



MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Data Analytics

Data Entry Downloads Profiles Reports Uncategorized **Certification Reports**

School Year: 2024-2025

Data Collection: Select...

- District Approval Month 1 (07/01/2024-09/30/2024)
- District Approval Month 2 (10/01/2024-10/31/2024)
- District Approval Month 3 (11/01/2024-11/30/2024)
- District Approval Month 4 (12/01/2024-12/31/2024)
- District Approval Month 5 (01/01/2025-01/31/2025)
- District Approval Month 6 (02/01/2025-02/28/2025)
- District Approval Month 7 (03/01/2025-03/31/2025)
- District Approval Month 8 (04/01/2025-04/30/2025)

Home Administration Data Submission Reports Data Analytics Students Data Input Provide Feedback

1

Select **Reports** in the left-hand navigation.

Select **Data Analytics**.

3

Select the school year from the **School Year drop-down**.

Note: Past school year certifications will be available to view only. Prior certifications cannot be changed.

2

Select **Certification Reports** from the available report tabs at the top.

4

Select the data certification you want to view from the **Data Collection drop-down**.

Data Analytics

Data Entry Downloads Profiles Reports Uncategorized Certification Reports

School Year: 2024-2025 Data Collection: District Approval Month 1 (07/01/2024-09/30/2024)

2024-2025 District Approval Month 1

Certification Open Date: 10/01/2024

Certification Close Date: 10/10/2024

Monthly Certification Reports

Enrollments & Transfers

Five or More Absences

Average Daily Attendance

Net Membership

Student Indicators

Calendar

School Certification

Certified Schools: (2/6)

School Num...	School Name	Certification Date	Certified By	Status	Actions
5920-090	BALDWYN CAREER ADVANCEMENT CENTER	09/29/2024	Barbara A Young	Certified	✕
5920-004	Baldwyn Elementary	09/26/2024	Barbara A Young	Certified	✕
5920-008	Baldwyn High School			Needs Certification	✓
5920-012	BALDWYN MIDDLE SCHOOL			Needs Certification	✓

5

Certification window information will be displayed in yellow for data collections that have not been certified.

6

Links to corresponding data reports will be provided for easy access.

Note: These reports are also available to access from other report tabs at the top of the page.

7

For monthly Data Approvals, **school certification statuses will be listed first.**

The certification date, the user who completed the certification, certification status, and certification actions will be displayed for each school.

5

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7

School Certification

	Status	Actions	
School has been certified	Certified	×	Cancel School certification *Can only be canceled if the district has not certified. Anyone with “certified” permission for the school can cancel
	Certified	×	
	Needs Certification	✓	
School cannot certify due to errors	Errors	!	View Data Quality Dashboard
	Needs Certification	✓	
School is ready for certification	Needs Certification	✓	Certify School

LEA Certification

	Status	Actions	
LEA cannot certify until all schools are certified	Must Certify All Schools		No action available

	Status	Actions	
LEA/School cannot be certified because it is outside of the certification window	Outside of Date Range		No action available

8

For monthly Data Approvals, **LEA certification status will be listed last.**

The certification date, the user who completed the certification, certification status, and certification actions will be displayed for the LEA.

School Certification

Certified Schools: (2/6)

School Num...	School Name	Certification Date	Certified By	Status	Actions
5920-090	BALDWYN CAREER ADVANCEMENT CENTER	09/29/2024	Barbara A Young	Certified	✕
5920-004	Baldwyn Elementary	09/26/2024	Barbara A Young	Certified	✕
5920-008	Baldwyn High School			Errors	🔔
5920-012	BALDWYN MIDDLE SCHOOL			Needs Certification	✔
5920-001	BALDWYN SCHOOL DISTRICT			Needs Certification	✔

LEA Certification

LEA Number	LEA Name	Certification Date	Certified By	Status	Actions
5920	Baldwyn School District			Must Certify All Schools	

🔔

Click to open the Data Quality Dashboard.

8

9

Once all schools have been certified, the LEA **Needs Certification** status will be displayed, and the certification action will be available.

School Certification

Certified Schools: (2/6)

School Num...	School Name	Certification Date	Certified By	Status	Actions
5920-090	BALDWYN CAREER ADVANCEMENT CENTER	09/29/2024	Barbara A Young	Certified	✕
5920-004	Baldwyn Elementary	09/26/2024	Barbara A Young	Certified	✕
5920-008	Baldwyn High School	09/26/2024	Barbara A Young	Certified	✕
5920-012	BALDWYN MIDDLE SCHOOL	09/26/2024	Barbara A Young	Certified	✕
5920-001	BALDWYN SCHOOL DISTRICT	09/26/2024	Barbara A Young	Certified	✕

LEA Certification

LEA Number	LEA Name	Certification Date	Certified By	Status	Actions
5920	Baldwyn School District			Needs Certification	✔

9

✔

View Certification Report

Data last updated on August 11, 2024

Reports Certification Reports Profiles Dashboards

School Year Data Collection

✓ Your district has been certified for [Data Collection] on [Date].

10

10
When all schools and the district have been certified, a green certification completion message will be displayed at the top of the screen.

2024 - 2025 Month 1 Demographics

School Certification

Certified Schools: (2/6)

School Num...	School Name	Certification Date	Certified By	Status	Actions
5920-090	BALDWIN CAREER ADVANCEMENT CENTER	09/29/2024	Barbara A Young	Certified	
5920-004	Baldwyn Elementary	09/26/2024	Barbara A Young	Certified	
5920-008	Baldwyn High School	09/26/2024	Barbara A Young	Certified	
5920-012	BALDWIN MIDDLE SCHOOL	09/26/2024	Barbara A Young	Certified	
5920-001	BALDWIN SCHOOL DISTRICT	09/26/2024	Barbara A Young	Certified	

LEA Certification

LEA Number	LEA Name	Certification Date	Certified By	Status	Actions
5920	Baldwyn School District	09/26/2024	Barbara A Young	Certified	

Once the LEA has been certified, no actions will be available.

Certification Details



Certification	Data Collection Description	Data Begin Date	Data End Date	Certification Open Date	Certification Close Date	Reports	Permissions
District Approval Month 1	Monthly Data Certification for Month 1	7/1/2024	9/30/2024	10/1/2024	10/10/2024	<ul style="list-style-type: none"> • Enrollment and Attendance Dashboard • Enrollments and Transfers • Five or More Absences • Average Daily Attendance • Net Membership • Discipline • Student Indicators • Calendar • Teacher Schedules 	Student <ul style="list-style-type: none"> • Can Certify District • Can Certify Schools
District Approval Month 2	Monthly Data Certification for Month 2	10/1/2024	10/31/2024	11/1/2024	11/10/2024		
District Approval Month 3	Monthly Data Certification for Month 3	11/1/2024	11/30/2024	12/1/2024	12/6/2024		
District Approval Month 4	Monthly Data Certification for Month 4	12/1/2024	12/31/2024	1/1/2025	1/10/2025		
District Approval Month 5	Monthly Data Certification for Month 5	1/1/2025	1/31/2025	2/1/2025	2/10/2025		
District Approval Month 6	Monthly Data Certification for Month 6	2/1/2025	2/28/2025	3/1/2025	3/10/2025		
District Approval Month 7	Monthly Data Certification for Month 7	3/1/2025	3/31/2025	4/1/2025	4/10/2025		
District Approval Month 8	Monthly Data Certification for Month 8	4/1/2025	4/30/2025	5/1/2025	5/10/2025		
District Approval Month 9	Monthly Data Certification for Month 9	5/1/2025	6/15/2025	6/1/2025	6/15/2025		

Certification	Data Collection Description	Data Begin Date	Data End Date	Certification Open Date	Certification Close Date	Reports	Permissions
Personnel	Annual certification of Personnel data used for Accreditation	7/1/2024	11/30/2024	12/1/2024	12/6/2024	<ul style="list-style-type: none"> Personnel Summary Personnel Listing Teacher Schedules Accreditation 	Personnel <ul style="list-style-type: none"> Can Certify District
Finance	Annual certification of the Finance data for the preceding year	N/A	N/A	7/1/2024	10/15/2024	<ul style="list-style-type: none"> Finance FETS 	Finance <ul style="list-style-type: none"> Can Certify District
Special Education Child Count	Annual certification of special education child count data	12/1/2024	12/1/2024	12/1/2024	12/10/2024	<ul style="list-style-type: none"> Special Education Child Count 	Special Education <ul style="list-style-type: none"> Can Certify District
End of Year Status	Annual certification of final grades and grade promotions	7/1/2024	06/30/2025	06/01/2025	06/15/2025	<ul style="list-style-type: none"> Grade Promotions Final Grades 	Student <ul style="list-style-type: none"> Can Certify District
Academic Record	Annual certification of historical student data and graduation statuses	N/A	N/A	6/1/2025	6/30/2025	<ul style="list-style-type: none"> Graduates/Dropouts Graduation Cohort Graduation Options 	Student <ul style="list-style-type: none"> Can Certify District
Summer School	Annual certification of summer school program data	N/A	N/A	7/1/2025	09/10/2025	<ul style="list-style-type: none"> Summer School 	Student <ul style="list-style-type: none"> Can Certify District

Certification	Data Collection Description	Data Begin Date	Data End Date	Certification Open Date	Certification Close Date	Reports	Permissions
Sped EOY	Annual certification of special education program data	7/1/2024	6/30/2025	6/1/2025	6/30/2025	<ul style="list-style-type: none"> • PostSecondary Outcomes • Child Find • Part C to B 	Special Education <ul style="list-style-type: none"> • Can Certify District
CTE EOY	Annual certification of CTE program data	7/1/2024	6/30/2025	6/1/2025	6/30/2025	<ul style="list-style-type: none"> • CTE Dashboard 	CTE <ul style="list-style-type: none"> • Can Certify District
Federal Programs EOY	Annual certification of Federal Programs data	7/1/2024	6/30/2025	6/1/2025	6/30/2025	<ul style="list-style-type: none"> • Federal Programs Dashboard • ELL • Homeless • Immigrant 	Federal Programs <ul style="list-style-type: none"> • Can Certify District