



**Acknowledgment of Amendment**  
**Menu Books – Print and Ship**  
**Amendment Number One**  
**Thursday, March 19, 2026**

The Mississippi Department of Education amends the Menu Books – Print and Ship Invitation for Bids, issued Tuesday, March 10, 2026. The following information has been updated:

**15. OPTIONAL PRE-BID CONFERENCE**

An optional pre-bid conference will be held **on site** to provide interested vendors with additional information regarding the printing and binding requirements for this project.

All bidders interested in attending the optional pre-bid conference must contact MDE Office of Procurement via [ProcurementCnG@mdek12.org](mailto:ProcurementCnG@mdek12.org) to obtain the TEAMS link to attend the optional pre-bid conference.

a. **PURPOSE OF THE PRE-BID CONFERENCE**

The conference is intended to give MDE Office of Child Nutrition the opportunity to:

- View physical samples of the books produced in previous years;
- Inspect typical page counts, binding quality, print quality, and paper stocks;
- Ask clarifying questions regarding specifications, delivery requirements, and the annual ordering process.

b. **DATE, TIME, AND LOCATION OF THE PRE-BID CONFERENCE**

- Date: Tuesday, March 31, 2026
- Time: 2:00 p.m., CST
- Location: 500 Greymont Avenue, Suite F, Jackson, MS 39202

c. **VENDOR RESPONSIBILITIES REGARDING THE PRE-BID CONFERENCE**

- Vendors are responsible for all costs associated with attending the pre-bid conference.
- Vendors should review the solicitation prior to the conference and come prepared with questions.

d. **AMENDMENTS RESULTING FROM THE PRE-BID CONFERENCE**

Any changes or clarifications resulting from the conference will be issued in writing as an amendment to the solicitation.

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**NOTE: This amendment is hereby made a part of the Mississippi Department of Education's Invitation for Bids. The Vendor acknowledges receipt of said amendment and is made aware of the changes contained therein. By signing this form, the Offeror accepts the changes as part of the contract requirement.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name