

## MEMORANDUM

TO: Special Education Directors/Supervisors

FROM: Wendy Clemons *WC*  
Chief Academic Officer

RE: Extended School Year Information  
2025-2026

DATE: April 9, 2026

Information and guidance for the submission of the 2025-2026 ESY Application and Reimbursement Request is now available on the MDE at:

<https://mdek12.org/specialeducation/special-education-extended-school-year/>

Available information and guidance include:

- Extended School Year (ESY) Application and Instructions
- Extended School Year (ESY) Fillable Forms
- Extended School Year (ESY) Eligibility and Planning Quick Guide
- Extended School Year (ESY) Determination Quick Guide
- Extended School Year (ESY) Approved Educable Child Facilities

Relative due dates to receive funding reimbursement for ESY services are as follows:

- June 1, 2026: Initial ESY Application
  - On or before the due date, notify the ESY Program Contact (by email) that the initial application has been uploaded to SharePoint.
  - If an amendment to the initial ESY application is necessary, upload required and supporting documents to SharePoint as soon as possible. Notify the ESY Program Contact (by email) of any amended information.
- September 30, 2026: ESY Reimbursement Request
  - On or before the due date, notify the ESY Program Contact (by email) that the ESY Reimbursement Request has been uploaded to SharePoint.

The ESY Program Contact is Miyah Little, [mlittle@mdek12.org](mailto:mlittle@mdek12.org). If you have any questions, please contact the ESY Program Contact or reach out to us by phone at (601) 359-3498.

WC:ml