



FORM 5
Acknowledgment of Amendments
Request for Applications
FY26 Non-traditional Participation Grant
Office of Career & Technical Education

Amendment Number Two
September 12, 2025

The Office of Procurement, through this **Amendment Number Two**, modifies the Request for Applications for FY26 Non-Traditional Participation Grant, issued August 22, 2025.

The Request for Applications, released August 22, 2025, is amended to provide a response to questions and answers made available to each vendor.

1)	Section 5.1- Formatting and Submission Directions	Page 10	<p><u>Question:</u> The packet that is downloadable on the MDE website for the grant is not formatted in 1" margins, but the instructions ask for 1" margins. In the past there was a written narrative needed. I understood that for such a requirement, but I no longer see that in the instructions. It is just filling in the provided boxes and forms. Are the "searchable" format and 1" margins still required even though there is no narrative requirement this year?</p> <p><u>Response:</u> Per Section 5.1 of the RFA, Applicants should submit applications using a 1" margins on all sides.</p>
2)	FY26 CTE Non-traditional Participation Grant Application	Page 21	<p><u>Question:</u> FY26 CTE Non-traditional Participation Grant Application", the second column says 2024-25 enrollment...should that say 2025-26?</p> <p><u>Response:</u> 2024-2025 is correct.</p>
3)	FY26 CTE Non-traditional Participation Grant Application	Page 21	<p><u>Question:</u> On the application page... question #2...column 3 (targeted increase in enrollment), I know it says it must be numeric, but do I need to put numbers or percentages?</p> <p><u>Response:</u> Numbers or percentages are acceptable.</p>
4)	Budget Form A	Page 25	<p><u>Question:</u> I'm having trouble typing in boxes on Budget Form A... are they just objects (place holders)?</p> <p><u>Response:</u> A WORD document of the RFA has been posted to the MDE website.</p>

5)	Section 3.1 Use of Funds	Page 6	<p><u>Question:</u> I want to include my Digital Media Class in the creation and production of a video , posters and brochures to help with the recruitment and the passing of knowledge of the non-traditional programs we have.</p> <p>My question is it allowable in the grant to pay for the materials and labor involved with the creation and production of the different items for the grant.</p> <p><u>Answer:</u> No, the actual purchase of brochures and signs is allowed. Subgrantees cannot use the funds to purchase materials or pay for labor.</p>
6)	Section 1.2.1	Page 4	<p><u>Question:</u> The CTE Office has not released the 2023-2024 District Summary Report. Is the requirement for submission of a signed copy of the report with the proposal waived?</p> <p><u>Answer:</u> Yes, this requirement is waived.</p>

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NOTE: *This amendment two is hereby made a part of the Mississippi Department of Education's Request for Proposals/Applications/Qualifications/Invitation for Bid. The Vendor acknowledges receipt of said amendment and is made aware of the changes contained therein. By signing this form, the Offeror accepts the changes as part of the contract requirement.*

Authorized Signature

Date

Printed Name