

OFFICE OF THE CHIEF OF ACCOUNTABILITY
Summary of State Board of Education Agenda Items
Consent Agenda
June 19, 2025

DIVISION OF EDUCATOR LICENSURE
OFFICE OF CAREER AND TECHNICAL EDUCATION

- K. Approval to begin the Administrative Procedures Act process: To revise Title 7 of the Miss. Admin. Code: Part 142: Career and Technical Education (CTE) Licensure Guidelines K-12: To revise the “Special Notes” section to include a sixth (6th) “Special Note” that would establish criteria for obtaining certain Career and Technical Education (CTE) License types after an Initial Standard Renewable CTE License has been Granted: These Criteria will be referenced as applicable throughout the Official CTE Guidelines Document and shall Only Apply to certain CTE Licensure Pathways

Background Information: On May 2, 2025, at its regular meeting, the Commission on Teacher and Administrator Education, Certification and Licensure and Development granted approval of the recommendations made by the Office of Career and Technical Education (CTE) to revise the “Special Notes” section of the official CTE Guidelines document to include a sixth (6th) “Special Note” that would establish criteria for obtaining a CTE license after an initial standard five-year renewable CTE license has been granted to an educator. As local school districts across Mississippi continue to add new and convert existing CTE programs to updated career pathways that meet the unique workforce needs of their respective communities, the proposed provision would afford local school districts the opportunity to retain existing staff and substantially broaden their pool of eligible instructors holding a valid five-year standard renewable CTE license.

Particularly, the request is to establish a provision that would allow an applicant that has met all criteria for obtaining an initial standard five-year renewable CTE license and is seeking to obtain an additional CTE license, to not be required to meet the educational requirement for obtaining certain subsequent CTE license types. All other criteria for obtaining the subsequent license, that have not been previously met, must be completed as a condition for the issuance of the subsequent license sought. This provision shall only apply to certain CTE licensure pathways in the official “Guidelines and Clarification of Requirements for Issuance of Career and Technical Education (Occupational Educator) Licenses”, document.

All requirements noted herein shall be effective upon receipt of final Mississippi Board of Education approval.

Recommendation: Approval

Back-up material attached

Special Notes

1. All coursework required for any educator license or endorsement in this manual must:
 - a) be presented on an official academic transcript from an accredited educational institution and
 - b) have a grade of “C” or higher.
2. If workshops or education modules are taken to fulfill any requirement for any license or endorsement in this manual, the applicant must provide proof of completion.
3. Continuing Education Units or Courses completed for renewal of a license will meet the requirements for renewal of all Career & Technical Licenses or Endorsements held by an individual.
4. If the applicant meets all requirements listed, they will be issued a five-year license. If the applicant meets the educational and occupational experience requirements, but does not meet all other requirements, the applicant may be issued one (1) three-year license for a given license code; all requirements stated for the license must be satisfied prior to the ending date of that three – year license.
5. Applicants who have successfully completed Student Teaching/Teaching Internship are not required to complete Vocational Instructor Preparation (VIP)
6. An applicant that holds a valid standard five-year renewable CTE license and is seeking to obtain an additional CTE license shall not be required to meet the education requirement for obtaining certain subsequent CTE licenses. All other criteria for obtaining the subsequent license, not previously met, shall be completed as a condition for the issuance of the license the educator is seeking to add. This provision shall only apply to CTE licensure pathways in the official “Guidelines and Clarification of Requirements for Issuance of Career and Technical Education (Occupational Educator) Licenses,” document.

Definitions:

Non – Education Degree – A Bachelor’s degree that does not include Student Teaching

Student Teaching or Teaching Internship – A college course or courses in which the student participates in a directed teaching experience with a mentor teacher

Technical Certificate – A certification of successful completion of a course of study that normally does not include “Academic” course work and is completed in less than four semesters

Related Field - An applicant holds an earned two-year or four-year degree, as appropriate for the license being pursued, in any field and has completed **eighteen (18) hours of acceptable coursework with an earned grade of “C” or higher** in the subject area the license is requested

This is a guide for use in the Office of Educator Licensure and the Office of Career and Technical Education at the Mississippi Department of Education. This guide is distributed via the Mississippi Department of Education website through the Office of Educator Licensure.

FOR ILLUSTRATION PURPOSES ONLY

968 Career Pathway: Diesel Service Technician
Requirements for this Endorsement:

1. Education

- Applicant must have earned a two-year college degree (associate degree) or higher from an accredited institution of higher education or **hold a valid standard five-year renewable CTE license in the Transportation Career Pathway.**

2. Technology Literacy and Related Assessment of that Competency

- Applicant must validate technology competency by attaining the established minimum score or higher on an assessment approved by the Mississippi Department of Education (MDE). The assessment must be directly related to technology competency required by the grade level and subject matter being taught. Approved assessments for this license are IC3 or other approved MDE substitute.

3. Occupational Experience and Related Assessment of that Experience

- Applicants with an associate degree must have at least two years of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject to be taught.
- Applicants with a bachelor or higher degree must have at least one year of verifiable occupational experience in the past ten years. Experience must be appropriate to the subject to be taught.

An educator with a standard five – year license may use experience outside of the ten – year timeframe.

- Applicant must hold ASE Certifications in the following three areas:

- a. Medium & Heavy-Duty Truck (test Diesel T2)
- b. Electrical/Electronics (test T6)
- c. Preventative Maintenance (test T8)

4. Teacher Education Preparation and Related Assessment(s) of that Education

- Applicant must enroll immediately in Vocational Instructor Preparation (VIP) program.
(Exception: Those teachers that have a currently valid five-year license or have completed an alternate route program do not have to enroll in VIP.)
- Applicant must complete the individualized professional development plan (PDP) requirements of the VIP program prior to the expiration date of the three-year Career & Technical license.
- Applicant must successfully complete a Certification for online learning workshop, module, or course that is approved by the Mississippi Department of Education.
- Applicant must successfully complete the Diesel Service Technician Certification workshop, module, or course that is approved by the Mississippi Department of Education.

Note: If the applicant meets all requirements listed above, that applicant will be issued a 968 endorsement—a five-year license. If the applicant meets the educational and occupational experience requirements, but does not meet all other requirements, the applicant may be issued one (1) three-year endorsement (license), and all requirements stated above must be satisfied prior to the ending date of that license.

Note: If the applicant meets all requirements listed above, that applicant will be issued a 349 endorsement—a five-year license. If the applicant meets the educational and occupational experience requirements, but does not meet all other requirements, the applicant may be issued one (1) three-year endorsement (license), and all requirements stated above must be satisfied prior to the ending date of that license.

Statement would Apply to the licensure areas listed in the chart below:

Hold a two-year college degree (associate degree) or higher from an accredited institution of higher education or hold a valid standard five-year renewable CTE license in a specific Career Pathway endorsement area.

Endorsement	Page Number of Current CTE Licensure Guidelines
Manufacturing Pathway	
918 Career Pathway: Furniture Design & Manufacturing	15
939 Career Pathway: Advanced Manufacturing	23
964 Career Pathway: Instrumentation	37
969 Career Pathway: Precision Machining	42
973 Career Pathway: Industrial Maintenance	45
975 Career Pathway: Welding	47
976 Career Pathway: Metal Fabrication	48
Construction Pathway	
974 Career Pathway: Heating, Ventilation, and Air Conditioning	46
977 Career Pathway: Carpentry	49
978 Career Pathway: Electrical	50
979 Career Pathway: Masonry	51
980 Career Pathway: Plumbing	52
Digital Technology Pathway	
943 Career Pathway: Unmanned Aircraft Systems	24
954 Career Pathway: Information Technology	29
960 Career Pathway: Software Development	33
Transportation Pathway	
373 Small Gas Engines	11
966 Career Pathway: Automotive Service Technician	39
967 Career Pathway: Collision Repair Technician	40
968 Career Pathway: Diesel Service Technician	41
Agriculture Pathway	
990 Career Pathway: Agriculture and Natural Resources	57
980 Career Pathway: Horticulture	58