

New to MSIS

Part 2

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION



VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6





Be an active participant



Share reactions



React

Respond to prompts in the chat



Chat

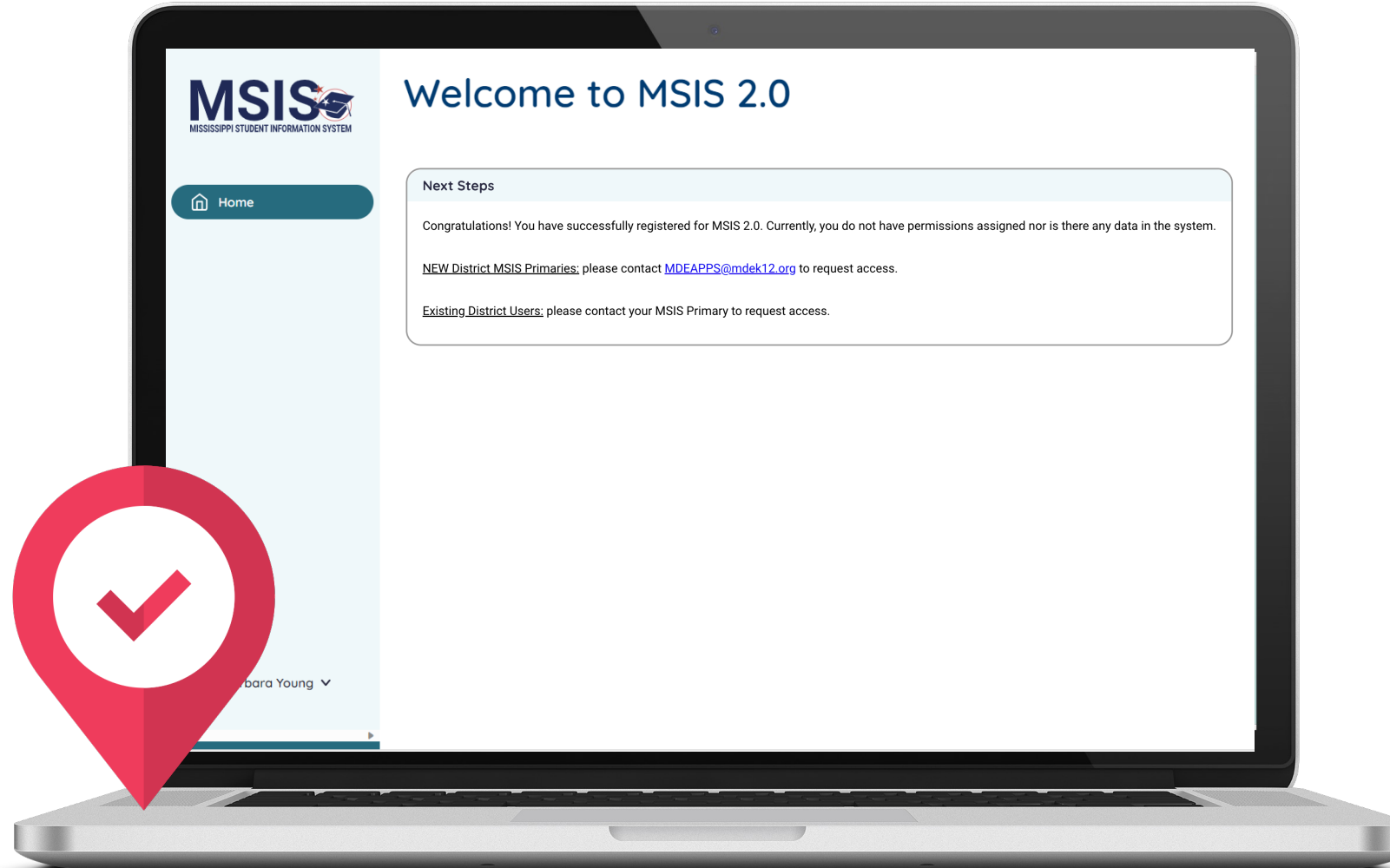
Ask questions



Q&A



If you still see this screen when logging into MSIS, please rewatch New to MSIS - Part 1.





REVIEW basic navigation in MSIS

REVIEW data collection process

EXPLORE the left-hand navigation options: Data Submission, Reports, Students, Data Input

Basic Navigation





Welcome

Sign In




msis.mdek12.org



- 1 Navigation*
- 2 User name and log out
- 3 File upload status
- 4 Alert tiles

**Options may differ based on permissions*



MISSISSIPPI STUDENT INFORMATION SYSTEM

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Files Uploaded

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Ownership conflict to review

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Review

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Your data has errors

16

Review

17

Melissa Banks

18



mdek12.org/msis2.0/resources



Permissions

Accountability
Accreditation
Assessment
Child Nutrition
CTE
Discipline

Federal Programs
Finance
Personnel
Special Education
Student



Permissions

Define what data users can:



View



Upload









Edit (limited)



Certify

Admin Permissions

	User Management	LEA Management	School Management
Primary & Secondary		Limited 	Limited 
Other District Users			

















Admin User Permissions

MSIS Primary and Secondary

- Admin Permissions assigned by MDE.
- Provides access to these features.
- Cannot be assigned to other district users.



School-Based Permissions

	MSIS ID Requests	Student Ownership	Data Quality Dashboard	Accreditation Dashboard	Reports (Data Analytics)	Certify Data	Non-Public Student Entry	File Upload & Status
Primary & Secondary								
Other District Users	 Assigned schools only	 Assigned schools only	 Assigned corresponding data domain permissions only	 Assigned Accreditation data domain permission only	 Assigned corresponding data domain permissions only	 Assigned Can Certify data domain permissions only	 Assigned Special Ed or CTE data domain permission only	 Assigned corresponding data domain permissions only

Primary & Secondary Data Domain Permission



CTE	Discipline	Federal Programs
<ul style="list-style-type: none"> • Reports > Data Analytics <ul style="list-style-type: none"> ○ Profiles: <ul style="list-style-type: none"> ▪ School Profile ○ Certification Reports: <ul style="list-style-type: none"> ▪ CTE EOY • Data Input > Student <ul style="list-style-type: none"> ○ Non Public Student 	<ul style="list-style-type: none"> • Data Submission > Upload a File <ul style="list-style-type: none"> ○ Incident Removal • Data Submission > Submission Status • Data Submission > Data Quality Dashboard <ul style="list-style-type: none"> ○ Discipline errors • Reports > Data Analytics <ul style="list-style-type: none"> ○ Profiles: <ul style="list-style-type: none"> ▪ School Profile ○ Reports: <ul style="list-style-type: none"> ▪ Discipline reports 	<ul style="list-style-type: none"> • Data Submission > Upload a File <ul style="list-style-type: none"> ○ FedProg.EnglishLearner ○ FedProg.Homeless ○ FedProg.Immigrant • Data Submission > Submission Status • Data Submission > Data Quality Dashboard <ul style="list-style-type: none"> ○ Federal Programs errors • Reports > Data Analytics <ul style="list-style-type: none"> ○ Data Entry Download: <ul style="list-style-type: none"> ▪ English Learner Roster ▪ Homeless ▪ Immigrant ○ Profiles: <ul style="list-style-type: none"> ▪ School Profile ○ Certification Reports: <ul style="list-style-type: none"> ▪ Federal Programs EOY

Quick
Reference
Guides >
[User Menu Options](#)

All items are view only except for those notated with pencil icon
 If *Can Certify District* or *Can Certify School*, then will be able to certify those data collections.





Data Domain

Ex: Federal Programs
District User

Federal Programs

- **Data Submission > Upload a File**
 - FedProg.EnglishLearner
 - FedProg.Homeless
 - FedProg.Immigrant
- **Data Submission > Submission Status**
- **Data Submission > Data Quality Dashboard**
 - Federal Programs errors
- **Reports > Data Analytics**
 - Data Entry Download:
 - English Learner Roster
 - Homeless
 - Immigrant
 - Profiles:
 - School Profile
 - Certification Reports:
 - Federal Programs EOY

MSIS

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Data Submission ^

Upload a File

Submission Status

Data Quality Dashboard

Accreditation

Reports ▼

Students ▼

Data Input ▼

Provide Feedback


All items are view only except for those notated with pencil icon
 If *Can Certify District* or *Can Certify School* is selected, then the user will be able to certify those data collections.




Data Domain

Ex: Federal Programs







Federal Programs


- **Data Submission > Upload a File**
 - FedProg.EnglishLearner
 - FedProg.Homeless
 - FedProg.Immigrant
- **Data Submission > Submission Status**
- **Data Submission > Data Quality Dashboard**
 - Federal Programs errors
- **Reports > Data Analytics**
 - Data Entry Download:
 - English Learner Roster
 - Homeless
 - Immigrant
 - Profiles:
 - School Profile
 - Certification Reports:
 - Federal Programs EOY 




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-  Administration ▼
-  Data Submission ▼
-  Reports ^
 - Data Analytics
-  Students ▼
-  Data Input ▼
-  Provide Feedback

All items are view only except for those notated with pencil icon 

If *Can Certify District* or *Can Certify School* is selected, then the user will be able to certify those data collections. 



LEFT-HAND NAVIGATION:


Data Submission


- Home
- Administration ▼
- Data Submission ▼
- Reports ▼
- Students ▼
- Data Input ▼
- ✓ Provide Feedback

Covered in Part 1

Permission: Admin (Primaries & Secondaries Only)

 Home

 Administration ▼


 Data Submission ▲


Upload a File


Submission Status


Data Quality Dashboard

Accreditation

 Reports ▼

 Students ▼

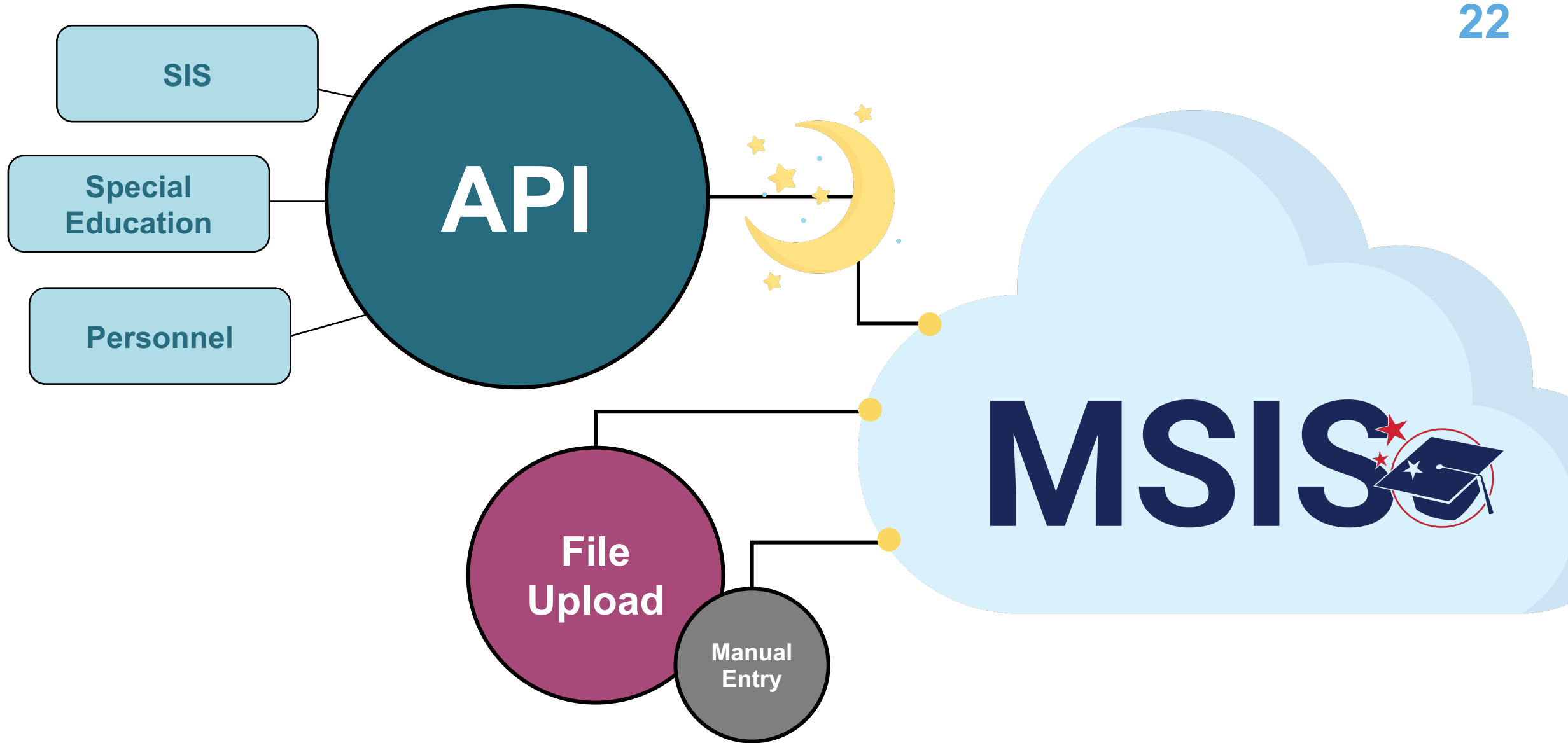
 Data Input ▼

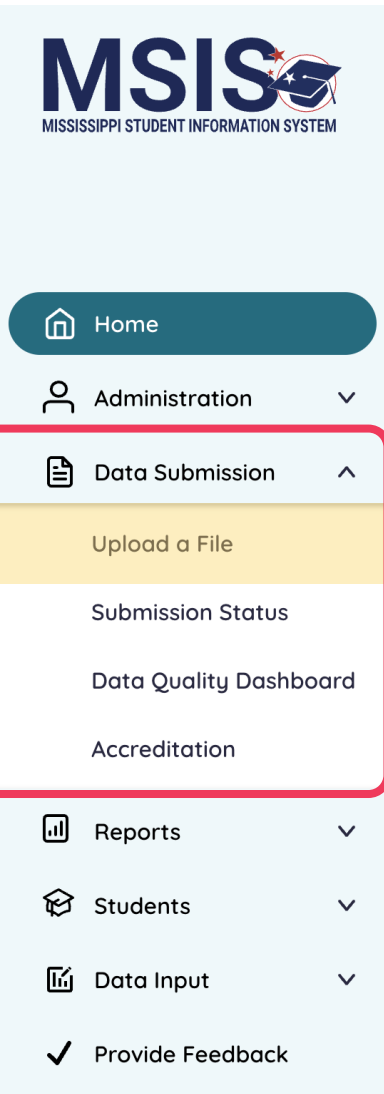
 Provide Feedback

Information about the data collected & processed by MSIS



**MSIS is designed
to be a daily
reflection of the
data in your
systems.**





Upload files to be processed

Permission: Various

Upload a New File

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

LEA Number

Optional Text

Data Type Name

File Format

File Name & Size Limits:

- **50 MB** maximum size per file
- **50 characters** maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- CourseSection.Removal
- FedProg.EnglishLearner
- FedProg.Homeless
- FedProg.Immigrant
- Finance.BondData
- InactiveEnrollment
- Incident.Removal
- KindergartenEntry
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- ResidentLEASchool
- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal

File Upload

No file chosen

- Home
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- Provide Feedback

QRG

mdek12.org/msis/msis-resource-library/

Upload a New File

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

LEA Number

Optional Text

Data Type Name

File Format

Naming convention
for all files.

File Name & Size Limits:

- **50 MB** maximum size per file
- **50 characters** maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- CourseSection.Removal
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- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
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- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal

File Upload

No file chosen

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Supported File Formats:

- CSV

Supported Data Type Names:

- CourseSection.Removal
- FedProg.EnglishLearner
- FedProg.Homeless
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- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal

File Upload

No file chosen

Other important information about file name, size, and format.

Upload a New File

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

LEA Number

Optional Text

Data Type Name

File Format

File Name & Size Limits:

- 50 MB maximum size per file
- 50 characters maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- CourseSection.Remove
- FedProg.EnglishLearner
- FedProg.Homeless
- FedProg.Immigrant
- Finance.BondData
- InactiveEnrollment
- Incident.Remove
- KindergartenEntry
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- ResidentLEASchool
- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Remove

Approved Data Type Names

Users will only see the Data Type Names for files they have permission to upload. If a user does not have permission to upload a file, they will receive an error when attempting to upload the file.

File Upload

No file chosen

Upload a New File

Please follow this file naming convention:

0123

OptionalText

MsisIdRequest

.csv

LEA Number

Optional Text

Data Type Name

File Format

File Name & Size Limits:

- **50 MB** maximum size per file
- **50 characters** maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

- CourseSection.Removal
- FedProg.EnglishLearner
- FedProg.Homeless
- FedProg.Immigrant
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- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
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File Upload

Choose File

No file chosen

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- Provide Feedback

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

LEA Number

Optional Text

Data Type Name

File Format

File Name & Size Limits:

- **50 MB** maximum size per file
- **50 characters** maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

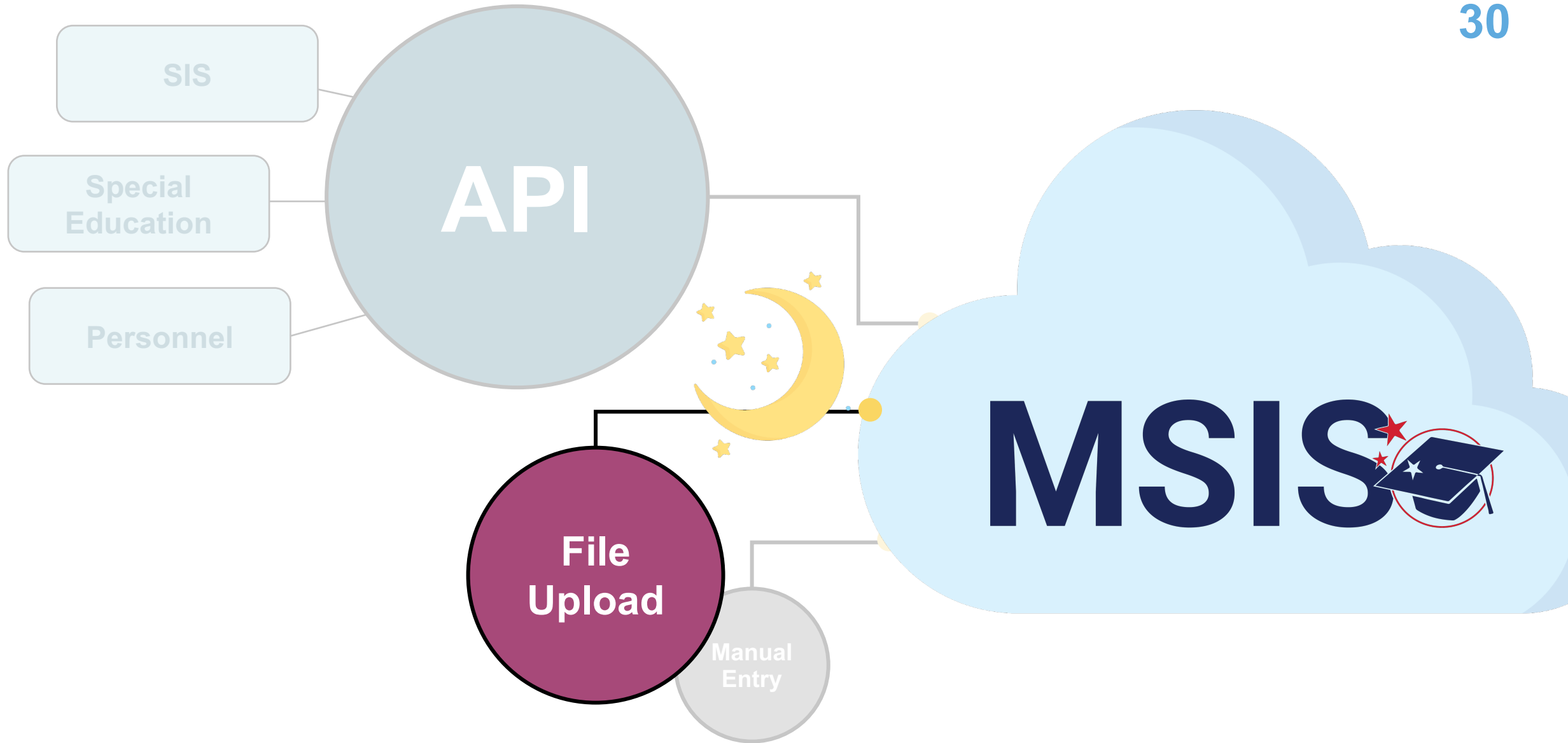
- CourseSection.Removal
- FedProg.EnglishLearner
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- FedProg.Immigrant
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- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
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- Staff.Credentials
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- Staff.Removal

9920_KindergartenEntry.csv

Completed

View Files

Upload More Files





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Provide Feedback

Please follow this file naming convention:

0123_OptionalText_MsisIdRequest.csv

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Supported File Formats:

- CSV

Supported Data Type Names:


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- FedProg.EnglishLearner
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- Incident.Removal
- KindergartenEntry
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
- NonPublicStaff.Schedules
- ResidentLEASchool
- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
- Staff.Employment
- Staff.Removal

9920_filter_KindergartenEntry.csv

Failed

There were problems with the file that was uploaded. Please review the submission status page for more information.

Try Again



 Home Administration ▾ Data Submission ▲

Upload a File

Submission Status

Data Quality Dashboard

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**View the status of uploaded files,
including any errors in the files
that have been uploaded**

Permission: Various

Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status:
 Uploaded By:
 -

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_CourseSectionRemoval.csv	06/13/2025, 11:20:05 AM	Banks, Melissa	Pending	
9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

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QRG

mdek12.org/msis/msis-resource-library/



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Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.


Status:

Uploaded By:

-

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_CourseSectionRemoval.csv	06/13/2025, 11:20:05 AM	Banks, Melissa	Pending	
9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

Filter through list of uploaded files.



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Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status:


Uploaded By:

-

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
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9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

File name, date & time of upload, and the user who uploaded the file will be displayed.

Users will only see files listed that they have permission to upload. (Permissions based on data domain and assigned schools.)



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Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status

Uploaded By


06/09/2025

07/09/2025


Apply Filter

Reset Filter

+ Upload a File

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_CourseSectionRemoval.csv	06/13/2025, 11:20:05 AM	Banks, Melissa	Pending	
9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

Click on file name for more information.



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9920_MsisIdRequest.csv

Date Uploaded: **06/10/2025** Uploaded By: **Melissa Banks** Number of Rows: **2**


File Status: **Failed**

! File validation failed. There are errors in your data that need your attention.

Row ID	First Name	Last Name	Error	Resolution
1	Sally	Seashore	The ssn is invalid.	Ensure the ssn is 9 digits and the correct format with hyphens. Example: 123-45-6789 or 12-345-6789.
2	Tiny	Tim	The ssn is invalid.	Ensure the ssn is 9 digits and the correct format with hyphens. Example: 123-45-6789 or 12-345-6789.

+1 to the Row ID to find the corresponding row in your spreadsheet.

The system counts the header row as "0" but on the spreadsheet the header row is 1.



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9920_MsisIdRequest.csv

Date Uploaded: **06/10/2025** Uploaded By: **Melissa Banks** Number of Rows: **2**

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2	Tiny	Tim	The ssn is invalid.	Ensure the ssn is 9 digits and the correct format with hyphens. Example: 123-45-6789 or 12-345-6789.

Provides the error and the resolution.

AutoSave data (27) No Label Search (Cmd + Ctrl + U)

Home Insert Draw Page Layout Formulas Data Review View Automate Acrobat

Paste Aptos Narrow 12 B I U % Conditional Formatting Format as Table Cell Styles Cells Editing Sensitivity Add-ins Analyze Data Create PDF and share link

D29 fx

	A	B	C	D	E	F	G	H	I	J	K	L
1	School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	Enrollment D	First Name	Last Name	Date of Birth	Prior Setting	
2	2025	9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897499	08/05/2024	Augustine	Aguilar	10/22/2019		
3	2025	9920	Faulkner City School District	9920-009	Walter Inglis Anderson Elementary School	997518022	07/25/2024	Joseph	Ahn	02/04/2019		
4	2025	9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897489	07/29/2024	Dawna	Amos	08/17/2019		
5	2025	9920	Faulkner City School District	9920-015	James Earl Jones Elementary School	992718686	07/29/2024	Jonathon	Anglin	05/12/2018		
6	2025	9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	992718536	07/25/2024	Joesph	Bach	05/12/2019		
7	2025	9920	Faulkner City School District	9920-015	James Earl Jones Elementary School	991697352	01/08/2025	Chasity	Barbosa	10/22/2019		
8	2025	9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	991518663	07/25/2024	Karol	Barnhill	01/01/2019		
9	2025	9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897679	08/05/2024	Adelard	Barrientos	12/27/2019		
10	2025	9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	992718826	07/25/2024	Angus	Bateman	10/23/2019		
11												
12	No filters applied											
13												
14												
15												
16												
17												
18												

Make necessary corrections in the csv file and reupload.

Please follow this file naming convention:

0123

OptionalText

MsisIdRequest

.csv

LEA Number

Optional Text

Data Type Name

File Format

File Name & Size Limits:

- 50 MB maximum size per file
- 50 characters maximum filename length

Optional Text:

- May add date, school, or other helpful information
- Alphanumeric characters or underscores only

Supported File Formats:

- CSV

Supported Data Type Names:

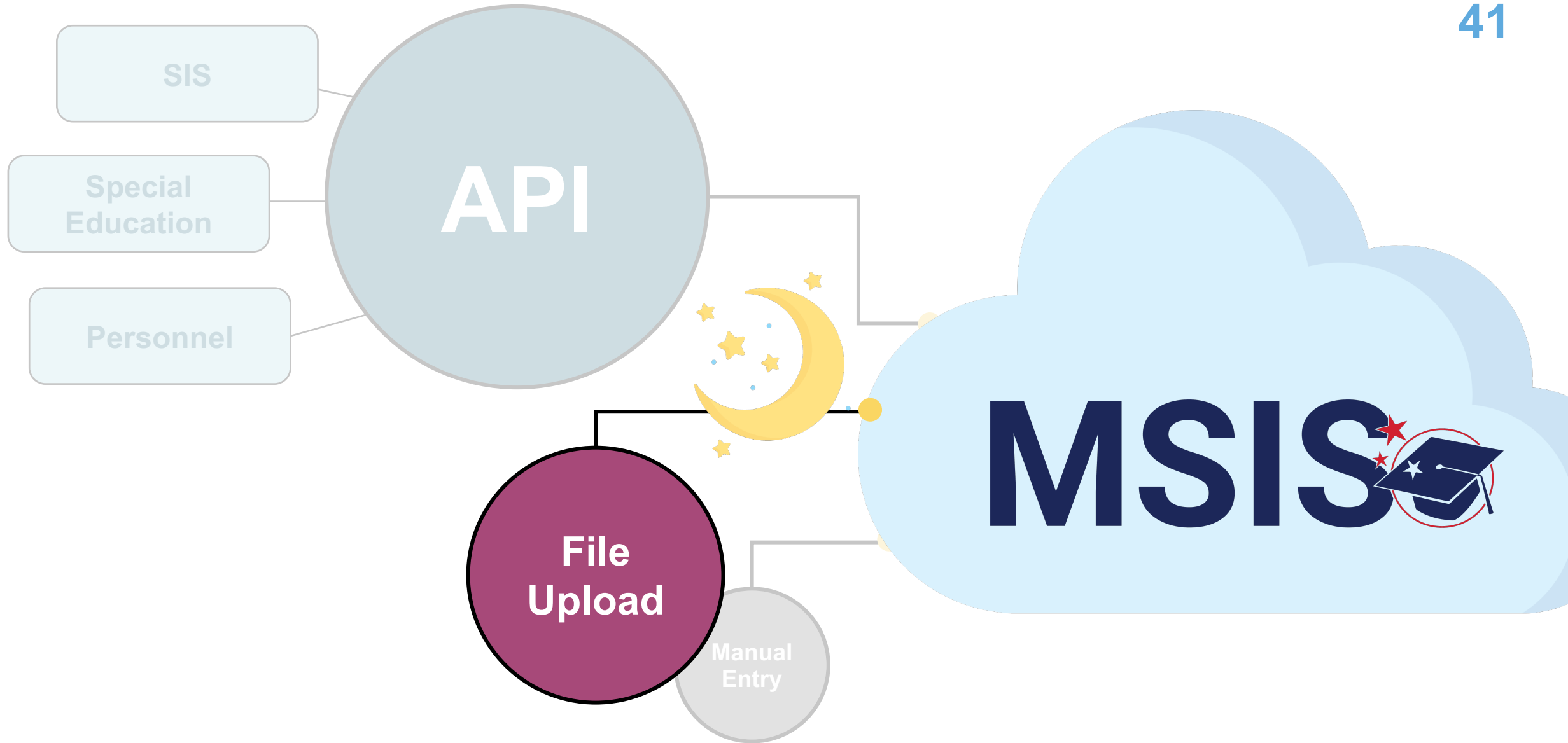
- CourseSection.Removal
- FedProg.EnglishLearner
- FedProg.Homeless
- FedProg.Immigrant
- Finance.BondData
- InactiveEnrollment
- Incident.Removal
- KindergartenEntry
- MsisIdRequest
- NonPublicStaff.Assignments
- NonPublicStaff.Employment
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- ResidentLEASchool
- SpecEd.Accommodations
- SpecEd.EarlyLearningOutcomes
- SpecEd.Evaluation
- SpecEd.IEPData
- SpecEd.RelatedServices
- SpecEd.StudentRoster
- Staff.Assignments
- Staff.Credentials
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- Staff.Removal


9920_KindergartenEntry.csv

Completed

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Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status

Uploaded By


06/09/2025

07/09/2025


Apply Filter

Reset Filter

+ Upload a File

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_CourseSectionRemoval.csv	06/13/2025, 11:20:05 AM	Banks, Melissa	Pending	
9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

Optional: Delete **failed** files once they have been successfully uploaded.



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Submission Status

Select start and end dates (within the previous 365 days), then select Apply Filter.

Status: Uploaded By: 06/09/2025 - 07/09/2025

Name	Date & Time (CT)	Uploaded By	Status	Actions
9920_MsisIdRequest.csv	06/10/2025, 09:16:43 AM	Banks, Melissa	Failed	
9920_CourseSectionRemoval.csv	06/13/2025, 11:20:05 AM	Banks, Melissa	Pending	
9920_MsisIdRequest.csv	06/10/2025, 09:17:40 AM	Banks, Melissa	Success	

Files will be sorted by status.

Failed

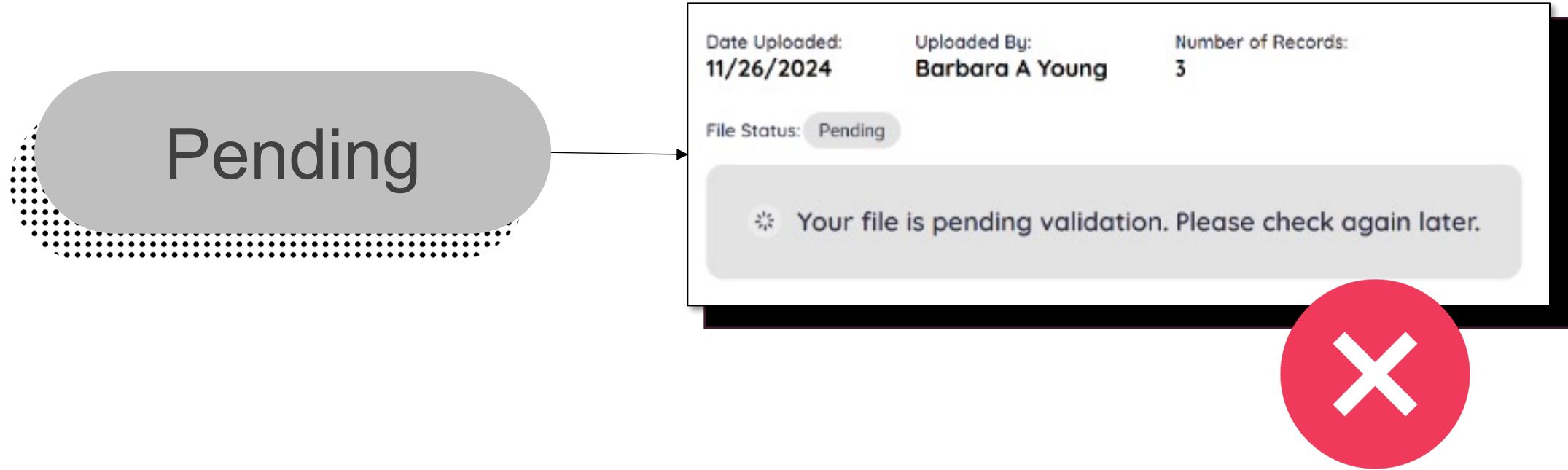
File was not processed.

Pending

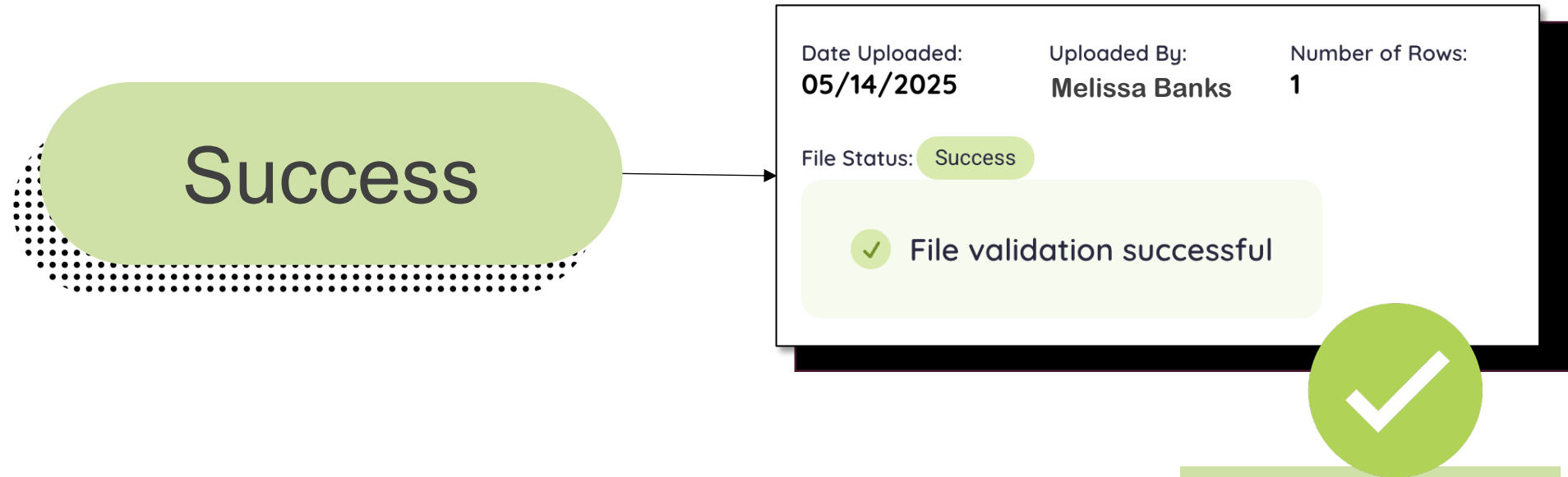
File was uploaded and is awaiting processing.

Success

File was successfully processed. Data will be reflected in MSIS the next day.

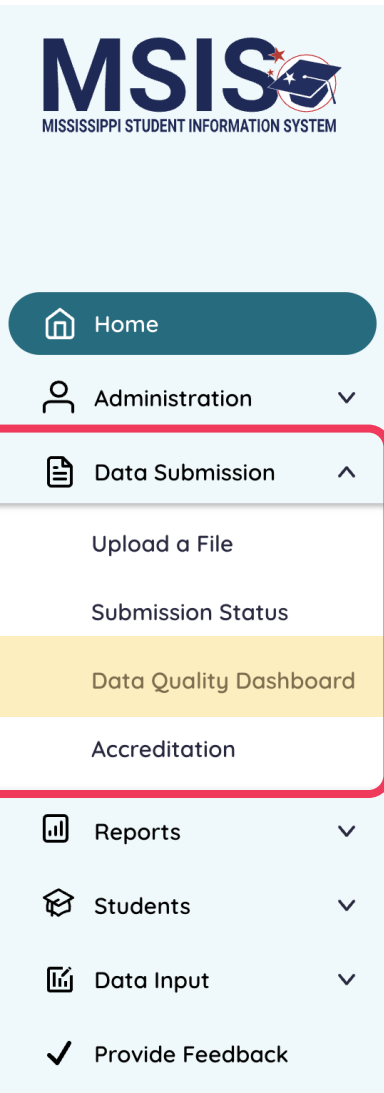


DO NOT upload more than one file that **contains the same information** while the first file is in **Pending status**.

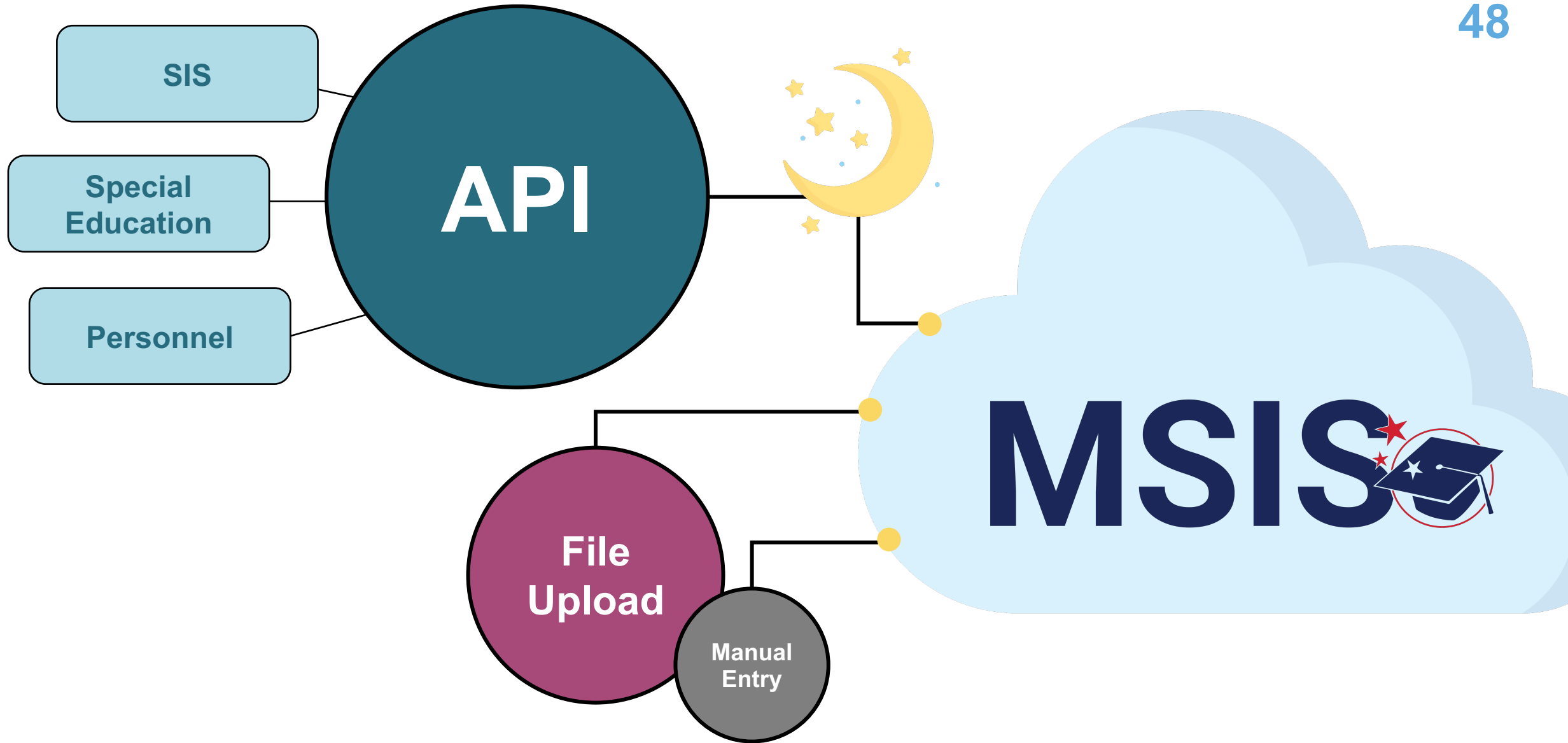


Once the file transitions to **Success status**, users can upload another file (on the same day) that **contains the same information.**





View errors and warnings for any data that has been processed
(API, file upload, or manual entry)
Permission: Various





Welcome Melissa Banks

1:52 PM Tuesday, October 10, 2023

Home

Administration

Data Submission

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Files Uploaded

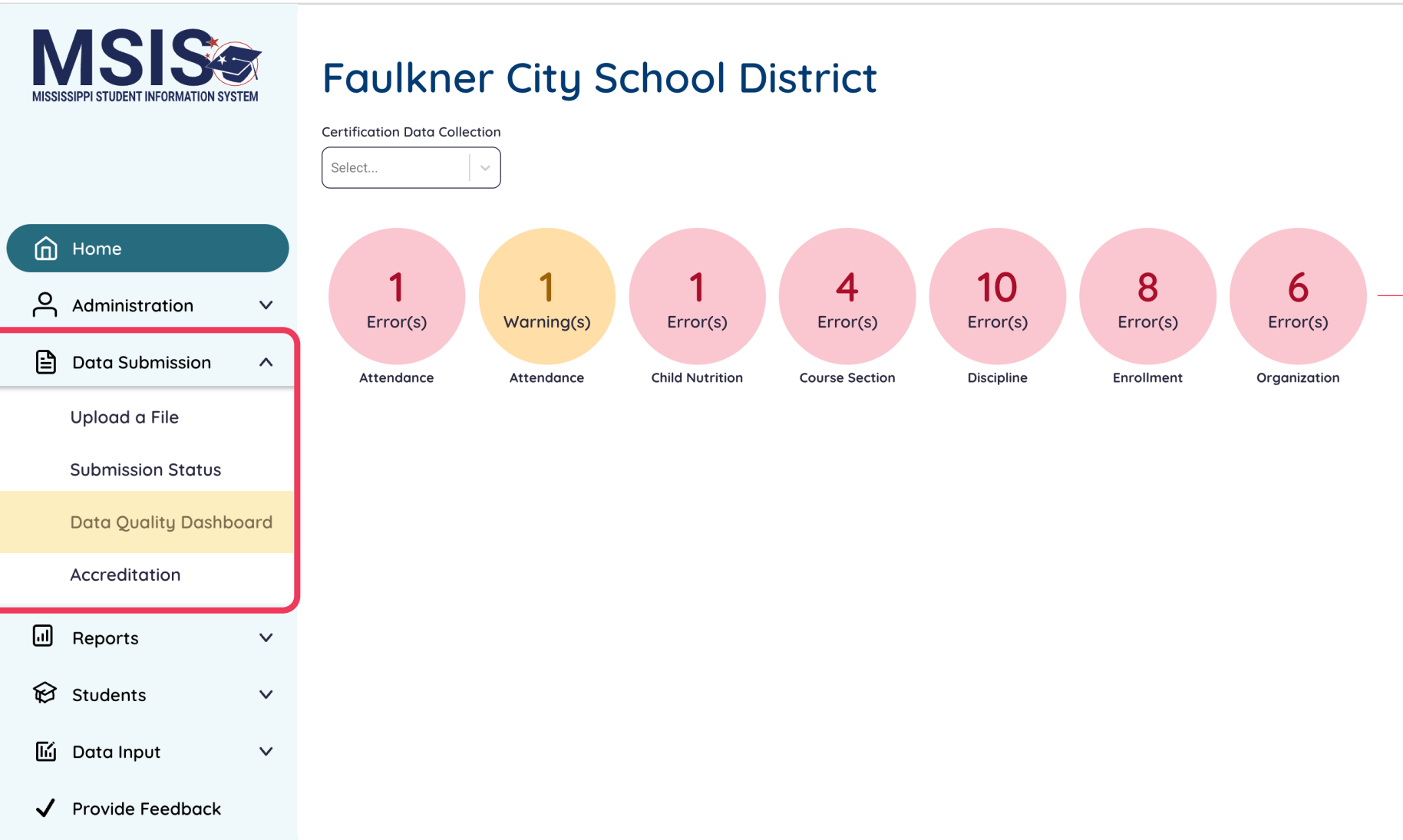
Ownership conflict to review

Review

Your data has errors

Review


Melissa Banks



Bubbles are visible based on permissions

Child Nutrition
Discipline
Federal Programs
Organization (Admin only)
Personnel
Special Education
Student:

- Attendance
- Academic Record
- Enrollment
- Course Section
- Student Demographics



MISSISSIPPI STUDENT INFORMATION SYSTEM

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Faulkner City School District

Certification Data Collection

Select... ▾

1 Error(s) Attendance	1 Warning(s) Attendance	1 Error(s) Child Nutrition	4 Error(s) Course Section	10 Error(s) Discipline	8 Error(s) Enrollment	6 Error(s) Organization
-----------------------------	-------------------------------	----------------------------------	---------------------------------	------------------------------	-----------------------------	-------------------------------

If there are no errors/warnings, then the bubbles will not appear.




Welcome

Sign In



msis.mdek12.org





MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

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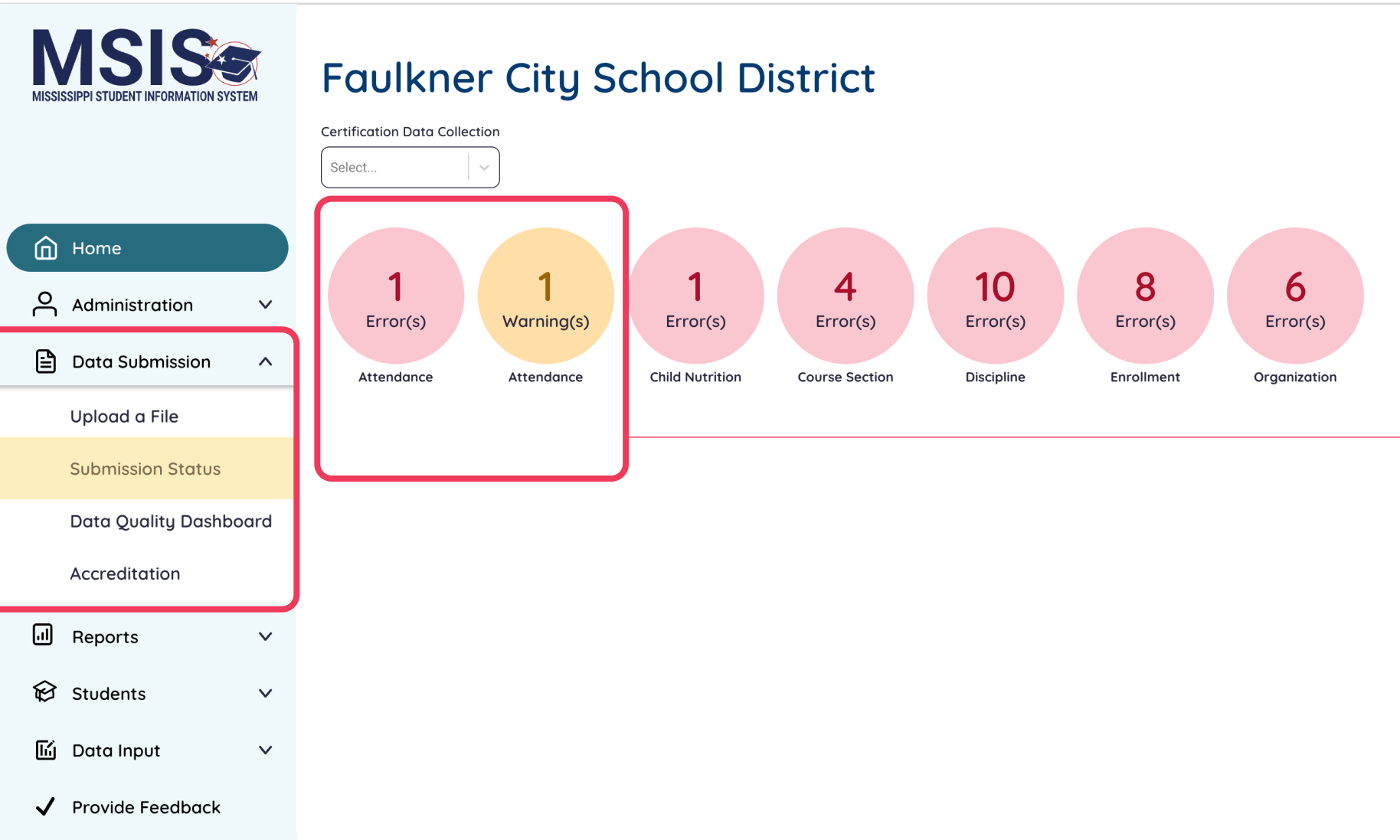
Faulkner City School District

Certification Data Collection

Select...

1 Error(s)	1 Warning(s)	1 Error(s)	4 Error(s)	10 Error(s)	8 Error(s)	6 Error(s)
Attendance	Attendance	Child Nutrition	Course Section	Discipline	Enrollment	Organization

Filter errors and warnings by certification data collections.



Errors and warnings will be split into separate bubbles.

Click on the bubble to see more details.



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Data Submission

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Enrollment

Certification Data Collection

Select...

Rows per page: 10 1-2 of 2 < > ...

[Student Enrollment Future Date Check](#) Exit Date Ownership Conflict

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Description	Resolution	Enrollment Entry Date	Enrollment Entry Type	Enrollment Exit Date	Enrollment Exit Type	Calendar Event Type	Grades Offered	Graduation Status
Error	2024-2025	Jim Henson Elementary School	John	Smith	999999214	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001					
Error	2024-2025	Jim Henson Elementary School	Abigail	Ridley	999999432	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001					

Error/Warning lists are separated into 10 rows per page

Click ... to export the list as a spreadsheet





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Enrollment

Certification Data Collection

Select...

Rows per page: 10 1-2 of 2

[Student Enrollment Future Date Check](#) [Exit Date](#) [Ownership Conflict](#)

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Description	Resolution	Enrollment Entry Date	Enrollment Entry Type	Enrollment Exit Date	Enrollment Exit Type	Calendar Event Type	Grades Offered	Graduation Status
Error	2024-2025	Jim Henson Elementary School	John	Smith	999999214	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001					
Error	2024-2025	Jim Henson Elementary School	Abigail	Ridley	999999432	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001					

Error/Warning lists are divided into tabs based on specific business rules.



[< Back](#)

Enrollment

Certification Data Collection

Select...

Rows per page: 10 ▾ 1-2 of 2 < > ...

[Student Enrollment Future Date Check](#)
[Exit Date](#)
[Ownership Conflict](#)

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Description	Resolution	Enrollment Entry Date	Enrollment Entry Type	Enrollment Exit Date	Enrollment Exit Type	Calendar Event Type	Grades Offered	Graduation Status	Variance
Error	2024-2025	Jim Henson Elementary School	John	Smith	999999214	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001						
Error	2024-2025	Jim Henson Elementary School	Abigail	Ridley	999999432	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.	2024-09-05	74001						

Carefully review ALL information provided (including missing information).

Compare the provided information with your data source to determine how to correct the issue.

DATA QUALITY DASHBOARD: STAFF

Business Rule	Error/Warning	Tab Name	Description	Resolution
Missing SSN or Name Check	Error	Missing SSN or Name	First name, last name, and social security number are required.	Ensure first name, last name, and social security number are provided.
National Board Type Check	Error	National Board Type	Invalid National Board Certification type.	Ensure the National Board Certification type is one of the following: NBPTS, CCC, NCSC, NCSN, CAT, or CALT.
Missing Birthdate, Gender, or Race Check	Error	Missing Birthdate, Gender, or Race	Birthdate, Race and Gender are required.	Ensure Birthdate, Race and Gender are provided.
Employment Dates Check	Error	Employment Dates	Employment end date cannot be prior to employment start date.	Ensure the employment end date is after the the employment start date. Example: Start date 01/01/2019, end date 01/02/2019.
Missing Years of Experience Check	Error	Missing Years of Experience	Years of experience is blank.	Ensure the years of experience is not blank.
Salary Errors Check	Error	Salary Errors	Total salary is required.	Ensure the total salary is not blank.
Missing Funding Source Check	Error	Missing Funding Source	At least one funding source is required.	Ensure at least one funding source is provided.
Invalid Funding Code Check	Error	Invalid Funding Code	Invalid funding source provided.	Ensure the funding source(s) provided are valid and active. The provided funding source cannot be inactive.
Missing Days of Service Check	Error	Missing Days of Service	Total days of service is required.	Ensure the Total Days of Service is not blank.

Updated September 4, 2024

1

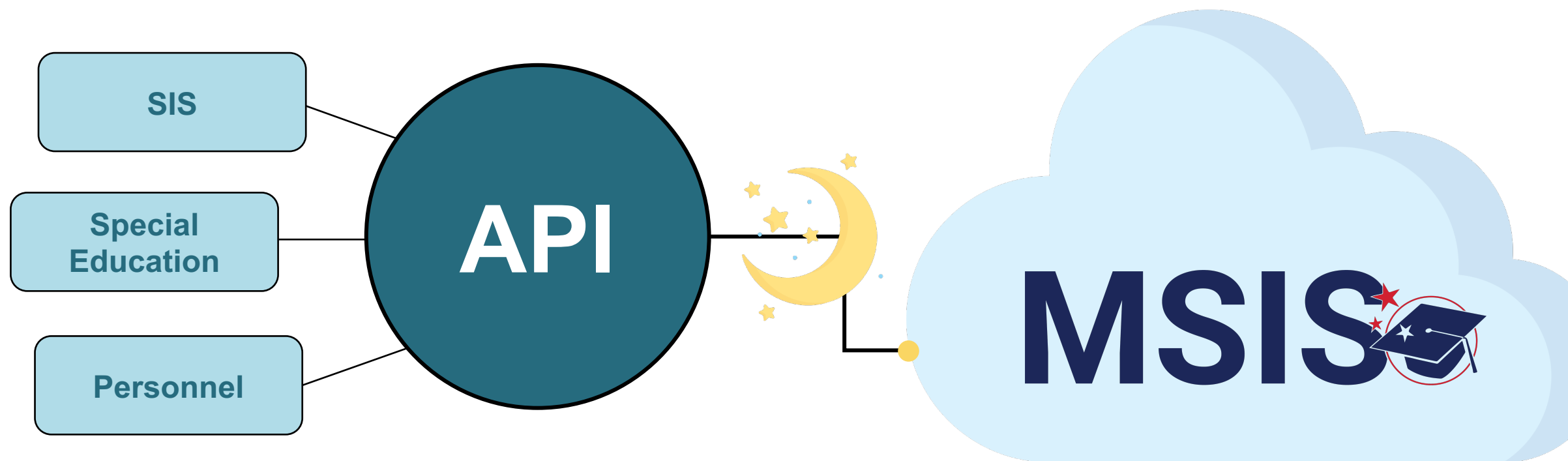
Data Quality Dashboard

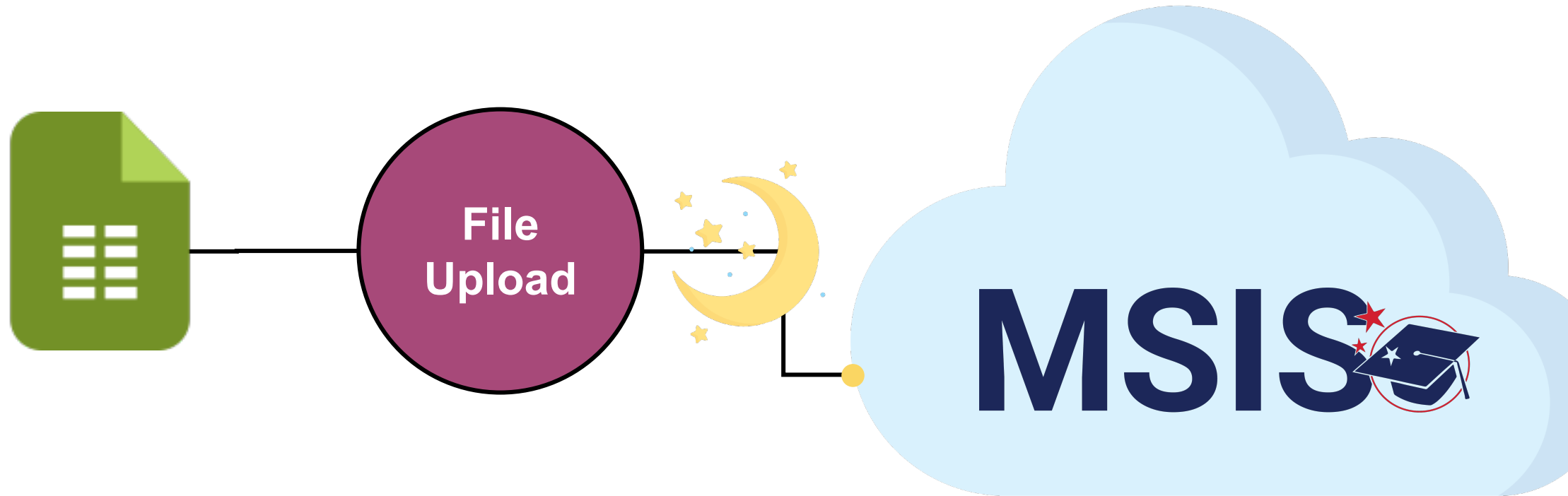
Errors: data **CANNOT** be certified until errors are resolved in the SIS or new data is uploaded


Warnings: data **CAN** be certified, but proceed with caution and verify information in your SIS

- **After certification with warnings,** a request to change data would have to be submitted to MDE.









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Faulkner City School District


Certification Data Collection

Select...

There are no errors

 Home

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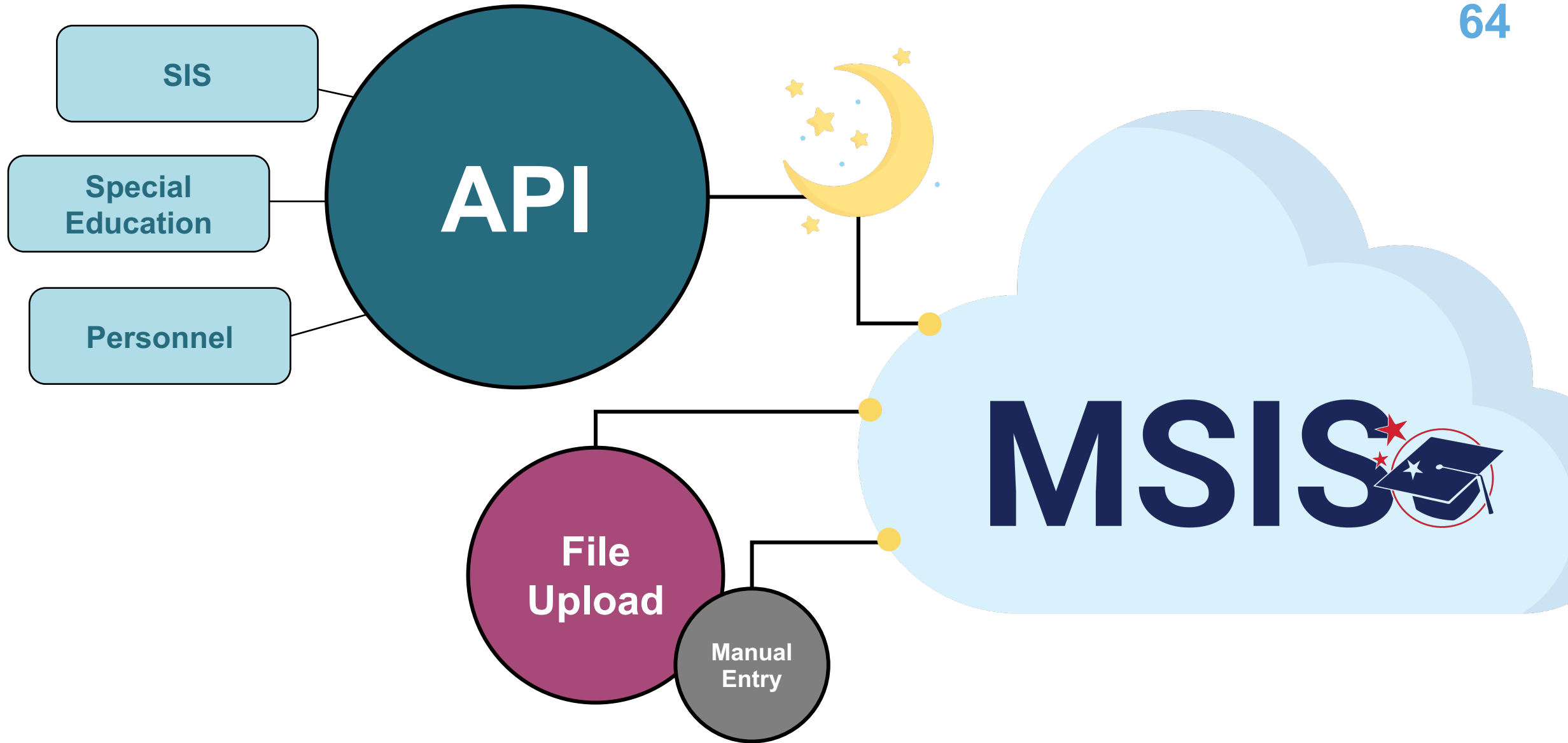
 Data Input ▼

✓ Provide Feedback

View Accreditation edits

(based on Personnel and Course Section data)

Permission: Accreditation



Accreditation Edits



If there are no edits, then the bubbles will not appear.

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Core Course Grades 1-4 Class Load Instructional Time required for Carnegie Units

School Year	LEA Name	School Name	Description	Resolution	First Name	Last Name	Employee ID	Course Code	Course Title	
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	LAINA	CASE	9213	110103	COMPUTER SCIENCE - GRADES PK-3	
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	ALEXANDRA	STOGNER	1510	509904	MUSIC - GENERAL MISC - GRADES K-6	1020
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	BOBBY	SMITH	4444	450704	SOCIAL STUDIES - INTRODUCTION TO WORLD GEOGRAPHY	264
2024-2025	Faulkner City School	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher	BOBBY	SMITH	4444	450704	SOCIAL STUDIES - INTRODUCTION TO WORLD	264

Edit list is divided into tabs based on specific Accountability rules.

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Core Course Grades 1-4 Class Load Instructional Time required for Carnegie Units

School Year	LEA Name	School Name	Description	Resolution	First Name	Last Name	Employee ID	Course Code	Course Title	Student Count
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	LAINA	CASE	9213	110103	COMPUTER SCIENCE - GRADES PK-3	462
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	ALEXANDRA	STOGNER	1510	509904	MUSIC - GENERAL MUISC - GRADES K-6	1020
2024-2025	Faulkner City School District	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	BOBBY	SMITH	4444	450704	SOCIAL STUDIES - INTRODUCTION TO WORLD GEOGRAPHY	264
2024-2025	Faulkner City School	Faulkner Alternative School	Standard 28.5 - the total number of students taught by an individual	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: a teacher	BOBBY	SMITH	4444	450704	SOCIAL STUDIES - INTRODUCTION TO WORLD	264

Carefully review **ALL** information provided (including missing information).

Compare the provided information with your SIS or Personnel package to determine how to correct the issue (if possible)

Home

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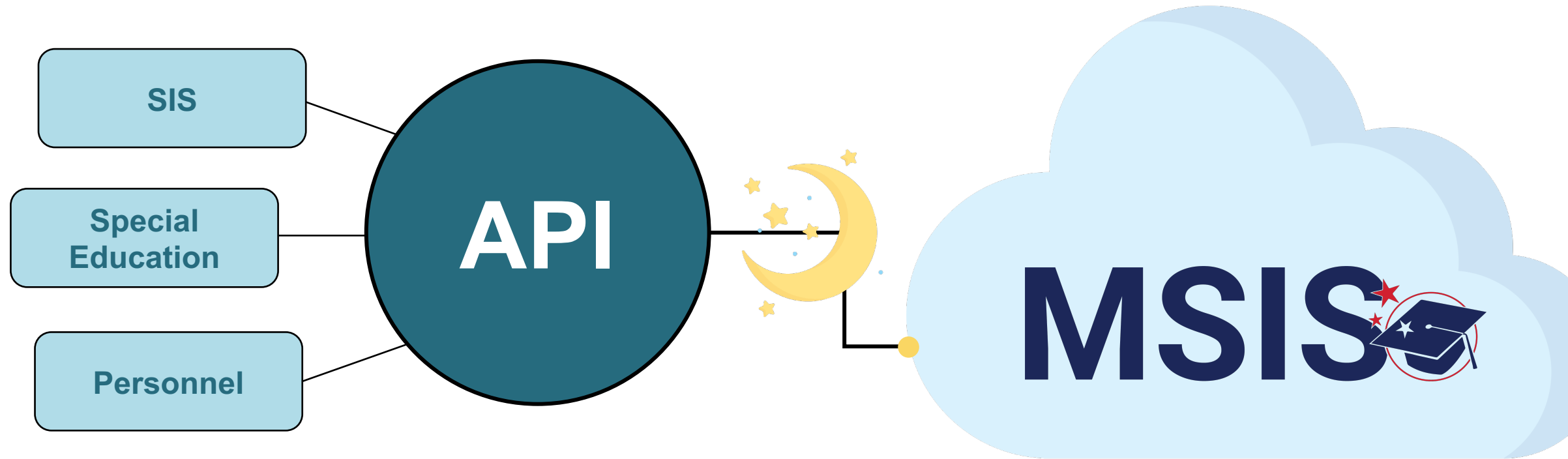
✓ Provide Feedback

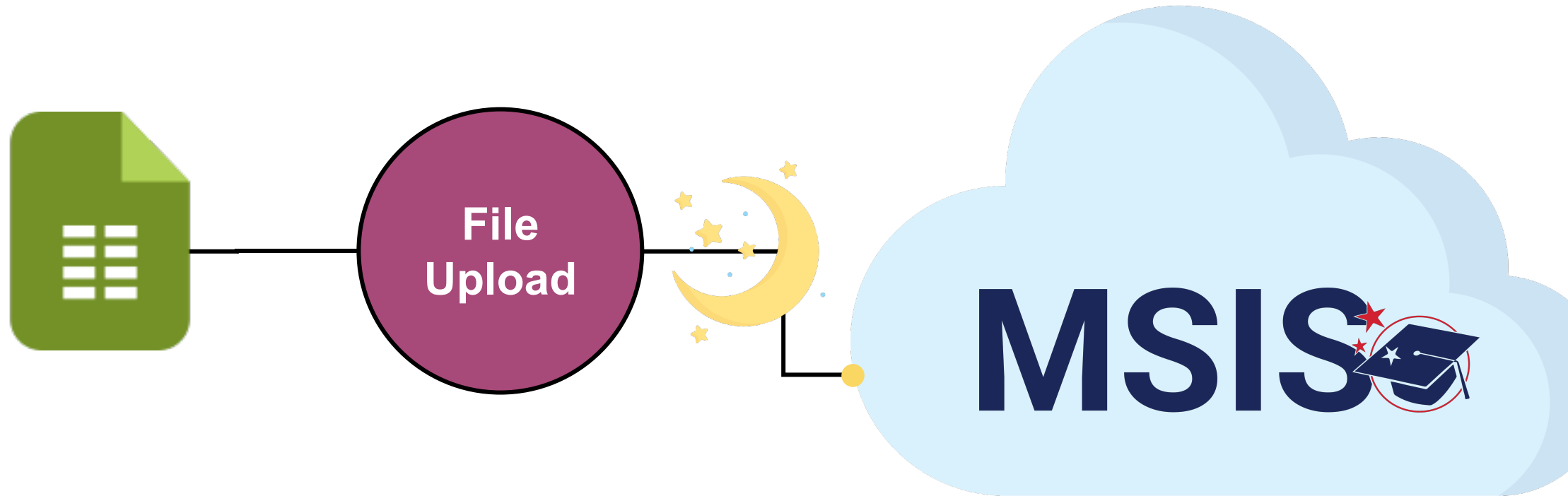
ACCREDITATION DASHBOARD: PERSONNEL

Tab Name	Rule Description	Resolution	Additional Notes
28.5 Core Course Load	Standard 28.5 (Public) - the total number of students taught by an individual teacher in academic core subjects (math, English, science, history) at anytime during the school year must not exceed 150 students.	Ensure the teacher is not assigned to more than 150 students anytime during the school year. Exemptions: A teacher providing instruction through district sharing or online or virtual courses is exempt. Ensure a lab facilitator or principal designee is responsible for assigning grades at the receiving/shared district.	Course Catalog contains "Core Subject" indicator. Checks Instructor of Record only.
28.2 Grades 1-4 Class Load	Standard 28.2 - The student-teacher ratios exceed 27 to 1 students.	Ensure the student-teacher ratio is not more than 27 students per teacher for grades 1-4.	Checks Instructor of Record only.
28.4 Grades 5-12 Class Load	Standard 28.4 - Student-teacher ratios exceed 33 to 1 students per teacher.	Ensure the student-teacher ratio is not more than 33 students per teacher for grades 5-12.	Checks Instructor of Record only. Checks Core subjects.
28.1 Kindergarten Class Load	Standard 28.1 - The student teacher ratios exceed 22 to 1 kindergarten students. If a full-time assistant teacher is employed, 27 kindergarten students may be enrolled.	Ensure the student teacher ratio is not more than 22 kindergarten students per teacher, or not more than 27 kindergarten students per teacher if an assistant teacher is also assigned.	Checks Instructor of Record only.
1.1 Superintendent Endorsement	Standard 1.1 - The individual reported as the Superintendent does not have the correct endorsement.	Ensure that the correct individual is identified as the Superintendent in your Personnel data and that the proper endorsement (486, 487, or 488) is recorded in MECCA. Confirm SSN of individual reported as superintendent	Work Area Code of 511001 or 511002. FTE must be greater than 0. Endorsement must be 0486, 0487, 0488, 0486E, or 0496. License and Endorsement must be active (not expired and not revoked).
2.4.1 Counselor License	Standard 2.4.1 - The school failed to employ a full-time licensed school counselor. The license does	Ensure a full-time licensed school counselor is employed. If the school does not employ a full-time licensed counselor the school must	Work area Code of 551019, 601005, or 601017.

Updated January 27, 2025

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Accreditation Edits

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You currently have no edits.

Accreditation edits that can be corrected should be cleared BEFORE certifying Personnel data



DECEMBER

Personnel
Certification

MSIS Training

The success of any application is directly proportional to the knowledge of its users. To that end, it is vital to the Mississippi Student Information System. The Office of Data Use & Professional Learning is striving to provide relevant training to everyone, from novice users to seasoned veterans through the upcoming training events and the [Resource Library](#) to find answers to your questions. If you have any feedback, please let us know, and we'll provide that training for you!

Please note that event dates and times are subject to change based on product releases.



Register Now!
Virtual Bootcamp:
Annual Reporting
Calendar
July 24 @ 2:00 p.m.

Topic	Modality	Date/Time	Registration/Join Links
Virtual Office Hours	Virtual	Twice a month on Tuesdays at 2:00pm	Join link will be sent via MSIS Blast
New to MSIS – Pt. 1	Webinar	July 8 @ 10:00 a.m	Register Now!
New to MSIS – Pt. 2	Webinar	July 15 @ 9:30 a.m.	Register Now!

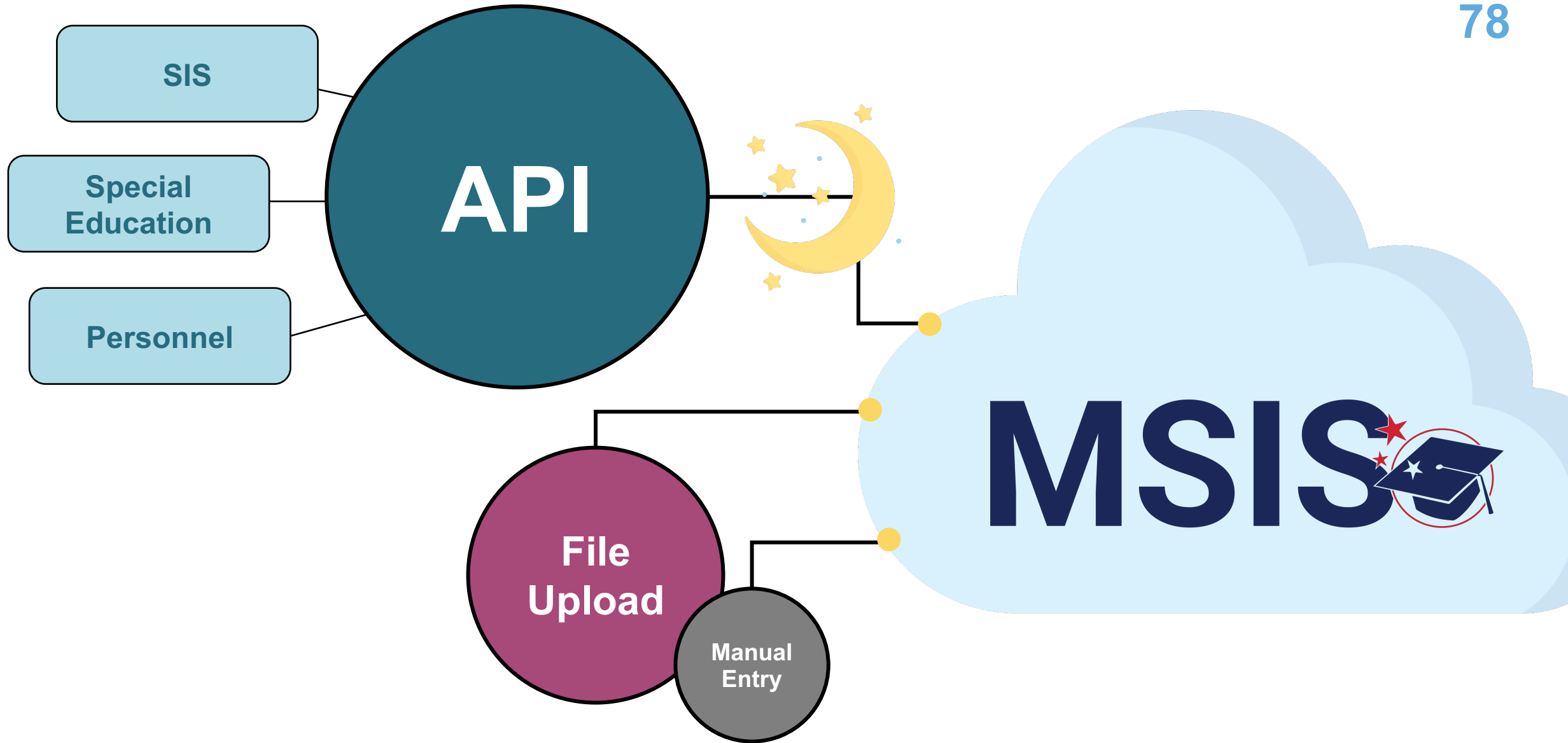


LEFT-HAND NAVIGATION:

Reports

- Home
- Administration
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- Reports
- Data Analytics
- Students
- Data Input
- Provide Feedback

Variety of reports that display processed data



Variety of reports that can be sorted, filtered, and exported for further analysis

Permission: Various

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Data Analytics

Data Entry Download Profiles Reports Certification Reports

Accountability

Assessment Readiness

Federal Programs

English Learner Roster Homeless

Immigrant

Student

Kindergarten Entry

Available tabs at the top will vary based on permissions.

QRG

mdek12.org/msis2.0/resources

Data Analytics

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Homeless

Immigrant

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Kindergarten Entry

Available report groups will vary based on permissions.

Additional reports will become available as development continues.





1

LEA

All

School

All

School Year

2024-2025

Grade Level

All

Race

All

Gender

All

Special Population

All

Data Collection Name

Full School Year

2

Student Indicators Report

Last Refresh Date: 6/11/2025

5

3

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Special Education	504	Economically Disadvantaged	English Learner	Homeless	Migrant
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991838461	Aaron, Louella L	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	996668340	Abbott, Leslee J	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	994128333	Abernathy, Daisha V	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995258778	Acker, Derwin E	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	992258193	Ackerman, Shirley J	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995818690	Ackley, Djuna M	No	NO	Yes	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078492	Ackley, Nella	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	997428095	Acosta, Freddie	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997428596	Addison, Georgie Z	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	991578553	Agnew, Devon J	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	999797400	Agnew, Kenney	No	NO	Yes	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568893	Aguiar, Kevon A	No	NO	Yes	No	No	No

4

1

Report filters*

*School filter may differ
based on permissions

2

Report name

3

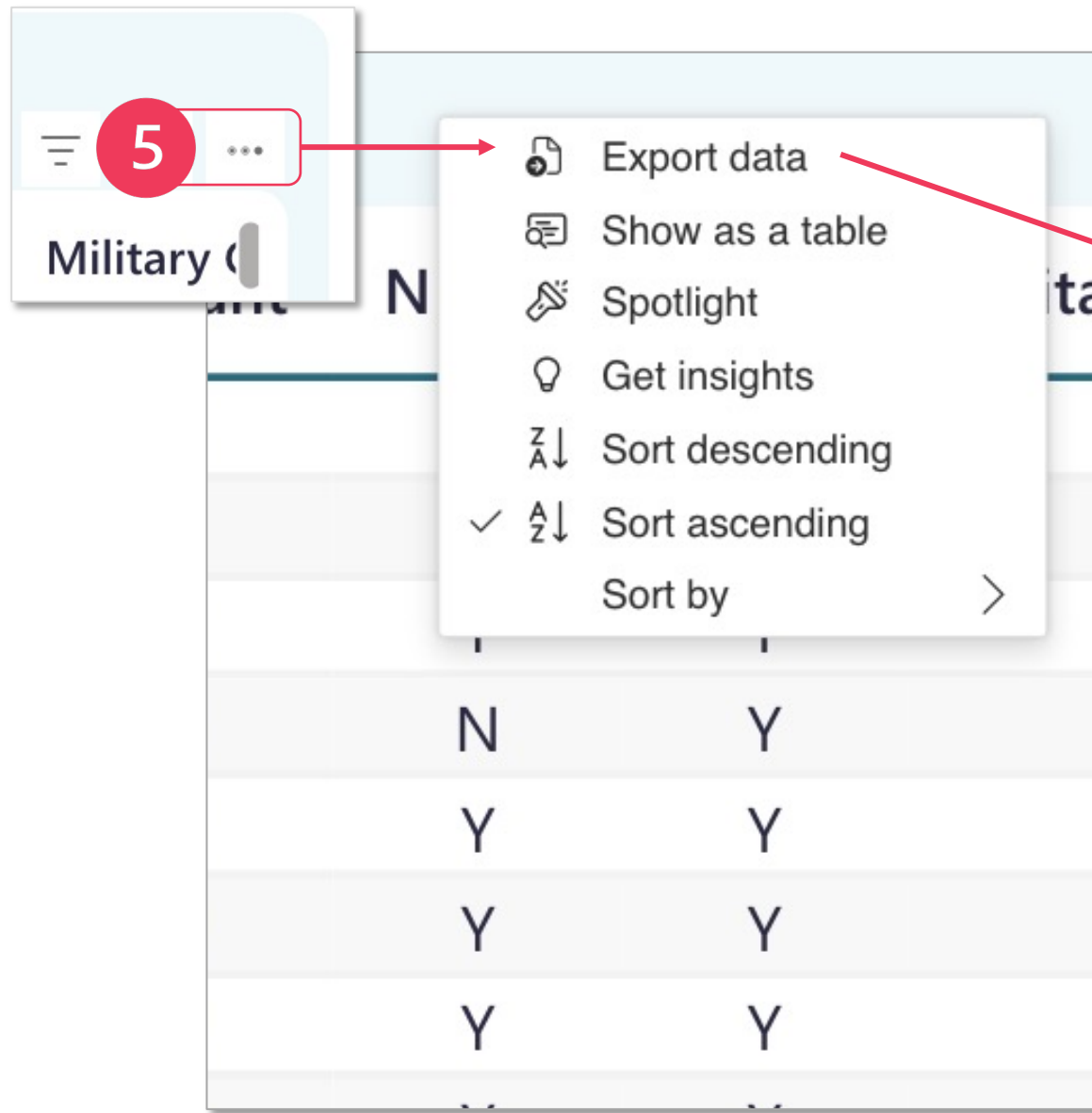
Column headers

4

Data rows

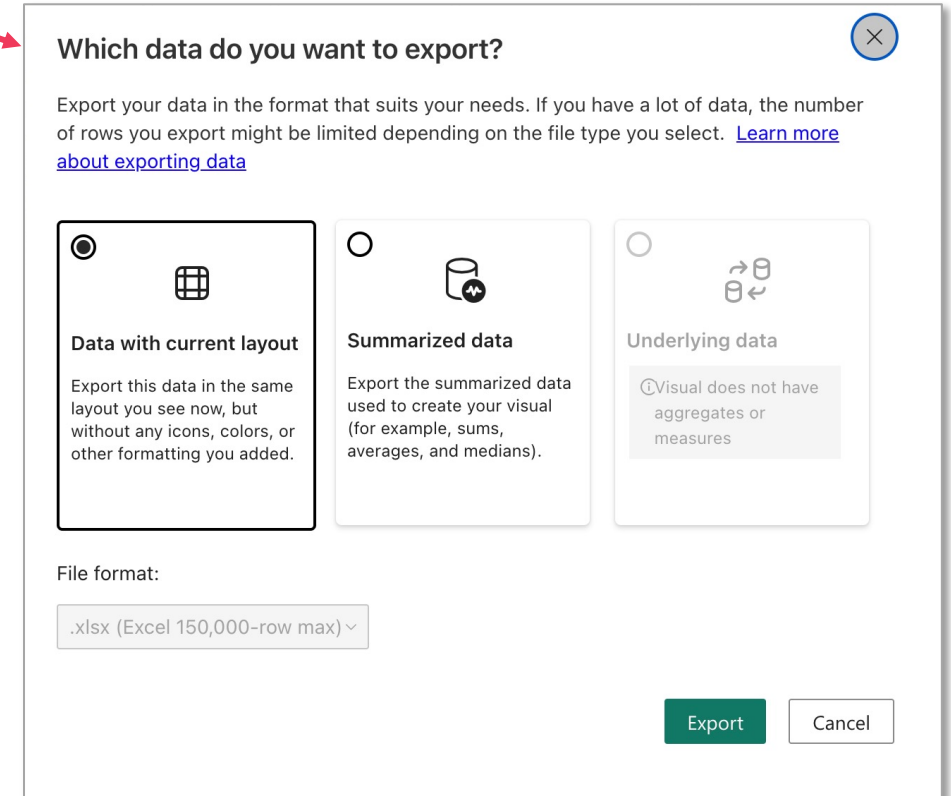
5

More options



A screenshot of a data table with a menu open. The menu is numbered '5' and contains the following options: 'Export data', 'Show as a table', 'Spotlight', 'Get insights', 'Sort descending', 'Sort ascending' (which is selected with a checkmark), and 'Sort by'. The table below the menu has columns labeled 'Military' and 'N'. The data rows are:

Military	N
Y	Y
Y	Y
Y	Y
Y	Y



Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)

☒ **Data with current layout**
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.

☐ **Summarized data**
Export the summarized data used to create your visual (for example, sums, averages, and medians).

☐ **Underlying data**
Visual does not have aggregates or measures

File format:
.xlsx (Excel 150,000-row max) v

Export **Cancel**

LEA	School	School Year	Grade Level
All	All	2024-2025	All
Race	Gender	Special Population	Data Collection Name
All	All	All	Full School

Student Indicators Report

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Special Education	504	Economically Disadvantaged	English Learner
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991838461	Aaron, Louella L	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	996668340	Abbott, Leslee J	No	NO	Yes	No
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	994128333	Abernathy, Daisha V	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995258778	Acker, Derwin E	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	992258193	Ackerman, Shirley J	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995818690	Ackley, Djuna M	No	NO	Yes	Yes
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078492	Ackley, Nella	No	NO	Yes	No
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9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997428596	Addison, Georgie Z	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	991578553	Agnew, Devon J	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	999797400	Agnew, Kenney	No	NO	Yes	Yes
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568893	Aguiar, Kevon A	No	NO	Yes	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997258623	Aguiar, Vick J	No	NO	Yes	No
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897499	Aguilar, Augustine M	No	NO	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	991068484	Ahern, Demetrius D	No	NO	Yes	No

Sort columns

Columns can be sorted in ascending or descending order.

- Hover over the column heading.
- A black arrow will appear.
- Click the arrow [▲] to sort the column in ascending order.
- Click the arrow again [▼] to sort the column in descending order.

LEA	School	School Year	Grade Level
All	All	2024-2025	All
Race	Gender	Special Population	Dropout Collection Name
All	All	All	Full School Year

Student Indicators Report

Last Refresh Date: 6/11/2025

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Special Education	504	Economically Disadvantaged	English Learner	Homeless
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991838461	Aaron, Louella L	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	996668340	Abbott, Leslee J	No	NO	Yes	No	No
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	994128333	Abernathy, Daisha V	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995258778	Acker, Derwin E	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	992258193	Ackerman, Shirley J	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	995818690	Ackley, Djuna M	No	NO	Yes	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078492	Ackley, Nella	No	NO	Yes	No	No
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	997428095	Acosta, Freddie	No	NO	Yes	No	No
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997428596	Addison, Georgie Z	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	991578553	Agnew, Devon J	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	999797400	Agnew, Kenney	No	NO	Yes	Yes	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568892	Aguiar, Kevon A	No	NO	Yes	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997258623	Aguiar, Vick J	No	NO	Yes	No	No
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897499	Aguilar, Augustine M	No	NO	Yes	No	No
9920	Faulkner City School District	9920-004	Medgar Evers High School	991068484	Ahern, Demetrius D	No	NO	Yes	No	No

Table data

Hover over a cell. The cell and row will turn grey to help identify where you are in the table.

- Click on any cell in a row to select that row.
- Selected rows will have a solid vertical line next to the first cell in the row.
- Right-click to copy the cell value or the entire selected row.
- CTRL or CMD + click on the desired rows.



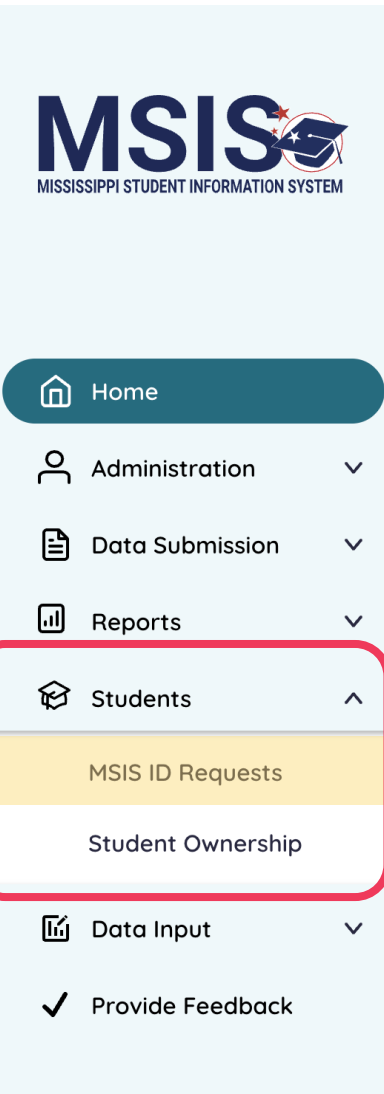
LEFT-HAND NAVIGATION:

Students



- Home
- Administration
- Data Submission
- Reports
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 - MSIS ID Requests
 - Student Ownership
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- Provide Feedback

Information related to MSIS IDs and student ownership



**Request MSIS IDs (single request),
review pending requests, and
view assigned IDs**

Permission: Student with MSIS ID checkbox



MSIS ID Requests

Select start and end dates (within the previous 365 days), then select Apply Filter.

-

Name	Date of Birth	Request Age (Days)	MSIS ID	Status	Actions
Bear, Fozzie	01/01/2019	38	992000138	New ID Assigned	
Dog, Rowlf The	08/05/2014	38	992000139	New ID Assigned	
Frog, Kermit The	02/01/2020	38	992000136	New ID Assigned	
Piggy, Miss	12/12/2012	38	992000137	New ID Assigned	
Seashore, Sally	09/04/2020	31	992000140	New ID Assigned	
Tim, Tiny	12/24/2019	31	992000141	New ID Assigned	

MSIS ID Requests

Student Ownership

QRG

mdek12.org/msis2.0/resources

MSIS Training

The success of any application is directly proportional to the knowledge of its users. To that end, it is vital to the Mississippi Student Information System. The Office of Data Use & Professional Learning is striving to provide relevant training to everyone, from novice users to seasoned veterans through the upcoming training events and the [Resource Library](#) to find answers to your questions. If you have any questions, please let us know, and we'll provide that training for you!

Please note that event dates and times are subject to change based on product releases.



Register Now!
Virtual Bootcamp:
Other Student Data
July 28 @ 2:00 p.m.

Topic	Modality	Date/Time	Registration/Join Links
Virtual Office Hours	Virtual	Twice a month on Tuesdays at 2:00pm	Join link will be sent via MSIS Blast
New to MSIS – Pt. 1	Webinar	July 8 @ 10:00 a.m	Register Now!
New to MSIS – Pt. 2	Webinar	July 15 @ 9:30 a.m.	Register Now!

View student ownership conflicts with different schools (both within the district and other MS public schools)

Permission: Student with Student Ownership checkbox

Welcome Melissa Banks

1:52 PM Tuesday, October 10, 2023

Home

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Melissa Banks ▼



Files Uploaded




Ownership
conflict to
review

Review



Your data
has errors

Review



MISSISSIPPI STUDENT INFORMATION SYSTEM

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Student Ownership

Name	MSIS ID	Ownership Conflict
Bob Barker	998675309	Yoknapatawpha County School District
Steve Harvey	999112358	Faulkner City School District
Steve Harvey	999112358	Faulkner City School District
Steve Harvey	999112358	Faulkner City School District
Steve Harvey	999112358	Faulkner City School District

Provides student's name, MSIS ID, and the other district name that is also claiming ownership

Click on student's name to learn more about the conflict.



MISSISSIPPI STUDENT INFORMATION SYSTEM

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Steve Harvey

MSIS ID: #999112358

! Student is being claimed by more than one district

Student ownership conflicts found. Please correct the student's data.

How to fix this problem:
Please reach out to the listed district to resolve ownership issue. Students may not be enrolled in different districts for overlapping days. Once owner is resolved, resend the data to clear.

Faulkner City School District

School: Morgan Freeman Elementary School	MSIS Primary Contact: Melissa Banks	MSIS Primary Email: mebanks@mdek12.org	Entry Date: 08/05/2024
Entry Type: Initial Enrollment for the School Year	Exit Date: Currently Enrolled !	Exit Type: -	

Faulkner City School District

School: Archie Manning Elementary School	MSIS Primary Contact: Melissa Banks	MSIS Primary Email: mebanks@mdek12.org	Entry Date: 09/18/2024
Entry Type: Transfer from a public school in the same local education agency	Exit Date: Currently Enrolled !	Exit Type: -	

Provides enrollment information from both schools claiming ownership

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Steve Harvey

MSIS ID: #999112358

! Student is being claimed by more than one district
Student ownership conflicts found. Please correct the student's data.

How to fix this problem:

Please reach out to the listed district to resolve ownership issue. Students may not be enrolled in different districts for overlapping days. Once owner is resolved, resend the data to clear.

Faulkner City School District

School:
Morgan Freeman Elementary School

MSIS Primary Contact:
Melissa Banks

MSIS Primary Email:
mebanks@mdek12.org

Entry Date:
08/05/2024

Entry Type:
Initial Enrollment for the School Year

Exit Date:
Currently Enrolled !

Exit Type:
-

Faulkner City School District

School:
Archie Manning Elementary School

MSIS Primary Contact:
Melissa Banks

MSIS Primary Email:
mebanks@mdek12.org

Entry Date:
09/18/2024

Entry Type:
Transfer from a public school in the same local education agency

Exit Date:
Currently Enrolled !

Exit Type:
-

Coming Soon!
Provides MSIS Primary contact and School contact

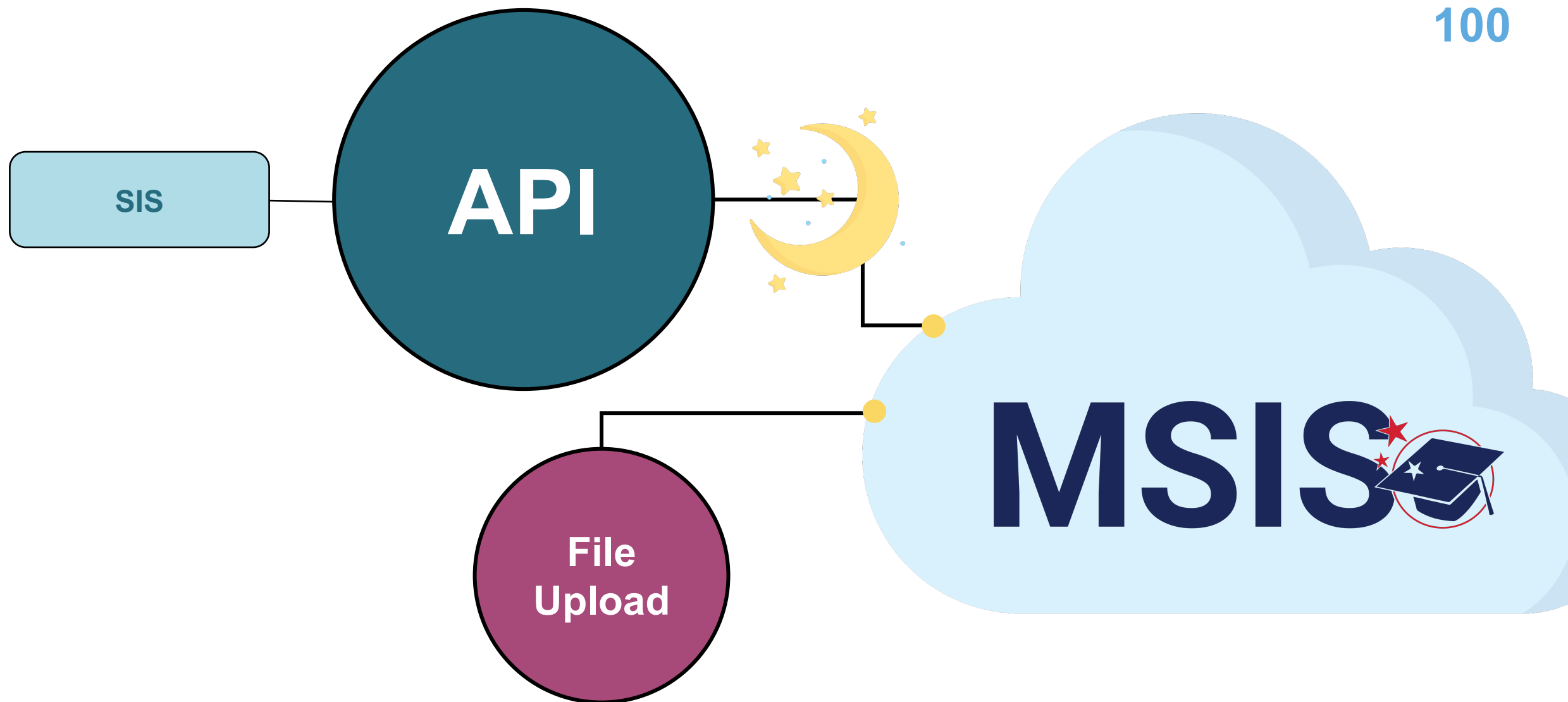


Attendance



Enrollment

Enrollment & Attendance errors will show in the Data Quality Dashboard



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Register Now!
Monthly Certification –
Attendance,
Enrollment, & Student
Demographics
July 25 @ 9:30 a.m.

Topic	Modality	Date/Time	Registration/Join Links
Virtual Office Hours	Virtual	Twice a month on Tuesdays at 2:00pm	Join link will be sent via MSIS Blast
New to MSIS – Pt. 1	Webinar	July 8 @ 10:00 a.m.	Register Now!
New to MSIS – Pt. 2	Webinar	July 15 @ 9:30 a.m.	Register Now!



LEFT-HAND NAVIGATION:

Data Input



Home



Administration



Data Submission



Reports



Students



Data Input



LEA & School Info

Student



Provide Feedback

Contains all manual input screens






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**Provide information regarding
assigned district and schools**
Permission: Various

LEA & School Info

LEA Management School Management LEA Sharing Salary Scale

LEA Management

LEA Name	LEA Type	LEA Identifier	LEA Operational Status	Actions
Faulkner City School District	Regular public school district that is NOT a component of a supervisory union	9920	Open	

Available tabs at the top will vary based on permissions.

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LEA & School Info

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✓ Provide Feedback

MSIS Training

The success of any application is directly proportional to the knowledge of its users. To that end, it is vital to the Mississippi Student Information System. The Office of Data Use & Professional Learning is striving to provide relevant training to everyone, from novice users to seasoned veterans through the upcoming training events and the [Resource Library](#) to find answers to your questions. If you have any questions, please let us know, and we'll provide that training for you!

Please note that event dates and times are subject to change based on product releases.



Register Now!
Monthly Certification –
Organization, Discipline
July 25 @ 2:00 p.m.

Topic	Modality	Date/Time	Registration/Join Links
Virtual Office Hours	Virtual	Twice a month on Tuesdays at 2:00pm	Join link will be sent via MSIS Blast
New to MSIS – Pt. 1	Webinar	July 8 @ 10:00 a.m	Register Now!
New to MSIS – Pt. 2	Webinar	July 15 @ 9:30 a.m.	Register Now!



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**Provide information regarding
assigned district and schools**
Permission: Various



Student

Non Public Student

Senior Snapshot



Home



Administration



Data Submission



Reports



Students



Data Input

LEA & School Info

Student



Provide Feedback

2025-2026



Non-Public Student Entry

Last Name	First Name	MSIS ID	District	School Type	Actions
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Available tabs at the top will vary based on permissions.

MSIS Training

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Please note that event dates and times are subject to change based on product releases.



Register Now!
Other Student Data
July 28 @ 2:00 p.m.

Topic	Modality	Date/Time	Registration/Join Links
Virtual Office Hours	Virtual	Twice a month on Tuesdays at 2:00pm	Join link will be sent via MSIS Blast
New to MSIS – Pt. 1	Webinar	July 8 @ 10:00 a.m	Register Now!
New to MSIS – Pt. 2	Webinar	July 15 @ 9:30 a.m.	Register Now!

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Please note that event dates and times are subject to change based on product releases.



Register Now!
Special Education
Data Collection
Aug 1 @ 9:30 a.m.

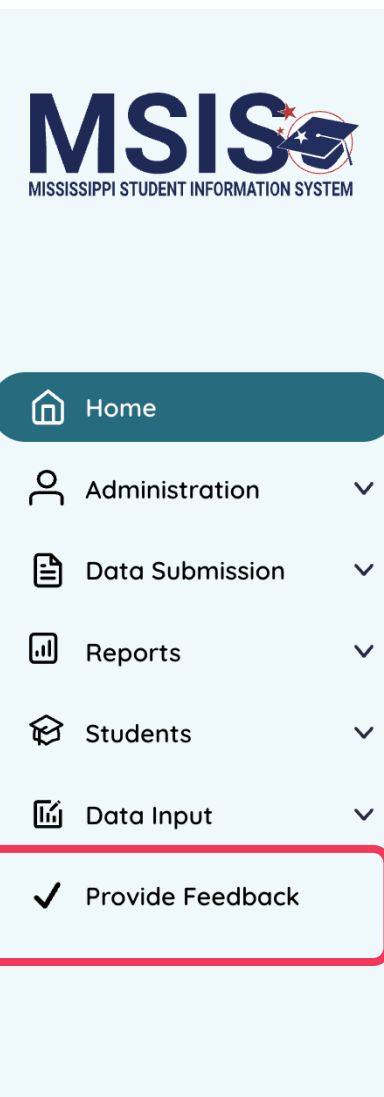
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LEFT-HAND NAVIGATION:

Provide Feedback





Give us your feedback!
Permission: All users

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- ✓ Provide Feedback

Provide Feedback

Directions

If you encounter any issues while using the system, please email the help desk at mdeapps@mdek12.org. Please include a screenshot of the error message, if applicable.

If you have a suggestion for a future enhancement, please click [this link](#) and complete our Feedback Form.

Please use the website for helpful resources and to view past or upcoming training events: www.mdek12.org/otss/msis. After reviewing the website, if you still have general questions, please email them to msis2@mdek12.org.



MSIS Resources

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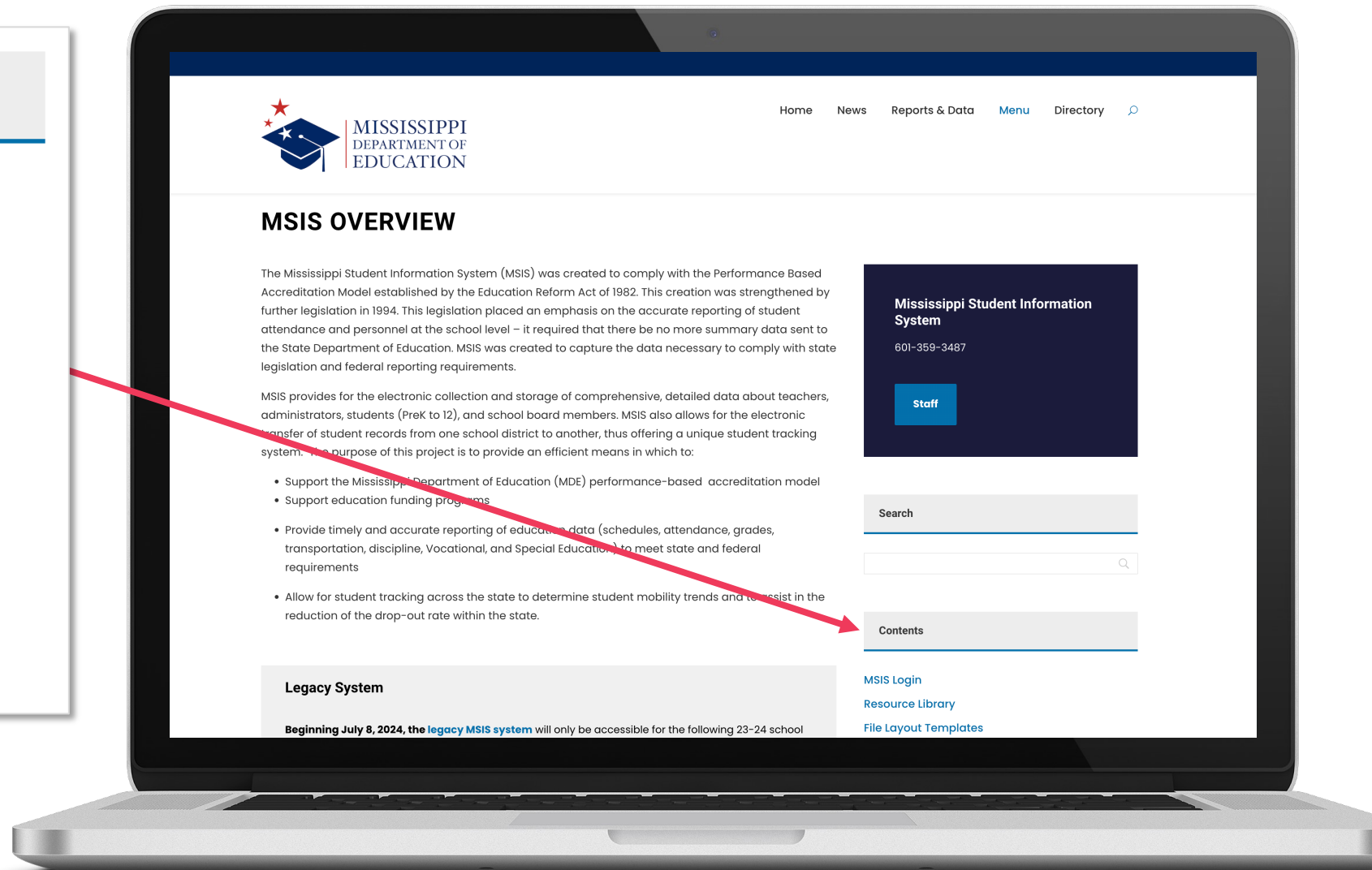
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MSIS Team

msis2@mdek12.org

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

