**Board Item Template – Multi-Year Contract Revised 9/3/2024**

**Please review and delete instructions and black red writing**

**INSERT CHIEF OFFICE NAME (IN ALL CAPS)**

**Summary of State Board of Education Agenda Items**

**Insert Board Meeting Date**

**Insert Office Name (in all caps)**

##. Action: What specific action needs to be taken? For example - Contract with {insert name of contractor} for the operation of the Mississippi Virtual School system [Goal {insert goal number} – MBE Strategic Plan]

Awarded Vendor: {insert name of contractor}

{insert contractor city, state}

OR

(See Attached List) -for multiple contractors

For example

Scope of Project: The Legislature authorized (House Bill 1056) the State Board of Education to select a private provider, overseen by the State Department of Education, to administer, manage or operate virtual school programs, including operation of the Mississippi Virtual Public-School Program.

The contractor will provide the following:

* A turnkey system that encompasses all components of operating an online virtual school to meet the directives based on authority of the Mississippi Legislature.
* The contractor will be responsible for the total operation, administration, and management of the virtual school including registration, enrollment, course content, providing teachers online and assessment.
* Other responsibilities will be the daily operation of the virtual school, providing technical and customer support, learning management system, troubleshooting, and coordination for a virtual learning environment.

Personnel associated with this contract {are/are not} former Department employees or related to any Department employees. If the contractor is a PERS retiree add this statement: The contractor is a PERS retiree.

 Scope of Contract:

* Term of Contract: Month, Date, Year – Month, Date, Year

* Amount to be Awarded: $
* Method of Award: Method of award used

Funding Source: Funds to be used

Summary of Selection Process:

A competitive selection process was utilized to award contracts.

## Scoring Criteria: review solicitation

1. Technical
2. Management
3. Price

This item references Goal {insert goal number} of the *Mississippi Board of Education Strategic Plan.*

Recommendation:  Approval

Choose one

Back-up material attached or Back-up material:  None

N**ame of solicitation – Sample for multiple contractors (Landscape this section)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CONTRACTORS NAME**  | **Year 1** | **Year 2** | **Year 3** | **Total** |
| **John Doe****Jackson, MS**  | **$** |  |  |  |
| **Mary Doe****Jackson, MS** | **$** |  |  |  |
| **Total**  | **$** |  |  |  |

**OR**

N**ame of solicitation – Sample for one contractor (Portrait this section)**

|  |  |
| --- | --- |
| **CONTRACTOR NAME**  | **CONTRACT AMOUNT** |
| **Year 1**  | **$** |
| **Year 2** | **$** |
| **Total**  | **$** |