

# Supporting Schools through MCAPS

## 1003 Funding Application Process

December 2, 2019



**Sonja Robertson, Ph.D.**

Executive Director  
Office of School Improvement

**Shakinna Patterson, Ed.S.**

Bureau Director II  
Office of School Improvement

## VISION

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To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

## MISSION

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To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

MISSISSIPPI STATE BOARD OF EDUCATION  
**STRATEGIC PLAN GOALS**

1

All Students Proficient and Showing Growth in All Assessed Areas



2

Every Student Graduates from High School and is Ready for College and Career



3

Every Child Has Access to a High-Quality Early Childhood Program



4

Every School Has Effective Teachers and Leaders



5

Every Community Effectively Uses a World-Class Data System to Improve Student Outcomes



6

Every School and District is Rated “C” or Higher



# Accessing MCAPS



MISSISSIPPI  
DEPARTMENT OF  
EDUCATION

Ensuring a bright future for every child

ABOUT

COMMUNITY

FAMILY

EDUCATORS

## School Improvement

The Mississippi Department of Education identifies schools for additional assistance and support, which includes professional development, leadership coaching, additional funding, and assistance to support the school's transformation goals. We identify the schools that need the most assistance for their students to have the same opportunities for growth and success that exist for students in other schools. The Office of School Improvement (OSI) is responsible for supporting the systemic improvement and turnaround efforts of the lowest-performing schools.

Mississippi Comprehensive Automated Performance-based System (MCAPS)

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**Production**  
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**00:59:19**

### MCAPS Home

FY 2020

#### Announcements

##### The FY20 Title I, School Improvement 1003 allocations

The FY20 Title I, School Improvement 1003 allocations for 2019-20 Comprehensive, Targeted, and Additional Targeted Support and Improvement identified schools were released in MCAPS this week. You will find important information regarding the FY20 allocations and the timeline for submission of plans for Schools-at-Risk (SAR), CSI, TSI, and ATSI schools below. A guidance webinar will be conducted on **Monday, December 2<sup>nd</sup> at 10:00 a.m.** to assist with the completion of the FY20 Title I School Improvement Plan and Application for 1003 Funding and the final plan for Schools-At-Risk (SAR).

**\*ALL Plans for CSI, TSI, ATSI, and SAR identified schools must be board approved and submitted to the MDE no later than Friday, January 24, 2020.\***

Please click the link provided to register for the guidance webinar <https://attendee.gotowebinar.com/register/228857151269337347>.

The guidance resources listed below are attached and may be accessed on the Office of School Improvement webpage in the Resources section under 1003 Allocations prior to the webinar.

- [Guidance Granting Authority to Obligate FY20 School Improvement 1003 Funds](#)
- [2019-20 Allocations for School Improvement \(CSI, TSI, and ATSI Schools\)](#)

Please share this information as needed in your district. Contact Dr. Sharita Giles if you have any questions at [sgiles@mdek12.org](mailto:sgiles@mdek12.org) or 601-359-1003.

##### FY20 Revised Allocations & New Allocations for Titles II & V

The Mississippi Department of Education (MDE), Offices of Federal Programs and Grants Management are pleased to announce that the FY20 Title III (LEP and Immigrant) and Title V (Rural and Low-Income Schools (RLIS) program) will be added to MCAPS today, along with the revised allocations for Title I, Title II, and Title IV. The allocations are attached and posted in the consolidated funding application by the end of the day.

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### Funding Applications

[Redacted] - FY 2020

2020 All Active Applications

Entitlement Funding Application	Revision	Status	Status Date
Consolidated	1	Revision Started	11/14/2019
School Improvement, 1003(a)	0	<b>Not Started</b>	11/18/2019
Special Education	0	MDE Special Education District Contact Approved	10/15/2019

**Competitive Funding Application**

Revision	Status	Status Date
There are no matching Competitive applications for this fiscal year.		

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### Sections

[REDACTED] FY 2020 - School Improvement, 1003(a) - Rev 0

Application Status: **Not Started** ←

Change Status To: Draft Started ←

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Description <small>( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )</small>	Validation	Print Select Items
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<a href="#">Allocations</a>		<a href="#">Print</a>
[-] <b>District Level Application</b>		<a href="#">Print</a>
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[-] School Improvement, 1003(a)	<a href="#">Messages</a>	<a href="#">Print</a>
District Level		

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## Part I: District Application for Section 1003 School Improvement Funds

FY 2020 - School Improvement, 1003(a) - Rev - District Level Application

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Please provide a description of how the district will carry out the following responsibilities for CSI and TSI schools receiving Section 1003 School Improvement funds.

1. Please describe how the LEA will develop CSI plans for schools that receive Section 1003 funds.

2. If the district will receive Section 1003 funds for use in TSI schools (including ATSI schools), please describe how the LEA will support schools developing or implementing TSI/ATSI plans.

**How are stakeholders engaged in the development of the school's plan?**

\* 3. Please describe how the district will monitor schools receiving Section 1003 funds. (If the district will receive Section 1003 funds for TSI (including ATSI) schools, this description should address how the district will monitor the implementation of those schools' TSI plans and what additional action the district will take if the TSI plan has been unsuccessfully implemented after a number of years.)



\* 5. Please describe how the district will align other Federal, State, and local resources to carry out the activities supported with Section 1003 funds.

\* 6. Please describe how the district will, as appropriate, modify any practices and policies to provide operational flexibility that enables full and effective implementation of CSI and TSI plans.

\* 7. Please describe process used by the school leadership team in collaboration with the district leadership to identify and select the evidence based interventions.

\* Required Assurance. The district assures that each school that receives Section 1003 funds will receive all of the State and local funds it would have received in the absence of Section 1003 funds.

\* LEA Approval Certification: The district certifies that the plan and funding application for each school that received Section 1003 funds has been reviewed at the school and district level as well as has received approval from the principal, federal programs director, business manager, superintendent and local school board.



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District Level <input type="text" value="District Level"/>		
<a href="#">Budget</a>	<a href="#">Messages</a>	<a href="#">Print</a>
<a href="#">Budget Overview</a>		<a href="#">Print</a>
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Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.82%
Maximum Allowed for Indirect Cost	\$0.00

## Budget by Object Code

Action	Function Code	Total
<a href="#">View</a>	1105 - Pre-Kindergarten Programs	\$0.00
<a href="#">View</a>	1110 - Kindergarten Programs	\$0.00
<a href="#">View</a>	1120 - Elementary Programs	\$0.00
<a href="#">View</a>	1130 - Middle-Junior High Programs	\$0.00
<a href="#">View</a>	1140 - High School Programs	\$0.00
<a href="#">View</a>	1190-1199 - Other Regular Programs	\$0.00
<a href="#">View</a>	1230 - Alternative School Programs	\$0.00
<a href="#">View</a>	1250 - Title I Programs	\$0.00
<a href="#">View</a>	1260 - After School Programs	\$0.00
<a href="#">View</a>	1270 - Remediation Extended School Year	\$0.00
<a href="#">View</a>	1280 - Supplemental Educ. Services (SES)	\$0.00
<a href="#">View</a>	1290 - Other Special Programs	\$0.00
<a href="#">View</a>	1295 - Private School Participation	\$0.00
<a href="#">View</a>	1310-1390 - Adult/Continuing Education	\$0.00

# MCAPS

<a href="#">View</a>	2110-2119 - Attendance & Social Work Svcs.	\$0.00
<a href="#">View</a>	2120-2129 - Guidance Services	\$0.00
<a href="#">View</a>	2130-2139 - Health Services	\$0.00
<a href="#">View</a>	2140-2149 - Psychological Services	\$0.00
<a href="#">View</a>	2150-2159 - Speech Pathology	\$0.00
<a href="#">View</a>	2160 - School Resource Officer	\$0.00
<a href="#">View</a>	2190 - Other Support Services - Students	\$0.00
<a href="#">View</a>	2210-2219 - Improvement of Instruction	\$0.00
<a href="#">View</a>	2220-2229 - Educational Media Services	\$0.00
<a href="#">View</a>	2330 - Special Area Administration	\$0.00
<a href="#">View</a>	2500-2599 - Business Services	\$0.00
<a href="#">View</a>	2610-2699 - Operation and Maintenance	\$0.00
<a href="#">View</a>	2710-2799 - Student Transportation Services	\$0.00
<a href="#">View</a>	2800-2899 - Central Support Services (Tech)	\$0.00
<a href="#">View</a>	3300 - Community Services Operations	\$0.00
<a href="#">View</a>	3900-3999 - Other Noninstructional	\$0.00
<a href="#">View</a>	7110 - Indirect Costs Transfers Out	\$0.00
<a href="#">View</a>	7120 - Other Transfers Out	\$0.00
	<b>Total</b>	\$0.00
	<b>Adjusted Allocation</b>	\$25,000.00
	<b>Remaining</b>	\$25,000.00

## Budget Overview

No Name Test (1111) Public District - FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) - Elementary 1 (1111001) - Public School

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Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.82%
Maximum Allowed for Indirect Cost	\$0.00

Filter by Location: All - \$0.00

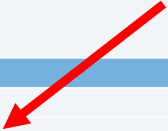
[Show Unbudgeted Categories](#)

Object Code	Function Code	Total
<b>Total</b>		0.00
	<b>Adjusted Allocation</b>	25,000.00
	<b>Remaining</b>	25,000.00

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Elementary 1 (1111001) ▾		
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## Part II: Vision, Mission, Goals

No Name Test (1111) Public District - FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) - Elementary 1 (1111001) - Public School

Go To

My school is an existing CSI school, or an existing ATSI or TSI school based on the same subgroup.

\* Vision of the School:

This is where schools will share  
the vision and mission for their  
schools

\* Mission of the School:

# MCAPS

## 2024-25 Goals:

ELA: All Subgroups will attain 70% proficiency by 2024-25.

Math: All Subgroups will attain 70% proficiency by 2024-25.

Graduation Rate: All Subgroups will have 90% graduation rate by 2024-25.

## Annual Goals

Area	Subgroup	Prior Year Proficiency % MAAP Spring Assessment	Target Proficiency % on MAAP Spring Assessment
ELA	* <input type="text" value="Select..."/>	* <input type="text"/> %	* <input type="text"/> %
Math	* <input type="text" value="Select..."/>	* <input type="text"/> %	* <input type="text"/> %
Science	* <input type="text" value="Select..."/>	* <input type="text"/> %	* <input type="text"/> %

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Indicators of Effective Practice - Assessment - As part of your school's comprehensive needs assessment process, the school leadership team must assess each indicator listed below and provide an explanation for the assessment.

Transformational Leadership Indicators of Effective Practice	Assessment of Practice in School	Provide details to explain the reason for the selected assessment of the indicator.
LDR.2.09: Principal establishes a sense of urgency and shared accountability for meeting school improvement objectives.	* <input type="text" value="Select..."/>  Full Implementation Limited Implementation No Implementation	* <input type="text"/>
DC.1.01: LEA and school have structured support systems for recruitment, placement, induction, and retention of teachers and leaders who have the skills needed for school transformation.	* <input type="text" value="Select..."/>	* <input type="text"/>
DC.1.03: School aligns allocation of resources (money, time, personnel, etc.) to school improvement goals.	* <input type="text" value="Select..."/>	* <input type="text"/>
LDR.1.06: A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting).	* <input type="text" value="Select..."/>	* <input type="text"/>

# MCAPS

Talent Development Indicators of Effective Practice	Assessment of Practice in School	Provide details to explain the reason for the selected assessment of the indicator.
<b>HS.2.01:</b> The traditional roles of the principal and other administrators (e.g., management, discipline, security) are distributed to allow adequate time for administrative attention to instruction and student supports.	* <input type="text" value="Select..."/>  <b>Full Implementation</b> <b>Limited Implementation</b> <b>No Implementation</b>	* <div style="border: 1px solid black; height: 100px;"></div>
LDR.3.07: Professional development of individual teachers includes an emphasis on indicators of effective teaching.	* <input type="text" value="Select..."/>	* <div style="border: 1px solid black; height: 100px;"></div>

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Instructional Transformation Indicators of Effective Practice	Assessment of Practice in School	Provide details to explain the reason for the selected assessment of the indicator.
PLN.4.05: Instructional Teams use student learning data to assess strengths and weaknesses of the curriculum and instructional strategies.	* <input type="text" value="Select..."/>  <b>Full Implementation</b> <b>Limited Implementation</b> <b>No Implementation</b>	* <input type="text"/>
PLN.1.01: Instructional Teams develop standards-aligned units of instruction for each subject and grade level.	* <input type="text" value="Select..."/>	* <input type="text"/>
<b>HS.4.03:</b> The school provides all students with academic supports (e.g., supplemental interventions) when needed to enable them to success in rigorous courses designed for college and career readiness.	* <input type="text" value="Select..."/>	* <input type="text"/>



## Evidence-based Action Plan

The content of my currently approved CSI, TSI, or ATSI Plan will not be modified with this submission.

Use the drop-down and the table below to create an evidence-based action plan. Indicators marked "Funded" will be considered priority and will serve as the priority indicators for your plan implementation.

Indicator of Effective Practice	Funded?	Action Step: What action is being taken to improve outcomes?	Benchmark Indicator: How will you know that the action is successful (must be measurable)?	Position Responsible: What position will monitor implementation of the action step?	Timeframe for Implementation: When action step be successfully impleme
Select... ▾	<input type="checkbox"/>	Schools will use this section to create an evidence-based action plan			

**Obligation – September 2021      Liquidated – December 2021**

## Part IIA: Use of Section 1003 School Improvement Funds

No Name Test (1111) Public District - FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) - Elementary 1 (1111001) - Public School




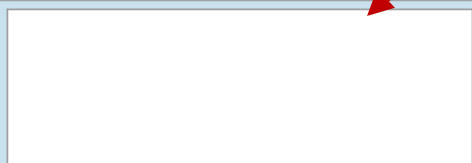
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In the chart below, for each school that has been identified for CSI, TSI or ATSI and will be served with Section 1003 School Improvement funds as reflected on Mississippi's list of schools served, describe how Section 1003 funds will be used. Section 1003 School Improvement funds must support evidence-based interventions that meet strong, moderate, or promising evidence levels. For more information about these evidence-based requirements, please see <http://www.mdek12.org/OSI/EBP/defined>. In your narrative for each strategy: 1) provide a brief description of the evidence, 2) cite the source, 3) provide the effect size of the study being used, and 4) address whether this strategy has been implemented within the prior three years, and if so what was the result of implementation.

Improvement Status:

- CSI
- TSI
- ATSI

Information outlined in this section **SHOULD ALIGN** to funded action steps in the **Evidence based Action Plan** section of the application.

Strategy (See Key)	Indicator of Effective Practice	If Other, Name Strategy or enter NA	Evidence Level	Narrative Description	Cost
Select... 	Select... 	* <input type="text"/>	Select... 		\$ <input type="text"/>



## Strategy Key

L = Leadership

HQIM = High Quality Instructional Materials

TI = Technology Integration

OJEPD = On-Going, Job-Embedded Professional Development

ILT = Increased Learning Time

ECP = Early Childhood (Pre-K) Programs

O = Other

EBIR = Evidence-based Instructional Resources

## Principal Contact Information

\* Name

\* Phone Number

\* Email

**FTE = What percent of 1003 funds is being used**  
(i.e., 1 = 100%, .5 = 50%, .25 = 25%, etc.)

N/A

## Regular School-Year Personnel Funded with School Improvement, 1003(a)

	Headcount	FTE
Teachers	<input type="text"/>	<input type="text"/>
Paraprofessionals	<input type="text"/>	<input type="text"/>
Instructional Facilitators	<input type="text"/>	<input type="text"/>
Resource Specialists	<input type="text"/>	<input type="text"/>
Guidance Counselors	<input type="text"/>	<input type="text"/>
Parent Involvement	<input type="text"/>	<input type="text"/>
After-School/Extended Day Tutors	<input type="text"/>	<input type="text"/>
PD Stipend Recipients/Participants	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text" value="0"/>	<input type="text" value="0"/>

**FTE = What percent of 1003 funds is being used**  
(i.e., 1 = 100%, .5 = 50%, .25 = 25%, etc.)

N/A

Summer School Personnel Funded with School Improvement, 1003(a)

	Headcount	FTE
Teachers	<input type="text"/>	<input type="text"/>
Paraprofessionals	<input type="text"/>	<input type="text"/>
Instructional Facilitators	<input type="text"/>	<input type="text"/>
Resource Specialists	<input type="text"/>	<input type="text"/>
Guidance Counselors	<input type="text"/>	<input type="text"/>
Parent Involvement	<input type="text"/>	<input type="text"/>
PD Stipend Recipients/Participants	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text" value="0"/>	<input type="text" value="0"/>

No Name Test (1111) Public District - FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) - Elementary 1 (1111001) - Public School

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## Related Documents

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Optional Documents	
Type	Document Template
Board Approval Signature Page [Upload up to 1 document(s)]	 <a href="#">Board Approval Signature</a>



# MCAPS- Funding Application Checklist

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Patterson, Shakinna

Production

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## School Improvement, 1003(a) Checklist

FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) Checklist

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This checklist is a means of communication between the MDE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the MDE will review the application and mark each section as OK, Not Applicable, or Attention Needed. If the application contains no items that are marked as Attention Needed, the application will be approved.
- If the application contains items that are marked as Needs Attention, the application will be returned to the LEA with a status of not approved. The LEA will review the checklist for items that are marked Attention Needed and make the necessary changes to those items. Only the checked items in the sections marked Attention Needed are to be corrected and/or explained. Each section marked Attention Needed also has a place where the MDE may provide notes to explain items needing attention. The LEA should check for notes and additional comments.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the MDE determines that the item has been corrected, Attention Needed will be changed to OK by the MDE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of Not Approved.
- Applications that contain no items that are marked Attention Needed will be approved.

### Checklist Description [\(Collapse All\)](#) [Expand All](#)

<input type="checkbox"/>	<b>1. Allocation</b>	Not Reviewed
	1. Allocations - Allocation total for each school and the LEA is accurate.	
<input type="checkbox"/>	<b>2. Part I: District Application and Budget</b>	Not Reviewed
	1. Application- The district's narrative provided sufficient detail of how the district will carry out responsibilities for CSI, TSI, and ATSI schools that receive 1003 funding for each of the items (1-7).	
	2. Please describe how the LEA will develop CSI plans for schools that receive Section 1003 funds.	
	3. If the district will receive Section 1003 funds for use in TSI schools (including ATSI schools), please describe how the LEA will support schools developing or implementing TSI plans. Note: if the district will not receive Section 1003 funds for its TSI schools, this element does not have to be addressed.	
	4. Please describe how the district will monitor schools receiving Section 1003 funds. (If the district will receive Section 1003 funds for TSI (including ATSI) schools, this description should address how the district will monitor the implementation of those schools' TSI plans and what additional action the district will take if the TSI plan has been unsuccessfully implemented after a number of years)	
	5. Please describe how the district will use a rigorous review process to recruit, screen, select, and evaluate any external partners with whom the district will partner to implement strategies or interventions funded with Section 1003 funds.	

# MCAPS- Funding Application Checklist

7. Talent Development Indicators of Effective Practice PLN.2.01: The traditional roles of the principal and other administrators (e.g. management, discipline, security) are distributed to allow adequate time for administrative attention to instruction and students supports. LDR.3.07: Professional development of individual teachers includes an emphasis on indicators of effective teaching.	
8. Instructional Transformation Indicators of Effective Practice PLN.4.05: Instructional Teams use student learning data to assess strengths and weaknesses of the curriculum and instructional strategies. PLN.1.01: Instructional Teams develop standards-aligned units of instruction for each subject and grade level. HS.4.03: The school provides all students with academic supports (e.g. supplemental interventions) when needed to enable them to succeed in rigorous courses designed for college and career readiness.	
9. Culture Shift Indicators of Effective Practice LDR.3.10: School implements strategies and practices to improve school climate and culture. HS.5.02: The school provides all students with opportunities to learn through nontraditional educational settings (e.g. virtual courses, dual enrollment, service learning, work-based internships).	
10. Evidenced-based action plan has been created with all components addressed and funded indicators have been identified. a.) Funded interventions have been identified b.) Action steps are provided c.) Benchmark Indicator has been identified d.) Position responsible has been identified e.) Timeframe for implementation has been identified and aligns with plan implementation (Period of Availability: Obligation 09/30/21; Liquidation 12/08/21).	
<b>4. Part II: A Use of 1003 Funds</b>	Not Reviewed
1. Identification- School improvement status has been identified by clicking the appropriate identification for the school	
2. The intervention strategies are evidenced based and meet strong, moderate, or promising evidence level (the appropriate evidence level has been selected). a.) A brief description of the evidence has been provided. b.) The source has been cited. c.) The effect size of the study being used has been provided. d.) The response addressed whether the strategy has been implemented within the prior three years.	
3. The cost of the evidence-based intervention has been provided and aligns with the 1003 budget.	
<b>5. Part III: Use of Required Title I, Part A Reservation for CSI, TSI and ATSI Schools</b>	Not Reviewed
1. 20% of the identified school's Title I allocation has been populated from the approved Consolidated application	
<b>6. Personnel Details</b>	Not Reviewed
1. School information has been provided. Current information for Principal has been provided.	
2. Regular School Year: School Level Personnel is accurately provided for each school, if applicable (Headcount and Full Time Equivalent equal to the amount paid from 1003 funds). For example: 100%=1, 50%=.50, 25%=.25, 20%=.20	
3. Summer School: School Level Personnel is accurately provided for each school, if applicable (Headcount and Full Time Equivalent equal to the amount paid from 1003 funds). For example: 100%=1, 50%=.5, 25%=.25, 20%=.20	

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# MCAPS- Final Approval Status



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## Funding Applications

Test District (000000) Test District - FY 2020

2020 All Active Applications

Entitlement Funding Application	Revision	Status	Status Date
<a href="#">School Improvement, 1003(a)</a>	0	LEA Superintendent Approved	8/28/2019
Competitive Funding Application	Revision	Status	Status Date
<a href="#">McKinney-Vento Homeless Assistance</a>	0	Not Started	9/19/2019



# 1003 Revision Procedures

# MCAPS

# MCAPS – Revision

No Name Test (1111) Public District - FY 2020 - School Improvement, 1003(a) - Rev 0 - School Improvement, 1003(a) - Elementary 1 (1111001) - Public School

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ONLY**

# MCAPS – Revision

Mississippi Department of Education  
**School Improvement**  
Revision Procedures  
(For School Improvement 1003(a) ONLY)  
Effective Immediately

The Offices of Federal Programs, School Improvement, and Special Education are issuing the following guidance on processing and approving revisions within MCAPS and paper applications for the following federal programs: **Title I School Improvement 1003(a)**

**WHAT?** A revision is any change to the approved application.

Revisions in MCAPS

**WHEN?** You will need to submit a revision within MCAPS for the following:

- Any transfers among functions and/or objects which exceed or are expected to exceed the approved cost/budget;
- Any revision of the LEA Plan or School Plan (regardless of whether there is an associated budget revision requiring prior approval); and
- Any changes in personnel who are specified in approved application.

**HOW?** In order to start a revision to the LEA Plan, School Plan, and/or Funding Application, take the steps below:

1. Select “Planning Tool” or “Funding Application” from the left navigation column
2. Select appropriate year (e.g. 2018 for FY18 Application)
3. Select appropriate plan for revision (e.g. Consolidated)
4. Change status to “Revision Started”
5. Make revisions as needed
6. After revisions have been completed, change status to “Revision Completed”  
Note: Revisions to the Funding Application require business manager approval
7. Upload the Revision Request Form to the “Related Documents” of the Funding Application, regardless of the reason.

**\*\*NOTE:** Please ensure that every area requiring modification has been addressed within the LEA Plan, School Plan, and/or Funding Application as appropriate.


# MCAPS – Revision

## Mississippi Department of Education School Improvement MCAPS Revision Form

+	
District Name:	
School Name: <i>(Please submit one REVISION FORM per school):</i>	

### DETAILED DESCRIPTION

(Please provide the following responses in complete sentences):

Which strategy in your application is being revised?	
Why is the revision being requested?	<b><u>SPECIFIC DETAIL</u></b> regarding why the revision is being requested should be noted here
Revision Number (e.g. Revision 1,2,3):	
Fiscal Year (e.g. FY19):	
Program Name (e.g. Title I, Part A):	

### Strategy Key

L = Leadership

HQIM = High Quality Instructional Materials

TI = Technology Integration

OJEPD = On-Going, Job-Embedded Professional Development

ILT = Increased Learning Time

ECP = Early Childhood (Pre-K) Programs

O = Other

EBIR = Evidence-based Instructional Resources

# MCAPS

## Important Reminders

# Authority to Obligate

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- Funds can only be used on evidence-based interventions, activities, or strategies in the form of personnel, on-going job-embedded professional learning, and high-quality instructional resources
- Funds must be budgeted in the district's accounting system
- Funds may not be requested for reimbursement without an approved FY20 plan and application

# Use of Funds

Funds can only be used to address what caused the school's identification.

- Fund use must align to TSI, ATSI, or CSI plan
- Fund use must be for activities, strategies or interventions at the STRONG, MODERATE, or PROMISING Tier of Evidence

# Use of Funds

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Schools that have had a Failing Rating 2 consecutive years or 2 out of 3 consecutive years

- Must include established academic outcomes and the process being used for review of progress toward the outcomes for external providers in addition to the response for question 4 (if 1003 funds are being used to support external providers).



# Roles and Approvals – Funding Application

**\*\*\*In order to ensure segregation of duties, an individual will not be permitted to approve with multiple roles.\*\*\***

**LEA Roles** (*Will need to be assigned to the appropriate staff by the federal programs director*)

LEA School Improvement Update (Permits Editing)

LEA School Improvement Director

LEA Business Manager

**MDE Roles**

SEA School Improvement District Contact

SEA School Improvement Director

***The Superintendent will be final approver of original application***

# Funding Application Checklist

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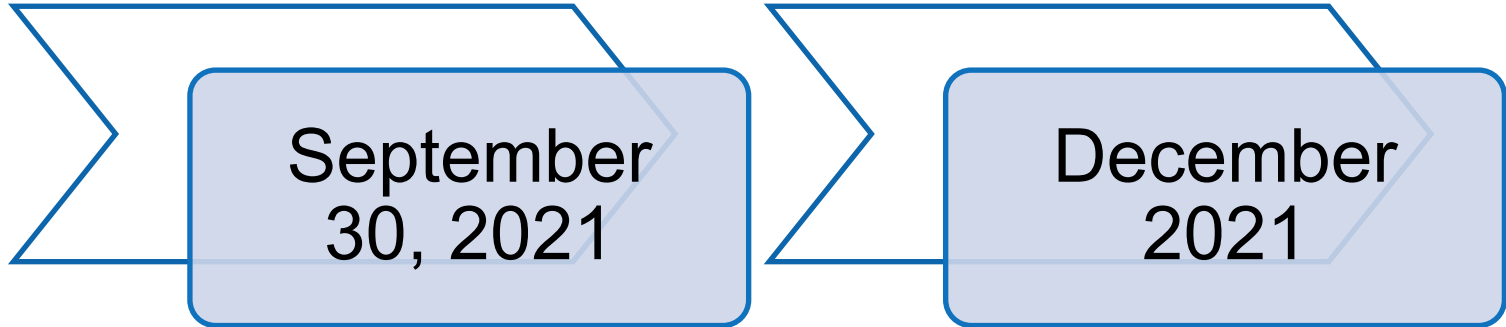
## VERY IMPORTANT PART OF THE SUBMISSION PROCESS FOR DISTRICTS

\*\*\*Provides an Opportunity to check work against the  
Review Process being used by the Office of School  
Improvement Staff\*\*\*

# Timelines



# Period of Availability



Deadline to  
Obligate FY20  
Funds

Deadline to  
Liquidate FY 20  
Funds

# MCAPS GUIDANCE RESOURCES

## MCAPS GUIDANCE FOR TRANSFORMING SCHOOLS

The MCAPS guidance resources listed below may be accessed on the Office of School Improvement webpage in the Resources section under Documents and Forms.

[Support Schools through MCAPS: Utilizing MCAPS as a Tool for Improving Student Outcomes](#)

[MCAPS Guidance Document](#)

[Indicators of Effective Practice Checklist](#)

[PART II - FY20 MAPS Application \\_Plan Portion](#)

## UPCOMING WEBINARS

**December 2, 2019**

A guidance webinar will be conducted on **Monday, December 2<sup>nd</sup> at 10:00 a.m.** to assist with the completion of the **FY20 Title I School Improvement Plan and Application for 1003 Funding and the final plan for Schools-At-Risk (SAR).**

Please click the link to register for the guidance webinar: <https://attendee.gotowebinar.com/register/228857151269337347>

The guidance resources listed below may be accessed on the Office of School Improvement webpage in the Resources section under 1003 Allocations prior to the webinar.

[Guidance Creating Authenticity to Clients: 500 School Turnaround 1003 Funds](#)

Conferences

Mississippi Succeeds Plan

Chronic Absenteeism

Webinars

Cohort IV Renewals

School Improvement Grants (SIG) Information Center 1003 (g)

## Resources

Comprehensive and Targeted School Improvement Schools

CSI Quick Reference

TSI Quick Reference

School Improvement - 1003 Allocations

Sharing What Works

P-16 Community-Based Council

Four Domains: A Framework for Rapid School Turnaround

U. S. Department of Education - School Turnaround Community

School Turnaround

Low Performing Schools and Schools At-Risk

Documents and Forms

# Additional Requirements

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## P16 Community Engagement Councils

All schools and districts that were identified as “D” or “F” are required to implement the P16 Community Engagement Council requirements as outlined in the 2016 MS Public School Accountability Standards (Process Standard 12, 12.1 and 12.2) for establishing a P16 Community Engagement Council. ***{MS Code § 37- 7-337} and {MS Code § 37-18-5(4)}***

## Parent Notification Letter

**Deadline: December 31, 2019**

# Questions





MISSISSIPPI  
DEPARTMENT OF  
EDUCATION

Ensuring a bright *future* for every child

---

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