

SAMPLE SCHOOL BUS DAILY PRE-TRIP INSPECTION RECORD

DATES: FROM _____ to _____ BUS NO. _____ SCHOOL DISTRICT: _____

CODE: OK - MARK (X)

Defective – MARK (0) AND REPORT IT TO THE TRANSPORTATION DEPARTMENT

INSPECTION DAY	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
A. Check Front of the Bus:																									
1. Check for leaks under bus																									
2. Crossing Arm																									
3. Headlights/Turn Signals/4-Ways																									
4. Cross view Mirrors/Side Mirrors																									
5. Windshield/Windshield Wipers																									
6. 8-Way Student Lights/Clearance Lights/School Bus Sign Label																									
B. Engine Compartment																									
1. Oil Level																									
2. Coolant Level																									
3. Power Steering Fluid/Belt/Gear/Box/Linkage/Hose																									
4. Water Pump Belt/Gear																									
5. Alternator Belt/Gear																									
6. Air Compressor (belt/gear) or Hydraulic Master Cylinder																									
7. Hoses, Wiring, Cables																									
8. Springs/Airbags & Shocks, U-bolts																									
9. Springs/Air Mounts (front and back)																									
10. Brake Hoses or Lines																									
11. *Brake Chamber, Slack Adjuster, Push-Rod* (Air Brake System)																									
12. Drum & Linings or Rotor & Pad																									
13. Tires (I,C,D)/Rims/Lugs/Seals, Stem																									
C. Walk Around and Underneath																									
1. Mirrors/Student Windows/Baggage Compartment/Emergency Exits Label																									
2. Clearance Lights/Reflectors/Reflector Tape																									
3. Frame/Exhaust/Drive Shaft/DEF																									

