

January 23, 2020

Holmes County Consolidated School District
Dr. James Henderson, Superintendent
313 Olive Street
Post Office Box 630
Lexington, MS 39095

Dear Dr. Henderson:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Snack Program (ASCP) during the week of January 13, 2020. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **Two (2) total findings were identified.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

General Program Compliance (General Areas of Review)

- In accordance with 7 CFR 210.13, the School Food Authority (SFA) must maintain facilities for storing, preparing, and serving food. While on site at Goodman Pickens Elementary, the reviewer observed significant problems with excessive inventory. All storage areas were packed to the brim with no apparent attempt at organization. Additionally, most boxes were not dated, making it difficult to implement the FIFO (first in first out) system of inventory management. The Reviewer also observed standing water on the floor of the walk-in cooler and a foul odor (staff indicated that it might be spilled milk). All issues were corrected on-site. As such, no further action is necessary.
- In accordance with 7 CFR 210.31 (e), the School Food Authority (SFA) must assess its compliance with the Local School Wellness Policy (LSWP) at least once every three (3) years and make the results of the assessment available to the public. The Reviewer noted that no assessment had been conducted. In order to implement and document corrective action, the SFA must conduct an assessment of the LSWP for all sites and submit copies to the SA.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the CND by **February 21, 2020**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). Over the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the CND and office staff for their responsiveness, preparedness, and organization which enabled the SA to conduct the review quickly. Additionally, the menu planner should be commended for the variety of fresh produce menued daily. The SA also commends the staff at Durant for demonstrating sincere care for the needs of the students and for making the serving line appealing and attractive with produce and décor.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at mburks@mdek12.org or call Ginger Gibson or me at (601) 576-5000.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

This institution is an equal opportunity provider.

February 27, 2020

Holmes County Consolidated School District
Dr. James Henderson, Superintendent
313 Olive Street
Post Office Box 630
Lexington, MS

Dear Dr. Henderson:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Snack Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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