

June 10, 2024

North Bolivar Consolidated School District  
Mr. Maurice Smith, Superintendent  
204 North Edwards Ave.  
Mound Bayou, MS 38672

Dear Mr. Smith:

Your response to the findings of our Administrative Review of your 2023-2024 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Gerardo Padilla or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

c: File NSLP (AR) 2023-2024  
Ms. Ellen Griffin, Child Nutrition Director

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March 6, 2024

North Bolivar Consolidated School District  
Mr. Maurice Smith, Superintendent  
204 North Edwards Ave.  
Mound Bayou, MS 38672-9531

Dear Mr. Smith:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of February 12, 2024. An exit conference was conducted on March 1, 2024. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **two (2) total findings were identified, in which were unassociated with Performance Standards 1 or 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **General Program Compliance (General Areas of Review)**

- In accordance with the *Administrative Review Manual*, p. 138, the School Food Authority (SFA) must provide procedures for receiving and processing complaints alleging Civil Rights discrimination within the School Meals programs. The provided district complaint policy does not include elements related to Child Nutrition Programs as required by the U.S. Department of Agriculture (USDA). In order to demonstrate corrective Action, the SFA must submit and implement a complaint policy in adherence to USDA guidelines.

### **General Program Compliance (General Areas of Review)**

- In accordance with 2 CFR 200.403-404, costs charged to Federal awards must be considered allowable, necessary, and reasonable. The Reviewer noted that purchases of Smart TVs for multiple cafeterias were not pre-approved by the SA as required. Furthermore, the TV at I.T. Montgomery Elementary was inoperable and not being utilized for Child Nutrition purposes. In order to demonstrate corrective Action, the SFA must submit a plan to ensure procurement procedures will be followed in the future. The SFA must also submit a plan that demonstrates how the Smart TVs will be used to benefit Child Nutrition Programs. If the SFA is

unable to do so, the Child Nutrition Program must be reimbursed for the cost of the TVs from other district funds.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **April 5, 2024**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for maintaining a clean and organized kitchen facility. The staff was well-prepared for the Review and made all of the requested records readily available. The inventory in the storage units were properly labeled. It is evident that the SFA is dedicated in continuous quality improvement, as well as ensuring that exceptional customer service is provided.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [nsmith@mdek12.org](mailto:nsmith@mdek12.org) or call me at (601) 576-5000.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2023/2024  
Ms. Ellen Griffin, Child Nutrition Director

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