## SCHOOL IDENTIFICATION/DEMOGRAPHICS

## **School Identification Screen**

This screen can be accessed by going to MODULES> DISTRICT/SCHOOL>SCHOOL IDENTIFICATION.

e Interfaces Mai	ntenance	Modules Reports Security Query Block Help						
elect District	Schools							
Mississippi Student Information System Maintain School Identification Data								
Distr	rict 4820	Name ABERDEEN SCHOOL DIST	NCES 2800360					
			,					
		[Schools]						
School Type		er Official Name	Short Name	NCES	Status	Inactive Date		
District Office	▼ 001	ABERDEEN SCHOOL DIST	ABERDEEN SCHOOL DIST	2800360	Active	<b>-</b>		
Regular	▼ 004	ABERDEEN ELEMENTARY SCHOOL	ABERDEEN ELEM	0000008	1	07/01/2010		
Regular	▼ 006	ABERDEEN ELEMENTARY SCHOOL	ABERDEEN ELEM	1372	Active	<b>•</b>		
Regular	▼ 008	ABERDEEN HIGH SCHOOL	ABERDEEN HIGH SCHOOL	9	Active	<b>•</b>		
Regular	▼ 012	ABERDEEN MIDDLE SCHOOL	ABERDEEN MIDDLE SCHOOL	10	Inactive	07/01/2010		
Regular	▼ 016	MENNONITE SCHOOL	MENNONITE	10	Inactive	01/01/1970		
Regular	▼ 020	PRAIRIE ELEMENTARY SCHOOL	PRAIRIE	13	Inactive	• 07/01/2010		
Regular	▼ 024	SHIVIERS JUNIOR SCHOOL	SHIVERS	14	Inactive	07/01/2010		
Regular	▼ 026	SHIVERS MIDDLE SCHOOL	SHIVERS	1366	Inactive	07/01/2016		
Regular	▼ 028	BELLE ELEMENTARY	BELLE ELEMENTARY	15	Inactive	07/01/2010		
Regular	▼ 030	BELLE ELEMENTARY	BELLE ELEM	1371	Inactive	07/01/2016		
Regular	• 032	BELLE SHIVERS MIDDLE SCHOOL	BELLE SHIVERS	0	Active	•		
Vocational	▼ 090	ABERDEEN VOC TECH CENTER	ABERDEEN VOC TECH	0	Inactive	•		
Alternative	▼ 092	ABERDEEN LEARNING CENTER	ALC	906	Inactive	07/01/2012		
Regular	<b>v</b> 098	ABERDEEN SCHOOL DISTRICT	ABERDEEN SCHOOL DISTRI	0	Inactive	01/01/1970		

This screen provides the authorized user with the ability to update and view School Identification data for their new and existing schools. Other MSIS user that has access to this screen will NOT be allowed to update and/or view the Identification data for any school in the state.

This screen will provide the district users with the ability to create new schools, update/modify School Identification information for existing schools, and to inactivate schools. The school NCES number is updated by MDE. The district should not change that number. On new schools the NCES number will be zeroes.

## A school cannot be inactivated if it has submitted Month 01 data to MSIS.

There are several different school types (District Office, Regular, Alternative, Vocational, and Special Ed Non-Public). School 001 is always the District Office.

Use this screen to change a school's name when necessary.

## **School Demographics Screens**

This screen can be accessed by going to MODULES> DISTRICT/SCHOOL>SCHOOL DEMOGRAPHICS.

🖆 Mississippi Student Information System									
ᡖ Mississippi Student Information System : School Demographic Data - Production - Enter Mode									
	Eile Interfaces Maintenance Modules Reports Security Query Block Help								
	District School Demographics Grades Provisional Indicator Grades History								
Mississippi Student Information System School Demographic Data									
[Schools]									
	District Name ABERDEEN SCHOOL DIST NCES 2800360								
	School 006 Name ABERDEEN ELEMENTARY SCHOOL NCES 0001372								
Short Name ABERDEEN ELEM									
Status Active									
	Street Address Mailing Address Phone Principal MSIS Contact Indicators								
Address Line 1 508 W. Commerce St Address Line 2									
	City Aberdeen								
	State MS Zip 39730 - County MONROE								
	Web Site www.asdms.us								

This screen provides the authorized user with the ability to update and view School Demographic data for their new and existing schools. Other MSIS user that has access to this screen will be allowed to VIEW ONLY the Demographic data for any school in the state.

It is very important that the School Demographic information be kept updated. Whenever a Principal, address, phone number, MSIS school contact, grades served by the school, or any other information on these screens changes please update it promptly. Address labels for schools and principals will be run from this data regularly and it is important that it be accurate. The data will also be used to print the Ed Directory that is published each year. It is very important that both the street address and mailing address are kept updated.

Make sure that your superintendent information is at school number 001on the School Demographics.