

Child Nutrition: Direct Certification Report

MSIS 

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

November 2024



VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens



MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



1

ALL Students Proficient and Showing Growth in All Assessed Areas



2

EVERY Student Graduates from High School and is Ready for College and Career



3

EVERY Child Has Access to a High-Quality Early Childhood Program

EVERY School Has Effective Teachers and Leaders

4



EVERY Community Effectively Uses a World-Class Data System to Improve Student Outcomes

5



EVERY School and District is Rated “C” or Higher

6





Be an active participant



Share reactions



React

Respond to prompts in the chat



Chat

Ask questions



Q&A



EXPLORE Direct Certification Report

REVEIW possible errors on the data quality dashboard



MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Welcome

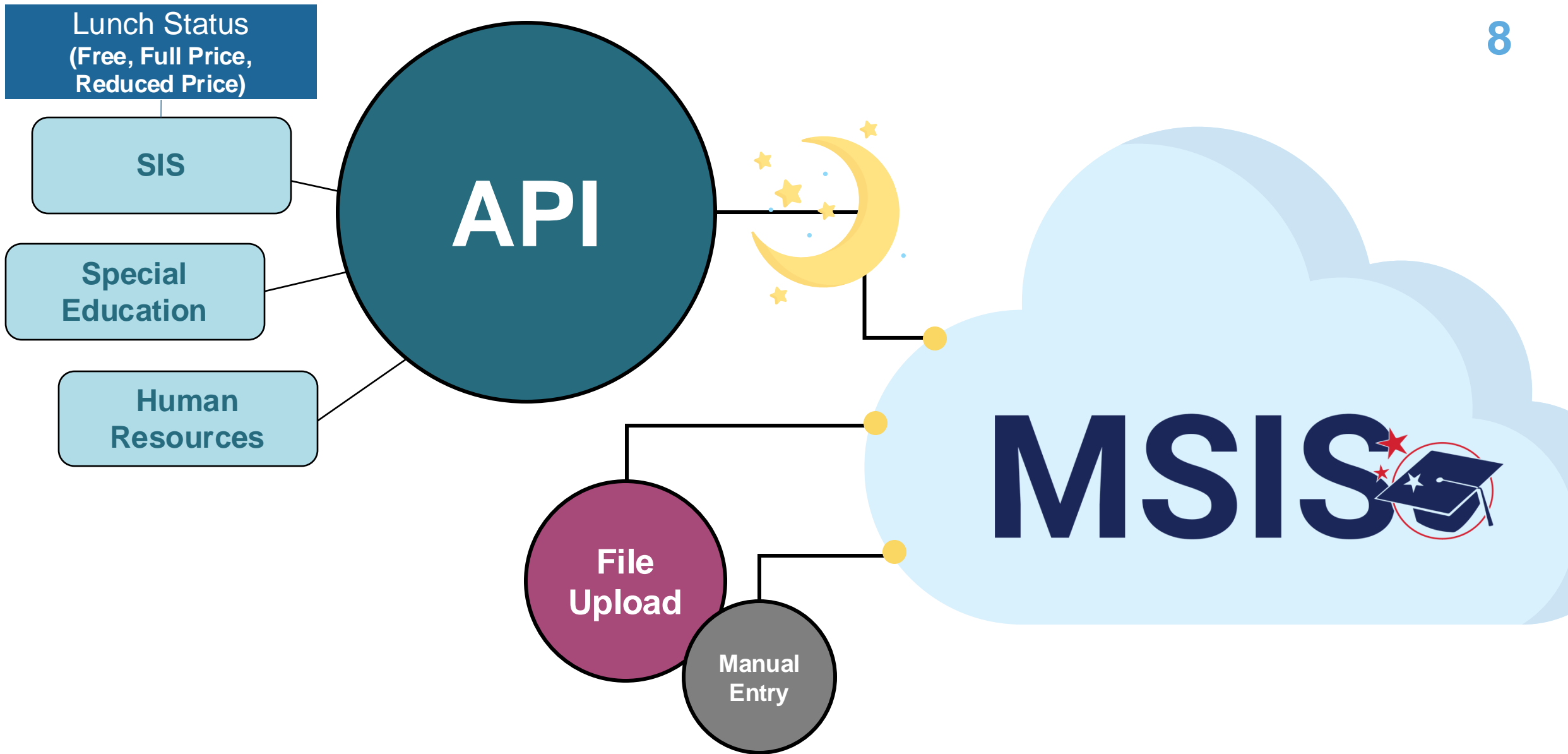
Sign In



msis.mdek12.org



**MSIS will be a
daily reflection of
the data in your
local systems.**



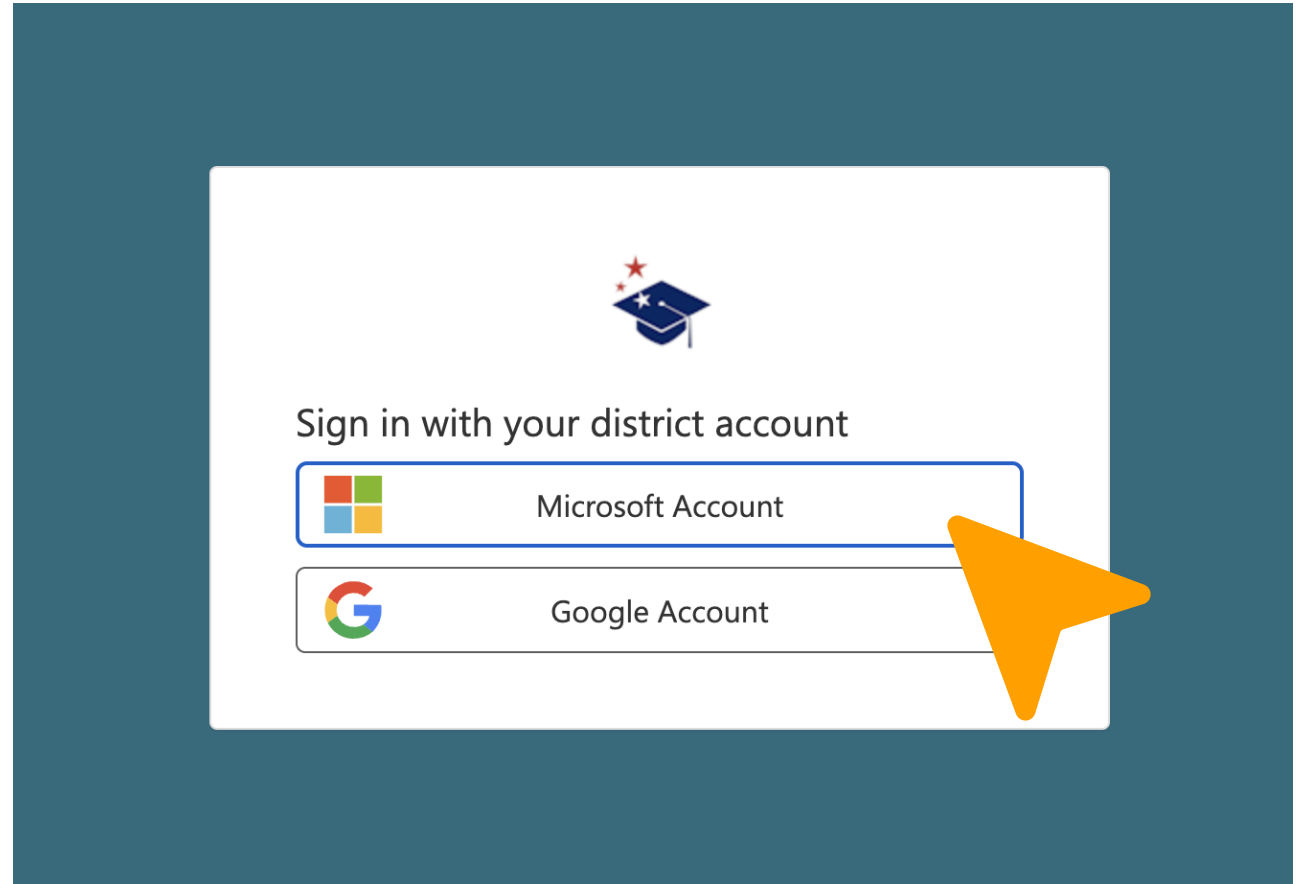




District Users will register for MSIS using their district credentials.

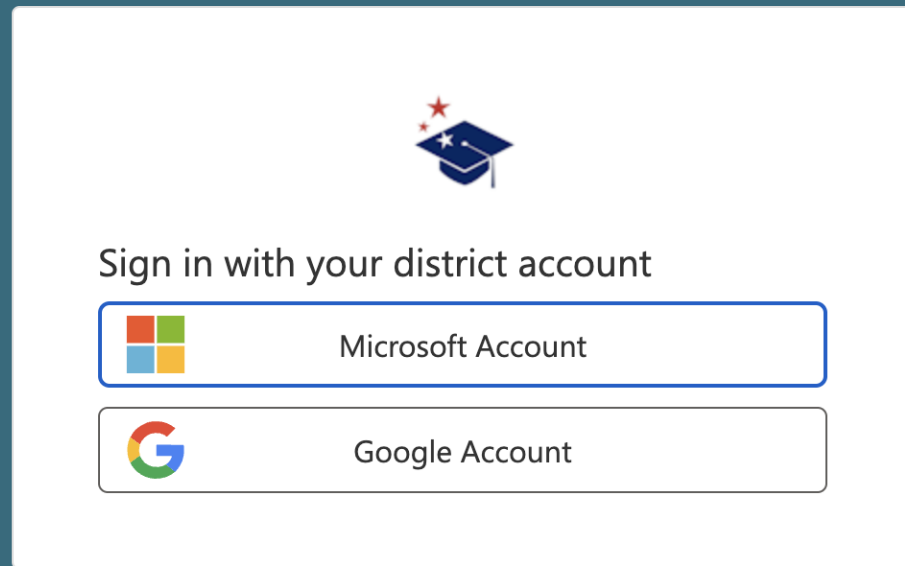
Video tutorials for:

- Microsoft districts
- Google districts



msis/msis-resource-library/

Users register for MSIS using their district credentials.



Disabling a user's account in the **DISTRICT TENANT** means they can no longer access MSIS.



Permission: Child Nutrition





Welcome Melissa Banks

1:52 PM Tuesday, October 10, 2023

Home

Administration

Data Submission

Reports

Students

Data Input

No uploaded files

Upload a file



Ownership conflict to review

Review



Your data has errors

Review

Deadlines Up Next

Saturday, December 9, 2023

Personnel Data

Melissa Banks

QRG

mdek12.org/msis/msis-resource-library/





Direct Certification Report



Permission: Child Nutrition

Welcome Melissa Banks

11:06 AM Tuesday, November 5, 2024

Aberdeen School District... ▾

- Home
- Data Submission ▾
- Reports

Data Analytics

- Students ▾
- Data Input ▾
- ✓ Provide Feedback

Melissa Banks ▾

No uploaded files

Upload a file



Ownership conflict to review

Review



Your data has errors

Review

1

Click on the down arrow beside **Reports** in the navigation.

Select **Data Analytics**.

1

Hattiesburg (1820) ▾

2 Reports Certification Reports

- Home
- Data Submission ▾
- Reports
- Data Analytics**
- Students ▾
- Data Input ▾
- Provide Feedback

Child Nutrition

Direct Certification

Enrollment and Attendance Reports

Average Daily Attendance

Enrollments & Transfers

Five or More Absences

Net Membership

Finance

National Board

General

Calendar

Course Codes

Student

Student Indicators

2

Click on the Reports tab.

Reports will be visible based on user permissions.



- Home
- Data Submission
- Reports

< Back

View Report

LEA: Calhoun County School District - 0700 | School: Calhoun City Elementary - 0... | School Year: Current School Year

Direct Certification

Match: Age 0 to 4 | Match: Age 18 and up | Full Match | No Match

Last Refresh Date: 11/04/2024

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Date of Birth	SSN	Case Number	Parent Name	First Reported
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/03/2024

- 1 Report filters
- 2 Match Tabs
- 3 Last Refresh date Report should refresh every Sunday
- 4 Data Table

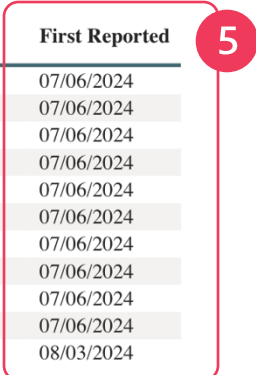
LEA: Calhoun County School District - 0700
 School: Calhoun City Elementary - 0...
 School Year: Current School Year

Direct Certification

Match: Age 0 to 4 | Match: Age 18 and up | Full Match | No Match

Last Refresh Date: 11/04/2024

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Date of Birth	SSN	Case Number	Parent Name	First Reported
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	08/03/2024



Date the student was first reported from DHS

Last Refresh Date: 11/04/2024

More options

6

- Export data
- Show as a table
- Spotlight
- Get insights
- Sort descending
- Sort ascending
- Sort by

6 More Options (Export as a spreadsheet)

First Reported
08/24/2024
08/24/2024
08/24/2024
10/26/2024

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. [Learn more about exporting data](#)

- Data with current layout
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.
- Summarized data
Export the summarized data used to create your visual (for example, sums, averages, and medians).
- Underlying data
Visual does not have aggregates or measures

File format:
.xlsx (Excel 150,000-row max) v

Export Cancel

LEA: Calhoun County School District - 0700 | School: Calhoun City Elementary - 0... | School Year: Current School Year

Direct Certification

Last Refresh Date: 11/04/2024

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Date of Birth	SSN	Case Number	Parent Name	First Reported
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	07/06/2024
0000	LEA Name	0000-000	School Name	123456789	Last Name, First Name	01/02/2024	111 111111	22222222	Last Name, First Name	08/03/2024

Match: Age 0 to 4

Students aged 0 to 4 currently enrolled in your district that were matched with an existing MSIS ID

Match: Age 18 and up

Students aged 18 and up currently enrolled in your district that were matched with an existing MSIS ID

Full Match

School-aged students currently enrolled in your district that were matched with an existing MSIS ID

LEA

School Year

All

Current School Year

Direct Certification

Match: Age 0 to 4

Match: Age 18 and up

Full Match

No Match

Last Refresh Date: 11/04/2024

MSIS ID	LEA Name	Student Name	Date of Birth	SSN	Case Number	Parent Name	First Reported
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	09/14/2024
123456789	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	09/14/2024

No Match

Students that reside in your district's county that were matched with an existing MSIS ID but are not currently enrolled in your district

OR

Students that reside in your district's county that could not be matched with an existing MSIS ID (MSIS ID will display as all 0's)

LEA

School Year

All

Current School Year

Direct Certification

Match: Age 0 to 4

Match: Age 18 and up

Full Match

No Match

Last Refresh Date: 11/04/2024

MSIS ID	LEA Name	Student Name	Date of Birth	SSN	Case Number	Parent Name	First Reported
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	08/24/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
123456789	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	10/26/2024
00000000	LEA Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	09/14/2024
123456789	County Name	Last Name, First Name	01/02/2024	111111111	22222222	Last Name, First Name	09/14/2024

ERRORS

- From DHS – no process to correct
- District Error – Update in your SIS, and it may catch in the next run of the report



QUICK REFERENCE GUIDE

Reports



Application in Development

MSIS MISSISSIPPI STUDENT INFORMATION SYSTEM

Welcome Melissa Banks

9:56 PM Monday, October 16, 2023

No uploaded files

Upload a file

Deadlines Up Next

Friday, December 15, 2023

Personnel Data

Navigation: Home, Administration, Data Submission, Reports, Data Analytics, Students

- 1 Click on the down arrow beside **Reports** in the navigation.
Select **Data Analytics**.

Application in Development

Data Analytics

Profiles Reports Certification Reports

Profile Reports

District Profile School Profile

Student Profile

Navigation: Home, Administration, Data Submission, Reports, Data Analytics, Students

- 2 Notice the various report tabs: Profiles, Reports, Certification Reports. *Could vary based on permission.

1

QRG

mdek12.org/msis/msis-resource-library/

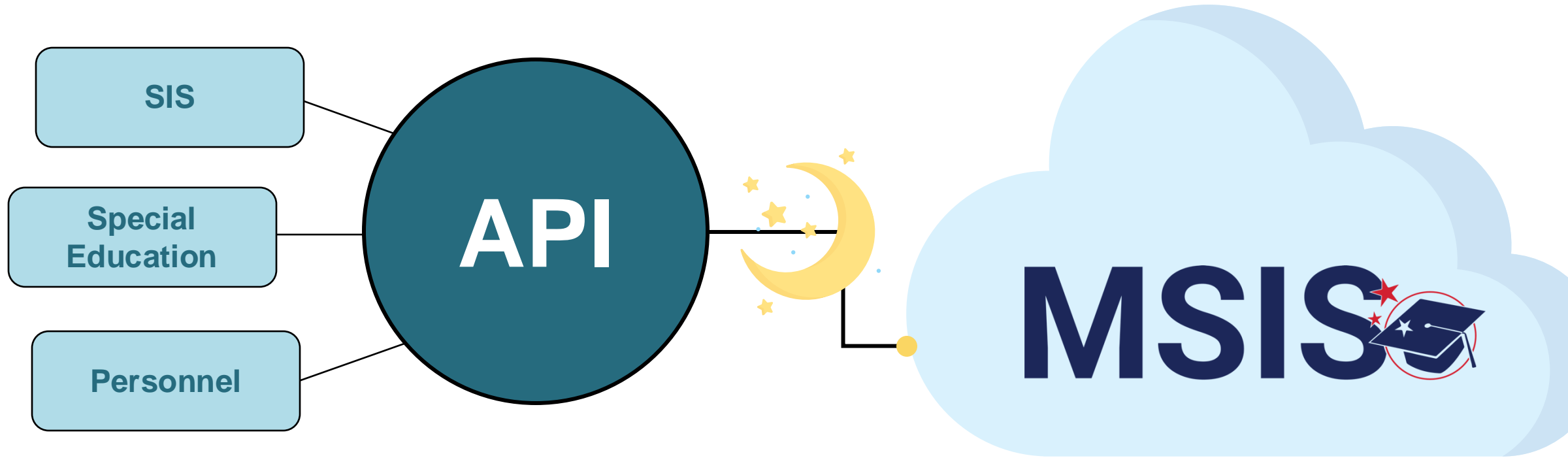


Data Quality Dashboard

Coming Soon!



Permission: Child Nutrition



MSIS Staff reviews dashboards and reports daily to check for errors

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Welcome Melissa Banks

1:52 PM Tuesday, October 10, 2023

- Home
- Administration
- Data Submission
- Reports
- Students
- Data Input

No uploaded files

Upload a file

Ownership conflict to review

Review

Your data has errors

Review

Deadlines Up Next

Saturday, December 9, 2023

Personnel Data



Home

Administration

Data Submission

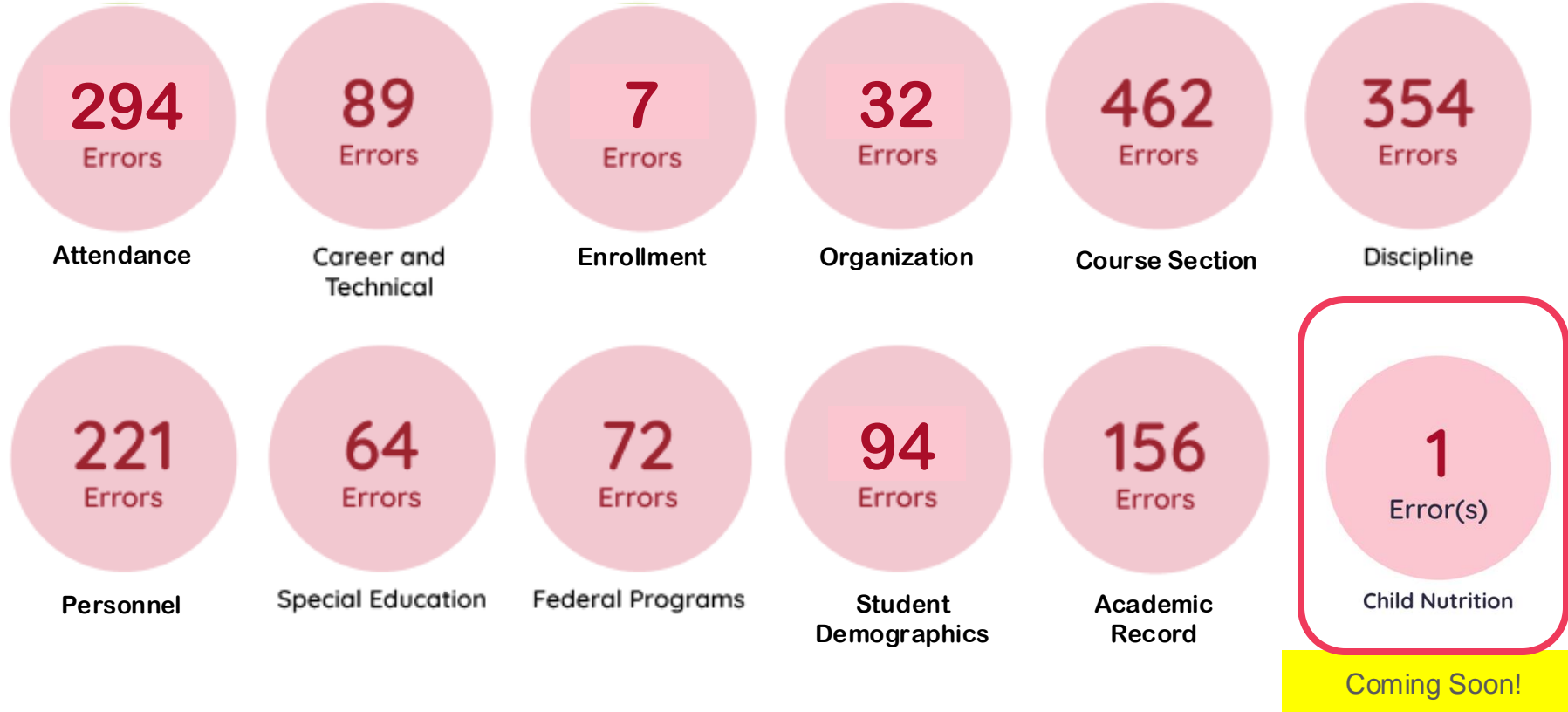
Reports

Students

Data Input

Melissa Banks

Test District Name



Data Quality Dashboard

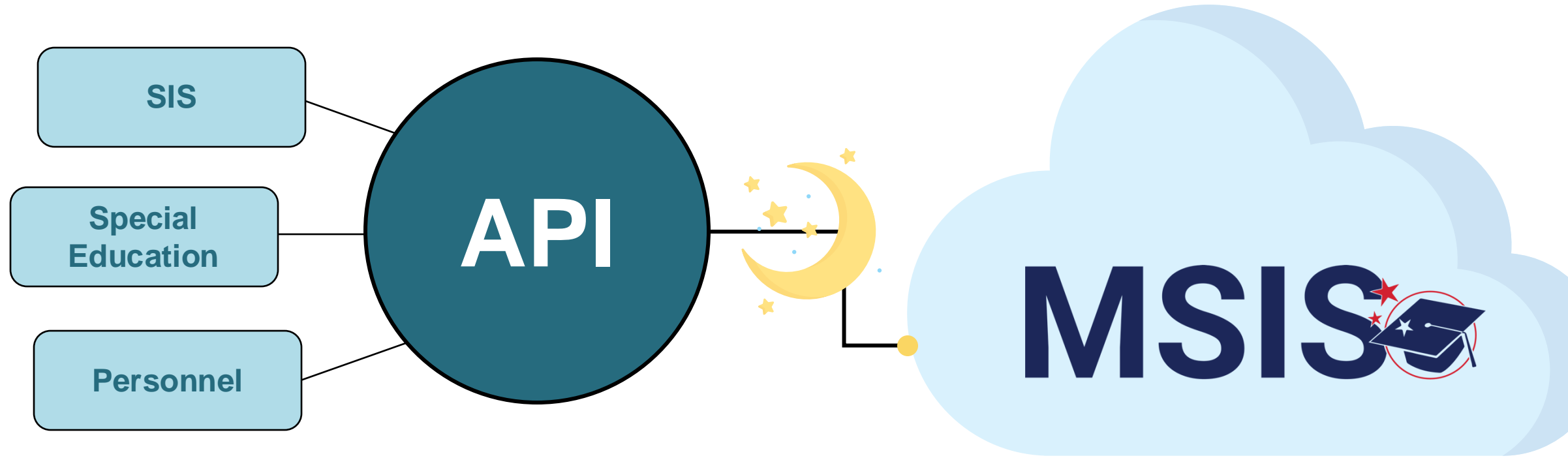
Errors: data **CANNOT** be certified until errors are resolved in the SIS or new data is uploaded

Warnings: data **CAN** be certified, but proceed with caution and verify information in your SIS

- **After certification with warnings,** a request to change data would have to be submitted to MDE.



Business Rule	Error/Warning	Tab Name	Description	Resolution
Child Nutrition DC Free Lunch Check	Error	Direct Certification	Student is direct certified and lunch status is not Free.	Ensure the student's lunch status is set to Free in your local nutrition system and your SIS.
Child Nutrition Status Free Lunch Check	Error	Homeless and Foster Care	Student's Foster Care or Homelessness status is Yes. The lunch status should be Free.	Ensure the student's lunch status is set to Free in your local nutrition system and your SIS.







Welcome Melissa Banks

9:56 PM Monday, October 16, 2023


 Home

 Administration ▼

 Data Submission ▼

 Reports ▲

Run a Report

 Students ▼

No uploaded files

[Upload a file](#)

Deadlines Up Next

Friday, December 15, 2023

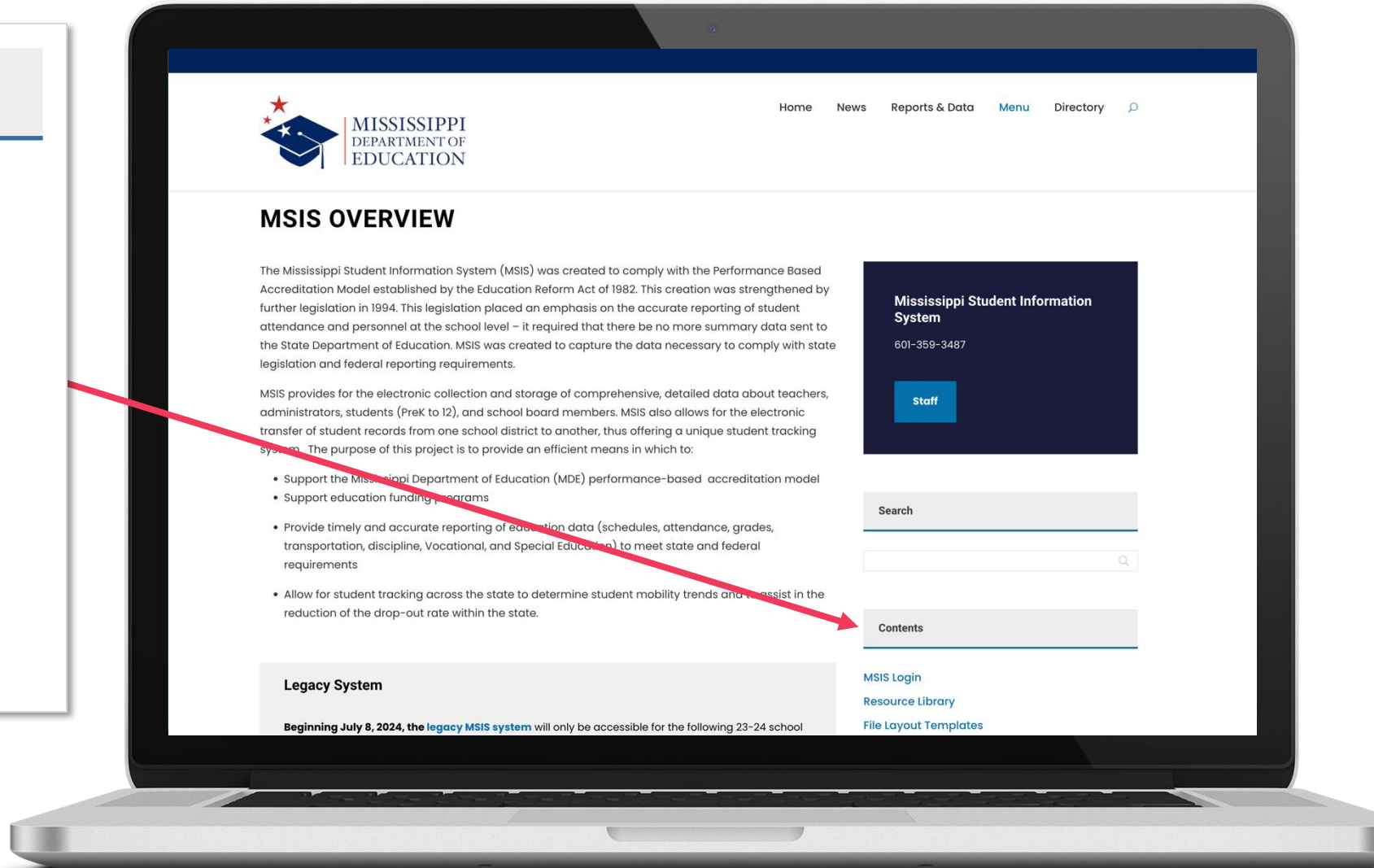
Personnel Data



Resources

Contents

- [MSIS Login](#)
- [Resource Library](#)
- [File Layout Templates](#)
- [Reporting Calendar](#)
- [Security Documents](#)
- [Help Desk](#)
- [Training](#)
- [Accreditation Standards](#)
- [Vendor Resources](#)





MSIS Team

msis2@mdek12.org

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

