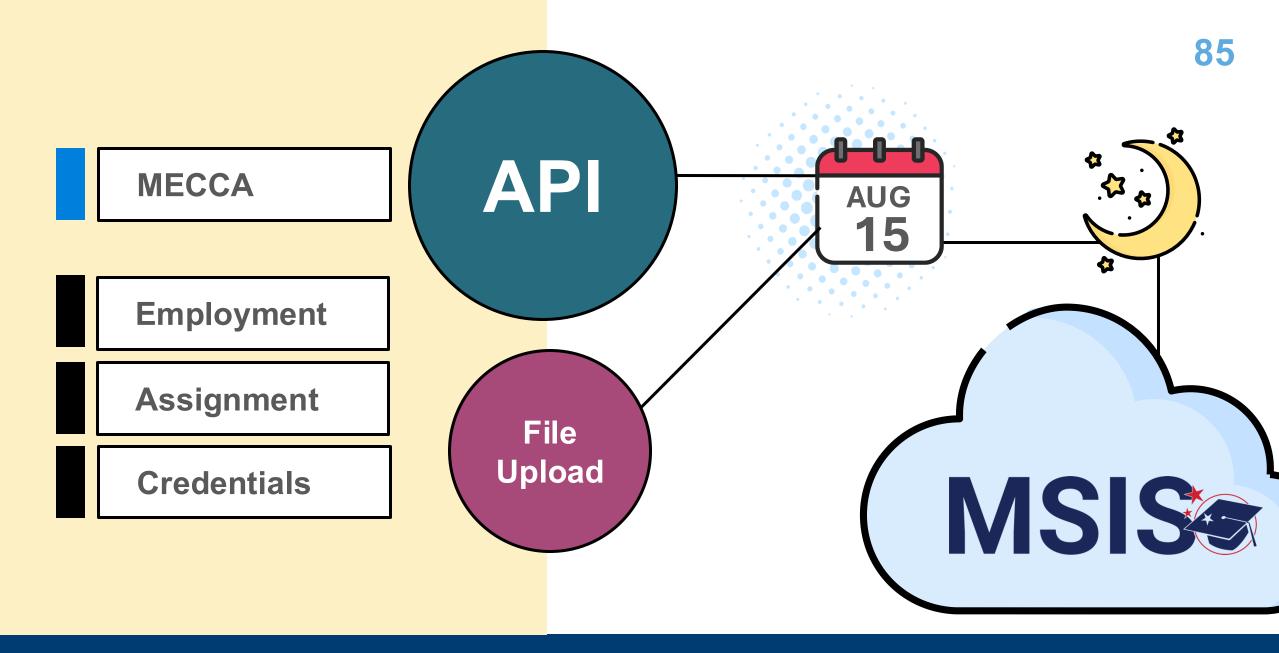
Identity

All data elements will be collected via API or file upload from the Personnel package.

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Collected from Districts
First Name	The full legal first name given to a person at birth, baptism, or through legal change.		None	Yes
Generation Code or Suffix	An appendage, if any, used to denote a person's generation in his family (e.g., Jr., Sr., III).		None	Yes (Optional)
Last or Surname	The full legal last name borne in common by members of a family.		None	Yes
Middle Name	A full legal middle name given to a person at birth, baptism, or through legal change.		None	Yes (Optional)
Staff Member Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, registry, or other agencies to refer to a staff member.	SSN will be primary identifier.	SSN - Social Security Administration number	Yes
Staff Member Identifier	A unique number or alphanumeric code assigned to a staff member by a school, school system, a state, registry, or other agency or entity.		None	Yes

Data Domain
Mapping:
Staff (Personnel)







Personnel Reports

- Personnel Listing
- Personnel Salary Listing
- Certified Personnel







PERMISSION

Personnel

View salary information on reports:

+ Salary



Personnel Listing

Displays the active employees for a district for the current school year. Report includes employment start and end dates, assignments, and FTEs.



- Accreditation
- Course Section
- National Board

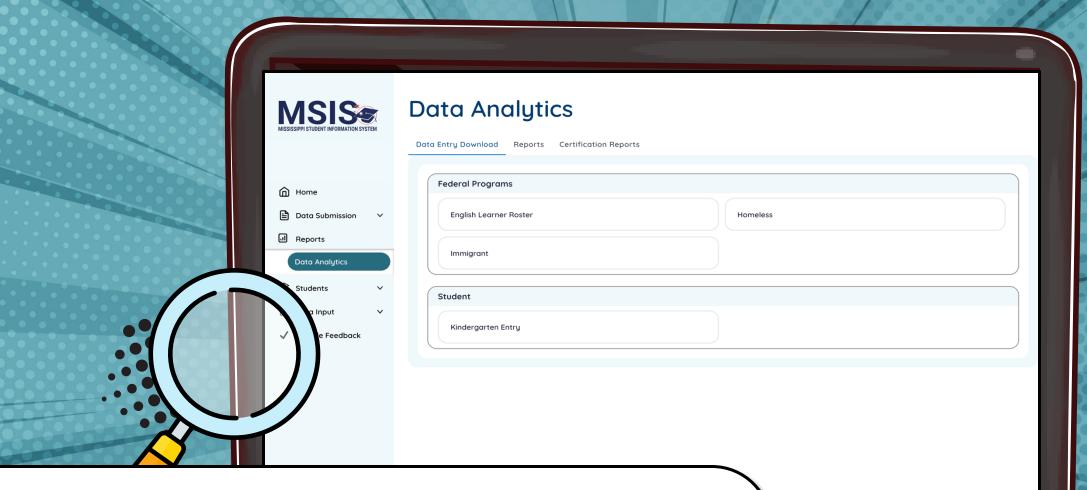
- State Reporting
- CTE Teacher Budget

Data Source

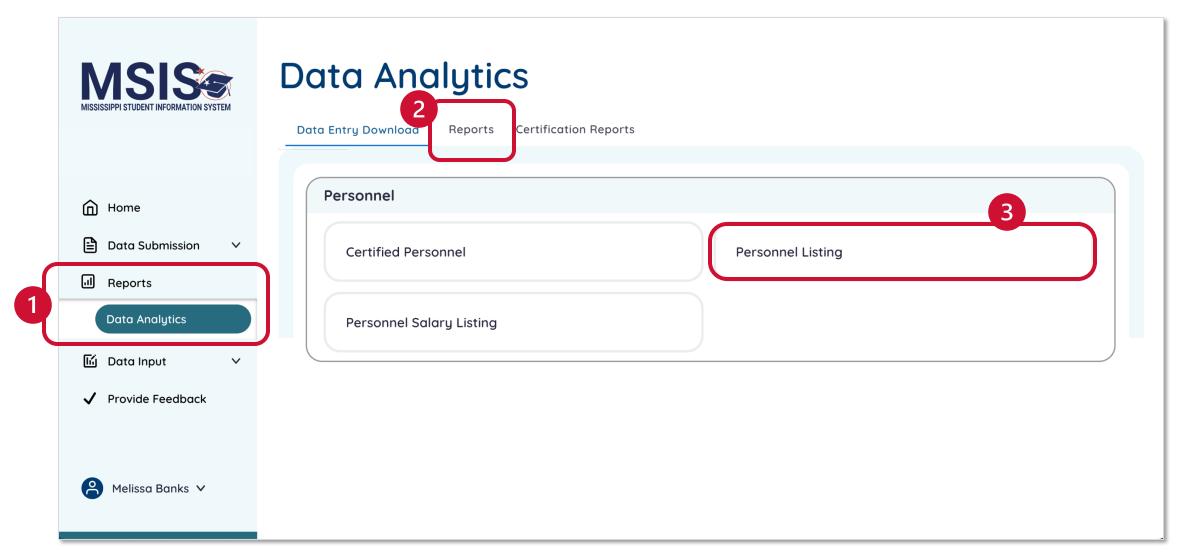
Personnel API (nightly)
File Upload (as
needed)







msis.mdek12.org



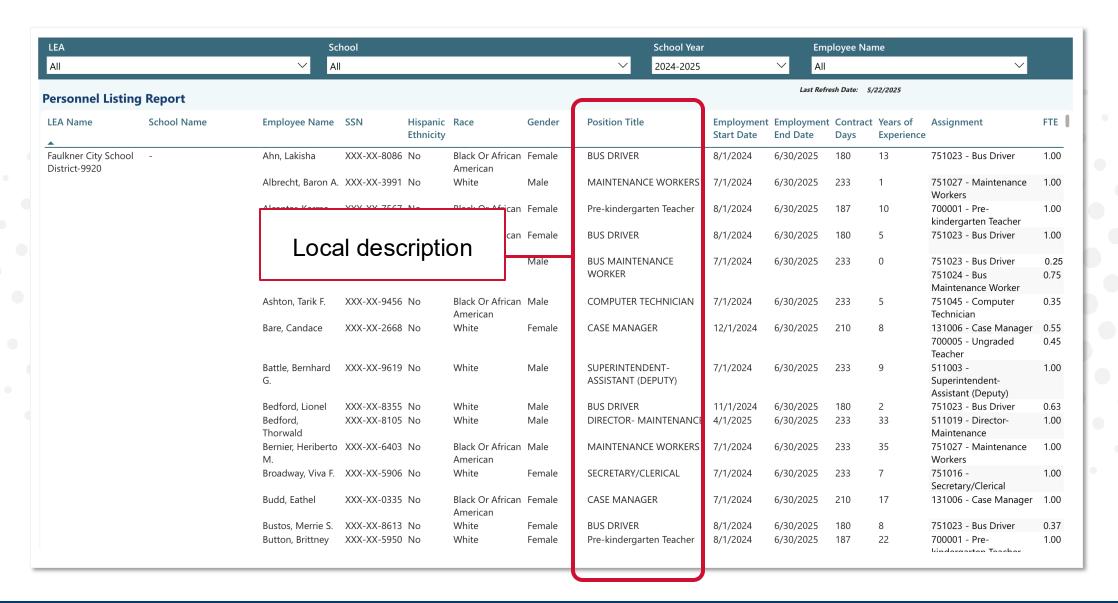


LEA		Scl	nool				School Year		Emp	oloyee Nar	ne		
All		✓ All					✓ 2024-2025		✓ All			~	
Personnel Listing	g Report								Last Refre	esh Date: 5/	22/2025		
LEA Name	School Name	Employee Name	SSN	Hispanic Ethnicity	Race	Gender	Position Title	Employment Start Date	Employment End Date	Contract Days	Years of Experience	Assignment	FTE
Faulkner City School District-9920	-	Ahn, Lakisha	XXX-XX-8086	No	Black Or African American	Female	BUS DRIVER	8/1/2024	6/30/2025	180	13	751023 - Bus Driver	1.00
		Albrecht, Baron A.	XXX-XX-3991	No	White	Male	MAINTENANCE WORKERS	7/1/2024	6/30/2025	233	1	751027 - Maintenance Workers	1.00
		Alcantar, Karma	XXX-XX-7567	No	Black Or African American	Female	Pre-kindergarten Teacher	8/1/2024	6/30/2025	187	10	700001 - Pre- kindergarten Teacher	1.00
		Alfonso, Cecil K.	XXX-XX-6713	No	Black Or African American	Female	BUS DRIVER	8/1/2024	6/30/2025	180	5	751023 - Bus Driver	1.00
		Arndt, Trayvon	XXX-XX-8362	No	White	Male	BUS MAINTENANCE WORKER	7/1/2024	6/30/2025	233	0	751023 - Bus Driver 751024 - Bus Maintenance Worker	0.25 0.75
		Ashton, Tarik F.	XXX-XX-9456	No	Black Or African American	Male	COMPUTER TECHNICIAN	7/1/2024	6/30/2025	233	5	751045 - Computer Technician	0.35
		Bare, Candace	XXX-XX-2668	No	White	Female	CASE MANAGER	12/1/2024	6/30/2025	210	8	131006 - Case Manager 700005 - Ungraded Teacher	0.55 0.45
		Battle, Bernhard G.	XXX-XX-9619	No	White	Male	SUPERINTENDENT- ASSISTANT (DEPUTY)	7/1/2024	6/30/2025	233	9	511003 - Superintendent- Assistant (Deputy)	1.00
		Bedford, Lionel	XXX-XX-8355	No	White	Male	BUS DRIVER	11/1/2024	6/30/2025	180	2	751023 - Bus Driver	0.63
		Bedford, Thorwald	XXX-XX-8105	No	White	Male	DIRECTOR- MAINTENANCE	4/1/2025	6/30/2025	233	33	511019 - Director- Maintenance	1.00
		Bernier, Heriberto M.	XXX-XX-6403	No	Black Or African American	Male	MAINTENANCE WORKERS	7/1/2024	6/30/2025	233	35	751027 - Maintenance Workers	1.00
		Broadway, Viva F.	XXX-XX-5906	No	White	Female	SECRETARY/CLERICAL	7/1/2024	6/30/2025	233	7	751016 - Secretary/Clerical	1.00
		Budd, Eathel	XXX-XX-0335	No	Black Or African American	Female	CASE MANAGER	7/1/2024	6/30/2025	210	17	131006 - Case Manager	1.00
•		Bustos, Merrie S.	XXX-XX-8613	No	White	Female	BUS DRIVER	8/1/2024	6/30/2025	180	8	751023 - Bus Driver	0.37
		Button, Brittney	XXX-XX-5950	No	White	Female	Pre-kindergarten Teacher	8/1/2024	6/30/2025	187	22	700001 - Pre-	1.00

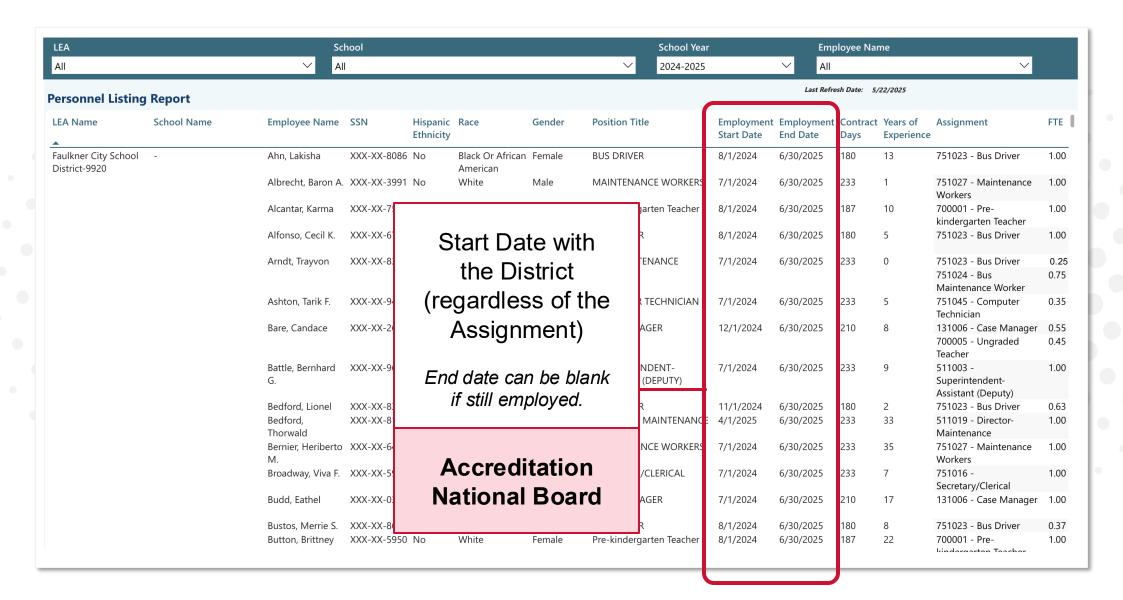


All	· V A	l			V 2024-2025		✓ All			~		
Personnel Listing Report	•				100		Last Refra	sh Date: 5/	22/2025			
LEA Name School Name	Employee Name	CCM Hirman	ic Race	Gender	Position Title	Employment	Employment	Contract	Vasor of	Assignment	FTE	
A SCHOOL WATER	cinproyee maine	Ethnici		Gender	Position Title				Experience	NO CONTRACTOR OF THE PROPERTY	110	
Faulkner City School - District-9920	Ahn, Lakisha	XXX-XX-8086 No	Black Or African American	Female	BUS DRIVER	8/1/2024	6/30/2025	180	13	751023 - Bus Driver	1.00	
	Albrecht, Baron A	XXX-XX-3991 No	White	Male	MAINTENANCE WORKERS	7/1/2024	6/30/2025	233	1	751027 - Maintenance Workers	1.00	
	Alcantar, Karma	XXX-XX-7567 No	Black Or African American	Female	Pre-kindergarten Teacher	8/1/2024	6/30/2025	187	10	700001 - Pre- kindergarten Teacher	1.00	
	Alfonso, Cecil K.	XXX-XX-6713 No	Black Or African	Female	BUS DRIVER	8/1/2024	6/30/2025	180	5		1.00	
	Sch	ool			So	chool Year			Employe	ee Name		
	∨ All				✓ 20	024-2025		~	All			\
										A CONTROL OF THE CONT		
	Bare, Candace	XXX-XX-2668 No	White	Female	CASE MANAGER	12/1/2024	6/30/2025	210	8	131006 - Case Manager 700005 - Ungraded	0.55 0.45	
	Bare, Candace Battle, Bernhard G.	XXX-XX-2668 No XXX-XX-9619 No		Female Male	CASE MANAGER SUPERINTENDENT- ASSISTANT (DEPUTY)	7/1/2024		210	9:	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent-		
	Battle, Bernhard G.	XXX-XX-9619 No	White	Male	SUPERINTENDENT- ASSISTANT (DEPUTY)	7/1/2024	6/30/2025	233	9	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent- Assistant (Deputy)	1.00	
	Battle, Bernhard		White		SUPERINTENDENT-	7/1/2024	6/30/2025 6/30/2025	233	9	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent-	0.45	
	Battle, Bernhard G. Bedford, Lionel Bedford, Thorwald	XXX-XX-9619 No XXX-XX-8355 No	White White	Male Male Male	SUPERINTENDENT- ASSISTANT (DEPUTY) BUS DRIVER	7/1/2024	6/30/2025 6/30/2025 6/30/2025	233 180 233	9	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent- Assistant (Deputy) 751023 - Bus Driver 511019 - Director-	0.45 1.00 0.63	
	Battle, Bernhard G. Bedford, Lionel Bedford, Thorwald Bernier, Heriberto M.	XXX-XX-9619 No XXX-XX-8355 No XXX-XX-8105 No	White White White White Black Or African	Male Male Male	SUPERINTENDENT- ASSISTANT (DEPUTY) BUS DRIVER DIRECTOR- MAINTENANCE	7/1/2024 11/1/2024 4/1/2025	6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 180 233	9 2 33	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent- Assistant (Deputy) 751023 - Bus Driver 511019 - Director- Maintenance 751027 - Maintenance	0.45 1.00 0.63 1.00	
	Battle, Bernhard G. Bedford, Lionel Bedford, Thorwald Bernier, Heriberto M.	XXX-XX-9619 No XXX-XX-8355 No XXX-XX-8105 No XXX-XX-6403 No	White White White White Black Or African	Male Male Male Male	SUPERINTENDENT- ASSISTANT (DEPUTY) BUS DRIVER DIRECTOR- MAINTENANCE MAINTENANCE WORKERS	7/1/2024 11/1/2024 4/1/2025 7/1/2024	6/30/2025 6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 180 233 233	9 2 33 35	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent- Assistant (Deputy) 751023 - Bus Driver 511019 - Director- Maintenance 751027 - Maintenance Workers 751016 -	0.45 1.00 0.63 1.00 1.00	
	Battle, Bernhard G. Bedford, Lionel Bedford, Thorwald Bernier, Heriberto M. Broadway, Viva F.	XXX-XX-9619 No XXX-XX-8355 No XXX-XX-8105 No XXX-XX-6403 No XXX-XX-5906 No	White White White White Black Or African American White Black Or African	Male Male Male Male	SUPERINTENDENT- ASSISTANT (DEPUTY) BUS DRIVER DIRECTOR- MAINTENANCE MAINTENANCE WORKERS SECRETARY/CLERICAL	7/1/2024 11/1/2024 4/1/2025 7/1/2024 7/1/2024	6/30/2025 6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 180 233 233 233	9 2 33 35 7	131006 - Case Manager 700005 - Ungraded Teacher 511003 - Superintendent- Assistant (Deputy) 751023 - Bus Driver 511019 - Director- Maintenance 751027 - Maintenance Workers 751016 - Secretary/Clerical	0.45 1.00 0.63 1.00 1.00	

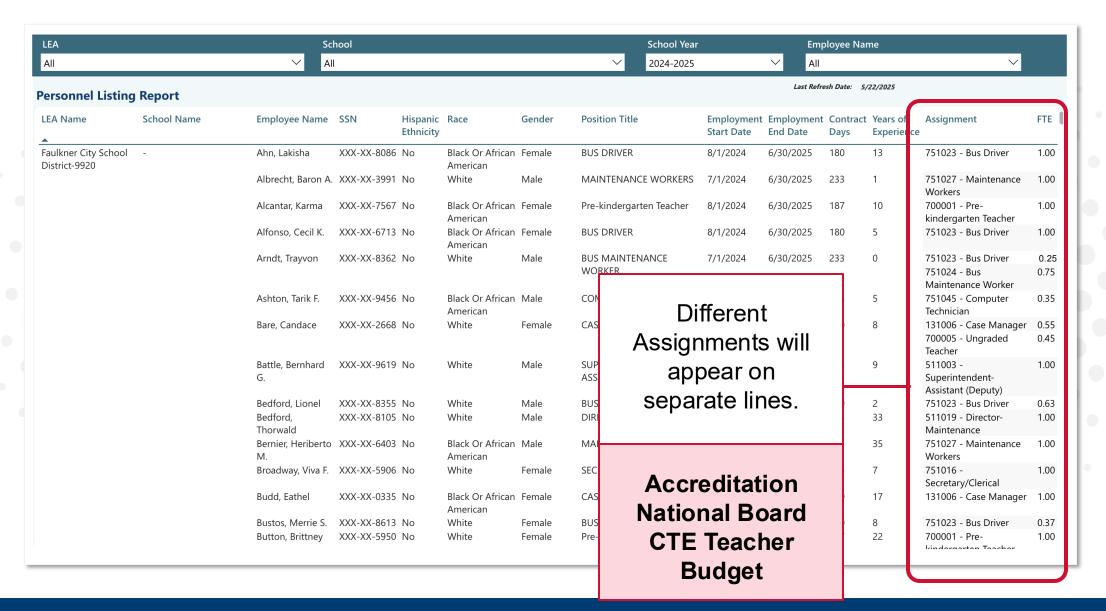




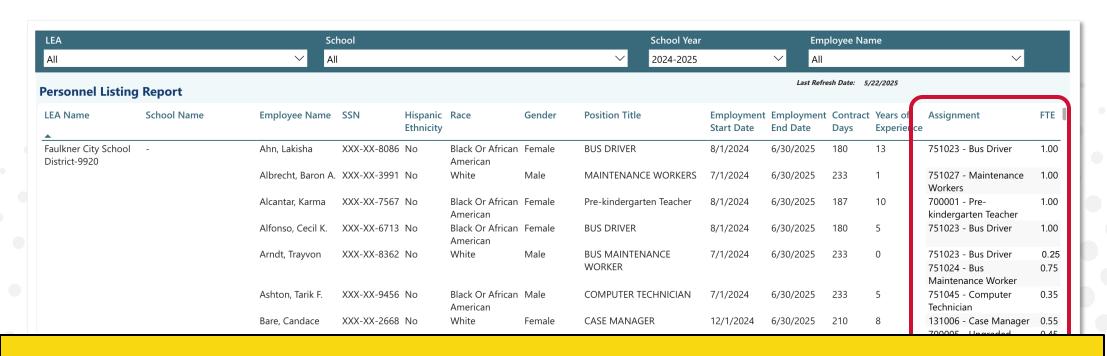












25-26 SY:

Report will include Fund and Function data for each Assignment

Broadway, Viva F.	XXX-XX-5906 No	White	Female	SECRETARY/CLERICAL	7/1/2024	6/30/2025	233	7	751016 - Secretary/Clerical	1.00	
Budd, Eathel	XXX-XX-0335 No	Black Or African American	Female	CASE MANAGER	7/1/2024	6/30/2025	210	17	131006 - Case Manager	1.00	
Bustos, Merrie S.	XXX-XX-8613 No	White	Female	BUS DRIVER	8/1/2024	6/30/2025	180	8	751023 - Bus Driver	0.37	
Button, Brittney	XXX-XX-5950 No	White	Female	Pre-kindergarten Teacher	8/1/2024	6/30/2025	187	22	700001 - Pre- kindergerten Teacher	1.00	







Personnel Salary Listing

Displays the active employees for a district for the current school year and their salaries. Report includes base salary, total salary, and supplements.



School Financial
 Services

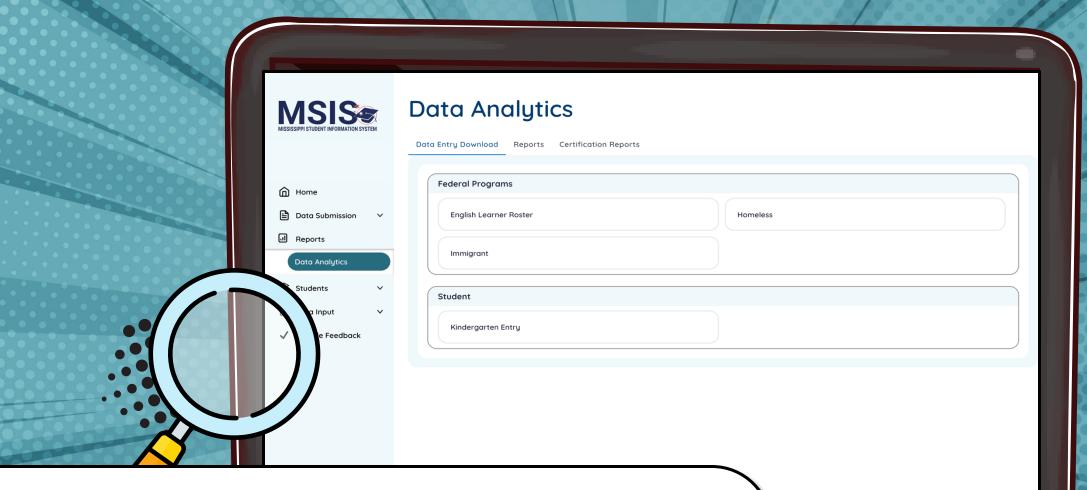
State Reporting

Data Source

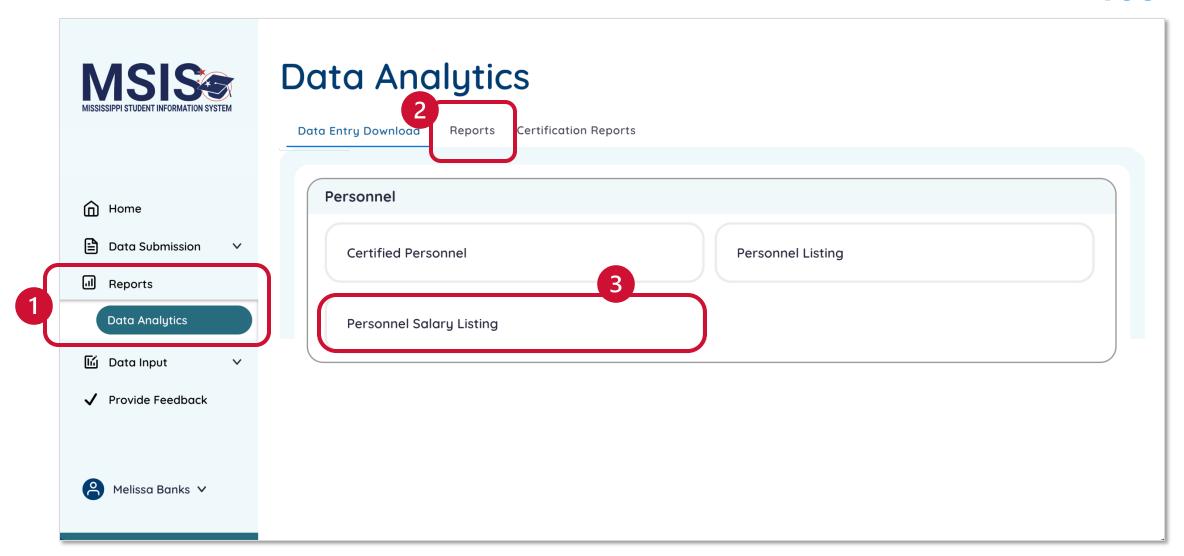
Personnel API (nightly)
File Upload (as
needed)







msis.mdek12.org



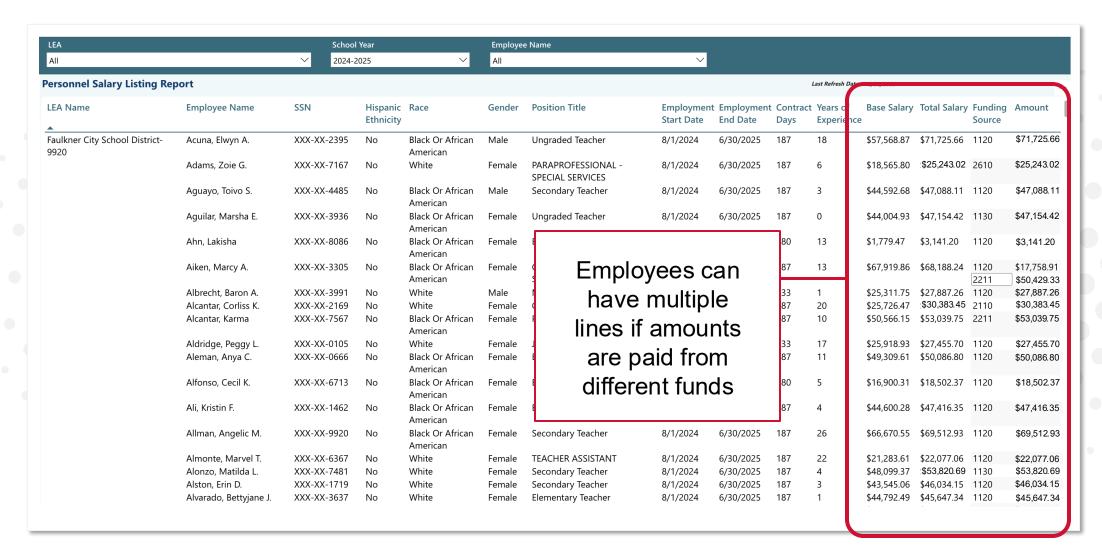


_EA		Sch	ool Year		Employe	e Name								
All		∨ 202	4-2025	~	All		~							
ersonnel Salary Listing Re	port									Last Refresh Date:	5/20/2025			
EA Name	Employee Name	SSN	Hispanic Ethnicity	Race	Gender	Position Title	Employmen Start Date	t Employmen End Date	t Contrac Days	t Years of Experience	Base Salary	Total Salary	Funding Source	Amount
Faulkner City School District-	Acuna, Elwyn A.	XXX-XX-2395	No	Black Or African American	Male	Ungraded Teacher	8/1/2024	6/30/2025	187	18	\$57,568.87	\$71,725.66	1120	\$71,725.0
	Adams, Zoie G.	XXX-XX-7167	' No	White	Female	PARAPROFESSIONAL - SPECIAL SERVICES	8/1/2024	6/30/2025	187	6	\$18,565.80	\$25,243.02	2610	\$25,243.
	Aguayo, Toivo S.	XXX-XX-4485	No No	Black Or African American	Male	Secondary Teacher	8/1/2024	6/30/2025	187	3	\$44,592.68	\$47,088.11	1120	\$47,088
	Aguilar, Marsha E.	XXX-XX-3936	. No	Black Or African American	Female	Ungraded Teacher	8/1/2024	6/30/2025	187	0	\$44,004.93	\$47,154.42	1130	\$47,154
	Ahn, Lakisha	XXX-XX-8086	S No	Black Or African American	Female	BUS DRIVER	8/1/2024	6/30/2025	180	13	\$1,779.47	\$3,141.20	1120	\$3,141.2
	Aiken, Marcy A.	XXX-XX-3305	No No	Black Or African American	Female	COUNSELOR- NON-CTE- SECONDARY	7/1/2024	6/30/2025	187	13	\$67,919.86	\$68,188.24	1120 2211	\$17,758 \$50,429
	Albrecht, Baron A.	XXX-XX-3991	No	White	Male	MAINTENANCE WORKERS	7/1/2024	6/30/2025	233	1	\$25,311.75	\$27,887.26	1120	\$27,887
	Alcantar, Corliss K.	XXX-XX-2169) No	White	Female	CAFETERIA WORKER	8/1/2024	6/30/2025	187	20	\$25,726.47	\$30,383.45	2110	\$30,383
	Alcantar, Karma	XXX-XX-7567	' No	Black Or African American	Female	Pre-kindergarten Teacher	8/1/2024	6/30/2025	187	10	\$50,566.15	\$53,039.75	2211	\$53,039
	Aldridge, Peggy L.	XXX-XX-0105	No	White	Female	JANITOR/MAID	7/1/2024	6/30/2025	233	17	\$25,918.93	\$27,455.70	1120	\$27,455
	Aleman, Anya C.	XXX-XX-0666	i No	Black Or African American	Female	Elementary Teacher	8/1/2024	6/30/2025	187	11	\$49,309.61	\$50,086.80	1120	\$50,086
	Alfonso, Cecil K.	XXX-XX-6713	No No	Black Or African American	Female	BUS DRIVER	8/1/2024	6/30/2025	180	5	\$16,900.31	\$18,502.37	1120	\$18,502
	Ali, Kristin F.	XXX-XX-1462	. No	Black Or African American	Female	Elementary Teacher	8/1/2024	6/30/2025	187	4	\$44,600.28	\$47,416.35	1120	\$47,416
	Allman, Angelic M.	XXX-XX-9920) No	Black Or African American	Female	Secondary Teacher	8/1/2024	6/30/2025	187	26	\$66,670.55	\$69,512.93	1120	\$69,512
	Almonte, Marvel T.	XXX-XX-6367	' No	White	Female	TEACHER ASSISTANT	8/1/2024	6/30/2025	187	22	\$21,283.61	\$22,077.06	1120	\$22,077
	Alonzo, Matilda L.	XXX-XX-7481	No	White	Female	Secondary Teacher	8/1/2024	6/30/2025	187	4	\$48,099.37	\$53,820.69	1130	\$53,820
	Alston, Erin D.	XXX-XX-1719	No No	White	Female	Secondary Teacher	8/1/2024	6/30/2025	187	3	\$43,545.06	\$46,034.15	1120	\$46,034
	Alvarado, Bettyjane J.	XXX-XX-3637	' No	White	Female	Elementary Teacher	8/1/2024	6/30/2025	187	1	\$44,792.49	\$45,647.34	1120	\$45,647



LEA		Schoo			Employe	e Name									
All		∨ 2024-	025	~	All		~								
Personnel Salary Listing Re	port									Last Refresh Date:	5/20/2025				
LEA Name	Employee Name	SSN	Hispanic Ethnicity	Race	Gender	Position Title		Employment End Date		Years of Experience	,	Total Salary	Funding Source	Amount	
Faulkner City School District- 9920	Acuna, Elwyn A.	XXX-XX-2395	No	Black Or African American	Male	Ungraded Teacher	8/1/2024	6/30/2025	187	18	\$57,568.87	\$71,725.66	1120	\$71,725.66	
	Adams, Zoie G.	XXX-XX-7167	No	White	Female	PARAPROFESSIONAL - SPECIAL SERVICES	8/1/2024	6/30/2025	187	6	\$18,565.80	\$25,243.02	2610	\$25,243.02	
	Aguayo, Toivo S.	XXX-XX-4485	No	Black Or African American	Male	Secondary Teacher	8/1/2024	6/30/2025	187	3	\$44,592.68	\$47,088.11	1120	\$47,088.11	
	Aquilar Marsha F	XXX-XX-3936	No	Black Or African	Female	Ungraded Teacher	8/1/2024	6/30/2025	187	0	\$44,004,93	\$47 154 42	1130	\$47 154 42	
		School					Scho	ool Year			Employ	ee Name			
		✓ All					✓ 202	4-2025		~	All				
	Alcantar, Corliss K.	XXX-XX-3391 XXX-XX-2169	No	White	Female	CAFETERIA WORKER	8/1/2024	6/30/2025	187	20	\$25,726.47	\$30,383.45		\$30,383.45	
		XXX-XX-7567	No	Black Or African	Female	Pre-kindergarten Teacher	8/1/2024		187	10		\$53,039.75		\$53,039.75	
	Alcantar, Karma	7701 771 7307		American			0) 1/2024							φ55,059.75	
	Aldridge, Peggy L.	XXX-XX-0105	No	American White	Female	JANITOR/MAID	7/1/2024	6/30/2025	233	17		\$27,455.70		\$27,455.70	
			No No		Female Female	JANITOR/MAID Elementary Teacher		-,,		17 11	\$25,918.93	\$27,455.70 \$50,086.80	1120		
	Aldridge, Peggy L	XXX-XX-0105	No	White Black Or African			7/1/2024	6/30/2025	233		\$25,918.93 \$49,309.61	40.1.00	1120 1120	\$27,455.70	
	Aldridge, Peggy L. Aleman, Anya C.	XXX-XX-0105 XXX-XX-0666	No No	White Black Or African American Black Or African	Female Female	Elementary Teacher BUS DRIVER	7/1/2024 8/1/2024	6/30/2025 6/30/2025	233 187		\$25,918.93 \$49,309.61 \$16,900.31	\$50,086.80	1120 1120 1120	\$27,455.70 \$50,086.80	
	Aldridge, Peggy L. Aleman, Anya C. Alfonso, Cecil K.	XXX-XX-0105 XXX-XX-0666 XXX-XX-6713	No No	White Black Or African American Black Or African American Black Or African	Female Female	Elementary Teacher BUS DRIVER	7/1/2024 8/1/2024 8/1/2024	6/30/2025 6/30/2025 6/30/2025	233 187 180		\$25,918.93 \$49,309.61 \$16,900.31 \$44,600.28	\$50,086.80 \$18,502.37	1120 1120 1120 1120	\$27,455.70 \$50,086.80 \$18,502.37	
	Aldridge, Peggy L. Aleman, Anya C. Alfonso, Cecil K. Ali, Kristin F. Allman, Angelic M. Almonte, Marvel T.	XXX-XX-0105 XXX-XX-0666 XXX-XX-6713 XXX-XX-1462	No No No No	White Black Or African American Black Or African American Black Or African American Black Or African	Female Female	Elementary Teacher BUS DRIVER Elementary Teacher	7/1/2024 8/1/2024 8/1/2024 8/1/2024	6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 187 180 187	11 5	\$25,918.93 \$49,309.61 \$16,900.31 \$44,600.28 \$66,670.55 \$21,283.61	\$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06	1120 1120 1120 1120 1120 1120	\$27,455.70 \$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06	
	Aldridge, Peggy L. Aleman, Anya C. Alfonso, Cecil K. Ali, Kristin F. Allman, Angelic M.	XXX-XX-0105 XXX-XX-0666 XXX-XX-6713 XXX-XX-1462 XXX-XX-9920	No No No	White Black Or African American Black Or African American Black Or African American Black Or African American	Female Female Female	Elementary Teacher BUS DRIVER Elementary Teacher Secondary Teacher	7/1/2024 8/1/2024 8/1/2024 8/1/2024 8/1/2024	6/30/2025 6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 187 180 187	11 5 4 26	\$25,918.93 \$49,309.61 \$16,900.31 \$44,600.28 \$66,670.55 \$21,283.61	\$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06	1120 1120 1120 1120 1120 1120	\$27,455.70 \$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06 \$53,820.69	
	Aldridge, Peggy L. Aleman, Anya C. Alfonso, Cecil K. Ali, Kristin F. Allman, Angelic M. Almonte, Marvel T.	XXX-XX-0105 XXX-XX-0666 XXX-XX-6713 XXX-XX-1462 XXX-XX-9920 XXX-XX-6367	No No No No	White Black Or African American Black Or African American Black Or African American Black Or African American White	Female Female Female Female	Elementary Teacher BUS DRIVER Elementary Teacher Secondary Teacher TEACHER ASSISTANT	7/1/2024 8/1/2024 8/1/2024 8/1/2024 8/1/2024 8/1/2024	6/30/2025 6/30/2025 6/30/2025 6/30/2025 6/30/2025	233 187 180 187 187	11 5 4 26 22	\$25,918.93 \$49,309.61 \$16,900.31 \$44,600.28 \$66,670.55 \$21,283.61 \$48,099.37	\$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06	1120 1120 1120 1120 1120 1120 1120 1130	\$27,455.70 \$50,086.80 \$18,502.37 \$47,416.35 \$69,512.93 \$22,077.06	











Certified Personnel

Displays the active employees for a district and their state educator license and endorsement information.



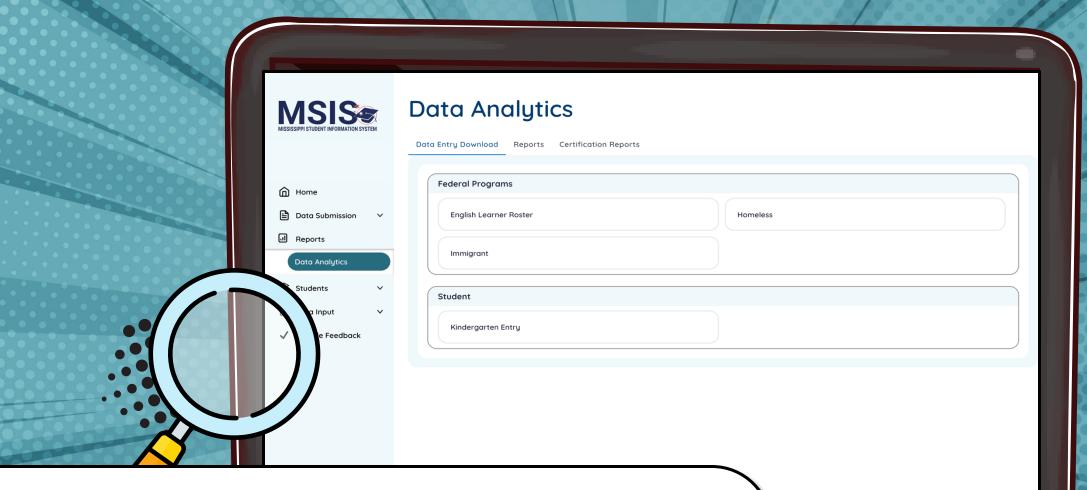
- Accreditation
- Course Section
- National Board
- State Reporting
- CTE Teacher Budget

Data Source

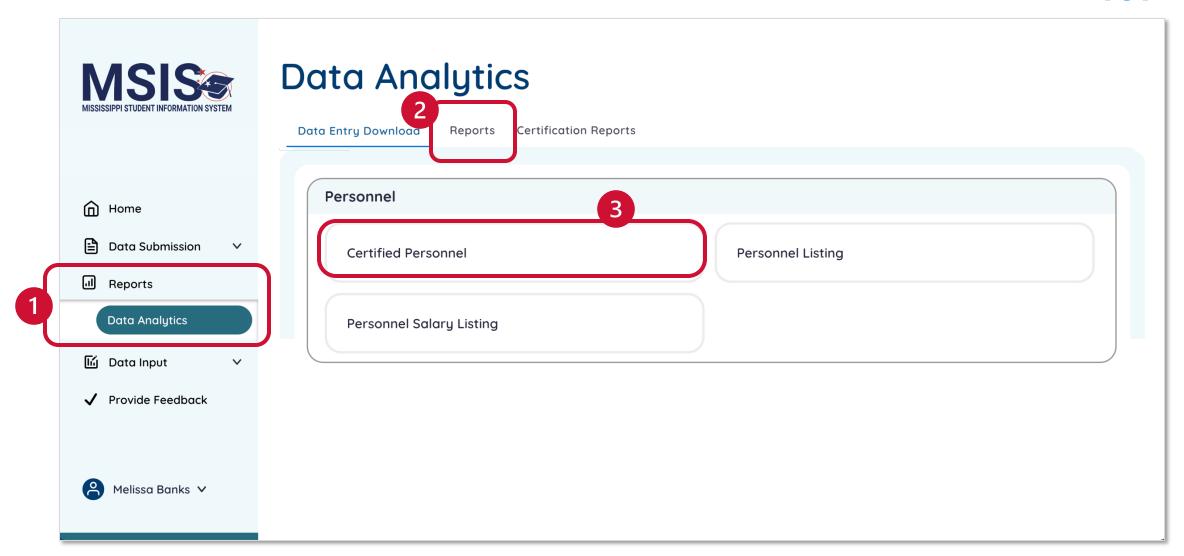
MECCA (API nightly)
Personnel API (nightly)
File Upload (as needed)







msis.mdek12.org





Endorsement \vee All Certified Personnel Last Refresh Date: 5/20/2025 Licensure ID SSN Last Name First Name Race Gender Years of Experience License License Title Class Revoked? Revoked Date MI 033053731 Cason 000431503 Daniel F White Female 16 SEL **Educator License** AA No 033053731 Cason 000431503 Daniel White Female 16 SEL **Educator License** AA No 000431503 033053731 Cason White SEL **Educator License** 0 Daniel Female 16 No AA 000431503 033053731 Cason Daniel White Female 16 SEL **Educator License** AA No 000431503 033053731 Cason Daniel F White Female 16 SEL **Educator License** AA No 0 690489141 Rockwell White SEL 000924456 Patricia D Female 34 **Educator License** AA No 000924456 690489141 Rockwell White 34 SEL **Educator License** 0 Patricia D Female AA No 000924456 690489141 Rockwell Patricia White Female 34 SSL School Services License AA No 001344314 132333652 Elkins BlackOrAfricanAmerican 19 Adalyn Female ALT5 Alternate Teacher License AA No 0 007838145 076354485 Aguayo Toivo BlackOrAfricanAmerican Male ALT5 Alternate Teacher License Α No 007838145 076354485 Aguayo S BlackOrAfricanAmerican Male 3 ALT5 Alternate Teacher License Toivo Α No 007838145 076354485 Aguayo BlackOrAfricanAmerican Male ALT5 Toivo Alternate Teacher License No Α 011098769 083516478 Burd Amberly В White Female 2 SEL **Educator License** No Α 011098769 083516478 Burd White Female SEL **Educator License** Amberly В Α No 014081849 035569986 Conroy Tatum M BlackOrAfricanAmerican Female 9 SEL **Educator License** AA No 035569986 Conroy 9 SEL 014081849 BlackOrAfricanAmerican Female **Educator License** AA No Tatum 014081849 035569986 Conroy **Tatum** BlackOrAfricanAmerican Female 9 SEL **Educator License** AA No 9 **Educator License** 014081849 035569986 Conroy Tatum BlackOrAfricanAmerican Female SEL AA No 015872519 936359619 Battle Bernhard G White Male 9 **ADMC** Administrator License - Career Level AAA No White 936359619 Battle Male 9 CTE5 Career and Technical Education (5 Years) AAA No 015872519 Bernhard G 936359619 Battle G White 9 SEL **Educator License** 015872519 Bernhard Male AAA No White 9 015872519 936359619 Battle Bernhard G Male SEL **Educator License** AAA No 015872519 936359619 Battle Bernhard White 9 SEL **Educator License**

9

SFI

Educator License

Male

Male

G

G

White

Bernhard

015872519 936359619 Battle

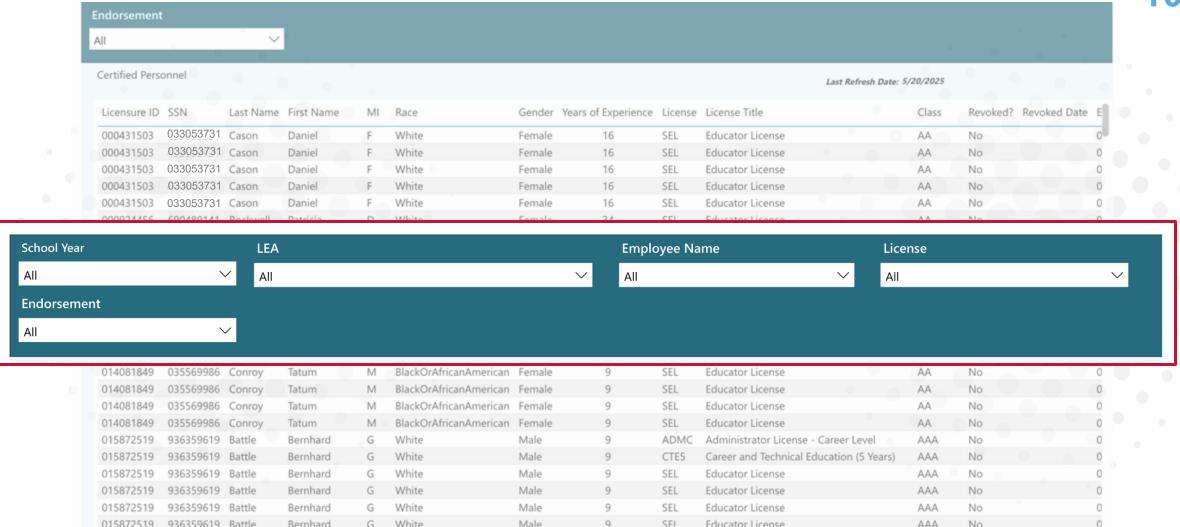


AAA

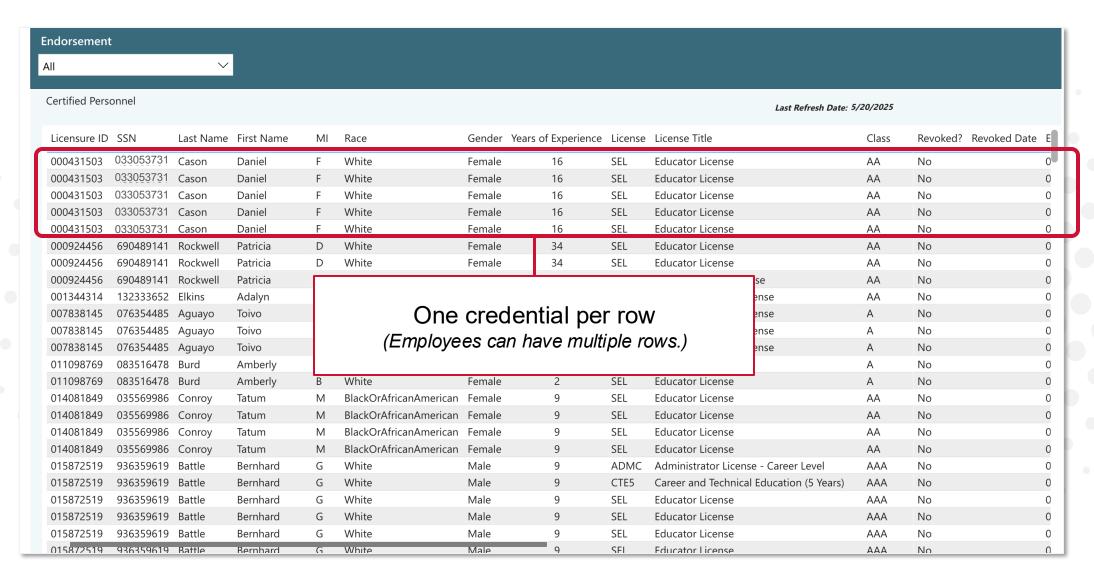
AAA

No

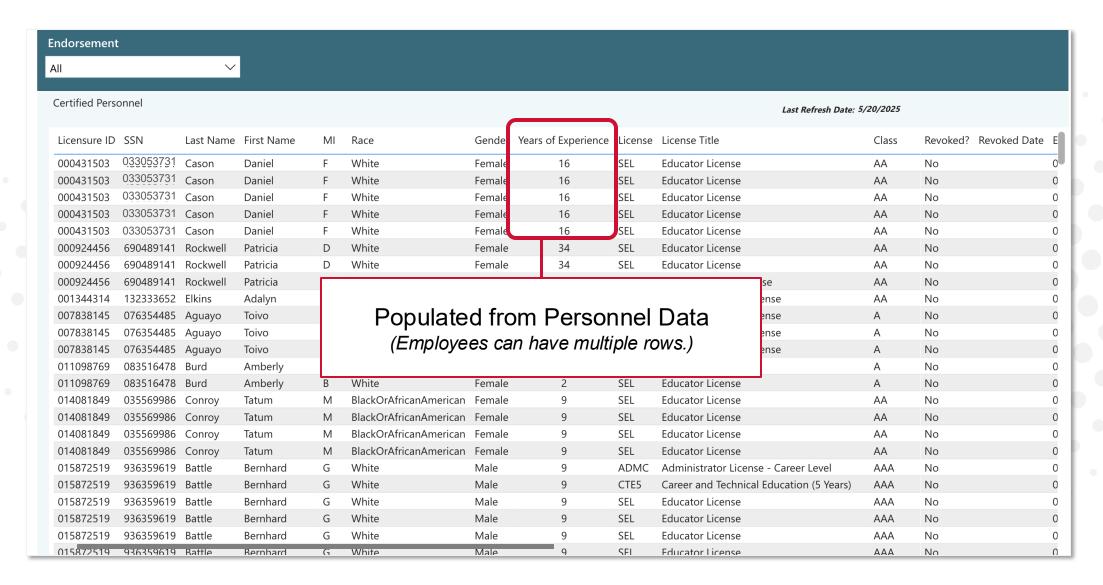
Nο



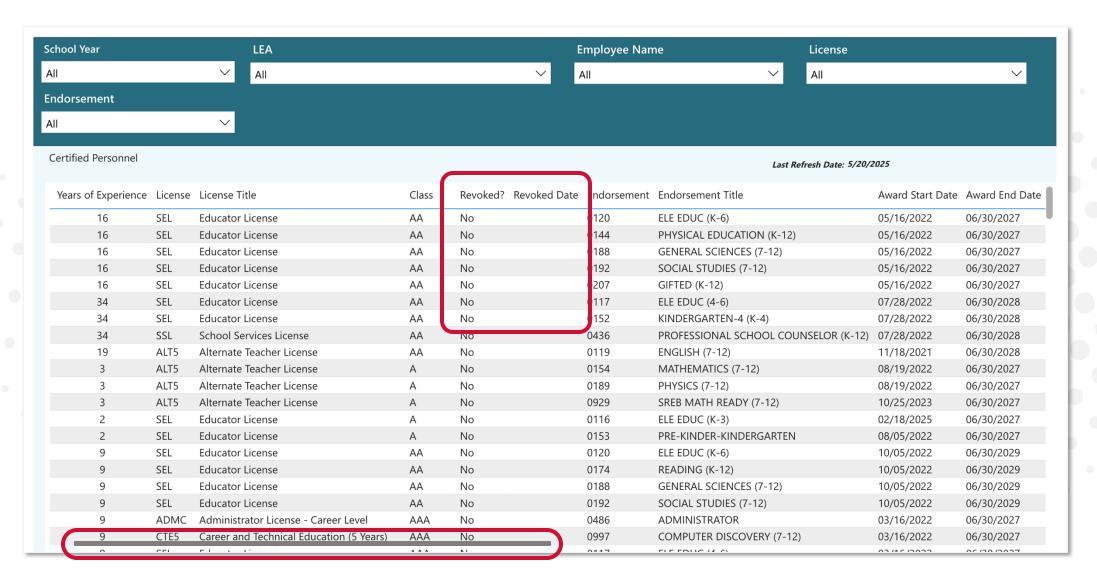




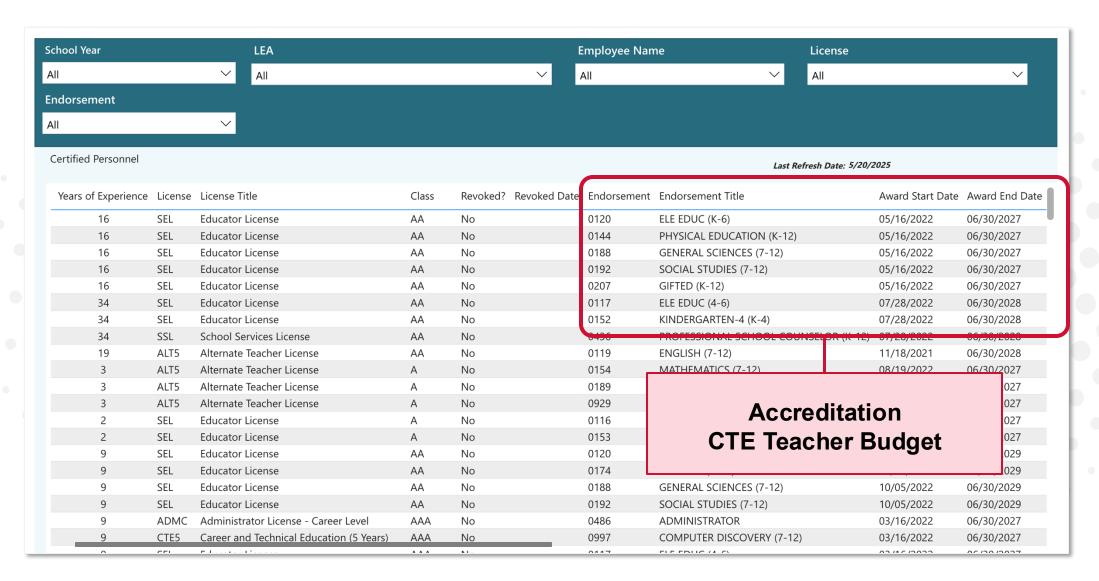




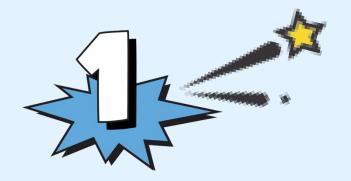












Clear any errors

for the reporting period.

Check warnings

for the reporting period.



MSIS

Test District Name

Administration

Data Submission ~

Reports

 Students ~

M Data Input

294 **Errors**

Attendance

89 **Errors**

Career and Technical

Errors

Enrollment

32 Errors

Organization

462 **Errors**

354 **Errors**

~

~

221 Errors

Personnel

64 Errors

Special Education

72 **Errors**

Federal Programs

94 Errors

Student **Demographics**





A Melissa Banks ∨



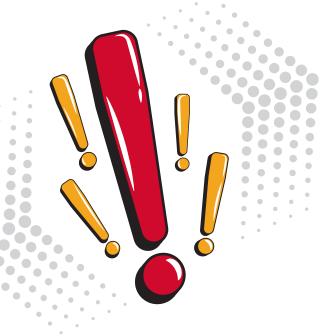


DATA QUALITY DASHBOARD: **STAFF**

Business Rule	Error/ Warning	Tab Name	Description	Resolution
Missing SSN or Name Check	Error	Missing SSN or Name	First name, last name, and social security number are required.	Ensure first name, last name, and social security number are provided.
National Board Type Check	Error	National Board Type	Invalid National Board Certification type.	Ensure the National Board Certification type is one of the following: NBPTS, CCC, NCSC, NCSN, CAT, or CALT.
Missing Birthdate, Gender, or Race Check	Error	Missing Birthdate, Gender, or Race	Birthdate, Race and Gender are required.	Ensure Birthdate, Race and Gender are provided.
Employment Dates Check	Error	Employment Dates	Employment end date cannot be prior to employment start date.	Ensure the employment end date is after the the employment start date. Example: Start date 01/01/2019, end date 01/02/2019.
Missing Years of Experience Check	Error	Missing Years of Experience	Years of experience is blank.	Ensure the years of experience is not blank.
Salary Errors Check	Error	Salary Errors	Total salary is required.	Ensure the total salary is not blank.
Missing Funding Source Check	Error	Missing Funding Source	At least one funding source is required.	Ensure at least one funding source is provided.
Invalid Funding Code Check	Error	Invalid Funding Code	Invalid funding source provided.	Ensure the funding source(s) provided are valid and active. The provided funding source cannot be inactive.
Missing Days of Service Check	Error	Missing Days of Service	Total days of service is required.	Ensure the Total Days of Service is not blank.

Data Quality Dashboard: Staff

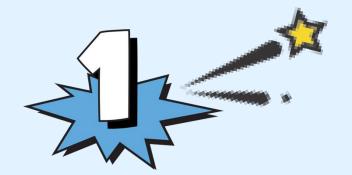




New errors/warnings for 25-26SY

Warning	Unrealistic Salary (over \$300,000)
Warning	Years of Experience is over 50
Error	More than one Principal reported for a school
Error	Employment or Assignment dates older than 1900
Warning	Personal Email Address for instructional staff provided





Clear any errors for the reporting period.

Check warnings for the reporting period.



Review MSIS Reports for accuracy.

Compare with corresponding Personnel package reports.



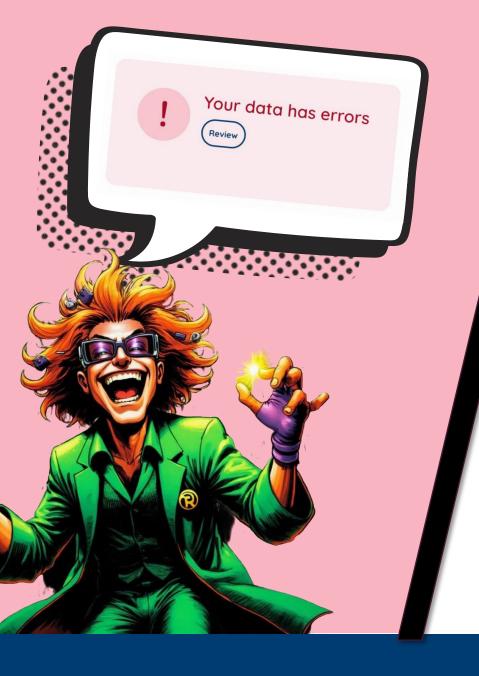
Personnel Reports

- Personnel Listing
- Personnel Salary Listing
- CertifiedPersonnel



Personnel package







Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the Personnel Package.



Compare data in the Personnel package with data sources in MSIS.





Faulkner City School District

Certification Data Collection

Select...

	Home					
2	Administration ∨					
	Data Submission					
	Upload a File					
	Submission Status					
	Data Quality Dashboard					
	Accreditation					

■ Reports

Students

□ Data Input

✓ Provide Feedback

A Melissa Banks V

V





< <u>Back</u>

Personnel

Certification Data Collection

Select...

Rows per page: 10 ▼ 1–1 of 1 〈 〉 •••

Missing Work Area Code

Error/Warning	School Year	LEA Name	Description	Resolution	First Name	Last Name	Staff SSN	Assignment	Assignment Start Date	Assignment End Date	FTE
Error	2024- 2025	Faulkner School District	Work Area Code (Assignment) is required.	Ensure the Work Area Code has been set.	Bare	Candace	2668				

Home
Administration

Data Submission

Upload a File

Submission Status

Data Quality Dashboard

Accreditation

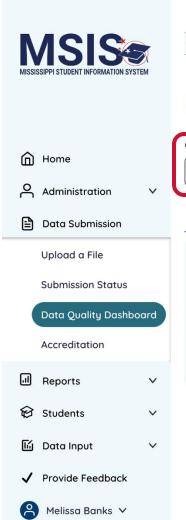
Reports ∨

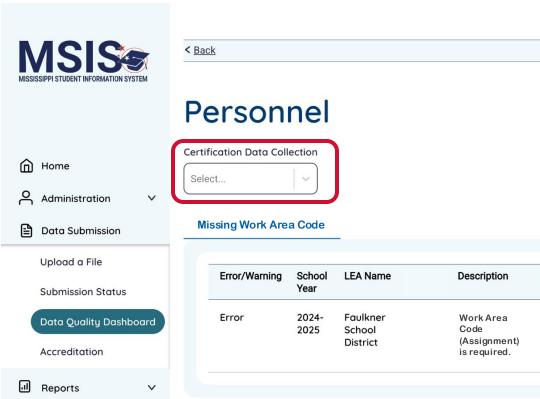
 Students ∨

✓ Provide Feedback

Alissa Banks 🗸





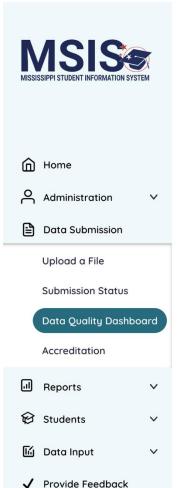




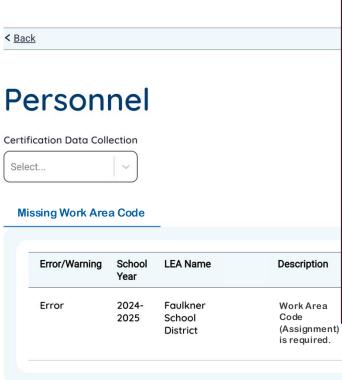
Review all columns in the **Data Quality Dashboard.**

Compare the information provided – or what is missing - with what is in the personnel package.





Melissa Banks 🗸



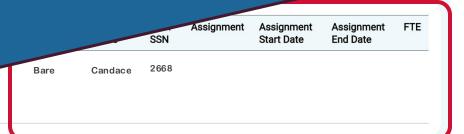
Does this match what is in the Personnel package?

The employee should not have been reported.

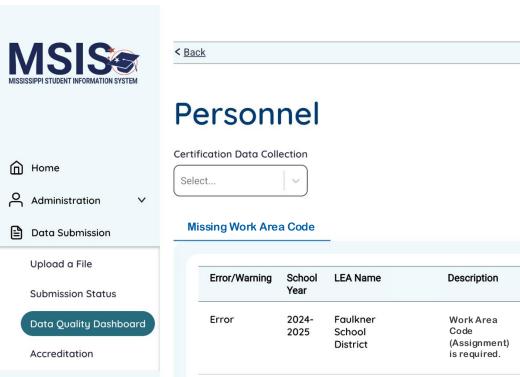
vork Area

Code has

been set.



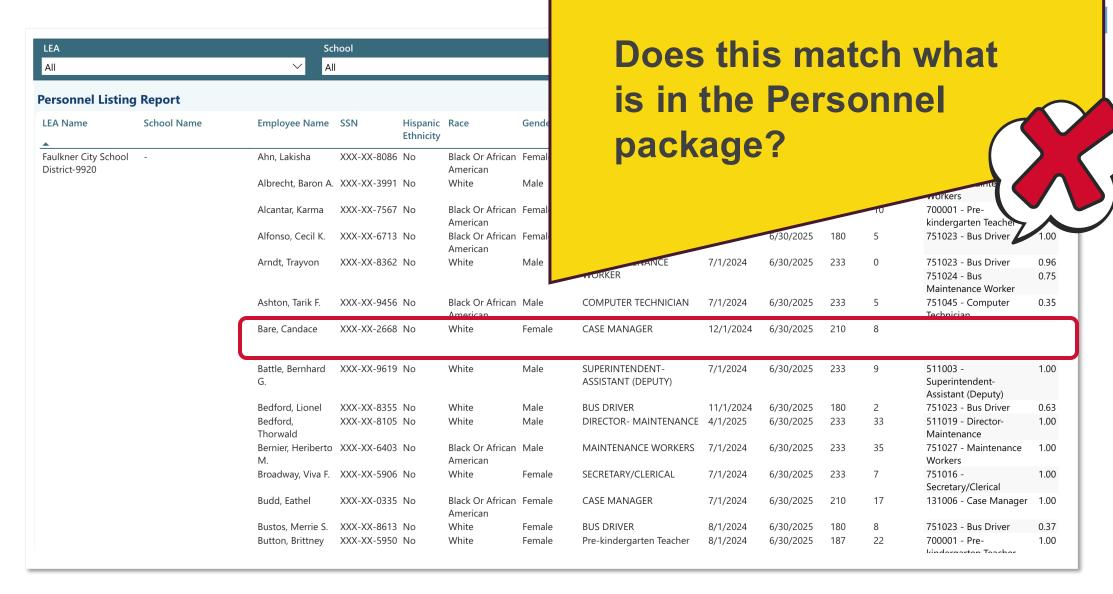




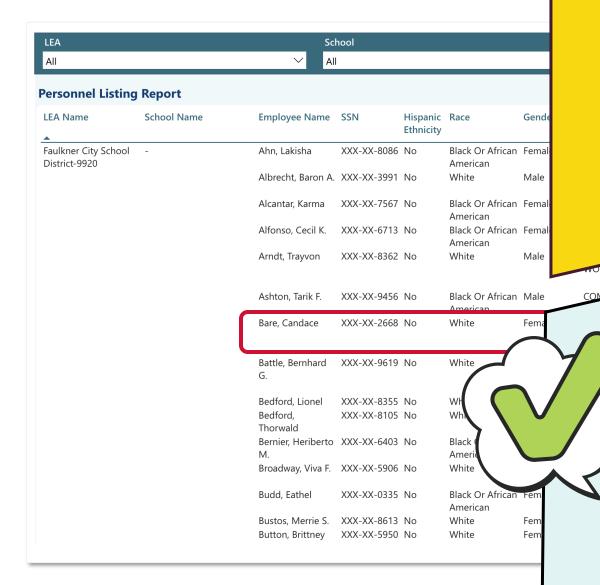


Compare data in the Personnel package with data sources in MSIS.









Does this match what is in the Personnel package?

30/2025

7/1/2024

"do not send to state."

file for the Staff Member/who should not have been reported.
Use the SSN from the report.

*_

700001 - Pre-

When should a Staff.Removal file be used?



Employee should not have been reported to state.



Employees who were not employed this school year.



Employees who were active at any point in the current school year.



Employees who changed
Assignments midyear or whose assignment was originally incorrectly reported.





Student

MSIS: File Layout Templates

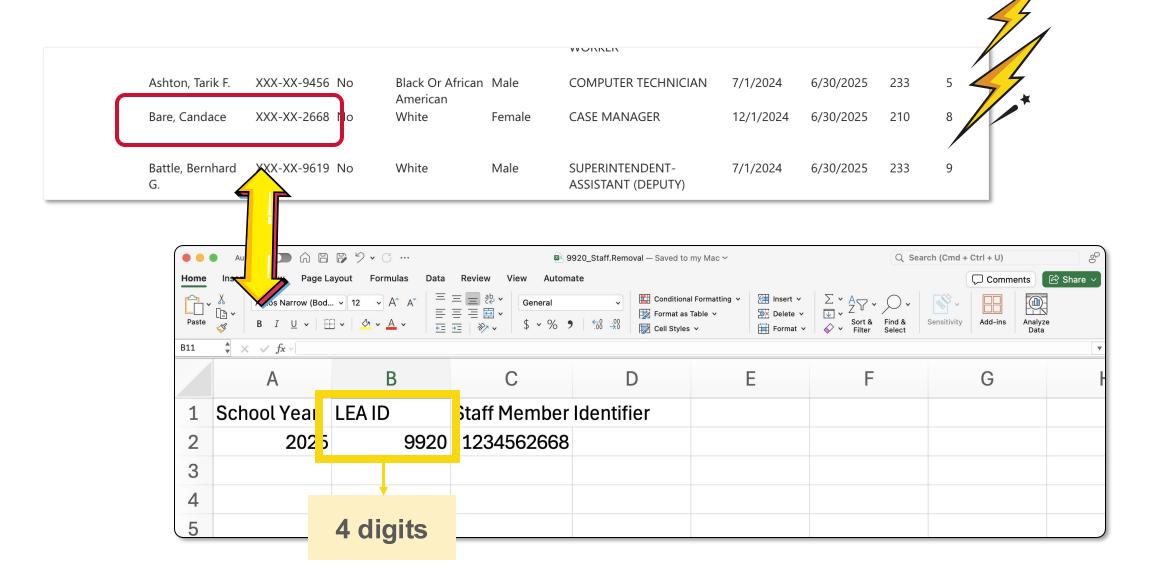
Below are various file templates used to upload data into MSIS. If you have questions about the templates or need additional support, please submit a ticket to the MSIS Helpdesk by emailing mdeapps@mdekl2.org.

Finance MSIS ID Personnel Record Removal Special Education

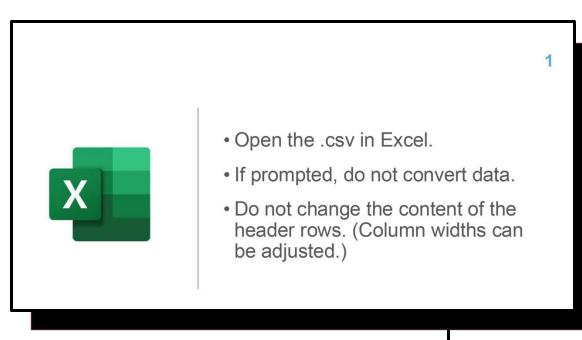
Record Removal

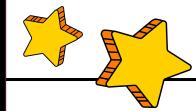
- Course Section Removal: File Layout Example Spreadsheet (XLSX)
 - CourseSection.Removal Template (CSV)
 - Instructions for Formatting Cells Excel and Sheets
- Inactive Enrollment: File Layout Example Spreadsheet (XLSX)
 - InactiveEnrollment Template (CSV)
 - Instructions for Formatting Cells Excel and Sheets
- Incident Removal: File Layout Example Spreadsheet (XLSX)
 - Incident.Removal Template (CSV)
 - Instructions for Formatting Cells Excel and Sheets
- Staff Removal: File Layout Example Spreadsheet (XLSX)
 - Staff.Removal Template (CSV)
 - o Instructions for Formatting Cells Excel and Sheets





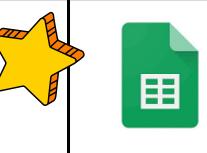






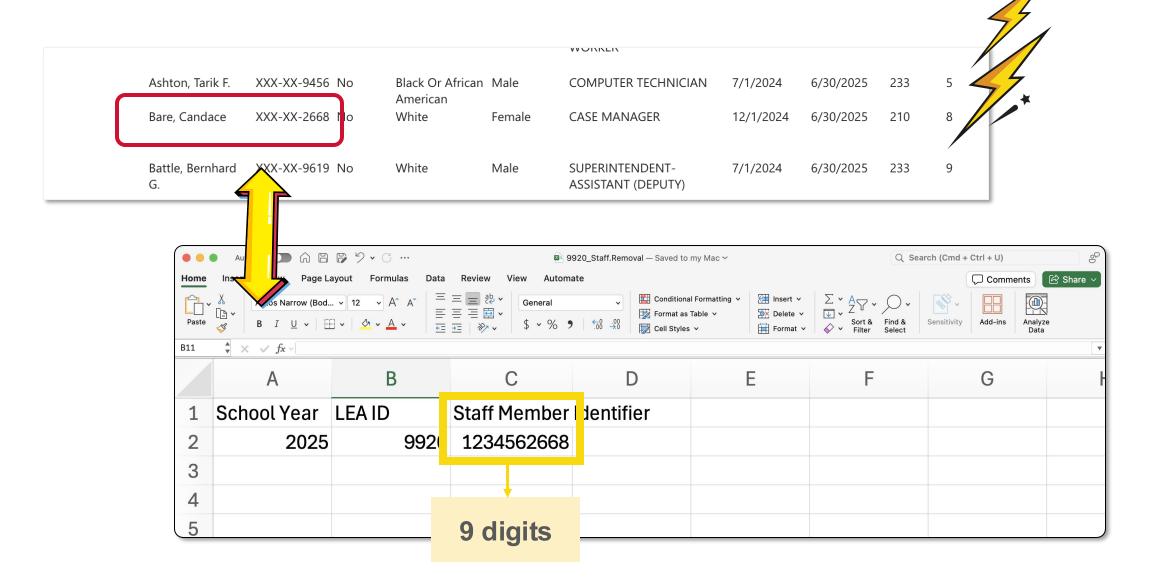
22

Instructions for Formatting Cells – Excel and Sheets

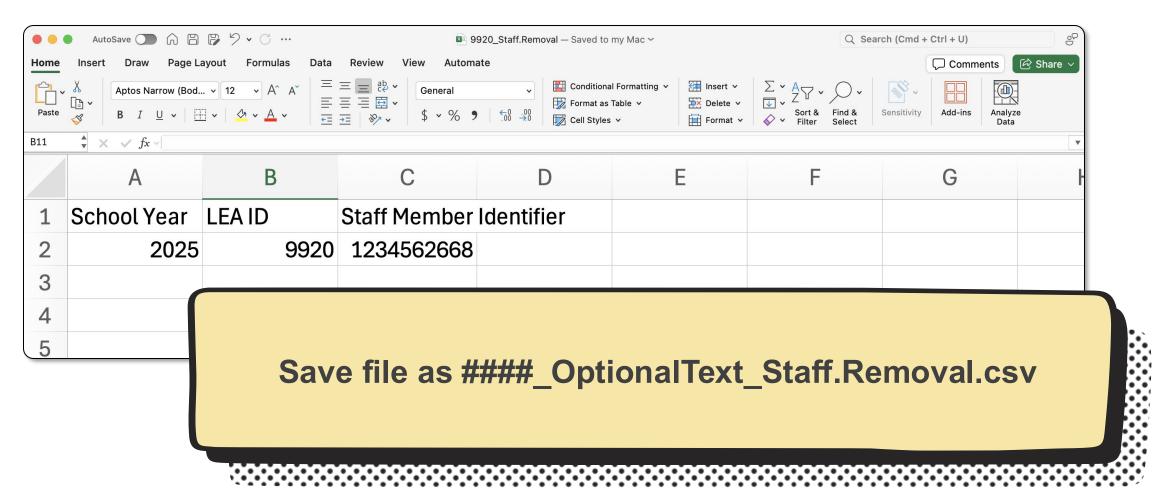


- Open the .csv in Google Sheets.
- If prompted, do not convert data.
- Do not change the content of the header rows. (Column widths can be adjusted.)



















There are no errors













PERMISSION

FETS & Bond Data, National Board

Finance + Certify



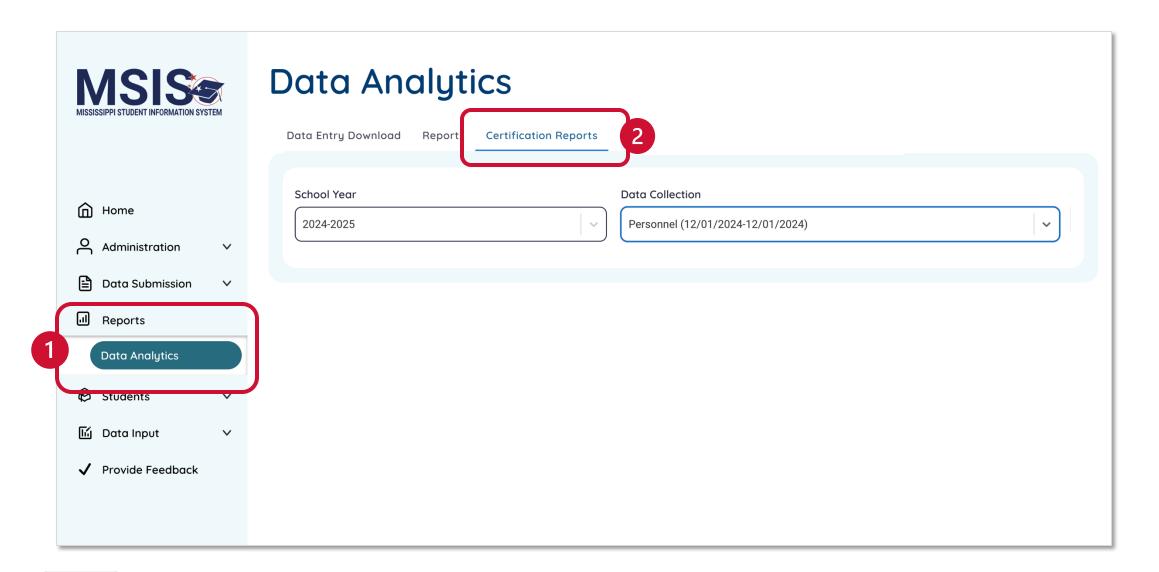


PERMISSION

Personnel

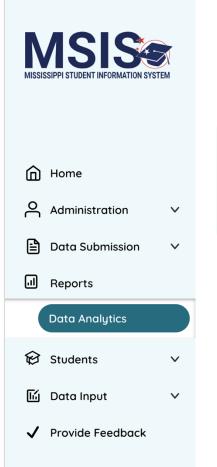
Personnel + Certify



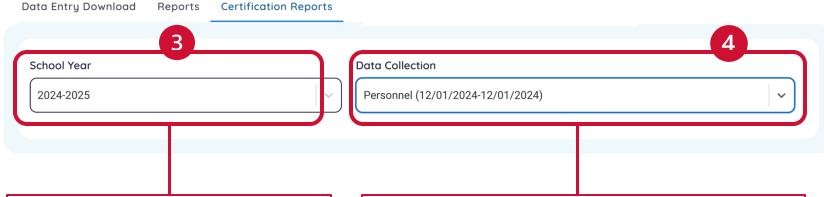








Data Analytics

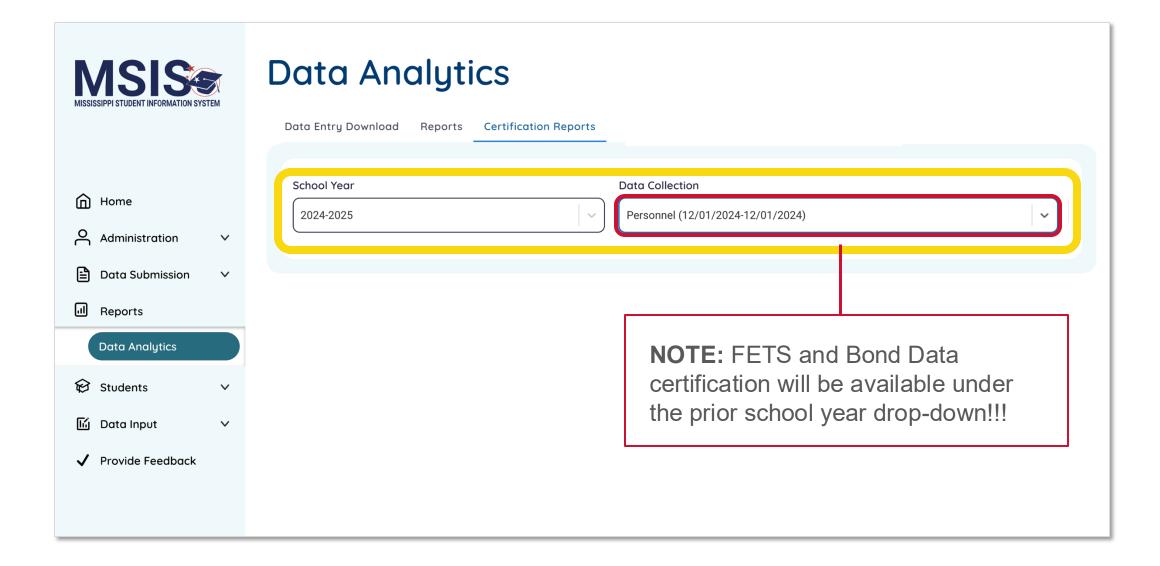


Select the school year you want to view from the **School Year drop-down.**

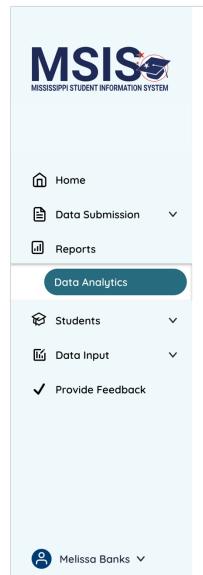
Note: Past school years will be available as view only. Changes cannot be made to prior certifications.

Select the data certification you want to view from the **Data Collection drop-down**.





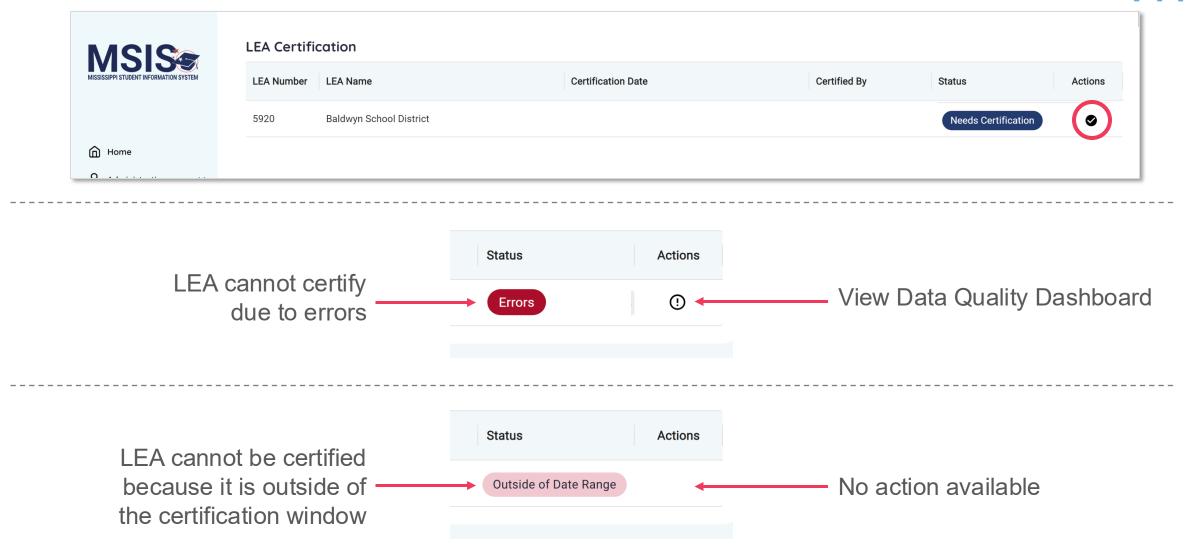




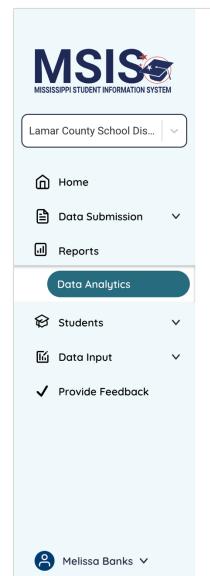
Data Analytics Data Entry Download Reports Certification Reports

School Yee 2024-202		~	Relevant R easy reviev	eports will be v.	linked for	•
Certific	cation Open Date: 01/13/2025		Certification (Close Date: 01/31/2025		
	Ily Certification Reports sonnel Listing					
EA Certific	cation					
LEA Number	LEA Name	Certification [Date	Certified By	Status	Actions
5920	Baldwyn School District				Needs Certificat	tion

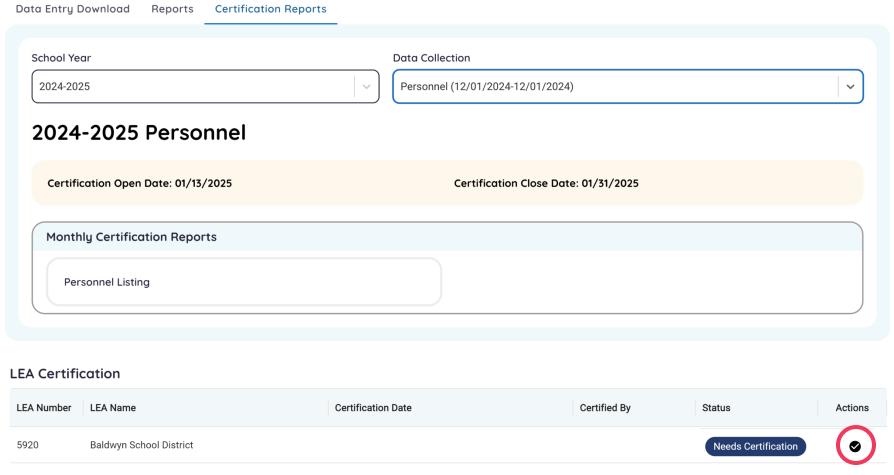




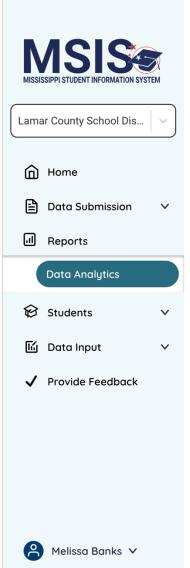




Data Analytics







5920

Baldwyn School District

Data Analytics Reports **Certification Reports** Data Entry Download School Year **Data Collection** Personnel (12/01/2024-12/01/2024) 2024-2025 2024-2025 Personnel Your district has been certified for [Data Collection] on [Date]. **Monthly Certification Reports** Personnel Listing **LEA Certification**

LEA Number LEA Name Certification Date Certified By Status Actions

09/26/2024



Certified

Barbara A Young





Contents

MSIS Login

Resource Library

File Layout Templates

Reporting Calendar

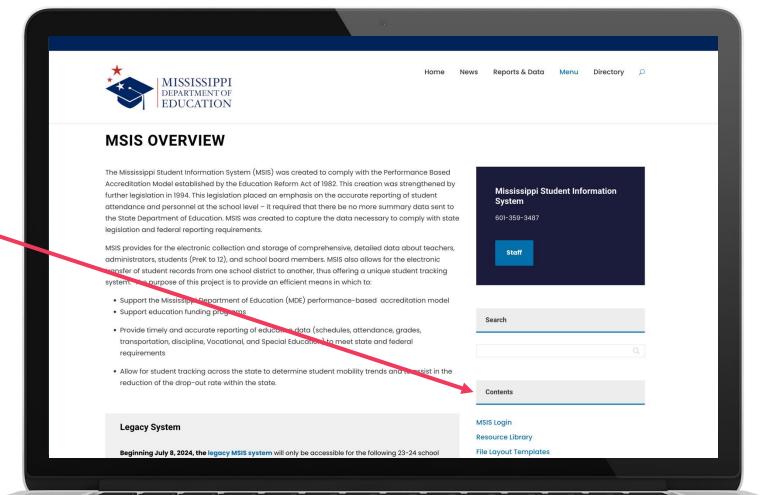
Security Documents

Help Desk

Training

Accreditation Standards

Vendor Resources





MSIS Team

msis2@mdek12.org



mdek12.org



