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Chief Accountability Officer
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Executive Director
Office of Accreditation

TO: School District Superintendents

FROM: Jo Ann Malone, Ed.D., Executive Director
Office of Accreditation

SUBJECT: School Board Meeting Attendance Report

DATE: January 6, 2022

Pursuant to Miss. Code Ann. § 37-6-13, the *School Board Meeting Attendance Annual Report* is due each year.

Please complete and sign the enclosed form with the name(s) of any board member who missed twenty percent (20%) or more of the board meetings between January and December 2021. The completed form should be uploaded into the Accreditation SharePoint Navigator no later than February 8, 2022. If you have no members to report, simply indicate this by writing “None”. The report form is also available online at <https://www.mdek12.org/Accred/index>.

Please use the link below to access SharePoint Navigator on our website. If you do not already have access to the SharePoint Navigator, you will need to complete the access form to request access. For your convenience, we have attached the instructions to this email.

Link to the form: <https://mdek12.sharepoint.com/sites/GuestUserPortal>

If you have any questions about the form or access to the SharePoint Navigator, please contact Chris Haynes at jchaynes@mdek12.org or 601-359-3764. As always, your cooperation and assistance are greatly appreciated.

Enclosure

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