

January 28, 2020

Holy Trinity Catholic School
Mrs. Desiree Lizana, Superintendent
301 S. Second Street
Bay St. Louis, MS 39520-4325

Dear Mrs. Lizana:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of January 14, 2020. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **one (1) finding relating to Performance Standard 2 was identified** and is described below. The SA is pleased to report that **the finding has not resulted in fiscal action**. The findings which were identified are described below.

Performance Standard 2 (Meal Pattern and Nutritional Quality)

- In accordance with 7 CFR 210.10 (c), meals served in the NSLP must adhere to the meal pattern. The Reviewer noted that the menu planner is not meeting all of the meal pattern requirements for vegetables and grains. During the target review week (December 2-6, 2019) an insufficient quantity of vegetables were offered daily; an insufficient quantity of grains were offered over the course of the week; and no legumes/ dry beans were offered at any time over the course of the week. In order to implement and document corrective action, the SFA must submit a planned menu demonstrating that at least $\frac{3}{4}$ cup of vegetables are offered daily, and at least 8 oz equivalents of grains are offered over the course of week; and at least $\frac{1}{2}$ cup of legumes/dry beans are offered over the course of week.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **February 28, 2020**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for their thorough understanding of the Child Nutrition Program and their efforts to meet the needs of the students that they serve

each day. This Reviewer enjoyed working with Ms. Manning and Ms. Crawford, and noted that the department was very clean and well-organized.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at bwilkerson@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,

Original Signed

Bobby Wilkerson, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

This institution is an equal opportunity provider.

March 20, 2020

Holy Trinity Catholic School
Mrs. Desiree Lizana, Superintendent
301 South Second Street
Bay St. Louis, MS 39520-4325

Dear Mrs. Lizana:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Bobby Wilkerson Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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