



MISSISSIPPI
DEPARTMENT OF
EDUCATION

CAREER OPPORTUNITY

EDUCATION PROGRAM DEVELOPMENT TEAM LEAD OFFICE OF SPECIAL EDUCATION STATE SERVICE

Salary Range: \$56,345.82 - \$84,603.26

Salary will be negotiable and commensurate with experience.

RESPONSIBILITIES:

The Education Program Development Team Lead works within the Office of Special Education to support the transition and behavior outcomes of students with disabilities and the implementation of the Individuals with Disabilities Education Act (IDEA). This position is responsible for collaborating across divisions, supporting continuous improvement efforts, and promoting evidence-based practices that drive behavioral and post-secondary success for students with disabilities. This position analyzes student outcome data (e.g., graduation rate, post-secondary readiness, discipline data, and disproportionality) to identify trends and areas for targeted supports. It will involve:

- Supervision of policy and content specialists within the team.
- Development and provision of professional development in person, virtually, and on demand.
- Leading the State's efforts regarding the provision of secondary transition initiatives for students with disabilities.
- Supporting districts in developing compliant and effective IEP Transition Plan components aligned with IDEA and Indicator 13 requirements.
- Collaborating with families, school personnel, and agencies such as PTI, MAAC, MDRS, IHL, CTE centers, and colleges to build coordinated transition services.
- Leading the State's efforts regarding the provision of behavioral support for students with disabilities and students who are considered not-yet eligible through professional development, technical assistance, and data collection for functional behavior plans and behavior intervention plans.
- Coordination of collaborative efforts and supports for school districts identified for comprehensive coordinated early intervention services (CCEIS) for discipline.
- Overseeing the incorporation of stakeholder feedback into policy and procedure reviews and revisions in coordination with the Office of Special Education policy team.

SPECIFIC QUALIFICATIONS:

Bachelor's degree required, higher levels of education preferred. A minimum of 1-2 years in the field of special education is required. Experience with data collection, analysis, and professional learning is preferred. Excellent oral and written communication skills are required. Proficient in various technologies including, but not limited to, Microsoft Teams, SharePoint, email and calendar functionality, Microsoft Office products, and other virtual meeting platforms.



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EXPERIENCE/EDUCATION REQUIREMENTS:

Typically requires a relevant Master’s Degree, may require certification, and 4+ years of experience.

APPLY

- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: October 23, 2025

BENEFITS

- mdek12.org/humanresources/mde-employee-benefits/

INQUIRIES

- Vanessa Virgil-Ruffin
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