



## CAREER OPPORTUNITY

### **PROGRAM AUDITOR II** OFFICE OF CAREER AND TECHNICAL EDUCATION STATE SERVICE

**Salary Range: \$43,509.31 – \$65,329.24**

Salary will be negotiable and commensurate with experience.

#### **RESPONSIBILITIES:**

The Mississippi Department of Education (MDE) is seeking a Program Auditor II for the Office of Career & Technical Education. Incumbent will perform professional audit work involving programmatic, fiscal, and facility reviews to determine federal and state compliance.

#### **Responsibilities include but are not limited to:**

- Conducting initial and follow-up desk and field audits.
- Conducting initial and follow-up facility examinations.
- Collecting and compiling data and information.
- Preparing auditing reports.
- Reviewing corrective action plans.
- Conducting subrecipient training.
- Providing technical assistance.
- Maintaining accurate records.
- Other duties as assigned.
- Extensive travel required.

#### **SPECIFIC QUALIFICATIONS:**

Excellent oral and writing communication skills, excellent organizational and customer service skills, and proficiency with Excel and Microsoft Office products.

#### **EXPERIENCE/EDUCATION REQUIREMENTS:**

Typically requires a Bachelor's degree and 1-4 years of experience.

#### **APPLY**

- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: April 9, 2026

#### **BENEFITS**

- [mdek12.org/humanresources/mde-employee-benefits/](http://mdek12.org/humanresources/mde-employee-benefits/)

#### **INQUIRIES**

- Rozelia Harris  
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