

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Item**  
**Consent Agenda**  
**November 20, 2025**

**DIVISION OF EDUCATOR LICENSURE**

- H     Approval to revise Mississippi Administrative Code 7 – 4: Part 4: *Licensure Guidelines K-12* to establish criteria for obtaining a supplemental endorsement in the area of Athletic Administrator that may be added to a valid five-year standard Class AA or higher license type upon completion of a Mississippi State Board of Education (SBE)-approved program in Interscholastic Athletic Administration  
(Has cleared the Administrative Procedures Act process without public comments)

Background Information: In accordance with Miss. Code Ann. § 37-3-2 there is established within the MDE the Commission on Teacher and Administrator Education, Certification and Licensure and Development (Licensure Commission). It shall be the purpose and duty of the commission to make recommendations to the Mississippi Board of Education regarding standards for the certification and licensure and continuing professional development of those who teach or perform tasks of an educational nature in the public schools of Mississippi.

On September 5, 2025 at its regular meeting, the Licensure Commission granted approval to revise current guidelines for obtaining a license in the area of Athletic Administrator (Endorsement Code 495) to establish criteria for obtaining a supplemental endorsement that may be added to a valid five-year standard Class AA or higher license type upon completion of a Mississippi State Board of Education (SBE)-approved program in Interscholastic Athletic Administration.

The public comment period was open from October 25, 2025, **through 5:00 p.m. November 17, 2025**. The MDE received no public comments.

Recommendation: Approval

Back-up material attached

**FIVE YEAR ATHLETIC ADMINISTRATOR LICENSE  
APPROVED PROGRAM ROUTE (495)**

*This license is only issued for athletic administration. It cannot be used for any other administrative positions.*

License	Requirements	Validity	Renewal
<b>Non-practicing Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration  <u>OR</u> 1. <u>Holds a five-year standard Mississippi educator license</u>  2. <u>Holds a master's degree in another area and documentation of completion of an approved Supplemental Endorsement Program in Interscholastic Athletic Administration</u>	5 years	Three (3) semester hours in content or job/skill related area  <u>OR</u> Five (5) continuing education units (CEU's) in content or job/skill related area
<b>Standard Athletic Administrator License</b>  Class AA	1. Holds five-year standard Mississippi educator license  2. Completion of an approved master's degree in Interscholastic Athletic Administration  <u>OR</u>	5 years	70 SEMI credits  <u>OR</u> 6 semester hours of college/university courses*  <u>OR</u> 35 SEMI credits and 3 semester hours

	<ol style="list-style-type: none"> <li>1. <u>Holds a five-year standard Mississippi educator license</u></li> <li>2. <u>Holds a master's degree in another area and documentation of completion of an approved Supplemental Endorsement Program in Interscholastic Athletic Administration</u></li> </ol>		<p>college/university courses*</p> <p><b>(Completion of these renewal requirements will also renew all existing standard educator licenses for the applicant)</b></p>
<p><b>*Graduate hours in curriculum, instruction, or educational leadership, as well as pre-approved courses in technology and other job skill areas are acceptable.</b></p>			