Minutes of Data Governance Committee Meeting

November 6, 2025

The members of the Data Governance Committee met in the boardroom at Central High School in Jackson, MS, on Thursday, November 6, 2025, at 9:00 a.m. with some members via teleconference. The meeting was available to all members via livestream. The meeting was held pursuant to Miss. Code Annotated Section 25-41-5.

The following members were present, and locations were recorded: Jo Ann Malone (Jackson, MS), Timothy Scott (Jackson, MS), Missy Biggs (Jackson, MS), Brett Robinson (Jackson, MS), Michelle Rhodes (Jackson, MS), Sharon Turner-Davis (Jackson, MS), Greg Smith (Jackson, MS), Louis King (Jackson, MS), Melissa Beck (Jackson, MS), Donna Hales (Jackson, MS), Darrel Latham (Jackson, MS), Latoya Allen (Jackson, MS), Limeul Eubanks (Jackson, MS), Michelle McClain (Jackson, MS) Libby Cook (Jackson, MS), and Sammie Wilson (Jackson, MS).

Members present were reminded to turn their cameras on if they are virtual.

I. Jo Ann Malone called the meeting to order at 9:00 a.m., and attendance was recorded.

II. A quorum of the committee was present so the meeting could be conducted. Voting members were reminded to have their cameras turned on while voting.

III. Jo Ann Malone asked for a motion to approve the minutes from the previous meeting. A motion was made by Melissa Beck and seconded by Sharon Turner-Davis. The committee voted unanimously to approve the minutes for the July 9, 2025, meeting. (No further discussion.)

IV. Jo Ann Malone asked for a motion to approve the agenda for today's meeting.
   a. Brett Robinson made a motion to amend the agenda to table item 6A – Approval of the Data Dictionary, seconded by Limeul Eubanks.
   b. A motion was made to accept the amended agenda by Missy Biggs and seconded by Michelle McClain. The committee voted unanimously to approve the agenda for today's meeting. (No further discussion.)

V. Workgroup Reports:
   a. Information: Chair Update [Elizabeth Simmons] - no update; Elizabeth is out today.
   b. Information: MSIS 2.0 Update [Deborah Donovan] - no update; Deborah is out today.
   c. Information: Data Sharing Agreement Workgroup - Update [Donna Hales] – Good morning. The Data Sharing Workgroup has been busy since our last meeting. We have executed four (4) Seal of Biliteracy agreements with American Sign Language (ASL), Avant, Language Testing International in testing Chinese as a foreign language. Thanks to Limeul and Sandra for their work in getting that into place. Then, we executed an agreement with Cambium and UCLA that are doing an analysis of student data and to support and maintain the validity of the ELPA21 Assessment Program. We amended Catapult Learning as we do each year for professional development for local districts and various programs at MDE, and instructional coaches and services for select number of K12 public schools throughout the state. We also executed agreements (like each year) for College Board and the International Baccalaureate where we receive those data points for students that are taking those in the state. We

executed a new Data Sharing Agreement with Renaissance where they are sharing certain data with MDE in providing the Kindergarten Readiness Assessment for the schools and districts in Mississippi. (No further discussion.)

d. Information: Course Code Workgroup - [Limeul Eubanks] We have some updates from the Course Code Workgroup (CCwg) on a few projects. The grade span updates – the CCwg completed a grade span revision of over 300 courses. These updates adjusted all credit bearing courses in grades 7 and above to reflect a grade span of 7-12. The advanced courses including Advanced Placement (AP), International Baccalaureate (IB), Cambridge, Dual Credit, and dual enrollment now reflect a grade span of 9-12. There are some exceptions applied to courses that are grade level specific due to legislative mandates or state board education policy. These changes are designed to enhance the accessibility for districts and students statewide. A training webinar for MSIS coordinators and school counselors is scheduled in early January of 2026. Another project was around course codes with missing descriptions. In collaboration with the Office of Technology and Strategic Services (OTSS), approximately 1900 course codes were identified and content specialists from the Office of Curriculum & Instruction (OCI) and Career and Technical Education (CTE) collaborated to update these codes by adding descriptions to ensure proper district usage. Four of these courses were deactivated in MSIS due to the absence of standards. An additional project was around Class Size Exemption in collaboration with OTSS and OCI reviewed and identified over 40 courses potentially exempt from student teacher ratio requirements. These updates will prevent MSIS warnings when class size exceeds its limits outlined in process standards 28.6 and 28.7 as approved by the State Board of Education on August 21, 2025. The CCwg continues to evaluate and keep the Course Code Portal updated and respond to incoming requests as submitted. (No further discussion.)

e. Information: Work Area Code Workgroup [Jo Ann Malone] - We've made several changes to the Work Area Code Catalog for the Work Area Codes (WAC) for the special education supervisor and the special education assistant supervisor. The titles were modified to align with the language used in the districts and for the WAC for the district test coordinator or district/student assessment testing the endorsement was modified to reflect just to have a valid license. In addition to these changes, two WAC descriptions were modified and two new WACs were created to accommodate accreditation business rules regarding self-contained and departmentalized teachers. The WACs with modified descriptions are the elementary teacher single cohort and the secondary teacher departmentalized. The elementary teacher single cohort states that teachers of general level education instruction classified by state and local practice as elementary and composed of any span of grades not above grade 8. A single cohort teacher teaches a single group of students. The secondary teacher departmentalized is defined as the teachers of general level instruction classified by state and local practices as secondary and composed of any span of grades beginning with the next grade following the elementary grades and ending with or below grade 12. A departmentalized teacher teaches more than one group of students. The newly created WACs and descriptions are for the elementary teacher departmentalized and the secondary teacher single cohort. The elementary teacher departmentalized is defined as teachers of

general level instruction classified by state and local practice as elementary and composed of any span of grades not above 8. A departmentalized teacher teaches more than one group of students. The secondary teacher single cohort is defined as teachers of general level instruction classified by state and local practice as elementary and composed of any span of grades beginning with the next grade following the elementary grades and ending with or below grade 12. A single cohort teacher teaches a single group of students. Lastly, the description for work area code for the educator in residence was modified to state the work area code is only to be used for educators in residence placed by the Mississippi Department of Education. That is all I have for the work area code updates. (No further discussion.)

VI.   Approval: Next two meeting dates are February 4, 2026, and May 20, 2026. A motion to accept the dates was made by <u>Brett Robinson</u> and seconded by <u>Melissa Beck.</u> The committee voted unanimously to approve the future meeting dates. (No further discussion.)

VII.   Jo Ann Malone asked for a motion to adjourn the meeting. A motion was made by <u>Donna Hales</u> and seconded by <u>Michelle Rhodes</u>. The committee voted unanimously to adjourn the meeting. (No further discussion.)
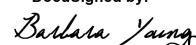
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Elizabeth Simmons

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Data Governance Committee Chair

2/5/2026 | 8:55 AM CST

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Date

DocuSigned by:

Barbara Young

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Data Governance Committee Secretary

2/12/2026 | 10:23 PM CST

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