



MISSISSIPPI
DEPARTMENT OF
EDUCATION

CAREER OPPORTUNITY

ACCOUNTING MANAGER OFFICE OF OPERATIONS – SCHOOL FINANCIAL SERVICES NON-STATE SERVICE

Salary Range: \$74,308.36 - \$108,150.00

Salary will be negotiable and commensurate with experience.

The Mississippi Department of Education (MDE) is seeking a Director of School Financial Services for the Office of Operations.

RESPONSIBILITIES:

- Direct the allocation, tracking, and disbursement of major state funding streams, including the Mississippi Student Funding Formula (MSFF), Educational Enhancement Funds (EEF), Chickasaw Cessions, and other categorical payments.
- Manage complex financial and accounting transactions across multiple funding sources and ensure compliance with state and federal fiscal requirements.
- Oversee the collection and analysis of detailed district financial reports and surveys, including NPEFS, F-33, Financial Exchange submissions, and indirect cost calculations.
- Provide fiscal guidance to school districts and ensure compliance with state laws and funding policies.
- Lead school business manager licensing and professional development efforts, and support districts in maintaining sound financial operations.
- Lead a team of professional staff and collaborate across divisions to improve financial transparency and service delivery.
- Serve as a liaison to the Legislative Budget Office, State Auditor's Office, and other state entities on matters of K-12 education finance.



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359 North West Street | Jackson, MS | 39205-0771 | Hinds County | mdek12.org
Mississippi Department of Education is an Equal Opportunity Employer

SPECIAL QUALIFICATIONS:

- Extensive knowledge of public-school finance, public accounting, and complex budgeting systems.
- Experience with school district financial reporting, indirect cost methodologies, and state-level financial systems.
- Teamwork and the ability to lead and motivate staff to produce high-level, brand-driven content.
- Strong leadership, analytical, and communication skills with the ability to manage multiple high-stakes deadlines.

EXPERIENCE/EDUCATION REQUIREMENTS:

Typically requires a Bachelor's degree in Accounting, Finance, Public Administration, or related field required; Master's degree or CPA preferred.

Minimum of 7 years of progressively responsible experience in financial administration, including 1-3 years in a leadership or supervisory role—preferably in a K-12 education.

APPLY



- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: June 30, 2025

BENEFITS



- mdek12.org/OHR/MDE-Employee-Benefits

INQUIRIES



- Kym Wiggins
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