



MISSISSIPPI
DEPARTMENT OF
EDUCATION

CAREER OPPORTUNITY

SCHOOL ATTENDANCE OFFICER (SMITH COUNTY)

OFFICE OF COMPULSORY SCHOOL ATTENDANCE AND ENFORCEMENT

Salary Range: \$24,518.04

Salary will be negotiable and commensurate with experience.

RESPONSIBILITIES:

The Mississippi Department of Education (MDE) is seeking to employ a School Attendance Officer for the Office of Compulsory School Attendance Enforcement. This position is in Smith County. The duties consist of implementing and ensuring statewide compliance with the Mississippi Compulsory School Attendance Law, dropout prevention efforts, and regulations or policies adopted by the State Board of Education. Incumbent is responsible for exercising a high degree of independent judgment in appraising situations and making decisions.

SPECIAL QUALIFICATIONS:

- Applicant must possess a valid Driver's License, as verified by the hiring agency
- Applicant shall submit a valid copy of his/her transcript to verify completion of degree major
- Applicant may be required to submit a valid copy of his/her licensure as a Social Worker by the State of Mississippi

EXPERIENCE/EDUCATION REQUIREMENTS:

A Bachelor's Degree from an accredited four-year college or university in a Behavioral Science or related field.

or

Three (3) years combined actual experience as a schoolteacher, school administrator, law enforcement officer possessing such degree as indicated above, and/or social worker to include licensure as a Social Worker by the State of Mississippi.

APPLY

- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: May 20, 2025

BENEFITS

- mdek12.org/OHR/MDE-Employee-Benefits

INQUIRIES

- Wendy Clemons
WClemons@mdek12.org
601-359-5743



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