



Acknowledgment of Amendment

Invitation for Bids

RFX #3160007493

Employee Assistance Program (EAP)

Amendment Number One

October 10, 2025

The Office of Human Resources, through this **Amendment Number One**, modifies Invitation for Bids (IFB) issued, September 18, 2025. The following has been modified:

1. Scope of Work is amended as follows:

The Mississippi Department of Education (MDE) seeks to contract with a single vendor to implement a comprehensive Employee Assistance Program (EAP) to address the emotional and personal needs of all MDE employees (approximately ~~400~~ 450) and their immediate family members (spouse, children, and stepchildren under the age of 26) at home or enrolled in school full-time. The vendor's central location in Jackson will serve MDE employees within a seventy-five (75) mile radius. MDE offices located outside of Jackson will receive counseling from a licensed therapist within a seventy-five (75) mile radius.

Note: *If questions are not received by the MDE an amendment will not be posted, and the Acknowledgment of Amendment process shall be waived.*

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NOTE: *This amendment one is hereby made a part of the Mississippi Department of Education's Request for Proposals/Applications/Qualifications/Invitation for Bid. The Vendor acknowledges receipt of said amendment and is made aware of the changes contained therein. By signing this form, the Offeror accepts the changes as part of the contract requirement.*

Authorized Signature

Date

Printed Name