



MISSISSIPPI
DEPARTMENT OF
EDUCATION

CAREER OPPORTUNITY

EDUCATION PROGRAM DEVELOPMENT SPECIALIST II OFFICE OF SPECIAL EDUCATION NON-STATE; TIME LIMITED

Salary Range: \$40,286.40 - \$60,490.04

Salary will be negotiable and commensurate with experience.

RESPONSIBILITIES:

This position serves as the Central Discipline and Behavior Support Specialist. This specialist will provide services on behalf of the Mississippi Department of Education's (MDE) Office of Special Education by supporting schools with the implementation of Positive Behavioral Interventions and Supports (PBIS) and effective behavior management strategies across Special Education.

Responsibilities include but not limited to:

- Supporting LEAs and school level leadership teams in the development of district procedures related to PBIS, Discipline and Suspension.
- Demonstrated knowledge of Indicator 4, including data analysis and compliance related to suspension, discipline, and significant disproportionality in special education.
- Provide consultation to districts and schools on conducting Functional Behavior Assessments (FBAs) and developing Behavior Intervention Plans (BIPs).
- Assist LEAs in designing and implementing schoolwide behavior support systems.
- Analyze statewide discipline and behavior data to identify trends, disparities, and areas for improvement.
- Prepare reports and presentations for stakeholders, including state boards, legislators, and the public.
- Collaborate with other MDE Departments to align behavior support initiatives.
- Participate in interagency workgroups and represent the department at state conferences.

SPECIFIC QUALIFICATIONS:

Strong understanding of federal and state education laws related to student discipline. Experience with data collection, analysis, and professional learning is preferred. Excellent oral and written communication skills are required. Proficient in various technologies including, but not limited to, Microsoft Teams, SharePoint, email and calendar functionality, Microsoft Office products, and other virtual meeting platforms.

EXPERIENCE/EDUCATION REQUIREMENTS:

Typically requires a relevant Bachelor's Degree and 1-2 years of experience. Bachelor's degree in Special Education, General Education, Psychology, Counseling, Social Work, or related field, 5-8 years of experience in education, counseling, or behavior intervention, experience providing professional development, coaching, or mentoring.

APPLY



- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: December 2, 2025

BENEFITS



- mdek12.org/OHR/MDE-Employee-Benefits

INQUIRIES



- Vanessa Virgil-Ruffin
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