

Minutes of Data Governance Committee Meeting

July 17, 2024

The members of the Data Governance Committee met in the boardroom at Central High School in Jackson, MS, on Wednesday, July 17, 2024, at 9:00 a.m. with some members via teleconference. The meeting was available to all members via livestream. The meeting was held pursuant to Miss. Code Annotated Section 25-41-5.

The following members were present, and locations were recorded: Alan Burrow (Jackson, MS), Jo Ann Malone (Jackson, MS), Danny Rochelle (proxy for Armerita Tell, Jackson, MS), Jill Dent (Jackson, MS), Michelle Nowell (Jackson, MS), Greg Smith (proxy for Judy Nelson, Jackson, MS), Scott Clements (Jackson, MS), Donna Hales (Jackson, MS), Shakinna Patterson (proxy for Sonja Robertson, Jackson, MS), Limeul Eubanks (proxy for Wendy Clemons, Jackson, MS), Jennifer Boykin (Jackson, MS), Libby Cook (proxy for Jackie Sampsell, Jackson, MS), Cory Murphy (Jackson, MS), Jill Dent (proxy for Elizabeth Simmons, Jackson, MS), and Deborah Donovan (Jackson, MS).

Members present were reminded to turn their cameras on if they are virtual.

- I. Deborah Donovan called the meeting to order at 9:00 a.m. and attendance was recorded.
- II. A quorum of the committee was present so the meeting could be conducted. Voting members were reminded to have their cameras turned on while voting.
- III. Deborah Donovan asked for a motion to approve the minutes from the previous meeting. A motion was made by Jennifer Boykin and seconded by Jo Ann Malone. The committee voted unanimously to approve the minutes for the February 29, 2024, meeting. (No further discussion.)
- IV. Deborah Donovan asked for a motion to approve the agenda for today's meeting. A motion was made by Jo Ann Malone and seconded by Jill Dent. The committee voted unanimously to approve the agenda for today's meeting. (No further discussion.)
- V. Workgroup Reports:
 - a. Information: Chair Update [Deborah Donovan] - MSIS 2.0 Update – MSIS is online beginning July 1. Users can get in, assign users to their districts, and request MSIS Ids. This is great, as I told Jill Dent, that users can obtain MSIS Ids with assessments coming up and incoming kindergarteners. I am pleased with the student match rates for MSIS Ids. We started getting our first full loads of data from the districts and have been busy bees validating all of that data and will begin turning on some of the data quality dashboards in the next couple of weeks. So, the districts can start reviewing their data. We will start with the basics like information about their schools, districts, and calendars. Then, we will move into Enrollment, Attendance, and Student Demographics and things like that. If you haven't been checking out the MSIS webpage, please do so. There are lots of resources there. Lots of notices about what's coming up, our proposed timelines. As you know, this is a huge system. You never know what is happening day to day as we get data in. We are being flexible and helping the districts be flexible along with us. They've been great partners with all of the engagements we've had so far. (No further discussion.)

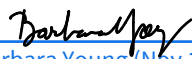
- b. Information: Data Sharing Agreement Workgroup - Update [Donna Hales] – Good morning. Since our last meeting in February, the activity for the data sharing agreements includes an extension for Cayenne which is where the 21st Century learning center programs report student activity; Department of Human services, we executed an agreement to meet requirements for direct certification for our Child Nutrition program, we executed an agreement; then we had an agreement executed for MS State University, Center for Cyber Education and the University of Texas and this is monitoring K-12 Computer Science with an emphasis in broadening participation in those courses; Teach Mississippi Institute with the Office Teaching and Leading; the last one is a new agreement with the United States Department of Education Migrant Services Information Exchange. (No further discussion.)
 - c. Information: Course Code Workgroup - Update [Limeul Eubanks] - Thank you to everyone, all the efforts that we have put in and our transition around course codes and the new system. Especially, thank you Tina for being a sounding board and to Deborah. As we continue to look at the courses and how we help districts around elementary and secondary courses, we are now on the next task of updating the website around course codes. I want us to think of this web page as a group effort. It is housed in Secondary Ed, but we are all looking at how we communicate. So, I want you to be thinking about questions that you may be receiving in your offices that we might include on this web page. On this page, we are going to be adding the dashboard. So, when you open this page, you will see the dashboard. It will also have one of the same things that, Dr. Murphy, your endorsements have. We will be updating the guidance on how to use the dashboard like we did the catalog. (No further discussion.)
- VI. Deborah Donovan asked for a motion to adjourn the meeting. A motion was made by Jo Ann Malone and seconded by Jill Dent. The committee voted unanimously to adjourn the meeting. (No further discussion.)

Deborah Donovan

Data Governance Committee Chair

11/13/2024

Date


Barbara Young (Nov 15, 2024 07:58 CST)

Data Governance Committee Secretary

11/13/2024

Date