

MEMORANDUM

To: University-Based Programs

From: Sharon Strong Coon, Director of Data and Compliance
Office of Special Education

Date: October 31, 2022

Subject: 2022-2023 University-Based Teacher Unit Allocation Request

The required request form and directions for requesting University-Based teacher units for the 2022-2023 school years are enclosed. For your program to receive notification of approved allocations, you must submit the completed 2022-2023 Teacher Unit Allocation Request to the Office of Special Education by December 1, 2022.

If you have any questions, please contact Roscoe Jones at (601) 359-3498. We look forward to assisting you throughout this process.