

Minutes of Data Governance Committee Meeting

May 16, 2025

The members of the Data Governance Committee met in the boardroom at Central High School in Jackson, MS, on Friday, May 16, 2025, at 10:30 a.m. with some members via teleconference. The meeting was available to all members via livestream. The meeting was held pursuant to Miss. Code Annotated Section 25-41-5.

The following members were present, and locations were recorded: Alan Burrow (Jackson, MS), Jo Ann Malone (Jackson, MS), Brett Robinson (Jackson, MS), Danny Rochelle (Jackson, MS), Jill Dent (Jackson, MS), Mathis Sherif (Jackson, MS), Charles Crawford (Jackson, MS), Melissa Beck (Jackson, MS), Donna Hales (Jackson, MS), Brian McGairty (Jackson, MS), Letitia Johnson (Jackson, MS), Sonja Roberson (Jackson, MS), Elizabeth Cook (Jackson, MS), and Elizabeth Simmons (Jackson, MS).

Members present were reminded to turn their cameras on if they are virtual.

- I. Deborah Donovan called the meeting to order at 10:30 a.m., and attendance was recorded.
- II. A quorum of the committee was present so the meeting could be conducted. Voting members were reminded to have their cameras turned on while voting.
- III. Deborah Donovan asked for a motion to approve the minutes from the previous meeting. A motion was made by Jo Ann Malone and seconded by Sonja Roberson. The committee voted unanimously to approve the minutes for the February 13, 2025, meeting. (No further discussion.)
- IV. Deborah Donovan asked for a motion to approve the agenda for today's meeting. A motion was made by Brett Robinson and seconded by Brian McGairty. The committee voted unanimously to approve the agenda for today's meeting. (No further discussion.)
- V. Workgroup Reports:
 - a. Information: Chair Update [Deborah Donovan] - MSIS 2.0 Update – We are heading into our last month of certification in MSIS with the districts. Lots of end of year activities coming up that districts have yet to experience in MSIS 2.0 dealing with their graduates, completers, promotions. Then moving into Summer School course reporting. We are in conversations with all of the vendors some roll over time. MSIS will always be available for the districts. MSIS is not going down. It will be available for reports, to get MSIS IDs, and things like that. However, districts for the most part will stop sending this school year's data around mid-June. They have to roll their local systems. We will start back up around mid-August to give the districts time to get the first few days of school under their belt, schedules settle before it makes a big mess in MSIS. So, give them a little time to get things sorted out and so around mid-August is when you'll start seeing new school year data reported in MSIS for the new year. We still have lots of reports to develop to see historical data like student profiles to be able to pull up a specific student, and see their enrollment history, assessment history, discipline, attendance, and all of that data. We are working hard over the summer as well, and finishing out the first year of reporting and everything that goes along with that for accountability, assessment and some of the CTE programs, and some of the special education programs that fall over into the next year where you have to give results on kids who exited in the prior year. So, all of that is alive and well and well on its way. Any

- questions or discussions on that? And as always, anybody can reach out to OTSS (Office of Technology and Strategic Services) if you have questions about getting into MSIS or what's in MSIS or what's coming. (No further discussion.)
- b. Information: Data Sharing Agreement Workgroup - Update [Donna Hales] – Good morning. Since our last meeting I believe in February, the following have been executed or extended. They include ACT and ACT WorkKeys where we renewed the agreements, and of course that's for this ACT state test and WorkKeys test. We executed a new agreement for the National Center for the Improvement of Educational Assessments; and that is to evaluate and validate student assessment and accountability systems required by federal and state policy. The National Student Clearinghouse agreement where we extended that agreement. That's it. Any questions? (No further discussion.)
- c. Information: Course Code Workgroup - [Ma'Kesha Adams] Good morning. I am happy to share a few updates from the course code workgroup. Recently, as in last week, we did update to the course code webpage and Excel document which listed the changes for any course codes for the 2025-2026 school year. Any courses that were new, modified, or deactivated, that communication was shared there via that page. We are also in the process of working on an Excel spreadsheet to notify districts and schools that any course that may be taken by a student in grades 7 through 12; the grade spans in course codes will be reflected to show that grade span. AP courses which may be taken by students will be reflected to show a grade span of 9 through 12 because that was causing some concerns and flags from the districts. So, we are updating that. In regard to the first information that I shared regarding the Excel document, that was shared out via Ed Updates as well as the superintendent listserv by Dr. Evans. And so, we just wanted to ensure that that communication was as widespread as it could be to the districts across the state. And so, those are all the updates that we have from the course code workgroup at this time. Are there any questions? (Deborah Donovan) Okay, we shared that list out to the MSIS listserv as well. And I encourage anyone else if you have a group that you communicate with that would deal with those, you know, please feel free to send that information out. (No further discussion.)
- d. Approval: Change Request – [Mathis Sherif] Good morning. The Office of Elementary Education and Reading is asking to add a data collection page to MSIS 2.0 for the K1 Dyslexia Screener and Dyslexia Awareness Training. So, this request is being made to efficiently meet the requirements set forth by Mississippi Code 37-173-15 and 37-173-16. And these specific codes speak directly to the management of the K1 screen and the dyslexia training. So, this change will enable our office to effectively manage and monitor the implementation of the screeners, providing additional guidance to our districts and the number of students who may pass or fail the dyslexia screener as well as capture how effectively the implementation of the dyslexia trainings are occurring across the LEAs. And we've met with the Change Control Board several times to work on this process. Any questions or discussion on that? (No further discussion.) Deborah asked for a motion to approve the change request. A motion was made by Brian McGairty and seconded by Jo Ann Malone. No further discussion. Motion carried.

- e. Approval of future meeting dates: Thursday, July 9 and Thursday, November 6, 2025. A motion was made by Mathis Sheriff and seconded by Melissa Beck. No further discussion. Motion carried.
- f. Demo of Textbook Inventory Management System (TIMS) [Elizabeth Simmons] - We have created a new TIMS. It's TIMS 2.0 and it can be your friend and sometimes it's the bane of my existence. We are trying to get more districts to update their information in TIMS so we know what's being adopted and what's being used in the schools because we have 37.43.51 that requires that along with Accountability Standards 19, 19.1 and 19.2. I want to start off with the new website. We have so much information about textbooks, whether it's from vendors or for districts that it needed to kind of live off the MDE website. We have the adoption sample site, which is new. So, any community member can log into the adoption sample site and see what has been adopted and all the parts and pieces. And, we noticed that was needed after the wit and wisdom came out and a lot of the community members, they were not really sure about the books that were part of that curriculum and things like that. And, it was kind of a game of telephone over social media about the curriculum, but they had never actually seen the curriculum. They just heard from their neighbors and friends, and so we added this ability for the adoption sample site for the community members, districts, and whatnot that can actually see what's been adopted. So, you can find all things from early childhood information to secondary, elementary, CTE. Now, we're going to add in Academic Interventions and we're actually going to move into curriculum based professional learning. So, all those consultants that we see in and out of our school districts, we're going to kind of move into having a state adopted list for those vendors. So, all that information will live here as well. We're going to get into TIMS. So, the original TIMS was an Oracle system. I don't know if everybody knows what that means. We built it in-house; it was needed to stay in the 90's, where it belonged. It wasn't that great. It wasn't real-time data. It took three or four days for data to appear, if it ever did appear. Districts could go in there and kind of willy-nilly delete things that would delete for the whole state versus just for one school or for their district. So, a couple of years ago, I think in 2021, the Jackson Depository that had been around for 100 years, decided on my second week of being the textbook coordinator to close. So, we had to kind of jump through some hoops to get a new depository because we have to have one by law. And we said, well, while you're doing this, could you also build us a new TIMS? And, they never heard of such; they didn't know why we needed it. And I was like because we need to see where lots of money is going. Textbooks now range from \$100-150 per student and that's a lot of money being spent on materials. So, what's great about this is not only can we see the data in real time, but the districts can. So, we can search district by district, but as a district they can start to see what's being used and what's not being used. So, as they look for their money, you know, do we need to go to a new curriculum because our test scores are not that great. There's some new information that they haven't had before, but I want to share that. I can share a PowerPoint quickly because what we're going to move into is something that Dr. Evans is really excited about because we are moving towards kind of a return on investment, so to speak, where we can start seeing some data, one second. So, this is what the old one used

to look like. And so, anytime there was a change it would make the change for the whole state and then I would have to go in there and clean it up depending on how somebody spelled algebra, that could be different. So, then you had algebra I from the same textbook, but it was spelled different ways or abbreviated, so it looked like we had multiple titles, and we didn't. So, the new one is much better. So, what we're moving towards in terms of data is this. So, with TIMS 2.0 knowns as Class Gather, we're going to be able to compare the purchased HQIM or our state adopted textbooks, our purchased academic interventions as well as our curriculum based professional learning against our assessments. So, now we can start putting dollars to our test scores because a lot of times you see districts that are like, "well, our test scores didn't increase this year, so we're going to throw this \$100,000 curriculum out the door and we're going to buy a new one." We need districts to understand that the first year, you got to actually open it up and teachers have to get familiar with before you start seeing some change in your assessment scores. But we also want to start seeing that return on investment like the money that you're putting into this curriculum, into these consultants, is it really working. The other thing is we're going to have a heat map so you can kind of see are your assessments going up or down, have they plateaued. We can kind of start comparing some things. So, in working with John Ferrell's office, we can look at Humphrey's, Yazoo City, Noxubee, Holmes County, and kind of start seeing what do they have in their classrooms? What vendors do they have? Are we actually moving the needle? We have this data, but we've got to pull it from lots of different places. So, this will kind of be one location where we can start looking at assessments, what's being used in the classroom, and the training our teachers are getting. So, that is my spiel about TIMS 2.0. Any questions? The only question I have is because I didn't see it and I was looking for it. What is the acronym CBPL? It is curriculum based professional learning. So, it will focus on if a school is using like status my view for K5 ELA, that training is going to focus on that curriculum. So, that it will be a very specific training to support very specific training to support teachers that use that curriculum. So, if a school is using a specific external provider to provide that professional learning, that external provider will be listed in TIMS to track. So just like they can go..so there's an online catalog where they can go purchase textbooks. We're going to actually have those consultants that we've adopted in the catalog where the districts can see that and they can purchase it that way so we can track that data

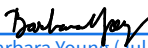
- VI. Deboarh Donovan asked for a motion to adjourn the meeting. A motion was made by Ma'Kesha Adams and seconded by Jo Ann Malone. The committee voted unanimously to adjourn the meeting. (No further discussion.)

Deborah Donovan

Data Governance Committee Chair

07/10/2025

Date



Barbara Young (Jul 10, 2025 11:01 CDT)

Data Governance Committee Secretary

07/10/2025

Date