



CONTRACT CAREER OPPORTUNITY

COMPLIANCE MONITOR OFFICE OF SPECIAL EDUCATION

Salary Range: \$87.50 HOURLY RATE

Salary will be negotiable and commensurate with experience.

RESPONSIBILITIES:

The Mississippi Department of Education (MDE) is seeking a Compliance Monitor for the Office of Special Education. Compliance contract workers will work with the Office of Special Education's Office of Data and Compliance/Office of IDEA Fiscal Support to provide support in ensuring LEA data, fiscal, and programmatic compliance with the Individuals with Disabilities Education Act. Contract workers will provide the following services: Work with LEAs to understand fiscal and programmatic monitoring procedures, work with LEAs to understand federal data reporting requirements and submission of data of the State, and additional monitoring.

SPECIAL QUALIFICATIONS:

Attend mandatory trainings conducted by the Office of Special Education, ability to travel to assigned areas within the State of Mississippi, when applicable, available to participate in all phases of the monitoring, investigative, and/or data submission process (pre-on-site staffing, on-site visits, post-site staffing and desk audits), ability to demonstrate excellent written and verbal skills, experience/proficiency with Microsoft Office (Word, Excel, Outlook, Teams) and Zoom, and comprehensive knowledge in IDEA. Bachelor's Degree in Special Education, Business Administration, Accounting or Public Administration.

APPLICATION PROCESS:

Applications must be submitted by email to HRContractApps@mdek12.org. Please include in the subject line of the email, "Compliance Monitor." The following documents must be submitted:

- A completed [MDE Application Form](#)
- Three (3) Professional References

The deadline for applicants to apply is April 24, 2026.

INQUIRIES



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