



Acknowledgment of Amendment
Request for Proposal
RFX #3120003047
Strategic Planning and Performance Scorecard
Amendment Number One
January 15, 2025

The Office of the State Superintendent, through this **Amendment Number One**, modifies Request for Proposal (RFP) issued, January 10, 2025. The following below has been modified:

1. Legal Notice advertised January 10, 2025, is amended as follows:

Clarion Ledger

Bids & Proposals

Originally published at clarionledger.com on 01/10/2025

The Mississippi Department of Education (MDE) is soliciting for services and/or products for the purpose of Strategic Planning and Performance Scorecard. For inquiries, please contact Leigh Washington at 601-359-5716.

The solicitation may be accessed by potential offerors at <https://mdek12.org/procurement/rfp/> under the MDE Bid Announcements section. Written questions should be submitted to ProcurementQnR@mdek12.org by the deadline of January 24, 2025, at 2:00 p.m.

Copies of all questions submitted, and the responses will be posted to the MDE's website at <https://mdek12.org/procurement/rfp/> under the MDE Bid Announcements section and will be available to the general public by January 28, 2025.

All responses to the solicitation must be submitted via MAGIC or shipped/mailed to the

following address:

Shipped to:
(FedEx, UPS, etc.)

Monique Corley, Director
Office of Procurement
The Mississippi Department of Education
Strategic Planning and Performance Scorecard
RFX No. ~~3120003030~~ 3120003047
359 North West Street
Jackson, MS 39201
(DO NOT OPEN)

The deadline for receipt of responses is on or before Wednesday, February 5, 2025, by 2:00 p.m., Central Standard Time (CST).
1/10, 1/17/2025 #10925257

2. Subsection 1.1 is amended as follows:

1.1 Purpose and Goals

The Mississippi Department of Education (MDE) Office of the State Superintendent issues this Request for Proposal to solicit offers from qualified, experienced, and responsible sound Offerors to develop a comprehensive strategic plan and performance scorecard for the MS State Board of Education. Proposing vendors must have the proven ability to perform all core services requested in this solicitation. A more detailed listing of services is contained in the **Scope of Services (2.1)**.

The objective of this solicitation is to establish a clear roadmap that aligns with the mission, goals and evolving priorities, while providing measurable indicators to track progress and ensure accountability.

The State Board of Education approved the last major update to its strategic plan in November 2018. Since that time, the plan has been refined with updated strategies in November 2019, and revised outcomes in September 2021. As the education landscape evolves, the current and future challenges must be considered and addressed to ensure that the strategic plan remains relevant.

All contract awards are at the discretion of the State Board of Education (SBE). The contract will be awarded for a one-year term. Each year of the contract will be reviewed to ensure services will be continued annually and shall be contingent upon successful completion of the services in the preceding year's contract, availability of funding and a performance-based evaluation. This solicitation and any resulting contract(s) shall be governed by the applicable provisions of the *State Board of Education Contract Policies* and if required, the *Mississippi Public Procurement Review Board (PPRB), Office of Personal Service Contract Review (OPSCR) Rules and Regulations*, a copy of which is available at 501 N. West Street, Jackson, Mississippi 39201 for inspection or visit [PPRB/OPSCR Rules and Regulations](#). The contract Standard Terms and Conditions (STC) has been included as Appendix B for your review and acceptance. If the Vendor objects to any of the Standard Terms and Conditions, the objection may be considered as an adequate cause for rejection without further negotiations.

A copy of this solicitation, including all appendices and any subsequent amendments, including the Question and Answer amendment, if issued, will be posted on the MDE [website at https://mdek12.org/procurement/rfp/](#) under MDE Bid Announcements section. It is the sole responsibility of all interested vendors to monitor the website for updates regarding this procurement.

3. Appendix E – Acknowledgement of Amendment is amended as follows:

Appendix E – ACKNOWLEDGEMENT OF AMENDMENT

The Question-and-Answer and any other amendment shall be signed, if issued. The Question-and-Answer amendment will be posted on the MDE website at <https://mdek12.org/procurement/rfp/> under MDE Bid Announcements section. It is the sole responsibility of all interested vendors to monitor the MDE website for updates regarding any amendment to the solicitations.

Note: If questions are not received by the MDE an amendment will not be posted and the Acknowledgement of Amendment process shall be waived.

4. Appendix F, Assurances and Certification is amended, attached, and incorporated fully along with this Amendment Number One as part of RFP RFX #3120003047.

Note: If questions are not received by the MDE an amendment will not be posted and the Acknowledgement of Amendment process shall be waived.

Amendment Number One

NOTE: *This amendment one is hereby made a part of the Mississippi Department of Education's Request for Proposals/Applications/Qualifications/Invitation for Bid. The Vendor acknowledges receipt of said amendment and is made aware of the changes contained therein. By signing this form, the Offeror accepts the changes as part of the contract requirement.*

Authorized Signature

Date

Printed Name

Appendix F – ASSURANCES AND CERTIFICATION

REPRESENTATION REGARDING CONTINGENT FEES: Offeror represents that it has not retained a person to solicit or secure a state contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in Offeror's proposal.

REPRESENTATION REGARDING GRATUITIES: Offeror represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of the MDE a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Offeror further represents that no employee or former employee of the MDE has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Offeror further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION: The Offeror certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a proposal, or the methods or factors used to calculate the prices bid.

PROSPECTIVE CONTRACTOR'S REPRESENTATION REGARDING CONTINGENT FEES: The prospective Contractor represents as a part of such Offeror's proposal that such Offeror has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract.

NON-DEBARMENT: This certification is a material representation of fact relied upon by the Contracting Agencies. If it is later determined that the Offeror did not comply with 2 C.F.R. part 180, subpart C, and 2 C.F.R. part 3000, subpart C, in addition to remedies available to DFA and other Contracting Agencies, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

COMPLIANCE WITH EQUAL OPPORTUNITY IN EMPLOYMENT POLICY: Offeror understands that the MDE is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

I make the following certifications and assurances as a required element of this submission to which it is attached. The understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s).

Name: _____

Title: _____

Signature: _____ Date: _____