

Revised July 2023

3rd Pay Period Educable Child Request Form (November 17, 2025 - January 16, 2026)

Please complete the following information on each approved student and return to Office of Special Education (OSE) by January 23, 2026. Be sure to attach a copy of the roll book to substantiate the days present along with a copy of the invoice from the facility on each approved student. The days requested on the invoice from the facility must match the days on the reimbursement form or payment will be made on the least amount of days. It is the responsibility of the school district to make sure that all approved students documentation is current each pay period. All students must have a current IEP and a current eligibility. Only list the approved students provided by the Office of Special Education.

School District Name:									
							MDE USE ONLY		
Last	First	Date Enrolled	Facility Name	Days Present	Daily Rate	Total	MDE	School	Total
					\$190.74	\$ -			
					\$190.74	\$ -			
					\$190.74	\$ -			
					\$190.74	\$ -			
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Signature of Authorized Representative							Date		