

December 5, 2019

South Delta School District
Sammie Ivy, Superintendent
106 Athletic Drive
Rolling Fork, MS 39159

Dear Mr. Ivy:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of November 18, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **four (4) total findings were identified, including one (1) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

Performance Standard 2 (Meal Pattern & Nutritional Quality)

- In accordance with 7 CFR 210.18 (i) (3), a weighted nutrient analysis must be conducted, for each age/grade group over the course of a week, to determine compliance with the regulatory requirement for calories, saturated fat, and sodium in the meals offered. The reviewer noted several errors in the nutrient analysis including the omission of condiments from the weighted average and an insufficient quantity of grain offered to High School students. These issues were corrected on-site, and as such, no further action is necessary.

General Program Compliance (General Areas of Review)

- In accordance with 7 CFR 210.31 (e) the School Food Authority (SFA) must assess its compliance with the Local School Wellness Policy (LSWP) at least once every three (3) years and make the results of the assessment available to the public. The Reviewer noted that no assessment had been conducted. In order to implement and document corrective action, the SFA must conduct an assessment of the LSWP for all sites and submit copies to the SA.
- In accordance with 210.13(c) (5), temperature logs must be maintained for a period of six (6) months to demonstrate compliance with food safety. The Reviewer noted that no food temperatures had been recorded or maintained for the current and the previous school years. In order to implement corrective action, the SFA must provide all sites with temperature log templates and conduct training for on how to maintain temperature logs. In order to

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demonstrate corrective action, the SFA must submit to the SA completed temperature logs as well as sign-in sheets/agendas from staff training.

- In accordance with 7 CFR 210.13(d), the SFA shall ensure that the necessary facilities for the storage of foods are maintained to safeguard against theft, spoilage, and other loss. While on site at South Delta High School, the Reviewer noted that the inventory in the freezer is excessive and that there is no inventory tracking mechanism or procedure. In order to implement corrective action, the SFA should take immediate steps to reduce the inventory on hand through menu modification. Furthermore, the Child Nutrition Director (CND) should implement more stringent internal controls over inventory and ordering practices. In order to document corrective action, the SFA must submit menu changes aimed at inventory reduction as well as written procedures for internal control.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the CND by **January 6, 2020**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). Over the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for their dedication to continuous quality improvement in the area of Dietary Specifications and Nutrition Analysis. Additionally, it is evident that the director and staff, through hard work and team work, have made measurable improvements in many areas since the last Review.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at mburks@mdek12.org, or call Ginger Gibson or me at (601) 576-5000.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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January 17, 2020

South Delta School District
Sammie Ivy, Superintendent
106 Athletic Drive
Rolling Fork, MS 39159

Dear Mr. Ivy:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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