

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

K. Approval of Corrective Action Plans (CAPs) for Districts assigned a PROBATION or WITHDRAWN status in accordance with Accreditation Policy 2.8.1

Background Information: In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

A. Program offices reviewed their applicable section(s) of the CAPs and approve the provided corrective actions and timelines for the following districts:

1. Carroll County School District
2. Coffeeville School District
3. East Jasper School District
4. East Tallahatchie School District
5. Greenville Public School District
6. Greenwood-LeFlore Consolidated School District
7. Hollandale School District
8. Jackson Public School District
9. Leland Public School District
10. Natchez-Adams School District
11. Sunflower County School District
12. Vicksburg-Warren School District

Recommendation: Approval

Back-up material attached

B. Program offices reviewed their applicable section(s) of the CAPs and DO NOT approve the provided corrective actions and timelines for the following districts:

1. Hazlehurst City School District
2. North Bolivar Consolidated School District

The MDE recommends denial of the Hazlehurst City School District's CAP and the North Bolivar Consolidated School District's CAP. Hazlehurst City School District has had an assigned accreditation status of PROBATION since 2016 (10 consecutive years). North Bolivar Consolidated School District has had an assigned accreditation status of PROBATION since 2017 (9 consecutive years).

Although these districts submitted Corrective Action Plans for each year of assigned PROBATION status, they have made insufficient progress in implementing the corrective actions indicated in their CAPs. Therefore, the MDE recommends giving the Hazlehurst City School District and the North Bolivar Consolidated School District until December 31, 2026, to correct all deficiencies on record or be subject to one or more of the following:

- a. Unannounced On-site Investigative Audit: In accordance with Accreditation Policy 5.2.3, the SBE, the State Superintendent of Education, or the Commission on School Accreditation (CSA) has the authority to call for an on-site investigation of a school district at any time.
- b. Withdrawal of Accreditation: In accordance with Accreditation Policy 2.8.2 if the district fails to correct the deficiencies during the time specified in the CAP, the school district may have its accreditation withdrawn by the Commission on School Accreditation (CSA) in accordance with Miss. Code Ann. § 37-17-6(12)(a). The status of the district will be listed as WITHDRAWN NOT ACCREDITED, and the record of that district will continue to be maintained.

Pursuant to Accreditation Policy 2.3, WITHDRAWN is assigned to a district that has previously been assigned a PROBATION status and has failed to comply with its CAP within the approved timelines.

In accordance with Miss. Code Ann. § 37-17-6(12)(a), the CSA shall conduct a hearing to determine whether a school district's accreditation should be withdrawn based on failure to comply with their CAP or violations of accreditation standards that may require immediate action. Based on the CSA's consideration, if the CSA, with the approval of the SBE, withdraws the accreditation of a school district, the SBE shall be authorized to request to the Governor that a state of emergency be declared in the district. See Miss. Code Ann. § 37-17-5, Policy 2.8.2, and Policy 6.0 for hearing procedure and Policy 2.9.4 for penalties for withdrawal of accreditation.)

- c. Placement into District of Transformation: In accordance with Miss. Code Ann. § 37-17-6(12)(a) and Accreditation Policy 2.9.2 the SBE may request the Governor to declare a state of emergency in a school district and place the district into a District of Transformation.

Recommendation: Denial

Back-up material attached

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
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OFFICE OF ACCREDITATION

A.1. Corrective Action Plan for Carroll County School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Carroll County School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Carroll County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standards 4 and 4.6 – Annual Financial Audit: Compiling and Reporting Financial Data

Recommendation: Approval

Back-up material attached

Corrective Action Plan

District Name: Carroll County School District

District Number: 0800

Date CAP Approved by Local School Board: 11/13/25

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, § 37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: Carroll County School District

District Number: 0800

Date CAP Approved by Local School Board: 11/13/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Violation 4.6: FY18 District failed to record all receivables. Fund 2090 reflected a negative fund balance at year end. District did not properly record accrued payroll.</p>	<p>The District made entries to correct these errors. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>
<p>Violation 4.6: FY19 District failed to make principal and interest payments on Sixteenth Section Principal Trust Loans. Payroll overtime expenditures for bus drivers were calculated incorrectly for bus drivers. Claims payable were misstated and did not reflect the correct balances at year end.</p>	<p>The District made entries to correct the Sixteenth Section payments. Calendar reminders are set each year to ensure that this does not happen again. An automated time keeping system and payroll software are used to ensure that employees are paid accurately. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Carroll County School District

District Number: 0800

Date CAP Approved by Local School Board: 11/13/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Violation 4.6: FY20 District failed to record claims payable and did not reflect the correct balances at year end. The year-end financial statements were materially misstated for a prepaid asset, workers compensation premiums.</p>	<p>The District made entries to correct these errors. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>
<p>Violation 4.6: FY21 District failed to record claims payable and did not reflect the correct balances at year end.</p>	<p>The District made entries to correct the errors. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>
<p>Violation 4.6: FY22 District failed to record claims payable and did not reflect the correct balances at year end.</p>	<p>The District made entries to correct the errors. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Carroll County School District

District Number: 0800

Date CAP Approved by Local School Board: 11/13/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Violation 4.6: FY23 District failed to record claims payable and accrued payroll therefore the the correct balances were not reflected at year end. In addition, there was an immaterial difference between the ending balance and the amortization schedules for the 16th Section loans and the District did not reconcile their Capital Assets to the prior year audited balances.</p>	<p>The District made entries to correct the errors. The District has implemented a procedure for recording receivables, payables and payroll liabilities at the end of each month and then again at the end of the fiscal year. The 16th Section loans and Capital Assets have been reconciled and adjusted to reflect accurate balances. The District has implemented a procedure for reconciling these each quarter and then again at the end of the fiscal year. An internal control system has been put in place to ensure proper balances.</p>	<p>Finance Director / Business Manager</p>	<p>Financial Audit</p>	<p>March 2026</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
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March 19, 2026

OFFICE OF ACCREDITATION

A. 2. Corrective Action Plan for Coffeeville School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Coffeeville School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Coffeeville Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 4 – Annual Financial Audit: Report Deadlines

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Coffeeville School District

8111

11/20/2025

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

10 Please use form on next page and additional sheets as needed.

Page 1 of 2

Corrective Action Plan

District Name: Coffeeville School District

District Number: 8111

Date CAP Approved by Local School Board: 11/20/2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
Standard 4.0	<p>The Cunningham & Associates PLLC will submit Coffeeville's annual financial audit report to the Coffeeville Board of Trustees at the March 19, 2026 Board meeting and to the Federal Audit Clearinghouse before the March 31, 2026 deadline. Furthermore, Cunningham & Associates PLLC agreed to pay a 10% fine that is equivalent to \$2,200.00 to the Coffeeville School District if they fail to submit audit reports in accordance to established deadlines per the contractual agreement.</p>	<p>Superintendent, Auditing Firm, & Business Manager</p>	<p>The Coffeeville Board of Trustees will receive the FY 2025 annual report from Cunningham & Associates PLLC at the March 19, 2026 Board meeting before submission to the Federal Audit Clearinghouse before the March 31, 2026 deadline.</p>	<p>November 20, 2025 through March 19, 2026</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
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Consent Agenda
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OFFICE OF ACCREDITATION

A. 3. Corrective Action Plan for East Jasper School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the East Jasper School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The East Jasper School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standards 4 and 4.1 – Annual Financial Audit: Fixed Assets System

Recommendation: Approval

Back-up material attached

Corrective Action Plan

District Name: East Jasper Consolidated School District

District Number: 3111

Date CAP Approved by Local School Board: 12/18/25

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(c), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: East Jasper Consolidated School District

District Number: 3111

Date CAP Approved by Local School Board: 12/18/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The district was cited for noncompliance with Process Standard 4.0 due to failure to submit the FY2022, FY2023, and FY2024 annual financial audit reports to the Federal Audit Clearinghouse by the required deadline. The violation will remain on record until cleared by the Office of Internal Audit</p>	<ul style="list-style-type: none"> -Develop and implement a written audit submission calendar aligned with state and federal deadlines. - Assign responsibility for monitoring audit completion and submission timelines. - Require written confirmation of successful audit submission from the Federal Audit Clearinghouse. - Conduct quarterly monitoring of audit submission compliance. - Provide annual training for finance staff on audit submission requirements. - Ensure audit submission status is reviewed and documented in official board meeting minutes. 	<ul style="list-style-type: none"> -Superintendent -Business Manager -External Auditor -Local School Board 	<ul style="list-style-type: none"> - Federal Audit Clearinghouse submission confirmation - Documentation maintained on file - Board minutes reflecting audit review - Clearance notification from Office of Internal Audit 	<ul style="list-style-type: none"> Develop and implement an audit submission calendar within thirty (30) days of CAP approval. -Submit all outstanding annual audit reports within forty-five (45) days of CAP approval. -Provide compliance training for finance staff within sixty (60) days of CAP approval. -Monitor audit submission compliance on a quarterly basis and maintain documentation on file.

Please use additional sheets as needed.

Corrective Action Plan

District Name: East Jasper Consolidated School District

District Number: 3111

Date CAP Approved by Local School Board: 12/18/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
				-Submit all future annual audit reports no later than nine (9) months after the end of each fiscal year.

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 4. Corrective Action Plan for East Tallahatchie School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann.§ 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the East Tallahatchie School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The East Tallahatchie School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 4 – Annual Financial Audit
 - Process Standard 4.1 – Fixed Assets System
 - Process Standard 4.5 – Financial Reports
 - Process Standard 4.6 – Reporting Financial Data

Recommendation: Approval

Back-up material attached

Corrective Action Plan

East Tallahatchie School District

6811

12/10/25

District Number: _____ Date CAP Approved by Local School Board: _____

District Name: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, § 37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: East Tallahatchie School District

District Number: 6811

Date CAP Approved by Local School Board: 12/10/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Standard 4.0 -The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year. Per finding the district failed to submit the FY 2021, FY 2022 , FY2023, and FY 2024 audit reports to the Federal Audit Clearinghouse by the deadline.</p>	<p>A district-level compliance calendar has been established to track all financial reporting deadlines, including the submission date to the Federal Audit Clearinghouse. Reminders will be automatically generated 60, 30, and 15 days prior to the due date. Regular meetings between district financial staff and the external audit firm will be scheduled to monitor progress and address potential issues promptly.</p>	<p>Business Manager</p>	<p>Feedback from district financial staff and auditors to assess whether automated reminders and scheduled coordination meetings are improving workflow efficiency and reducing compliance risks.</p>	<p>This process began in January of 2025 and should be completed by the end of FY2026.</p>
<p>The East Tallahatchie School District is deficient in Standard 4.1 for FY 2019, 2020, 2021, and 2022 in regards to the district was unable to provide evidence that any physical inventory of fixed assets was performed during fiscal year.</p>	<p>The East Tallahatchie School district has hired a Fixed Assets Manager The district will provide staff training on accurately inspecting fixed assets and will supply forms that align with MDE guidelines. Fixed asset forms have been created to outline procedures for checking in, checking out, disposing of, and relocating fixed assets within the district. These forms will require signatures from building administrators and the fixed assets clerk.</p>	<p>Certified Staff Building Level Administrators Fixed Assets Manager</p>	<p>The district will assess the effectiveness of the fixed asset procedures by conducting quarterly internal audits to verify accurate completion of the new forms and compliance with MDE guidelines.</p>	<p>This process began in August FY2025 and will be completed end FY2026.</p>
<p>The East Tallahatchie School district is deficient on Standard 4.5 for FY 2019,</p>	<p>The East Tallahatchie School District hired a new business manager and ensures</p>	<p>Business Manager Accounts Payable</p>	<p>The district will evaluate this process</p>	<p>The current business manager</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: East Tallahatchie School District

District Number: 6811

Date CAP Approved by Local School Board: 12/10/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>2020, 2021, and 2022 in regards to During the auditor's testing of compliance with state laws and regulations, the board minutes did not provide evidence that the required monthly financial statements are being provided to the board for approval.</p>	<p>that monthly financial statements are submitted to the board of education for approval by submitting bank reconciliations, financial statements, and a monthly claim docket.</p>	<p>Board Clerk</p>	<p>by reviewing monthly board meeting records to confirm timely submission and approval of financial statements, bank reconciliations, and claim dockets.</p>	<p>submits required monthly financial statements to the board for approval effective July 1, 2022 and is currently in place</p>
<p>The East Tallahatchie School District is deficient for standard 4.6 for FY 2019 and 2020 per the compliance findings, the district was unable to provide evidence that the FETS report was filed by October 15th, as required.</p>	<p>The East Tallahatchie has hired a new business manager whose responsibilities including submitting FETS by the October 15th deadline. To ensure timely submissions deadlines a checklist is provided.</p>	<p>Business Manager</p>	<p>The business manager's checklist will be reviewed during internal audits to ensure all required steps were followed. Any missed items or delays will be documented and used to improve future processes.</p>	<p>Yearly FETS has been submitted on time. October 15 FY 2026</p>
<p>The East Tallahatchie School District is deficient for standard 4.6 Per Finding # 2020-001, during the auditor's testing, it was noted that bank reconciliations had significant reconciling adjustments after year-end closeout and FETS</p>	<p>The East Tallahatchie School District will ensure has the accounts payable department and business office that works to ensure that the balance will be adjusted to reflect and correct end of year balances. to reflect and correct end of year balances.</p>	<p>Business Manager Accounts Payable</p>	<p>The district will evaluate accuracy by reviewing monthly and year-end reconciliations to ensure receivables</p>	<p>Documents are submitted monthly to the board of education FY2026.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: East Tallahatchie School District

District Number: 6811

Date CAP Approved by Local School Board: 12/10/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>submission, as well as bank reconciliations were not prepared timely for FY 2020 and 2021.</p>	<p>The business office staff will implement a procedure for recording receivables, and payables at the end of each month and again at the end of the fiscal year. An internal control system will be put in place to ensure proper balances.</p>		<p>and payables are correctly recorded. Internal audits will assess compliance with established procedures and the effectiveness of the internal control system in maintaining proper end-of-year balances.</p>	
<p>The East Tallahatchie School District is deficient in Standard 4.6 Per Finding # 2020-004, and #2021-003 during the auditor's testing, it was noted the district did not properly accrue invoices at year-end. This resulted in an audit year-end. This resulted in an audit adjustment to properly state accounts payable at year-end for FY 2020 and 2021.</p>	<p>The business will seek financial assistance in ensuring that invoices are properly accrued at year-end. The district will implement policies or procedures to establish an internal control system that will ensure strong financial accountability, proper safeguarding of assets, and accurate accounting records.</p>	<p>Business Manger</p>	<p>The district will monitor the effectiveness of the new financial procedures by conducting periodic internal reviews of year-end invoice accruals and comparing them against established guidelines. Documentation will be examined to verify adherence to</p>	<p>FY2023 and FY2024 have not been completed. The business manager will ensure that all invoices are properly accrued at year-end FY 2026.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: East Tallahatchie School District

District Number: 6811

Date CAP Approved by Local School Board: 12/10/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
			internal control policies, accuracy of accounting records, and proper safeguarding of assets. Any discrepancies or areas of noncompliance will be addressed through corrective action and additional staff support or training as needed.	

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 5. Corrective Action Plan for Greenville Public School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Greenville Public School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Greenville Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standards 4 and 4.6 – Annual Financial Audit: Compiling and Reporting Financial Data

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Greenville Public School District

7620

11/20/2025

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(c), § 37-37-13, § 37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: Greenville Public School District District Number: 7620 Date CAP Approved by Local School Board: 11/20/2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>1. Receivable and unearned revenue balances were not properly reconciled during the audit period. A consultant reconstructed the correct balances and adjustments after the fiscal year closed.</p> <p>2. Payable balances were not properly reconciled during the audit period, requiring a post-year-end audit adjustment of \$79,737.15 to remove old balances.</p> <p>3. Prepaid expenditures were not reconciled during the current period, causing an overstatement of \$869,692 and requiring audit correction.</p> <p>These issues collectively indicate deficiencies in reconciliation procedures, internal controls, and year-end financial reporting accuracy.</p>	<p>1. Implement Comprehensive Monthly Reconciliation Procedures</p> <ul style="list-style-type: none"> • Develop written reconciliation checklists for: <ul style="list-style-type: none"> - Receivables - Unearned revenue - Payables - Prepaid expenditures <p>2. Require reconciliations to be performed monthly, not at year-end.</p> <p>3. Require all reconciliations to be signed by the preparer and reviewed by the Business Manager before month-end close.</p> <ul style="list-style-type: none"> • Establish a Formal Year-End Closeout Schedule • Create a district wide Year-End Financial Closing Calendar beginning June 1 each fiscal year. 	<ul style="list-style-type: none"> • Business Manager • Federal Programs Director • Special Education Director <ul style="list-style-type: none"> • Business Manager • Superintendent <ul style="list-style-type: none"> • Business Manager • Superintendent 	<ul style="list-style-type: none"> • Monthly reconciliation logs completed and signed. • Revenue reports in agreement with the general ledger. <ul style="list-style-type: none"> • FETS data submitted accurately and on time (by October 15 each year). 	<ul style="list-style-type: none"> • Nov 2025 – Training: • Monthly Reconciliation (Ongoing) <ul style="list-style-type: none"> • Quarterly Audits <ul style="list-style-type: none"> • FETS Submission: Oct 15, 2026

Please use additional sheets as needed.

Corrective Action Plan

District Name: Greenville Public School District

District Number: 7620

Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>1. Receivable and unearned revenue balances were not properly reconciled during the audit period, requiring a consultant to reconstruct balances post-year end.</p>	<ul style="list-style-type: none"> • Establish a formal year-end closeout schedule with mandatory reconciliation checkpoints. 	<ul style="list-style-type: none"> • Business Manager • Superintendent 	<ul style="list-style-type: none"> • Monthly reconciliation logs completed and signed. 	<p>Monthly and Quarterly Reviews</p>
<p>2. Payable balances were misstated and required a \$79,737.15 audit adjustment to clear old balances.</p>	<ul style="list-style-type: none"> • Create a dual-review internal control system requiring Business Manager verification. 	<ul style="list-style-type: none"> • Business Manager 	<ul style="list-style-type: none"> • Monthly reconciliation logs completed and signed and dual reviews. 	
<p>3. Prepaid expenditures were overstated by \$869,692 due to lack of reconciliation. An audit adjustment was made to accurately reflect the balance.</p>	<ul style="list-style-type: none"> • Conduct quarterly internal financial audits. 	<ul style="list-style-type: none"> • Business Manager 		
<p>1. Errors in cutoff procedures for prepaid insurance, accounts receivable, and accounts payable, resulting in audit adjustments totaling \$1,086,782.</p>	<ul style="list-style-type: none"> • Implement comprehensive year-end cutoff review procedures for prepaid insurance, • Implement comprehensive year-end cutoff review procedures for prepaid insurance, receivables, and payables. 	<ul style="list-style-type: none"> • Business Manager • Superintendent 	<ul style="list-style-type: none"> • Monthly reconciliation logs completed and signed. • Accurate recording of QSCB investment activity. 	<ul style="list-style-type: none"> • Start: Nov 2025 • Training: Dec 2025 - Jan 2026 • Monthly Reconciliation: Ongoing

Please use additional sheets as needed.

Corrective Action Plan

District Name: Greenville Public School District

District Number: 7620

Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>2. Failure to properly record financial activity in the QSCB sinking fund investments, resulting in additional audit adjustments totaling \$351,856.</p> <p>• During testing of the cutoff surrounding accounts payable, the auditor identified errors significant enough to require audit adjustments totaling \$592,421.</p>	<ul style="list-style-type: none"> • Perform monthly and quarterly reconciliations of all balance sheet accounts. • Establish monitoring system for QSCB sinking fund investments with monthly reconciliation. • Strengthen internal controls through dual review • Provide staff training on cutoff procedures and investment accounting. • Conduct internal audit reviews prior to FETS submission. • Implement written year-end cutoff procedures for accounts payable. • Conduct monthly and quarterly reconciliations of accounts payable. 	<ul style="list-style-type: none"> • Business Manager • Federal Programs Director • Superintendent • Business Manager • Federal Programs Director • Superintendent 	<ul style="list-style-type: none"> • Correct reporting of prepaid, receivable, and payable balances. • Monthly reconciliation logs completed and signed. • Accurate recording of QSCB investment activity. • Reconciliation reviews are positive. • No audit exceptions. 	<ul style="list-style-type: none"> • Quarterly Reviews: Begin Mar 2026 • FETS Submission: Oct 15, 2026 • Monthly and Quarterly

Please use additional sheets as needed.

Corrective Action Plan

District Name: Greenville Public School District

District Number: 7620

Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>• This finding indicates deficiencies in year-end cutoff procedures, reconciliation practices, and internal controls over accounts payable reporting.</p> <p>Per Finding #2021-001, the following were noted:</p> <ol style="list-style-type: none"> 1. Receivable and unearned revenue balances were not properly reconciled during the audit period, requiring a consultant to reconstruct balances post-year end. 2. Payable balances were misstated and required a \$79,737.15 audit adjustment to clear old balances. 3. Prepaid expenditures were overstated by \$869,692 due to lack of reconciliation. An audit adjustment was made to accurately reflect the balance. 	<ul style="list-style-type: none"> • Strengthen internal controls through dual review • Provide annual staff training on proper cutoff and accrual accounting. • Conduct internal audit reviews before FETS submission. • Implement monthly reconciliation procedures for receivables, payables, unearned revenue, and prepaid expenditures. • Establish a formal year-end closeout schedule with mandatory reconciliation checkpoints. • Create a dual-review internal control system requiring CFO verification. • Implement an audit trail documentation system for all balance sheet accounts. • Provide targeted staff training on federal reporting, MCAPS alignment, and reconciliation procedures. 	<ul style="list-style-type: none"> • Business Manager • Federal Programs Director • Superintendent • Business Manager • Federal Programs Director • Superintendent 	<ul style="list-style-type: none"> • Dual reviews of accounting procedures, • Monthly signed reconciliation logs. • Ledger and MCAPS data alignment. • Documentation of corrected balances. • Accurate and timely FETS submission. • No repeat findings in the subsequent audit. 	<ul style="list-style-type: none"> • Monthly and Quarterly • Training: Dec 2025 – Jan 2026 • Monthly Reconciliation/Ongoing • Quarterly Audits • FETS Submission: Oct 15, 2026

Please use additional sheets as needed.

Corrective Action Plan

District Name: Greenville Public School District District Number: 7620 Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<ul style="list-style-type: none"> • Conduct quarterly internal financial audits. • Require verified and documented FETS submission prior to October 15 each year. 			<ul style="list-style-type: none"> • Training: Dec 2025 – Jan 2026 • Monthly Reconciliation/Ongoing • Quarterly Audits • FETS Submission: Oct 15, 2026

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 6. Corrective Action Plan for Greenwood-LeFlore Consolidated School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann.§ 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Greenwood-LeFlore Consolidated School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Greenwood-LeFlore Consolidated School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 1 – Local School Board and Superintendent
 - Process Standard 1.1 – Superintendent Duties and Responsibilities
 - Process Standard 1.2 - Governance: School Board Policies
- Process Standards 4 and 4.6 – Annual Financial Audit: Compiling and Reporting Financial Data

Recommendation: Approval

Back-up material attached

Corrective Action Plan

District Name: Greenwood-Leflore Consol. School District District Number: 4211 Date CAP Approved by Local School Board: 12/15/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board’s responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District’s accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.1: The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, and § 37-151-5(h)

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>On April 3, 2025 the GLCSD Board appointed a superintendent without publishing notice per the GLCSD policies GBCA and CEC. The district failed to provide evidence that the policies were followed. The district was notified on June 6, 2025 by email and written correspondence.</p>	<p>Following the June 6, 2025 Notice of Violation, the District and/or the Board, on June 18, 2025, took corrective steps by engaging the Mississippi School Boards Association (MSBA) to conduct a comprehensive superintendent search. On the same date, the Board preliminarily terminated the current superintendent and appointed an interim superintendent to ensure continuity of operations while the search process was conducted.</p> <p>MSBA proceeded through its traditional search process—including advertisement,</p>	<p>School Board</p>	<p>Board Meeting Minutes</p>	<p>July 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

District Number: 4211

Date CAP Approved by Local School Board: 12/15/25

District Name:

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>recruitment, and screening—after which the Board completed interviews and appointed a permanent superintendent on August 1, 2025, fully consistent with Board policy and the traditional selection route.</p> <p>These actions reflect the District's efforts to remedy the procedural deficiencies and restore compliance with applicable policies and governance standards.</p> <p>Additionally, the District will continuously review, clarify, and reinforce policies GBCA, CEC, and other policies regarding all public notice requirements for superintendent selections and other personnel actions governed by Board policy.</p>		<p>Board meeting minutes and supporting documentation confirm compliance with stated corrected action.</p>	

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

District Name: _____ District Number: 4211

Date CAP Approved by Local School Board: 12/15/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board’s responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District’s accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District, and current copies (print or electronic) of school board policies are published and available for public review.

REGULATIONS: Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), and the *Federal Civil Rights Act of 1964*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>On April 3, 2025 the GLCSD Board appointed a superintendent without publishing notice per the GLCSD policies GBCA and CEC. The district failed to provide evidence that the policies were followed. The district was notified on June 6, 2025 by email and written correspondence.</p>	<p>Following the June 6, 2025 Notice of Violation, the District and/or the Board, on June 18, 2025, took corrective steps by engaging the Mississippi School Boards Association (MSBA) to conduct a comprehensive superintendent search. On the same date, the Board preliminarily terminated the current superintendent and appointed an interim superintendent to ensure continuity of operations while the search process was conducted.</p> <p>MSBA proceeded through its traditional search process—including advertisement,</p>	<p>School Board</p>	<p>Board Meeting Minutes</p>	<p>July 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

District Number: 4211

Date CAP Approved by Local School Board: 12/15/25

District Name:

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>recruitment, and screening—after which the Board completed interviews and appointed a permanent superintendent on August 1, 2025, fully consistent with Board policy and the traditional selection route.</p> <p>These actions reflect the District's efforts to remedy the procedural deficiencies and restore compliance with applicable policies and governance standards.</p> <p>Additionally, the District will continuously review, clarify, and reinforce policies GBCA, CEC, and other policies regarding all public notice requirements for superintendent selections and other personnel actions governed by Board policy.</p>		<p>Board meeting minutes and supporting documentation confirm compliance with stated corrected action.</p>	

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

4211

12/15/25

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

Greenwood-Leflore Consol. School District

4211

12/15/25

District Name: _____ **District Number:** _____ **Date CAP Approved by Local School Board:** _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The district is noncompliant with Standard 4.6 based on the FY2020 audit report.</p> <p>Violation— Per Finding #2020-001, during the course of the audit, the auditor found several discrepancies with the information provided on the accounting records and other internal control issues: 1) During the test of Title II, it was noted that the expenditure details in MCAPS and the general ledger did not agree resulting in excess cash requested for Title II.</p>	<p>In response to Finding #2020-001: The district will implement enhanced internal controls and reconciliation procedures to ensure that all federal program expenditures reported in MCAPS align with the district's expenditure general ledger prior to reimbursement submission. More specifically, the Director of Finance, along with the assistance of the Federal Programs Director, will review the expenditures on a monthly basis for allow-ability, calculate the grant to date expenditures for each function and object intersection, compare revenue amounts received to actual expenditures to calculate the current month's requested amount and only enter those grant to date amounts that reflect actual expenditures, provided those expenditures do not exceed the approved budget in MCAPS.</p>	<p>Director of Finance</p>	<p>Reconciliation of revenue received to actual expenditures to calculate the expected request for reimbursement amount. And also, the reconciliation of the requested amount to the balance sheet negative equity.</p>	<p>December 2025 & Ongoing</p>
<p>The district is noncompliant with standard 4.6 based on the FY2021 audit report.</p> <p>Violation— Per Finding #2021-001, during testing the auditor noted several</p>	<p>In response to Finding #2021-001: The district will implement a timeline of having bank statements reconciled to the general ledger no later than the 20th of the following month. The summary bank reconciliation report will be submitted to</p>	<p>Director of Finance</p>	<p>Bank Reconciliation Checklist. Bank Reconciliation Summary. End of Year Checklist.</p>	<p>December 2025 & Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

4211

12/15/25

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

Greenwood-Leflore Consol. School District

District Number: 4211

Date CAP Approved by Local School Board: 12/15/25

District Name:

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The district is noncompliant with Standard 4.6 based on the FY2020 audit report.</p> <p>Violation— Per Finding #2020-001, during the course of the audit, the auditor found several discrepancies with the information provided on the accounting records and other internal control issues: 1) During the test of Title II, it was noted that the expenditure details in MCAPS and the general ledger did not agree resulting in excess cash requested for Title II.</p>	<p>In response to Finding #2020-001: The district will implement enhanced internal controls and reconciliation procedures to ensure that all federal program expenditures reported in MCAPS align with the district's expenditure general ledger prior to reimbursement submission. More specifically, the Director of Finance, along with the assistance of the Federal Programs Director, will review the expenditures on a monthly basis for allow-ability, calculate the grant to date expenditures for each function and object intersection, compare revenue amounts received to actual expenditures to calculate the current month's requested amount and only enter those grant to date amounts that reflect actual expenditures, provided those expenditures do not exceed the approved budget in MCAPS.</p>	<p>Director of Finance</p>	<p>Reconciliation of revenue received to actual expenditures to calculate the expected request for reimbursement amount. And also, the reconciliation of the requested amount to the balance sheet negative equity.</p>	<p>December 2025 & Ongoing</p>
<p>The district is noncompliant with standard 4.6 based on the FY2021 audit report.</p> <p>Violation— Per Finding #2021-001, during testing the auditor noted several</p>	<p>In response to Finding #2021-001: The district will implement a timeline of having bank statements reconciled to the general ledger no later than the 20th of the following month. The summary bank reconciliation report will be submitted to</p>	<p>Director of Finance</p>	<p>Bank Reconciliation Checklist. Bank Reconciliation Summary. End of Year Checklist.</p>	<p>December 2025 & Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

4211

12/15/25

District Name: _____

District Number: _____

Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>during testing the auditor noted several discrepancies with the information provided on the accounting records and other internal control issues: (1) During the testing of cash, the auditor noted that bank reconciliations were not completed in a timely manner. Additionally, when reviewing the June 30, 2021, bank reconciliations, the auditor noted substantial posting errors to cash the required subsequent adjustments. (2) During the testing receivables, the auditor noted that receivables from reimbursable state and federal grants were not reconciled to expenditures, resulting in significant adjustments.</p>	<p>the board for acknowledgment at the next board meeting after reconciliations have been performed. i.e. November's bank statements will be reconciled by December 20th and submitted to the board at the January regular board meeting. The Superintendent will ensure that the proper summary bank reconciliation report is submitted to the board monthly. More specifically, the bank reconciliations will be prepared by an identified business office staff member and reviewed and approved by the Director of Finance for accuracy and investigation of reconciling discrepancies. The district will implement a standardized bank reconciliation checklist to ensure all elements of the reconciliation are completed and reviewed and the checklist will be attached to the bank reconciliation documenting standardization. All reconciling items will be documented with clear explanations and cleared within three months of the month reconciled. Additionally, the Director of Finance will include the reconciliation of all balance sheet accounts to the End of Fiscal Year Checklist.</p>			

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

4211

12/15/25

Date CAP Approved by Local School Board:

District Number:

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Violation- Per Finding #2021-002, during testing the auditor noted the school district failed to properly record the Payroll Clearing Fund and Accounts Payable Clearing Fund according to the GASB Statement No. 84 - Fiduciary Activities. Several adjustments were made to the financial statements to implement GASB Statement No. 84 Fiduciary Activities.</p> <p>The District is not compliant with Process Standard 4.1 based on the FY 22 financial audit report.</p> <p>Violation: Per Finding #2022-001, during the review of the controls surrounding year end accruals and balance sheet accounts, the auditor noted that management had not properly reconciled the year end accruals and some balance sheet accounts needed to be updated to agree to the current year reconciliations. Some accounts hold fund balances that do not appear to be updated. Some accounts were also out</p>	<p>The district does not identify the Payroll and Accounts Payable Clearing Funds as meeting the criteria established in GASB Statement 84. These two funds are included in the Governmental Fund Type, General Funds grouping. The district will establish and maintain internal controls to ensure proper recording of all funds.</p> <p>In response to Finding 2022-001: The district will implement a standardized reconciliation process for all balance sheet accounts during the year end closeout and maintain subsidiary ledgers or reports to support those balance sheet accounts. More specifically, the district will ensure that accrual balances only reflect current year accruals, unless a prior year accrual is verified as valid.</p>	<p>Director of Finance</p>	<p>Subsidiary Ledgers. Supporting Reports such as accrual dockets, request for funds, and payroll ledgers. Adjusting journal entries.</p>	<p>December 2025 & Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Greenwood-Leflore Consol. School District

District Number: 4211

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>of balance. The following accounts were not reconciled: • Beginning fund balances • Bank reconciliations are not reconciled timely • Cash accounts are not reconciled to clear negative cash balances • Investment statements • Due To and Due From balances • Revenues did not appear to be reconciled to the Mississippi Department of Education. • Year-end receivables • Year-end payables • Performance bonds payable • District could not provide support for one of five adjusting journal entries tested. • Capital assets did not appear to be reconciled. • Construction in progress was not being reconciled.</p>				
<p>The district is not compliant with Process Standard 4.6 based on the FY 23 financial audit report.</p>	<p>In response to Finding 2023-001: The district will implement a standardized reconciliation process for all balance sheet accounts during the year end closeout and maintain subsidiary ledgers or reports to support those balance sheet accounts. More</p>	<p>Director of Finance</p>	<p>Subsidiary Ledgers. Supporting Reports such as accrual dockets, request for funds, and payroll ledgers.</p>	<p>December 2025 & Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

Greenwood-Leflore Consol. School District

District Number: 4211

Date CAP Approved by Local School Board: 12/15/25

District Name:

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>some balance sheet accounts needed to be updated to agree to the current year reconciliations. Some accounts hold fund balances that do not appear to be accurate or updated. Balances appear to have amounts included from previous periods or unsupported balances. Some accounts were also out of balance. The following accounts were not reconciled:- Beginning fund balances- Bank reconciliations are not reconciled timely- Cash accounts are not reconciled to clear negative cash balances.- Investment statements- Due to and Due from balances- Revenues did not appear to be reconciled to Mississippi Department of Education.- Year-end receivables- Year-end payables- Performance bonds payable- District could not provide support for one of five adjusting journal entries tested.</p>	<p>specifically, the district will ensure that accrual balances only reflect current year accruals, unless a prior year accrual is verified as valid. Additionally, the district will maintain supporting documentation for all year end adjusting journal entries.</p>			

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 7. Corrective Action Plan for Hollandale School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Hollandale School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Hollandale School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 4 – Annual Financial Audit: Report Deadlines

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Hollandale School District

7611

12/15/25

District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(c), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Please use form on next page and additional sheets as needed.

Page 1 of 2

Corrective Action Plan

District Name: Hollandale School District

District Number: 7611

12/15/25

Date CAP Approved by Local School Board: _____

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The Hollandale School District is noncompliant with Process Standard 4.0, which requires the local school board to obtain and submit an annual financial audit in accordance with the Office of the State Auditor and federal requirements no later than nine (9) months after the end of the fiscal year. The district failed to submit required audit reports to the Federal Audit Clearinghouse (FAC) by the established deadlines for multiple fiscal years.</p>	<ol style="list-style-type: none"> 1. Assign responsibility for audit coordination and submission oversight to the district's finance manager. Monthly status updates will be provided to the superintendent and school board. 2. The school district will remain in constant contact with the auditor to submit documents required to complete each fiscal audit in a timely manner. 3. Submit all outstanding and current audit reports to the Federal Audit Clearinghouse and Office of Internal Audit and obtain written verification of compliance and clearance of deficiencies as we did for FY 22 & FY23. 	<p>Director of Finance & Business Affairs</p>	<ol style="list-style-type: none"> 1) Completed Audits for FY24 & FY25 2) Monthly updates being given to school board 	<p>Implementation will begin upon board's approval of CAP and will be ongoing until audits are current.</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 8. Corrective Action Plan for Jackson Public School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann.§ 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Jackson Public School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Jackson Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standards 1 and 1.2 – Governance: School Board Policies
- Process Standards 6 and 6.1 – Residency Requirements
- Process Standards 6 and 6.2 – Immunization Requirements
- Process Standard 8 – Student Records

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Jackson Public School District

District Name: _____ District Number: 2520 Date CAP Approved by Local School Board: 12/04/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District, and current copies (print or electronic) of school board policies are published and available for public review.

REGULATIONS: Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), and the *Federal Civil Rights Act of 1964*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>During the April 5 through April 22, 2016 legislative audit, the District's board policies failed to serve as the basis of operation for the District. Furthermore, irregularities and inconsistencies existed in local board policies and other district documents such as the student handbook, etc.</p> <p>Although the District implemented some corrective actions outlined in the Corrective Action Plan approved by the State Board of Education on December 15, 2016, such as establishing a</p>	<p>Pursuant to Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 19, §§ 37-9-1 through 81, §§ 37-9-101 through 113, § 37-7-301(p)(w); and the Federal Civil Rights Act of 1964, local board policies that comply with State and Federal statutes and SBE policies shall serve as the basis of operation of the District.</p> <p>1. The District will undertake a comprehensive review and revise all district publications to ensure that all statements are clearly written and consistent with approved school board policy.</p>	<p>Superintendent</p>	<p>Board minutes</p>	<p>The Board of Trustees, Policy Review Committee, reviews various board policies monthly for public comment, revisions, and updates.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public School District

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>systemic process for reviewing and revising policy and revising the Code of Conduct for Students, irregularities and inconsistencies in local board policy and student handbook still exist.</p> <p>The 2016-2017 Student Handbook contained the District's Code of Conduct for Students; however, the MDE continues to receive confidential reports from administrators and teachers, of allegations that discipline policies, when applied, are applied inconsistently, and that central office administrators and board members interfere the administration's decisions regarding student discipline.</p> <p>Despite the District's efforts to address the irregularities and inconsistencies between the school board policies and the student handbook, and within the student handbook, discrepancies still exist.</p> <p>Examples include, but are not limited to, the following:</p>	<p>District publications have been received and are being reviewed. Effort is coordinated with legal and communications office.</p> <p>District Action: There is a monthly review cycle of policies with the members of the board's Policy Review Committee. The Board completes its review of one section of board policies each month, or amend specific policies as needed each month. The District will review and revise all district publications annually to ensure consistency with board policies.</p> <p>2. When policy revision(s) are made and approved by the school board, the Superintendent shall communicate the revision(s) to all staff, parents, and students.</p> <p>District Action: All leaders are trained on the student handbook. There is a committee that oversees student discipline to ensure adherence to our policies and consistency across the board. All policies</p>	<p>Board</p> <p>Superintendent</p>	<p>1. Cross-walk checklist</p> <p>2. Parents and scholars will be notified through the District's web page, Board Approved Policies and Board Policies Under Review. Also, policies that directly impact scholars and parents are updated</p>	<p>Ongoing</p> <p>Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public School District

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<ul style="list-style-type: none"> • Graduation Requirements (IGB/JBQ) (See also Standard 14) • Promotion/Progression/Retention of Students (JB/JGD) (See also Standard 21) • Instructional Materials and Fees (IFB) • Textbooks (IFCA) • Food Service (ED and JDB) • Dress Code (JCSA) • Suspension and Expulsion (JCH) <p>The District does not have a board policy that addresses the sale of computers in accordance with Miss. Code Ann. § 37-7-459.</p> <p>The Superintendent and Board failed to implement policies that clearly define and ensure that the necessary plans, procedures, programs, and systems are in place to serve all students. The Superintendent and Board also failed to ensure that the school district operates according to school board policies and procedures that comply with state and federal statutes and SBE policies and standards.</p>	<p>that are under review will be posted on the Board Policies Under Review web-page with the noted suggestions.</p> <p>Any policy affecting students that parents need to know about will necessitate an automated call or placement on the District's web page and/or other means.</p> <p>Monthly meetings with principals to inform them of policy changes. Policy changes are also posted on the District's website for public comment and review prior to board approval. Superintendent will ensure principals have regular staff meetings and will give hard copies of policy to staff and review changes with them. 3. The District shall consistently implement all board policies, including the Code of Conduct for Students, throughout the District to ensure equity for all students.</p> <p>District Action: All policies are reviewed on an annual basis. There is a monthly meeting where members of the policy review committee convene to review any</p>	<p>Superintendent</p>	<p>in the handbook and communicated through Parent Communication Tool. Internal audit reports.</p>	<p>Completed and Ongoing.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public School District

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>recommended updates, amendments, deletion, or creation of new policies. Once the policy review committee has reviewed recommended changes, the changes are posted on the District's website under "Policies Under Review" for public comment and review. The policies are then presented to the Board for review and approval. All approved and revised board policies are updated on the website where all employees and community members can access. Employees will be held accountable for not following and knowing applicable policies.</p>	<p>Superintendent</p>		<p>Completed and ongoing.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public Schools

District Number: 2520

12/04/25

Date CAP Approved by Local School Board: _____

Standard 6: The school district complies with state law and State Board of Education policy on enrollment requirements

6.1: Residency requirements

REGULATIONS: Miss. Code Ann. § 37-15-29 and Miss. Admin. Code 7-3: 68.1, State Board Policy Chapter 68, Rule 68.1

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The District amended Board Policy JBE, (Residency Requirements) on August 4, 2016; however, the District failed to implement the amended policy. A follow-up visit was made by MDE to review student records for School Year 2024-2025 (i.e. cumulative folders and permanent records) in 14 schools in the Jackson Public School District, and 5 of those schools failed to provide the required residency documentation.</p> <p>Remaining Schools for 2025-2026 = 5</p> <p>Cardozo Peeples Powell Callaway Jim Hill</p>	<p>In order to comply with Miss. Code Ann. § 37-15-29 and 7 Miss. Admin. Code Pt. 3, Ch. 68, R. 68.1, the District shall implement a process to verify residency requirements.</p> <ol style="list-style-type: none"> Office of Enrollment Services will conduct annual Enrollment/Registration Training for Principals and School staff on proper procedures for enrolling students. Office Managers and Office Assistants will verify that residency documents are enclosed in students' cumulative folder and signed by designated school official. Office Managers and Office Assistants will evaluate student cumulative folders to confirm that two (2) appropriate proofs of residence are on file and properly verified. 	<p>Director of Enrollment Services ESR Specialists</p> <p>Principals Office Staff</p> <p>Principals Office Staff</p>	<p>Agendas, Sign-ins/ Training Documents</p> <p>Internal Audits Electronic Checklist Reports</p> <p>Internal Audits</p>	<p>July 2025 and ongoing</p> <p>July 2025 and ongoing</p> <p>October 2025 and ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public Schools

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>4. Office Managers and Office Assistants will annually remove all "OLD" proofs of residence at the close of school year.</p> <p>5. Office of Enrollment Services will conduct Monthly Technical Support to provide reinforcement on proper enrollment practices.</p>	<p>Principals Office Staff</p> <p>Director of Enrollment Services ESR Specialists</p>	<p>Internal Audits</p> <p>Agendas, Sign-ins/ Training Documents</p>	<p>August 2025 and ongoing</p> <p>September 2025 and ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

Jackson Public Schools

District Number: 2520

12/04/25

Date CAP Approved by Local School Board:

Standard 6: The school district complies with state law and State Board of Education policy on enrollment requirements.

6.2: Immunization requirements

REGULATIONS: Miss. Code Ann. § 37-7-301(i), § 37-15-1, and § 41-23-37

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>A follow-up visit was made by MDE to review student records for School Year 2024-2025 (i.e. cumulative folders and permanent records) in 14 schools in the Jackson Public School District. Of the 14 schools monitored, 5 schools failed to provide the required immunization documentation.</p> <p>Remaining Schools for 2025-2026 = 5</p> <p>Cardozo Callaway Forest Hill Jim Hill Lanier</p>	<ol style="list-style-type: none"> Verify that 121/122 compliance forms are on file for all enrollees. Require ALL new, incoming students to provide an updated 121/122 compliance form at the time of enrollment. Office Staff will verify that the immunization document is filed in a binder, in the students' cumulative folder as well as apply the immunization date on the cumulative folder, permanent record, and the student information system (SIS). Designated School Officials will complete the Preliminary Compliance Report Form (compliance fact sheet) to be submitted to the Mississippi State Department of Health (MSDH) also include a compliance binder check by Climate and Wellness Staff to verify the integrity of report at the district level before submission to MSDH. 	<p>Director of Enrollment Services ESR Specialists</p> <p>Principals Office Assistants</p> <p>Principals Director of Enrollment Services Climate and Wellness</p>	<p>Internal Audit</p> <p>Compliance Binders and Review Forms</p> <p>Review Forms Compliance Binders Compliance Fact Sheet</p>	<p>July 2025 and ongoing</p> <p>July 2025 and ongoing</p> <p>September 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public Schools

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>4. Immunization Check-ins will be implemented with schools (before Fall Break - October) and (before Thanksgiving Break - November). Schools will report how many immunizations are complete, temporary, or missing as we prepare for final compliance.</p> <p>5. Designated School Official will complete Final Compliance Report to be submitted to MSDH to verify the integrity of report at district level before submission to MSDH.</p>	<p>Office Assistants ESR Specialists</p> <p>Principals Director of Enrollment Services Climate and Wellness</p>	<p>Checklist from schools & names of individual students</p> <p>Review Forms Compliance Binders Compliance Fact Sheet</p>	<p>October and November 2025</p> <p>December 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

Jackson Public Schools

District Number: 2520

12/04/25

District Name: _____ Date CAP Approved by Local School Board: _____

Standard 8: Permanent records and cumulative folders for individual students contain all required data and are collected, maintained, and disseminated in compliance with state law, the Family Educational Rights and Privacy Act of 1974, and the Confidentiality Section of the Individuals with Disabilities Act, 1997 Amendments.

REGULATIONS: Miss. Code Ann. §§ 37-15-1 through 3, § 37-15-6, § 37-15-10, Appendix E of the *Mississippi Public Schools Accountability Standards, 2018*, and the *Mississippi Cumulative Folders and Permanent Records Manual of Directions*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The District amended Board Policy JCF, (Student Records) on December 20, 2016, in accordance with the District's Corrective Action Plan approved by the State Board of Education on December 15, 2016. However, the District failed to implement the policy.</p> <p>The MDE reviewed students' records for School Year 2024-2025 (i.e., cumulative folders and permanent records) in 14 schools in the Jackson Public School District. Fourteen of those schools failed to provide the required documentation to verify compliance with the Mississippi Cumulative Folders and Permanent Records Manual of Directions.</p> <p>Remaining Schools for 2025-2026 = 14</p>	<ol style="list-style-type: none"> 1. The district received Technical Support from the MDE regarding standard 8. They spent a week in the district at the central office and at individual schools. 2. Annual Records Training to ensure that schools are following district procedures for properly maintaining students' cumulative folders and permanent records. 3. Technical Support Trainings to reinforce fundamental record maintenance practices for schools with non-compliant records. District PD Days (Full & 80%) 4. Training for Principals during Network Principal Meetings 	<p>MDE ESR & Schools</p> <p>ESR Specialists Schools</p> <p>Principals ESR Specialists</p> <p>ESR Specialists Principals</p>	<p>Agendas/Sign-ins Training Documents</p> <p>Agendas/Sign-ins Training Documents</p> <p>Agendas/Sign-ins Training Documents</p> <p>Agenda/Sign-In Training Documents</p>	<p>May 2025</p> <p>August 2025 and ongoing</p> <p>September 2025 and ongoing</p> <p>October 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Jackson Public Schools

District Number: 2520

Date CAP Approved by Local School Board: 12/04/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
Bates Oak Forest Pecan Park Bailey Cardozo Kirksey Peoples Powell Callaway Forest Hill Jim Hill Lanier Murrah Provine	5. Verification of Student Data on Cumulative Folder and Permanent Record - Records will be evaluated to ensure that all appropriate data are applied to both record types. Checklist will be submitted to the ESR Specialist to record the progress of each school. 6. Principal review of completed records (time built into daily schedule or during network meetings) 7. Internal Audits at Schools by ESR Specialists to provide feedback on completed records 8. Progress Monitoring updates provided to the Assistant Superintendents *What Went Well *Improvement Needed	Director of Enrollment Services ESR Specialists Principals ESR Specialists Director of Enrollment Services	Audit Review Spreadsheet Cumulative Folder Checklist CAP Plan feedback form (non-compliance) Data Chart with completion of records by office staff and records checked by principals	October 2025 November 2025 and ongoing November 2025 and ongoing December 2025 and ongoing

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 9. Corrective Action Plan for Leland Public School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Leland Public School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Leland Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 4 – Annual Financial Audit: Report Deadlines

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Leland School District

7612

12/18/2025

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: Leland School District District Number: 7612 Date CAP Approved by Local School Board: 12/18/2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The district is non-compliant with Standard 4.0 for the following consecutive years of 2020, 2021, 2023, and 2024. The local school district obtained an annual financial audit, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district fiscal year.</p> <p>Violation - The district did not submit their fiscal year audit report to Federal Audit Clearinghouse by March 30th annual deadline.</p>	<p>The district addresses issues as it relates to recruiting and maintaining personnel in the finance department. In doing so, the district will create internal procedures that will facilitate knowledge and awareness of audit guidelines and requirements.</p> <ol style="list-style-type: none"> 1. The district will create timelines for monthly financial deadlines to be completed and evaluated to ensure compliance processes to be timely. 2. The district will provide training and consultant support to returning and transitional business office staff to ensure job duties are performed in a timely manner to ensure audit financial are correct for submission upon request. 3. The district will ensure FETS is completed ahead of October 1 each year to line up the audit process to ensure timely submission to meet deadlines. 	<p>Superintendent Business Manager Payroll Clerk Account Payable Clerk Bookkeepers</p>	<p>Internal Review Checks Audit Report</p>	<p>January 2026 ongoing</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 10. Corrective Action Plan for Natchez-Adams Public School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Natchez-Adams Public School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Natchez-Adams Public School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 4.2 – Annual Financial Audit: Zero-Fund Balance

Recommendation: Approval

Back-up material attached

Corrective Action Plan

Natchez- Adams School District

0130

12/16/25

District Name: _____ District Number: _____ Date CAP Approved by Local School Board: _____

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, §37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: Natchez- Adams School District

District Number: 0130

Date CAP Approved by Local School Board: 12/16/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Process Standard 4.0 – Annual Financial Audit Submission</p> <p>The District is noncompliant with Process Standard 4.0 based on the FY2024 financial audit report. Standard 4.0: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district’s fiscal year. {MS Code 7-7-211(e)} (7 Miss. Admin. Code Pt. 3, Ch. 10, R.10.1) (2 C.F.R.Part200)</p> <p>Violation: School district did not submit the FY 2024 audit report to the FAC by the deadline.</p>	<p>The district will implement the following corrective actions to ensure timely audit completion and submission, strengthen internal controls, and prevent future noncompliance.</p> <p>Action 1: Immediate Audit Submission and Compliance Verification</p> <ul style="list-style-type: none"> • Confirm the completion and submission of the FY 23-24 audit report to the Federal Audit Clearinghouse (FAC). • Obtain and retain submission confirmation documentation (FAC acceptance notice) as evidence of compliance. • Notify the Board of Trustees and superintendent in writing once submission is verified. 	<p>Superintendent Business Manager</p>	<p>Evaluation Criteria: • Documentation confirms the FY 22-24 audit report was successfully submitted to the Federal Audit Clearinghouse (FAC). • FAC submission confirmation and acceptance notice are retained in the district’s audit compliance file. • Written notification of submission is provided to the superintendent and Board of Trustees.</p>	<p>Immediate and Ongoing</p>
<p>Process Standard 4.0 – Annual Financial Audit Submission</p>	<p>Action 2: Establishment of an Audit Compliance Timeline</p>	<p>Superintendent Business Manager</p>	<p>Evaluation Criteria: • A formal, written</p>	<p>Immediate and Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Natchez- Adams School District

District Number: 0130

Date CAP Approved by Local School Board: 12/16/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The District is noncompliant with Process Standard 4.0 based on the FY2024 financial audit report. Standard 4.0: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year. {MS Code 7-7-211(e)} (7 Miss. Admin. Code Pt. 3, Ch. 10, R.10.1) (2 C.F.R.Part 200)</p>	<ul style="list-style-type: none"> • Develop and adopt a formal annual audit timeline aligned to statutory and federal deadlines, including: <ul style="list-style-type: none"> - Auditor engagement date - Fieldwork completion - Draft report review - Board presentation - Final submission to FAC • Embed the timeline into the district's annual financial calendar and board work plan. • Conduct monthly internal reviews to verify that required financial reporting deadlines are tracked and met. • Maintain an audit compliance file containing all correspondences, submissions, confirmations, and approvals. • Require staff to timely submit request. • Require monthly check-in with the auditors. 		<p>annual audit timeline is developed and approved by district leadership.</p> <ul style="list-style-type: none"> • The audit timeline includes all required milestones and statutory deadlines. • The timeline is incorporated into the district's annual financial calendar and board planning documents. • Evidence shows the timeline is actively used to track audit progress. 	
<p>Violation: School district did not submit the FY 2024 audit report to the FAC by the deadline.</p> <p>Process Standard 4.0 – Annual Financial Audit Submission</p> <p>The District is noncompliant with Process Standard 4.0 based on the</p>	<p>Action 3: Assignment of Clear Roles and Accountability</p> <ul style="list-style-type: none"> • Designate the Business Manager as the primary responsible party for: 	<p>Superintendent Business Manager School Board</p>	<ul style="list-style-type: none"> • The Chief Financial Officer (CFO) is formally designated as the responsible party for 	<p>Immediate and Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Natchez- Adams School District District Number: 0130 Date CAP Approved by Local School Board: 12/16/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>FY2024 financial audit report. Standard 4.0: The local school board obtains an annual financial audit of the school as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year. {MS Code 7-7-211 (e)} (7 Miss. Admin. Code Pt. 3, Ch. 10, R.10.1) (2 C.F.R.Part200)</p> <p>Violation: School district did not submit the FY 2024 audit report to the FAC by the deadline.</p>	<ul style="list-style-type: none"> - Coordinating audit activities - Monitoring submission deadlines - Ensuring compliance with state and federal reporting requirements. 		<p>audit coordination and submission.</p> <ul style="list-style-type: none"> • Written procedures outline roles, responsibilities, and reporting expectations. • Monthly audit status updates are provided to the superintendent during the audit cycle. • Any delays or risks are documented and communicated in a timely manner. 	
<p>Process Standard 4.0 – Annual Financial Audit Submission</p> <p>The District is noncompliant with Process Standard 4.0 based on the FY2024 financial audit report. Standard 4.0: The local school board obtains an</p>	<p>Action 4: Strengthening Internal Controls and Monitoring</p> <ul style="list-style-type: none"> • Conduct quarterly internal reviews to verify that required financial reporting deadlines are tracked and met. • Maintain an audit compliance file 	<p>Superintendent Business Manager Business Department</p>	<ul style="list-style-type: none"> • Quarterly internal reviews verify that audit deadlines and reporting requirements are tracked and met. • Audit-related 	<p>Internal control procedures reviewed and updated within 60 days. Ongoing monitoring conducted monthly and</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Natchez- Adams School District District Number: 0130 Date CAP Approved by Local School Board: 12/16/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year. {MS Code 7-7-211(e)} (7 Miss. Admin. Code Pt. 3, Ch. 10, R.10.1) (2 C.F.R.Part200)</p> <p>Violation: School district did not submit the FY 2024 audit report to the FAC by the deadline.</p>	<p>containing all correspondence, submissions, confirmations, and approvals.</p> <ul style="list-style-type: none"> • Create/maintain a monthly reconciliation process to ensure all financial transactions are properly recorded, reported, reconciled, and approved for accuracy. 		<p>documentation is maintained in a centralized compliance file.</p> <ul style="list-style-type: none"> • Internal monitoring records demonstrate consistent oversight of audit timelines. 	<p>reviewed quarterly</p>
<p>Process Standard 4.0 – Annual Financial Audit Submission</p> <p>The District is noncompliant with Process Standard 4.0 based on the FY2024 financial audit report. Standard 4.0: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year. {MS</p>	<p>Action 5: Board Oversight and Training</p> <ul style="list-style-type: none"> • Provide annual training for board members and key administrators on: <ul style="list-style-type: none"> -Audit timelines and statutory requirements - Roles and fiduciary responsibilities related to financial oversight • Include audit status as a standing agenda item during budget and finance-related 	<p>School Board Superintendent Business Manager</p>	<ul style="list-style-type: none"> • Annual training on audit requirements and fiduciary responsibilities is conducted for board members and relevant administrators. • Training agendas, sign-in sheets, and materials are retained as evidence. 	<p>Board training scheduled and completed within 60 days</p> <p>Ongoing fiscal oversight conducted at regular board meetings</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Natchez- Adams School District District Number: 0130 Date CAP Approved by Local School Board: 12/16/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Code 7-7-211(e)} (7 Miss. Admin. Code Pt. 3, Ch. 10, R.10.1) (2 C.F.R.Part200)</p> <p>Violation: School district did not submit the FY 2024 audit report to the FAC by the deadline.</p>	<p>board meetings until submission is complete.</p>		<ul style="list-style-type: none"> • Audit status is included as a standing agenda item during finance-related board meetings until submission is complete. 	
<p>4.2 The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.</p> <p>Violation: Per Note 11 of the audit report, the auditor noted that the District Maintenance Fund, included in the General Fund for financial reporting purposes, has a deficit fund balance of \$1,399,479. The auditor further noted that the deficit fund balance of the District Maintenance Fund is in</p>	<p>Action 1: Immediate Expenditure Controls</p> <ul style="list-style-type: none"> • Implement a district wide spending freeze on non-essential expenditures impacting affected funds. • Require Superintendent and Business Manager approval for all expenditures related to the affected fund(s). • Restrict purchase orders and contracts that could further reduce fund balances. 	<p>Superintendent, Business Manager</p>	<ul style="list-style-type: none"> • Non-essential expenditures are suspended immediately. • Purchase orders and contracts are reviewed before approval to ensure sufficient fund balance. • Compliance is confirmed through monthly financial reports and the next annual audit. 	<p>Immediate and ongoing.</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

- A. 11. Corrective Action Plan for Sunflower County School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Sunflower County School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Sunflower County School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 16 – Statewide Assessment System

Recommendation: Approval

Back-up material attached

Corrective Action Plan

District Name: Sunflower Consolidated School District District Number: 6711 Date CAP Approved by Local School Board: 12/09/25

Standard 16: The school district adheres to all requirements of the Mississippi Statewide Assessment System.

REGULATIONS: Miss. Code Ann. §§ 37-16-1 through 4, § 37-16-9, Miss. Admin. Code 7-3: 36.1, State Board Policy Chapter 36, Rule 36.1, Miss. Admin. Code 7-3: 74.2, State Board Policy Chapter 74, Rule 74.2, Miss. Admin. Code 7-3: 78.1 and 78.7, State Board Policy Chapter 78, Rule 78.1 and Rule 78.7, and Appendix F of the *Mississippi Public School Accountability Standards, 2018*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The Office of Student Assessment requested a citation be placed in the district's record for violations of Process Standard 16 and Appendix F for testing irregularities in the 2024-2025 school year.</p>	<ul style="list-style-type: none"> - Targeted Schools for implementation: AW James and Moorhead Central - Benchmark Assessments: We will utilize all benchmark assessments as trial runs for the state assessment. This approach will allow us to identify areas for improvement and ensure that our testing procedures align with state requirements. - Training Central Office Staff: Central office staff will undergo targeted training to audit the effective administration of the tests. We will employ the state auditor's rubric as a framework for this audit process, ensuring that all aspects of the testing are scrutinized for compliance and effectiveness. Any irregularities will be documented and corrective measures will be implemented. - Preparation for School Staff: School staff will receive dedicated time to refine their understanding and application of the 	<p>District Test Coordinator Assistant District Test Coordinator School Test Coordinators</p>	<p>Monitoring Instrument Training Agendas Sign-in Sheets Confidentiality Agreements Training PowerPoints/presentations provided at schools and the district. The district's MAAP assessment data does not flag possible testing irregularities through the Cavcon Test Security Company's post-test data analysis.</p>	<p>October-May</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Sunflower Consolidated School District

District Number: 6711

Date CAP Approved by Local School Board: 12/09/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>provisions outlined in Standard 16. We will provide professional development sessions focused on the specific behaviors, such as educator coaching, required for compliance, ensuring that all educators are well-informed and prepared to meet the standards in accordance with Appendix F.</p> <p>-Ongoing Support and Monitoring: District representative assigned at AW James and Moorehead for each scheduled MAAP testing day to monitor compliance with Appendix F requirements.</p> <p>-Training Documentation: All training documentation will be uploaded to Caveon before testing begins.</p>			

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

A. 12. Corrective Action Plan for Vicksburg-Warren School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2024*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann.§ 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Vicksburg-Warren School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Vicksburg-Warren School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standard 2 – Licensed Professional Staff
- Process Standard 4 – Annual Financial Audit
 - Process Standard 4.0 – Annual Financial Audit Reporting Deadlines
 - Process Standard 4.1 – Fixed Assets
 - Process Standard 4.6 – Reporting Financial Data

Recommendation: Approval

Back-up material attached

Corrective Action Plan

District Name: Vicksburg Warren School District District Number: 7500 Date CAP Approved by Local School Board: 12/18/2026

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(c), § 37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: Vicksburg Warren School District District Number: 7500 Date CAP Approved by Local School Board: 12/18/2026

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>4.0 - Failure to submit FY 2019, 2020, 2021, 2022, and 2023 audit reports to the Federal Audit Clearinghouse (FAC) by the required deadlines.</p>	<ol style="list-style-type: none"> 1. Establish a formal audit timeline aligned with state and federal deadlines, including interim milestones. 2. Designate a primary responsible official for audit coordination and submission oversight. 3. Implement a compliance with automated reminders for audit completion and Federal Audit Clearinghouse (FAC) Submission. 	<p>Superintendent CFO Director of Accounting</p>	<p>Audit Calendar, Internal Checklist and Monitoring Logs. Final signed audit report with completion date. FAC submission confirmation receipt prior to deadline.</p>	<p>Effective Immediately.</p>
<p>4.1 Failure to effectively track and account for ongoing construction projects.</p>	<ol style="list-style-type: none"> 1. Implement a Construction In Progress ledger withing the district's accounting system. 2. Reconcile CIP monthly including retainage balances. 3. Develop written procedures to Capitalization and Close-Out Procedures. 4. Provided training for accounting staff. 	<p>CFO Director of Accounting</p>	<p>CIP Schedules, general ledger reports. Fixed asset schedules, project close-out documentation, and depreciation reports. Compliance with standard 4.1 on next audit.</p>	<p>Implemented fiscal year 2024.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Vicksburg Warren School District District Number: 7500 Date CAP Approved by Local School Board: 12/18/2026

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>4.6 - Bank reconciliations were not being performed timely or accurately throughout the year, resulting in material adjustments. Finding #2019-002, #2020-01, #2021-01, and #2022-01.</p>	<ol style="list-style-type: none"> Develop written reconciliation procedures including documentation standards and treatment of reconciling items. Implement a Mandatory Monthly Bank Reconciliation Schedule with supervisory review and approval. 	<p>Board of Directors Superintendent CFO Director Accounting</p>	<p>Verified monthly reconciliations and documentation presented to the board for approval</p>	<p>Implemented fiscal year 2024.</p>
<p>4.6 - District failed to accrue construction contracts payable and retainage payable. Finding #2019-001, #2020-001, #2021-001, and #2022-001.</p>	<ol style="list-style-type: none"> Establish written procedures for monthly accrual of constructions contracts payable and retainage payable. Monthly review of Pay Applications and Retainage Payble. Establish a Retainage Tracking Schedule. 	<p>Superintendent CFO Director of Accounting</p>	<p>Monthly accrual journal entry review and pay application support. Absence of repeat findings.</p>	<p>Implemented fiscal year 2024.</p>
<p>4.6 - District failed to reconcile investment statements, resulting in transactions not being recorded in the financials. Finding #2020-02, #2021-001, and #2022-001.</p>	<ol style="list-style-type: none"> Implement monthly investment reconciliation procedures. Require independent supervisory review of reconciliation and trial balance each month. 	<p>Superintendent CFO Director of Accounting</p>	<p>Timeliness of Investment Reconciliations. Absence of repeat findings.</p>	<p>Implemented fiscal year 2024.</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

B. 1. Corrective Action Plan for Hazlehurst School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the Hazlehurst School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The Hazlehurst School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Process Standards 1 and 1.2 – Governance: School Board Policies
- Process Standard 8 – Student Records
- Process Standards 14 and 14.1 – Graduation Requirements: Minimum Carnegie Unit Requirements
- Process Standards 14 and 14.2 – Graduation Requirements: High School End of Course Assessments
- Process Standards 14 and 14.5 – Graduation Requirements: Participation in Graduation Ceremonies
- Process Standards 17 and 17.4 – State and Federal Programs: Special Education Programs
- Process Standards 21 and 21.1 – Promotion/ Progression/Retention Policies: Uniform Grading Policy
- Process Standard 26 – High School Curriculum
- Process Standards 29 and 29.1 – Pupil Transportation: Quarterly Bus Inspections
- Process Standards 29 and 29.2 – Pupil Transportation: Bus Driver

Licenses

- Process Standard 30 – School Facilities
- Process Standard 31 – School Safety Plans and Implementation

Recommendation: Denial

Back-up material attached

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District, and current copies (print or electronic) of school board policies are published and available for public review.

REGULATIONS: Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), and the *Federal Civil Rights Act of 1964*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Board Policies do not serve as the basis of operation for the district.</p>	<p>The HCSD has adopted all board policies as the foundation for district operations. The HCSD Board of Trustees reviews these policies according to the Board Policy Review Calendar. As revisions are approved, updated policies are posted to the district website. 1. The school board is addressing policy review via the Annual Board Calendar (Monthly Policy Review SY 25-26)</p>	<p>Board Members Superintendent Board Clerk</p>	<p>Board Policy Review Calendar Work Session Board Agendas District Website</p>	<p>1. Reviewed and revised all policies. Updated policies were placed on the website (SY 25-26) 2. Entered an agreement with website vendor to ensure policies are updated.</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Some board policies are published and referenced in the student handbook, but the same process is not implemented in the personnel handbook</p>	<p>HCS D has developed student handbooks and a district personnel handbook to clearly communicate approved school board policies to staff, students, and parents/guardians. These handbooks are updated and published annually.</p> <ol style="list-style-type: none"> 1. Handbooks were reviewed/revised August 2025 (SY 25-26) 2. Handbooks were distributed 9/8/2025 	<p>Superintendent Board Clerk</p>	<p>Board Approved Student & Personnel Handbooks disseminated to students/parents and faculty</p>	<p>3. Performed checks of policies on website. July 2024 - ongoing</p>
<p>There is no structured process in place for reviewing, revising, and rescinding policies. Based on a review of board minutes and interviews, policies are dealt with on an as needed basis. None of the policies adopted by the Board in 2014 have been placed in the District's policy manual.</p>	<p>The HCS D Board of Trustees has established a systematic process for reviewing and revising school board policies. Policies are reviewed monthly according to the Board Policy Review Calendar. When revisions are approved, updates are communicated to all district staff through the district website and email.</p>	<p>Superintendent Board Members Board Clerk</p>	<p>Board Policy Review Calendar Work Session Agendas and Minutes District Websites Email (Policy Updates)</p>	<p>Completed policy reviews according to the district's policy review calendars. Policy revisions have been communicated to</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The District is not implementing its Public Comment Policy (BCAF) appropriately. Individuals or organizations are put on the agenda under Public Comments when they should be listed as an agenda item. Sometime action by the board is required and it would be inappropriate to limit their presentation to three minutes as required by the Public Comment Policy.</p>	<p>Updated policies are posted on the district website. 1. The school board is addressing policy review via the Annual Board Calendar (Monthly Policy Review SY 25-26)</p> <p>The HCSD ensures full implementation of Board Policy BCAF. If a member of the public requires more than three (3) minutes to address the Board or if the request may require Board action, the Board of Trustees follows the procedures outlined in Policy BCBI, which ensures that individuals or organizations are placed on the meeting agenda as appropriate. 1. Policy is scheduled to be reviewed March 2026</p>	<p>Superintendent Board Members Board Clerk</p>	<p>Board Policy BCAF Board Agendas Public Comment Sign-in Sheet Board Minutes</p>	<p>all stakeholders. July 2024 - Ongoing</p> <p>Policy BCAF was revised to ensure that all statements are consistent with board policy and communicated with stakeholders. July 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 8: Permanent records and cumulative folders for individual students contain all required data and are collected, maintained, and disseminated in compliance with state law, the Family Educational Rights and Privacy Act of 1974, and the Confidentiality Section of the Individuals with Disabilities Act, 1997 Amendments.

REGULATIONS: Miss. Code Ann. §§ 37-15-1 through 3, § 37-15-6, § 37-15-10, Appendix E of the *Mississippi Public Schools Accountability Standards, 2018*, and the *Mississippi Cumulative Folders and Permanent Records Manual of Directions*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>While an immunization Form 121 was located in folders at all schools, as students received an updated Form 121 the dates were not recorded on either the cumulative folder or the permanent record.</p> <p>*Hazlehurst Elementary School - Sample 37 of 796 -Mother's name was not on one cumulative folder</p> <p>*Hazlehurst Middle School - Sample of 20 of 297 -None of the records had indicated that the student had transferred from the elementary to the middle school. Until this year, the two schools have been a K-8 school so that information will have to be added.</p>	<p>Counselors will review each folder to ensure completion for accurate documentation. A transcript analysis will be conducted by the counselor and/or the designated personnel at each school.</p> <ol style="list-style-type: none"> 1. In-district accreditation meeting- 9/24/25 2. MDE Technical Assistance Visit-10/6/25 & 10/7/25 3. Each Counselor submitted a plan of action to address deficiencies-10/13/25 <p>The district team will conduct monthly integrity checks beginning January 2026 for the cumulative folders of both returning students and newly enrolled students.</p>	<p>Records Clerks Principals Asst Principals Counselors</p>	<p>Each counselor will utilize the checklist titled Required Information for Cumulative and Permanent Records to complete the record review process and will assist by the record clerks. Additionally, each principal will periodically conduct a quarterly audit to ensure organization and completion of the cumulative folders.</p>	<p>Bi-Annual Internal Audit Reviews Completed : December 6 -7, 2023 (SY 23-4) March 18-19, 2024 (SY 23-24) December 5-6, 2024 (SY 24-25) March 19-20, 2025 (SY 24-25) September 4-5, 2025 (SY 25-26) (Present & Ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>-One student's name was incomplete on records</p> <p>-One record had an incorrect birth certificate.</p> <p>-One permanent record had no initials verifying birth information</p> <p>-One father's name was not on birth certificate but was on cumulative and permanent records.</p> <p>-One record indicated the wrong state of birth.</p> <p>-Six records showed incomplete parents' names as compared to the birth certificate.</p> <p>Hazlehurst High School - Sample of 39 of 496</p> <p>-Records had stickers that overlapped the space to record immunizations.</p> <p>-One senior graduated (2014-15), had a non-passing grade with 0.0 credit for a course but when counting total credits for the year a credit was counted</p>	<p>Counselors will review each folder to ensure completion for accurate documentation. A transcript analysis will be conducted by the counselor and/or the designated personnel at each school.</p> <ol style="list-style-type: none"> 1. In-district accreditation meeting held 9/24/25 2. MDE Technical Assistance Visit-10/6/25 & 10/7/25 3. Each Counselor submitted a plan of action to address deficiencies-10/13/25 <p>The district team will conduct monthly integrity checks beginning January 2026 for the cumulative folders of both returning students and newly enrolled students.</p>	<p>Records Clerks Principals Asst Principals Counselors</p>	<p>Each counselor will utilize the checklist titled "Required Information for Cumulative and Permanent Records" to complete the record review process and will assist by the record clerks. Additionally, each principal will periodically conduct a quarterly audit to ensure organization and completion of the cumulative folders.</p>	<p>Completed Quarterly December 2024 March 2025 August 2025 (Present & ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District

District Number: 1520

Date CAP Approved by Local School Board: 12-8-2025

Standard 14: The school district requires each student, in order to receive a high school diploma, to have met the requirements established by its local board of education and by the State Board of Education.

- 14.1: Each student receiving a standard high school diploma has earned the minimum number of Carnegie units as specified in Appendices A-1 through G. (See Appendix A) Students receiving a standard diploma may select from four (4) graduation pathways as specified by the local school district's graduation requirements.
- 14.1.1: Entering ninth graders in 2005-2006 and thereafter (seniors of school year 2008-2009 and later) are required to have a minimum of 21 Carnegie units as specified in Appendix A-1.
- 14.1.2: Entering ninth graders in 2008-2009 and thereafter (seniors of school year 2011-2012 and later) are required to have a minimum of 24 Carnegie units as specified in Appendix A-2, unless in accordance with school board policy, their parent/guardian requests to opt the student out of Appendix A-2 requirements. This student would be required to complete the graduation requirements specified in A-1.
- 14.1.3: Entering eleventh graders in 2010-2011 and thereafter (seniors of school year 2011-2012 and later) who chose the Career Pathway Option are required to earn the minimum graduation requirements specified in Appendix A-3.
- 14.1.4: Beginning in school year 2011-2012, all eighth grade students are required to have an Individualized Career and Academic Plan (iCAP) prior to exiting the eighth grade.
- 14.1.5: Innovative Programs
- 14.1.6: Early Exit Diplomas
- 14.2: Each student receiving a standard diploma has achieved a passing score on each of the required high school exit examinations.
- 14.3: Each student who has completed the secondary curriculum for special education may be issued a special diploma or certificate of completion, which states: "This student has successfully completed an Individualized Education Program."
- 14.4: Each student with disabilities receiving a Mississippi Occupational Diploma has successfully completed all minimum requirements established by the State Board of Education. (See Appendix G.)
- 14.5: The student who fails to meet the graduation requirements is not permitted to participate in the graduation exercises.

Note: Students enrolled in grades 7-12 may be awarded a Carnegie unit credit provided the course content is a Carnegie unit bearing course in the current edition of the Approved Courses for the Secondary Schools of Mississippi Manual.

REGULATIONS: Miss. Code Ann. § 37-16-7 and §§ 37-16-11(1)(2), Miss. Admin. Code 7-3: 28.2-28.3, State Board Policy Chapter 28, Rules 28.2-28.3, Miss. Admin. Code 7-3: 34.1, State Board Policy Chapter 34, Rule 34.1, Miss. Admin. Code 7-3: 36.1-36.4, State Board Policy Chapter 36, Rules 36.1-36.4, Miss. Admin. Code 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19 and Appendices A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10, A-11, and G of the Mississippi Public School Accountability Standards, 2018, and 34 C.F.R. §§ 300.320(b), 300.324(c)

Please use form on next page and additional sheets as needed.

Page 1 of 3

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The school district is noncompliant with Standards 14, 14.1, 14.1.2, and 14.5.</p> <p>-Of the 20 records sampled from the records of the 69 graduates one student did not have a required half credit in PE, and three students did not have the required two math credits above Algebra 1.</p> <p>-There were three students from the sample of 20 who did not have the required courses to graduate but did participate in graduation exercises.</p>	<p>The HCSD Board of Trustees has reviewed and updated the district's graduation policy to include all available graduation options. The high school administration and principal have developed a comprehensive checklist to ensure that every student exiting HCSD has met all requirements established by the local Board of Trustees and the State Board of Education, including all mandated coursework.</p> <p>1. Annual Board Review-July 2025</p>	<p>HCSD Board of Trustees Superintendent HCSD High School Principal Counselor</p>	<p>HCSD high school principal and counselor will perform quarterly audits of each student scheduled for graduation to ensure all necessary requirements are missed.</p>	<p>November 2023 (Present & ongoing)</p>
<p>-In reviewing the 2015 senior records, a class entitled Interventions was listed that provided 1 credit for 9th graders and .5 credit for 10th graders. This class was not listed in the approved course list and when questioned was told that the course was offered as a tutorial for students who were not performing well academically.</p>	<p>The HCSD high school principal and counselor will adhere to quarterly audits of the student graduation checklists to verify completion of all required and approved courses. The principal and counselor will meet with every student scheduled to graduate to confirm or deny graduation eligibility prior to the start of graduation exercises. Any student who does not meet all established requirements will not be permitted to participate in the graduation ceremony.</p> <p>1. MDE Site Visit: May 29-30, 2025 (SY 24-25)</p>	<p>HCSD high school principal and counselor</p>	<p>Audits should be done throughout the year on all students scheduled to graduate.</p>	<p>November 2023 (present & ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<p>The HCSD high school principal and counselor have developed a checklist to ensure that all students scheduled to exit HCSD have met the requirements established by the local board and the State Board of Education. Each student cohort is closely monitored for missing state assessment scores and is provided alternative options for meeting this requirement, including qualifying scores on the ACT, ASVAB, WorkKeys, and other approved assessments. Students are also evaluated using the concordance table corresponding to the year in which the assessment was taken.</p> <ol style="list-style-type: none"> 1. MDE Site Visit: May 29-30, 2025 (SY 24-25) 2. CTE On-site Visit: January 27-30, 2026 (SY 25-26) 	<p>HCSD High School Principal Counselor</p>	<p>HCSD high school principal and counselor will perform quarterly audits of each student scheduled for graduation to ensure all necessary requirements are met for high school graduation.</p>	<p>November 2023 (Present & ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 17: The school district is in compliance with state and/or federal requirements for the following programs:

17.4: Special Education Individuals with Disabilities Education Act (IDEA) (20 U.S.C §§ 1400, et. seq.)

REGULATIONS: Child Find – Initial Evaluation (CFI): 34 C.F.R. §§ 300.111, 300.301, 300.304 – 300.311; Miss. Admin. Code 7-3: 74.19, State Board Policy Chapter 74, Rule 74.19, §§ 300.111, 300.301, 300.304 – 300.311

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The evaluation team reviewed two (2) student records identified through a random selection (Prong 2) in the area of Child Find in order to review implementation of Child Find Procedures in accordance with 34 C.F.R. 300.301 and Chapter 74, Rule 74.19. A review of special education records, district documents indicated following:</p> <p>CFI-4 One (1) of two (2) student records reviewed indicated the district failed to hold a MET meeting within 14 calendar days of receiving a written parent request. (Student 25)</p>	<p>Upon review of Student 25's IEP file, documentation shows a parent request dated August 30, 2012. Further review confirmed a written parent request for a MET meeting. The MET meeting was scheduled for September 4, 2012, at 11:00 a.m., and the parent provided consent for the initial evaluation on that same date.</p>	<p>Superintendent, Special Programs Director, Child Find Coordinator</p>	<p>Copies of the written parent request, parent invitation response form Child Find/MET Committee Meeting, Parent Invitation Response Form, Receipt of</p>	<p>(March 2018-April 2018), The Child Find Coordinator submitted the appropriate documentation as evidence to OSE. Present-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Note: This corrective action will require a review of random files (Prong 2) in order to verify implementation. The OSE will request randomly selected files for review through a desk audit.</p>	<p>Student 25 received an initial comprehensive evaluation ruling on November 2, 2012, which determined eligibility under OHI: ADD/ADHD and LI. The most recent comprehensive reevaluation was completed on November 2, 2015, confirming OHI: ADD/ADHD as the appropriate eligibility category. Student 25's upcoming three-year reevaluation is due on or before November 2, 2018.</p> <p>The Child Find Coordinator will submit the appropriate documentation as evidence to OSE.</p> <p>The Child Find Coordinator will review each initial IEP file (2016-2017) & (2017-2018) for the purpose of clarifying eligibility timelines.</p>	<p>Child Find Coordinator</p>	<p>Safeguard documentation, Consent form and Determination of Eligibility report will be submitted to the OSE.</p> <p>Child find/ Eligibility File Review Checklist</p>	<p>(March 2018-May 2018), The Child Find Coordinator reviewed each initial IEP file (2016-2017) & (2017-2018) for the purpose of clarifying eligibility timelines. Present-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Delivery of Services/Free Appropriate Public Education/Least Restrictive Environment (FAPE/LRE). Reconvene the IEP Committees to revise IEP's with all required components to meet the unique needs of the students in accordance with Mississippi Department of Education (MDE) policy 74.19.</p>	<p>Utilize MDE Sponsored Technical Assistance Training in IEP development and implementation in the following areas: IEP Present Level of Academic Achievement Functioning Performance (PLAAFP) IEP IMPACT STATEMENT IEP SPECIAL CONSIDERATIONS IEP ACADEMIC AREAS IEP BEHAVIORAL NEEDS IEP FUNCTIONAL AREA NEEDS IEP DEVELOPING BASELINE DATA IEP DEVELOPING MEASURABLE GOALS/ SHORT TERM INSTRUCTIONAL OBJECTIVES</p>	<p>Superintendent Special Programs Director Special Education Teachers General Education Teachers Therapists Counselor Administrators</p>	<p>Sign-in Sheets of the specific professional development; PowerPoint Presentation of the specific professional development; Agenda of the specific professional development</p>	<p>(March 2018-May 2018) the district provided professional development to special education teachers and appropriate staff regarding the development and implementation of IEP's and in accordance with MDE policy 74.19. June 2024 (Present & ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>DS-2 One of twenty five student records reviewed indicated the PLAAPFs did not provide detailed and targeted summaries of current daily academic, behavior and functional performance. Baseline data was not provided for developing measurable goals. (Student 25)</p>	<p>(Student 25): Reconvene the IEP team to revise the PLAAFP statements, ensuring they include detailed summaries of the student's current daily academic, behavioral, and functional performance, in order to address the student's individual needs in accordance with MDE Policy 74.19.</p>	<p>Special Education Teachers General Education Teachers Therapists Administrators</p>	<p>Parent Invitation & Written Notice Documentation; Review/Revised Completed IEP's</p>	<p>(March 2018-April 2018), the district reconvened IEP meetings to revise PLAAFP statements in accordance with MDE policy 74.19. Present-Ongoing</p>
<p>Utilize MDE sponsored technical assistance and training to strengthen IEP development and implementation in accordance with MDE Policy 74.19.</p>	<p>Utilize MDE sponsored technical assistance and training to strengthen IEP development and implementation in accordance with MDE Policy 74.19.</p>	<p>Special Education Teachers General Education Teachers Therapists Administrators & Appropriate Staff members</p>	<p>Powerpoint Presentation of the specific professional development; Sign-in sheets of the specific professional development; Agendas of the specific professional development</p>	<p>(March 2018-May 2018) the district provided professional development to special education teachers and appropriate staff regarding the development and implementation of IEP's findings. Present-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>DS-3 Two of twenty five student records reviewed indicated the IEP's did not include statements of how the disability affects student involvement and progress in the general education curriculum. (Students 12 & 25)</p>	<p>(Students 12 & 25): Reconvene the IEP team to revise the PLAAFP statements to clearly describe how each student's disability impacts involvement and progress in the general education curriculum, ensuring alignment with individual student needs and compliance with MDE policy.</p>	<p>Special Education Teachers General Education Teachers Therapists Administrators</p>	<p>Parent Invitation & Written Notice Documentation; Review/Revised Completed IEP's</p>	<p>(March 2018-April 2018), the district reconvened IEP meetings to revise the PLAAFP statements; Parents concerns; academic areas in accordance with MDE Policy 74.19. Present-Ongoing</p>
<p>DS-4 Two of the twenty five student records reviewed indicated the IEP's did not include concerns of the parents. (Student 22 & 25)</p>	<p>(Students 22 & 25): Reconvene the IEP team to address parent concerns and ensure the student's individual needs are met in accordance with MDE policy.</p>	<p>Special Education Teachers General Education Teachers Therapists Administrators</p>	<p>Parent Invitation & Written Notice Documentation; Review/Revised Completed IEP's</p>	
<p>DS-5 Seven of the twenty five student records reviewed indicated the IEP's did not address the academic areas of need for the students. (Students 7, 9, 12, 18, 19, 21 & 25)</p>	<p>(Students 7, 9, 12, 18, 19, 21 & 25): Reconvene IEP meetings to address identified academic areas of need and ensure each student's individual needs are met in accordance with MDE policy. (STIOs)</p>	<p>Special Education Teachers General Education Teachers</p>	<p>Parent Invitation & Written Notice Documentation; Review/Revised Completed IEP's</p>	

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>(Student 25) One (1) of twenty-five (25) student records reviewed indicated the IEP did not identify address the functional areas of need for the student. (Student 25)</p>	<p>(Student 25) Reconvene the IEP committees to revise the IEP to identify and address functional areas of need.</p>	<p>Superintendent Special Programs Director Special Education Teachers General Education Teachers Therapists Counselor Administrators</p>	<p>Parent Invitation, Written Notice Documentation, Review/ Revised Completed IEP's</p>	<p>(March 2018-April 2018), the district reconvened IEP meetings to revise the IEP to address the functional areas of need as well as special considerations in accordance with MDE policy 74.19.(Present-Ongoing)</p>
<p>DS-9 (Student 25) One (1) of (25) student records reviewed indicated the IEP did not address special considerations. (Student 25)</p>	<p>(Student 25) Reconvene the IEP committee to revise the IEP to identify special considerations that address the needs of the student and support annual goals.</p>	<p>Superintendent Special Programs Director Special Education Teachers General Education Teachers Therapists Counselor Administrators</p>		

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 21: The district follows an established board policy that defines criteria for the academic promotion/progression/retention of students. Such criteria prohibit the retention of students for extracurricular purposes.

21.1: The school district implements a uniform grading policy.

21.2: A student who is enrolled in any grade higher than Grade 6 in a school district must be suspended from participation in any extracurricular or athletic activity sponsored or sanctioned by the school district after a semester in which the student's cumulative grade point average is below 2.0 on a 4.0 scale in accordance with the Mississippi High School Activities Association (MHSAA). This portion of the standard will be jointly monitored and enforced by the State Board of Education and the MHSAA.

REGULATIONS: Miss. Code Ann. §§ 37-11-64, 65, and 66, and Miss. Admin. Code 7-3: 2.3, State Board Policy Chapter 2, Rule 2.3

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Board policies and District publications regarding the promotion, retention, and progression of students are inconsistent.</p> <p>-Policy IHE, Promotion and Retention, references RCSD, making it unclear if this policy is for the Hazlehurst School District.</p> <p>-On February 2, 2018, the Board adopted Policy IHA, Grading System, with revisions adopted on January 16, 2019; however, based on the wording and the red font, the Auditors could not determine</p>	<p>HCSD will review and revise Board policies to ensure that the language is aligned with all district publications, including the Student Handbook.</p> <p>The HCSD will remove the language referencing Sample Policy Disclaimer from the official Board policies.</p> <p>The HCSD will revise the Student Handbook to ensure that the Handbook contains accurate information regarding attendance.</p> <p>The HCSD will revise the Student Handbook to ensure that it does not contain conflicting information.</p>	<p>Superintendent Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Board Policy Review Calendar Updated District Website Email (Policy Updates) Updated faculty and student handbooks</p>	<p>1. Reviewed and edited all policies on website and handbook 2. Entered a new agreement with Finalsite (website vendor) on October 5, 2023. 3. Performed monthly check to ensure monthly information is updated on the website. 4. The HCSD would request one final internal evaluation before</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>whether this is a sample policy provided by the Mississippi School Board Association (MSBA). -Although officially adopted by the Board, several policies contain the wording used in the MSBA's Sample Policy Disclaimer. -Information on page 11 of the Student Handbook regarding attendance incorrectly states that students must be in attendance 180 days. - On page 14 of the Student Handbook under promotion and retention, mastery of objectives is listed as a minimum or passing grade of 65; however, on page 13 under the grading scale, passing is listed as 60 and above. -Information in the Student Handbook on page 17 regarding grade level classification conflicts with the information in board policy IHE, Promotion and Retention</p>	<ol style="list-style-type: none"> 1. The school board is addressing policy review via the Annual Board Calendar (Monthly Policy Review SY 25-26). 2. Handbooks were reviewed/revised August 2025 (SY 25-26) 3. Handbooks were distributed 9/8/2025 			<p>presenting MDE a date for final review and approval.</p> <p>Present & Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 26: The curriculum of each high school at a minimum consists of required and approved courses that generate at least 33½ Carnegie units annually. Any request for an exemption from teaching the courses listed in Appendix B must be submitted in writing to the Commission on School Accreditation for review and action.

REGULATIONS: Miss. Code Ann. § 37-1-3(2), Miss. Admin. Code 7-3: 28.2 and 28.3, State Board Policy Chapter 28, Rules 28.2 and 28.3, and Appendices B and C of the *Mississippi Public Schools Accountability Standards, 2018*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Based on a review of the data in MSIS provided by the HCSD for the 2021-2022 school year, The District failed to provide students with access to the following required course offerings:</p> <ul style="list-style-type: none"> Physics Mississippi Studies College and Career Readiness Course Advanced Placement Mathematics Advance Placement Social Studies <p>The District failed to provide a curriculum that, at a minimum, consists of required and approved courses that generate at least 33 1/2 Carnegie units annually.</p> <p>The District's MSIS data continues to show comprehensive health as a course offering. Comprehensive health is not an acceptable course and should not be offered.</p>	<p>The District shall provide the required curriculum as published in Appendix B of the Mississippi Public School Accountability standards.</p> <ol style="list-style-type: none"> 1. The District will revise list of course offerings that includes required and approved courses that make up the 33 ½ required Carnegie units. 2. The District will provide a curriculum that consists of required and approved courses that make up the 33 1/2 required Carnegie units. 3. The District will remove Comprehensive Health as a course offering. 	<p>High School Principal Counselor Director of Accreditation, Compliance, & Accountability MSIS District Coordinator</p>	<p>HHS List of Course Offerings HHS 2023-2024, 2024-2025, & 2025-2026 Master Schedules</p>	<p>August 2024 (Present & Ongoing)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<ol style="list-style-type: none"> 1. MDE Site Visit: May 29-30, 2025 (SY 24-25) 2. MSIS Course Check/Review- November 2025 3. Annual Board Review September 2025 (SY 25-26) 			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 29: The school district complies with the applicable policies of the State Board of Education and state and federal laws in the operation of its transportation program. The school district implements Nathan's Law as a priority for promoting school bus safety.

- 29.1: All buses are inspected on a quarterly basis and are well-maintained and clean.
- 29.2: Each bus driver has a valid bus driver certificate and a commercial driver's license and operates the bus according to all specified safety procedures. The school district has on file a yearly motor vehicle report on each driver and evidence that each driver has received two (2) hours of in-service training per semester.
- 29.3: Bus schedules ensure arrival of all buses at their designated school sites prior to the start of the instructional day.
- 29.4: Emergency bus evacuation drills are conducted at least two (2) times each year.

REGULATIONS: Miss. Code Ann. § 37-41-53, § 63-1-33, § 63-1-73, § 63-3-615, and § 97-3-7, and Miss. Admin. Code 7-3: 81.3, 81.4, 81.6, 81.7, and 81.9, State Board Policy Chapter 81, Rule 81.3, 81.4, 81.6, 81.7, and 81.9.

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
The district failed to provide documentation regarding quarterly bus inspections, well maintained, and cleaned.	The district shall ensure and document that all buses are inspected quarterly. The district shall have on file quarterly inspection documentation.	Superintendent Director of Transportation Transportation Clerk	Routine scheduled quarterly inspection calendar to make sure the documentation is completed.	August 2025-Ongoing
The district failed to provide documentation that each bus driver has a valid bus driver certificate and a commercial driver's license and operates the bus according to all specified safety procedures. The school district has on file a yearly motor vehicle report on each driver and evidence that each	The district shall ensure and document that all bus drivers completed the required MDE sanctioned two (2) in-service training hours per semester with sign-in sheets	Superintendent Director of Transportation Transportation Clerk	Copy of valid bus driver commercial driver's license/driver certificate Copy of bus driver's year Motor Vehicle Reports	August 2025-Ongoing

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>driver has received two (2) hours of in-service training per semester.</p> <p>Bus schedules ensure arrival of all buses at their designated school sites prior to the start of the instructional day.</p>	<p>The district shall ensure that buses arrive at their designated school sites prior to the start of the instructional day. The district shall have on file daily arrival time of buses.</p>	<p>Superintendent Director of Transportation Transportation Clerk</p>	<p>Copy of agendas and sign-in sheets (2 hour in-service)</p> <p>Bus arrival logs kept at the school level on a monthly basis.</p>	<p>August 2025-Ongoing</p> <p>August 2025-Ongoing</p>
<p>Emergency bus evacuation drills are conducted at least two (2) times each year.</p>	<p>The district shall ensure and document that bus evacuation drills are conducted at least two times each year. Documentation will be kept on file.</p>	<p>Superintendent Director of Transportation Transportation Clerk</p>	<p>Routine schedule calendar to make sure the evacuation drills and documentation is completed.</p>	<p>August 2025-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Standard 30: The school district provides clean/sanitary facilities in a safe and secure environment. All classrooms in each school will be air-conditioned.

REGULATIONS: Miss. Code Ann. § 37-7-301(c)(d)(j), §§ 37-11-5 and 49, and § 45-11-101

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Based on an on-site visit between December 2021 and October 2022, the HCSD was found to be noncompliant at the following facilities/locations:</p> <p>Hazlehurst Elementary School</p> <p>Exterior</p> <ul style="list-style-type: none"> -No "Visitor Parking" signs -No "Handicap parking sign -No main utilities shut-off labeled 	<p>The District will develop a comprehensive list to address all identified facility deficiencies. Facilities will be monitored on an ongoing basis to ensure a safe and secure environment.</p> <ol style="list-style-type: none"> 1. Repair of buildings/facilities throughout district-9/5/24 2. Board approved occupational safety plan 10/2/25 3. School Board Walk-through-10/23/25 4. Repair of HHS Gym-Spring 2026 <p>Hazlehurst Elementary School:</p> <p>Exterior</p> <ul style="list-style-type: none"> -Install "Visitor Parking" signs -Install "Handicap Parking" signs - Label main utilities shut-off 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024 -Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Interior</p> <ul style="list-style-type: none"> -There is no two-way intercom between the office and the classrooms -No main utility shut-offs map posted in main lobby -No Asbestos Management Plan on file in main office -No Material Safety Sheet (MSDS) on file in main office <p>E-Wing</p> <ul style="list-style-type: none"> -Inoperable emergency lights in hallway -The egress window is too high for students to exit the classroom -Unprotected outlets in classrooms -Classroom 505 - egress obstructed / egress unmarked -Classroom 507 has more than 20% covered with paper on the walls -Classroom 501 has paper covering egress window, egress not marked -Unprotected light in faculty restroom 	<p>Interior</p> <ul style="list-style-type: none"> - Install a two-way intercom between the office and all classrooms -Post main utility shut-offs map in main lobby -Place Asbestos Management Plan in Main Office -Place a MSDS plan on file in main office <p>E-Wing</p> <ul style="list-style-type: none"> -Repair or replace emergency lights in hallway -Install steps in classroom for egress of windows -Cover all unprotected outlets in classrooms -Remove obstruction from in front of egress window in Classroom 505 and mark egress window -Remove excess paper from Classroom 507 walls -Remove paper covering egress window, mark egress window classroom 501 -Cover unprotected light in faculty restroom 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024 -Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>-Classrooms 509 and 510 - egress obstructed</p> <p>-Classroom 514 - egress window is unmarked</p> <p>-Classroom 513 - egress window is cracked</p> <p>Long Hall</p> <p>-Classroom 418 - extension cord being used as a permanent power source</p> <p>-Classroom 411 - egress window covered with curtains</p> <p>-Classrooms 407 and 412 - thermostat is broken</p> <p>Short D Hall</p> <p>-Door closer is missing on egress door</p> <p>Hazlehurst Middle School Findings:</p> <p>Interior</p> <p>-No main utilities shut-off map posted in main lobby</p> <p>-No two-way intercom between the office and the classrooms</p>	<p>-Remove obstruction from in front of egress window in Classrooms 509 and 510</p> <p>-Mark egress window in Classroom 514</p> <p>-Replace cracked egress window in Classroom 513</p> <p>Long Hall</p> <p>-Remove extension cord in Classroom 418 as a permanent source</p> <p>-Remove curtains from over the egress window in Classroom 411</p> <p>-Replace broken thermostat in Classrooms 407 and 412</p> <p>Short D Hall</p> <p>-Replace missing door closer on egress door</p> <p>Hazlehurst Middle School:</p> <p>Interior</p> <p>-Post main utilities shut-off map in main lobby</p> <p>-Install a two-way intercom system between the office and classrooms</p>	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies</p> <p>-Pictures with noted date of repair & signatures</p> <p>-Repair reports</p> <p>- Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>-No Asbestos Management plan on file in main office</p> <p>- No MSDS on file in main office</p> <p>C-Wing</p> <p>-Blocked egress window with computers and tables in Classrooms 303, 305, and 309</p> <p>-Paper covering egress window in Classroom 310</p> <p>B-Wing</p> <p>-Library egress window obstructed with computers/tables; egress window will not open</p> <p>-Bookshelves blocking egress window in Room 207</p> <p>-Extension cord used as a permanent power source</p> <p>-Egress door sticking</p> <p>-Inoperable emergency light</p>	<p>-Need an asbestos management plan on file in the main office</p> <p>-Place a MSDS plan on file in the main office</p> <p>C-Wing</p> <p>-Remove obstruction from in front of the egress window in Classrooms 303, 305, and 309</p> <p>-Remove paper off the egress window in Classroom 310</p> <p>B-Wing</p> <p>-Remove obstruction from egress window in the library and repair egress window so it can open</p> <p>-Remove bookshelves in front of egress window in Classroom 207</p> <p>-Remove extension cord as permanent source</p> <p>-Repair egress sticking door</p> <p>-Repair/replace emergency light</p>	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies</p> <p>-Pictures with noted date of repair & signatures</p> <p>-Repair reports</p> <p>- Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Parent Center</p> <ul style="list-style-type: none"> -Expired fire extinguisher <p>A Wing</p> <ul style="list-style-type: none"> - Classroom 100 - extension cord used as a permanent power source -Classroom 102 - glass missing -Inoperable emergency/Exit lights in 	<p>Parent Center</p> <ul style="list-style-type: none"> -Inspect and update fire extinguisher <p>A-Wing</p> <ul style="list-style-type: none"> -Remove extension cord being used as a permanent power source in Classroom 100 -Replace missing glass in Classroom 102 -Repair/ replace emergency/ exit lights in hallway 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>
<p>Hazlehurst High School Findings:</p> <p>Interior</p> <ul style="list-style-type: none"> -No Asbestos Management plan on file in main office -No MSDS plans in the main office -The school lacks a two-way intercom between the main office and classrooms -No main shut-off value map posted in the main lobby -Boarded up windows in the main office -Unlocked custodial/storage areas at the time of visit -Unprotected light in custodial closet 	<p>Hazlehurst High School:</p> <p>Interior</p> <ul style="list-style-type: none"> -Provide up-to-date Asbestos Management Plan in main office -Provide MSDS plans on chemicals -Install a two-way intercom system in the building -Post a main shut-off map in the main lobby -Replace window pane in main office -Lock custodial closet -Cover unprotected light in custodial closet 			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Exterior</p> <ul style="list-style-type: none"> -Outside air conditioning unit unsecure -Main utilities unmarked (i.e., gas, water, and electrical) -No "Visitor Parking" signs -No "Handicap Parking" signs -Fence broken down and weeds covering the fence <p>A Hall Downstairs</p> <ul style="list-style-type: none"> -Inoperable exit signs throughout building - Inoperable emergency lights throughout building -Unprotected light at egress downstairs A-hall -Damaged tread in stairwells -Panic bar missing cover in stairwell <p>A Hall Upstairs</p> <ul style="list-style-type: none"> -Missing ceiling tile -Electrical panel unlocked -Blank plate falling out of panel -Panel unlabeled 	<p>Exterior</p> <ul style="list-style-type: none"> -Secure all outside air conditioning units -Mark all main utilities -Mark all "Visitor Parking" signs -Mark all "Handicap Parking" signs -Repair fence and remove weeds on the fence <p>A Hall Downstairs</p> <ul style="list-style-type: none"> -Repair/replace exit signs throughout building -Repair/replace emergency lights throughout building -Cover unprotected lights at egress downstairs AHall -Replace damaged tread in stairwells -Repair/replace panic bar in stairwell <p>A Hall Upstairs</p> <ul style="list-style-type: none"> -Replace missing ceiling tiles -Lock electrical panel -Replace plate in panel -Label panel 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Classrooms A Hall Up/Downstairs</p> <ul style="list-style-type: none"> -Classrooms A-1, A-2, A-3, and A-4 - paper above egress window -Classroom A-5 - outlet cover missing -Hole in outlet box -Glass missing and covered with cardboard -Classroom A-8.1 - unlocked chemical room door -Expired fire extinguisher -Broken bottles on flammable cabinet -No MSDS in Labs A-8.1 and A-8.2 -Obstructed egress door between classrooms -Classroom A-8.2 - missing ceiling tile -No MSDS sheets for chemicals in A-8.2 -Classroom A-7 - no emergency cut-off valve at teacher's station -Classroom A-10 - damaged window -Classroom A-6 - broken window covered with plywood -Classroom A-11 - egress window has paper above it that prevents it from opening 	<p>Classrooms A Hall Up/Downstairs</p> <ul style="list-style-type: none"> -Remove paper from egress windows Classrooms A-1,A-2,A-3, & A-4 -Replace outlet cover Classroom A-5 -Plug hole in electrical box -Replace glass in window -Lock chemical door in classroom A-8.1 -Replace outdated fire extinguisher -Remove broken bottles -Provide MSDS for all chemicals in Labs A-8.1 and A-8.2 -Remove obstruction from behind egress door -Replace missing ceiling tile in Classroom A-8.2 -Add emergency gas cut-off valve at teacher's station in Classroom A-7 -Replace damaged window in Classroom A-10 -Replace broken window in Classroom A-6 -Remove paper from egress window in classroom A-11 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies</p> <ul style="list-style-type: none"> -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs 	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District

District Number: 1520

Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Cafeteria</p> <ul style="list-style-type: none"> -Broken window in seating area -Hole in the ceiling by serving line -Broken thermostat in kitchen area -Blocked electrical panels -Panels unlocked and unlabeled -Women's restroom has unprotected light, missing cover over light switch -Paint peeling from ceiling in kitchen area -Unprotected light on back porch of kitchen -Hole in ceiling in kitchen area -Hole above freezer wall outside kitchen -Dry food stored too close to ceiling -Unprotected light under the vent a hood -Broken light under the vent a hood 	<p>Cafeteria</p> <ul style="list-style-type: none"> -Replace broken window in seating area -Repair hole in ceiling by serving line -Replace broken thermostat in kitchen -Remove carts from in front of panels -Lock panels and label them -Cover unprotected lights in women's restroom and cover light switch -Remove and paint ceiling in kitchen area -Cover unprotected light on back porch of kitchen -Repair hole in ceiling in kitchen -Repair hole above freezer by back porch -Remove dry food less than 24" from ceiling -Cover the unprotected light under the vent-a hood -Replace the broken light under the vent-a-hood 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>
<p>Short Wing Hall</p> <ul style="list-style-type: none"> -Ceiling tile missing by exit door near restroom -Damaged emergency light by Classroom B-4 -Inoperable exit signs 	<p>Short Wing Hall</p> <ul style="list-style-type: none"> -Replace ceiling tile by exit door -Replace damaged emergency light by Classroom B-4 -Repair exit signs 			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District **District Number:** 1520 **Date CAP Approved by Local School Board:** 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
Short Wing Hall Classrooms -Classroom B-6 - exposed wires above smartboard -Classroom B-3 - egress will not open, handle missing -Unprotected light in janitor closet C-Wing Hall -Pipe hanging through the ceiling (trip hazard) -Inoperable exit signs	Short Wing Hall Classrooms -Conceal wires above smartboard in classroom B-6 -Replace door handle in classroom B-3 to allow egress -Cover light in janitor closet C-Wing Hall -Strap pipe to wall or remove the pipe -Repair or replace exit signs in the hall	Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators	Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs	August 2024-Ongoing
C-Wing Classrooms -Classroom C-1 - open box behind teacher's desk -Classroom C-2 - broken thermostat by smartboard D-Wing Hall -Closed per Facilities Director and Superintendent	C-Wing Classrooms -Cover open box behind teacher's desk in Classroom C-1 -Replace broken thermostat in Classroom C-2 D-Wing Hall -Not inspected; closed per Facilities Director and Superintendent			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Band Hall</p> <ul style="list-style-type: none"> -Ceiling tile missing -Fire extinguisher not hanging on wall -Inoperable exit sign -Inoperable emergency light -Egress exit blocked -Need steps for egress window -Cover missing from electrical box under the electrical panel -Electrical panel unlocked -Seating capacity not posted -Hole in right side of electrical panel -Electrical panel unlabeled -Window boarded up in teacher's office -Unprotected light in server room 	<p>Band Hall</p> <ul style="list-style-type: none"> -Replace missing ceiling tile in band hall -Place fire extinguisher on wall or place in a case -Repair or replace the exit sign -Repair or replace the emergency light -Remove blockage from in front of egress -Build steps for egress window -Lock electrical panel -Post seating capacity -Replace missing cover on electrical box under electrical panel -Place blank in hole on the electrical panel -Label electrical box -Replace glass in boarded up window in teacher's office -Cover unprotected light in server room 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>
<p>Old Gymnasium</p> <ul style="list-style-type: none"> -Old gym is unsafe/uninhabitable for human occupancy 	<p>Old Gymnasium</p> <ul style="list-style-type: none"> -Gym will not be occupied until in compliance with life/safety code 			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>New Gymnasium</p> <ul style="list-style-type: none"> -Door sticks that leads into the lobby -Damaged column outside the gym -Insulation damage above gym playing floor -Seating capacity not posted -Damaged emergency light in gym -Unlocked electrical panel -Unlabeled electrical panel -No door closer on the exit door in the lobby -Missing blank in panel in girl's locker room upstairs -No evacuation map in the gym 	<p>New Gymnasium</p> <ul style="list-style-type: none"> -Repair sticking lobby door -Repair damaged column outside gym -Repair damaged insulation in the gym -Post capacity sign -Repair or replace damaged emergency light in Gym -Lock electrical panel -Label electrical panel -Install a door closer on exit door in lobby -Replace missing blank in electrical panel in girl's locker room upstairs -Install an evacuation map in gym 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Walter Washington Vocational Complex</p> <ul style="list-style-type: none"> -Missing ceiling tile in boy's restroom -Damaged ceiling tile in the hallway -Exit door sticking -Expired fire extinguisher in the hallway -Allied Health Classroom has an extension cord used as a permanent electrical source -Allied Health Classroom has an electrical outlet loose on the back wall above the counter -Unlocked electrical panels in the building trade classroom -Uncovered electrical panel main breaker exposing wires in the building trade classroom -Water cooler missing in the building trade classroom -Ceiling tile missing in the supply room in the building trade classroom 	<p>Walter Washington Vocational Complex</p> <ul style="list-style-type: none"> -Replace missing ceiling tile in boy's restroom -Replace damaged ceiling tile in the hallway -Repair sticking exit door -Replace expired fire extinguisher -Remove extension cord as permanent electrical source in Allied Health classroom -Secure electric outlet to the wall above the counter in the Allied Health classroom -Lock electrical panel box in the building trade classroom -Cover main breakers in the electrical panel with exposed wires in building trade classroom - Replace missing water cooler or remove pipes in building trade classroom -Replace missing ceiling tile in supply room in building trade classroom 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<ul style="list-style-type: none"> -No evacuation map posted in the building trade classroom -Multiple wires were running across the floor creating a trip hazard in the computer discovery classroom -Electrical room is being used as a storage closet -Ceiling tile missing in the electrical room -Ceiling tile missing in the janitor's closet -Miscellaneous materials in janitor's closet 	<ul style="list-style-type: none"> -Post an evacuation map -Remove wires running across the floor in the computer discovery classroom -Remove supplies from electrical room -Replace missing ceiling tile in electrical room -Replace missing ceiling tile in janitor's closet -Remove miscellaneous materials from janitor closet 	<p>Superintendent Director of Maintenance Custodial/Maintenance Staff Director of Accreditation, Compliance, & Accountability Administrators</p>	<p>Correction Binder of Deficiencies -Pictures with noted date of repair & signatures -Repair reports - Ongoing monitoring logs</p>	<p>August 2024-Ongoing</p>
<ul style="list-style-type: none"> JROTC Building -Inoperable drinking fountain -No emergency light in the hallway -Broken door closer 	<ul style="list-style-type: none"> JROTC Building -Repair drinking fountain -Install emergency light(s) in hallway -Repair broken door closer 			

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District

District Number: 1520

Date CAP Approved by Local School Board: 12-8-2025

Standard 31: The district complies with State Board Policies and State and Federal laws to provide Safe Schools. Each school has a Comprehensive School Safety Plan on file that has been approved annually by the local school board.

REGULATIONS: Miss. Code Ann. § 37-3-81, § 37-3-82, § 37-3-83, § 37-7-321, § 37-11-5, § 37-11-29, § 37-11-53, § 37-11-67, § 37-11-69, the *Mississippi School Safety Manual*, and the *MDE Occupational Safety and Crisis Response Planning Manual*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The District failed to provide documentation of the two (2) required reunification locations including detailed and labeled maps. The district only provided one (1) reunification location, detailed, and labeled maps at the following locations: Hazlehurst Elementary School Hazlehurst Middle School Hazlehurst High School</p>	<p>The District developed a comprehensive Crisis Management Plan, which was approved by the School Board on December 1, 2022. The District will ensure the Plan is updated to include two (2) designated reunification locations, along with detailed, clearly labeled maps for each site. 1. School Board Reviewed August 2025 (SY 25-26)</p>	<p>Superintendent Director of Accreditation, Compliance, & Accountability</p>	<p>District Management Plan that includes two (2) reunification locations with detailed and labeled maps.</p>	<p>December 2022-Ongoing</p>
<p>All classrooms within the district failed to contain the required emergency packs. The following schools/facilities failed to have emergency packs in all classrooms: Hazlehurst Elementary School Hazlehurst Middle School Hazlehurst High School</p>	<p>The District will ensure that all classrooms at each site are equipped with the required emergency packs. The District will also ensure that all safety packs are updated prior to the start of each academic school year. Documentation, including signatures and dates, will be maintained on file. 1. School Board Reviewed August 2025 (SY 25-26)</p>	<p>Superintendent Administrators Teachers Director of Accreditation, Compliance, & Accountability</p>	<p>Emergency Packs located in all classrooms throughout the district Review of Packs prior to start of the academic year with signatures and date</p>	<p>March 2024-Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: Hazlehurst City School District District Number: 1520 Date CAP Approved by Local School Board: 12-8-2025

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The following schools/facilities failed to provide evidence that the required school safety drills had been conducted: Hazlehurst High School.</p>	<p>All required school safety drills will be implemented at each school site, including monthly fire drills, tornado drills conducted twice per year, and lockdown/intruder drills completed within the first 60 days of each semester.</p>	<p>High school principal High School Assitant Principal Director of Safe & Orderly</p>	<p>Copy of HHS School Safety Drill Schedule (sy 2024-2025)</p>	<p>August 2024-Ongoing</p>
<p>The District failed to provide a District Crisis Management Plan approved by the local school board.</p>	<p>The District developed a comprehensive Crisis Management Plan, which was approved by the School Board on December 1, 2022. The District will ensure the Plan is updated and includes all required components outlined by the Office of Safe and Orderly Schools. 1. School Board Reviewed August 2025 (SY 25-26)</p>	<p>Superintendent Director of Accreditation, Compliance, & Accountability</p>	<p>District Crisis Management Plan (School Board 7/1/2024)</p>	<p>December 2024-Ongoing</p>

Please use additional sheets as needed.

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of State Board of Education Agenda Items
Consent Agenda
March 19, 2026

OFFICE OF ACCREDITATION

B. 2. Corrective Action Plan for North Bolivar Consolidated School District in Accordance with Accreditation Policy 2.8.1

Executive Summary

In accordance with Accreditation Policy 2.8.1 of the *Mississippi Public School Accountability Standards, 2025*, a school district that has been assigned a PROBATION or WITHDRAWN accreditation status must submit a Corrective Action Plan (CAP) with defined timelines in which to correct the district's deficiencies. The school district is required to submit a Corrective Action Plan within sixty (60) days of notification. In accordance with Policy 2.8.1, the State Board of Education implements the program of development in each district in accordance with Miss. Code Ann. § 37-17-6(11).

On October 14, 2025, the Commission on School Accreditation assigned the North Bolivar Consolidated School District a PROBATION status. Each program office has reviewed the section(s) of the CAP applicable to its office and has approved the corrective actions and timelines provided by the school district.

The North Bolivar Consolidated School District currently has the following issues of noncompliance with accreditation policies and process standards on record:

- Policy 2.1 – Data Reporting
- Process Standards 1 and 1.1 – Governance: Superintendent Duties and Responsibilities
- Process Standards 1 and 1.2 – Governance: School Board Policies
- Process Standards 1 and 1.3 – Governance: School Board Duties and Responsibilities
- Process Standards 4 and 4.1 – Annual Financial Audit: Fixed Assets System
- Process Standards 4 and 4.6 – Annual Financial Audit: Reporting Financial Data
- Process Standard 8 – Student Records
- Process Standard 22 – Alternative Education Program

Recommendation: Denial

Back-up material attached

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

ACCREDITATION POLICY 2.1: The Commission on School Accreditation determines the annual accreditation status of all public school districts in the fall of each school year based on verified accreditation data from the previous school year. An annual district accreditation status is assigned based on compliance with Process Standards. Information concerning district compliance with Process Standards is reported to the Commission on an annual basis. The District superintendent and school principals are responsible for ensuring that all data reported to the Mississippi Department of Education are true and accurate as verified by supporting documentation on file in the school district. Reporting false information is a violation of the accreditation requirements set forth by the State Board of Education and may result in the downgrading of the District's accreditation status.

REGULATIONS: Miss. Admin. Code 7- 3: 2.1, State Board Policy Chapter 2, Rule 2.1

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>A comparison of the 2018-2019 Mississippi Student Information System (MSIS) Personnel/Accreditation Data Report with employee contracts and salary schedules revealed numerous errors, omissions, and inconsistencies among MSIS reports, salary schedules, and contracts. The MDE noted the following deficiencies:</p>	<p>The district implements a procedure to ensure the accuracy of information. After board meetings, the Business Office will create a Personnel Report of new personnel employment, resignation, and termination information including positions, number of days, and funding sources to confirm with the Payroll Clerk, MSIS clerk and funding supervisors to ensure that personnel information is entered and updated accurately. Any administrative adjustments will be board approved to reflect edits/changes. All parties will review the Personnel Edit Report regularly to ensure that the highest quality data is submitted, as referenced in the MSIS Personnel Report.</p>	<p>MSIS Clerk Payroll Clerk Funding Supervisors Business Manager Superintendent</p>	<p>MSIS Personnel Accreditation Report Board minutes</p>	<p>July 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The MDE could not confirm that all personnel were listed in the MSIS Personnel/Accreditation Report for the 2018-2019 school year. Although they are approved in Board minutes, the District failed to list individuals in the Personnel Report in positions as:</p> <ul style="list-style-type: none"> -Bus Drivers -Custodians - Cafeteria workers -After school program staff -Alternative school staff 	<p>The MSIS Director and Business Manager receives and share listserv messages concerning data reporting requirements and timelines with data entry clerks (Secretaries, Counselors, etc.) to ensure that deadlines are met, setting an earlier deadline for district level admin (Superintendent or designee) to ensure accuracy before submission. The district will implement a procedure to ensure that all relevant personnel are listed by appropriately approved contracted positions.</p>	<p>MSIS Clerk Payroll Clerk Funding Supervisors Business Manager Superintendent</p>	<p>MSIS Personnel Accreditation Report Board minutes</p>	<p>July 1, 2025 - ongoing</p>
<p>The District reported 71 certified employees on the MSIS Detailed Personnel Report. Of the 71 certified employees in the District, the MDE randomly selected 35 of the contracts or files (49%) for comparison to data provided through MSIS. Nine (9) of the 35 selected files (26%) revealed discrepancies between contracted amounts and salaries reported on the MSIS Detail Personnel Listing Report</p>	<p>The district implements a procedure to ensure the accuracy and contracted amounts and salaries are accurate as reported on the MSIS Detail Personnel Listing Report.</p>	<p>MSIS Clerk Payroll Clerk Funding Supervisors Business Manager Superintendent</p>	<p>MSIS Personnel Accreditation Report Board Minutes Contracts</p>	<p>July 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>Salaries reported for 33 of the individuals listed in the MSIS Personnel Accreditation Data Report for the 2018-2019 school year failed to match to District salary schedules</p>	<p>The district implements a procedure to ensure that reported salaries match district salary schedules.</p>	<p>Business Manager MSIS Clerk Payroll Clerk Funding Supervisors Superintendent Financial Advisor</p>	<p>Board minutes Contracts MSIS Personnel/ Accreditation Report Approved Salary Schedules</p>	<p>July 1, 2025 - Ongoing</p>
<p>Employee work assignments listed in the MSIS Personnel Accreditation Data Report did not always correspond with the positions approved in Board minutes. Some examples include individuals who may be approved in board minutes as teacher aides, but listed in the personnel report for study hall, approved as library assistant, but listed for study hall and/or approved as kindergarten assistant, but listed for study hall.</p>	<p>The district will ensure that all work assignment correspond with all board approved positions.</p>	<p>Business Manager MSIS Clerk Funding Supervisors Superintendent Financial Advisor</p>	<p>Board minutes Contracts MSIS Personnel/ Accreditation Report Approved Salary Schedules</p>	<p>July 1, 2025 - Ongoing</p>
<p>The District failed to provide supplemental contracts for everyone receiving a supplement for other duties. Supplements are approved for some positions as documented in Board minutes, but MDE could not verify that</p>	<p>The Business Office will create supplemental contracts for all additional duties. The Payroll Clerk will verify that all affected employees have contracts for other duties.</p>	<p>Business Manager Payroll Clerk</p>	<p>Board minutes Contracts</p>	<p>July 1, 2025 - Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>the supplements approved are included in the salaries listed in the MSIS Personnel Accreditation Report for 2018-2019.</p> <p>Salaries reported for employees in Board minutes failed to match salaries reported in the MSIS Personnel Accreditation Report for the 2018-2019 school year.</p> <p>The District failed to list all personnel approved in Board minutes for employment in the MSIS Personnel Accreditation Report for 2018-2019. Board minutes indicate some individuals had resigned but the District still listed them in the Personnel Report, and their salaries and days worked had not been adjusted.</p> <p>The District failed to indicate in the MSIS Personnel/Accreditation Report for 2018-2019 individuals serving in coaching positions or any After School AS) positions. Therefore, the MDE</p>	<p>The district implements procedures to ensure that reported salaries match salaries reported in the MSIS Personnel Accreditation Report.</p> <p>The district will ensure the accuracy of information in the Personnel Report based on approved board minutes.</p> <p>The district will ensure that all individuals serving in coaching positions or any afterschool positions are listed according to approved assignments.</p>	<p>Business Manager Payroll Clerk MSIS Clerk</p> <p>Payroll Clerk Business Manager Financial Advisor</p> <p>Payroll Clerk Business Manager Financial Advisor</p>	<p>Board minutes Contracts MSIS Personnel/ Accreditation Report.</p> <p>Accreditation Report Board Minutes</p> <p>Accreditation Report Board Minutes Contracts</p>	<p>July 1, 2025 - Ongoing</p> <p>July 1, 2025 - Ongoing</p> <p>July 1, 2025 - Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist District Number: 0617 Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>could not verify whether the District reported all employee supplements in MSIS for these individuals.</p> <p>The Superintendent was reported as being employed 50% of the time for the 2018-2019 school year.</p> <p>The Superintendent failed to ensure all data reported to the Mississippi Department of Education are true and accurate as verified by supporting documentation on file in the school district. During the 2019-2020 school year, the MDE discovered that the District's E-Rate Application contained significant errors reflecting recent school consolidation, school closures, and movement of students. The application included other errors that warrant concern that the District has made an inaccurate presentation of the schools in the District. The MDE advised the District to cancel the application to avoid any USAC violations.</p>	<p>The district will employ a qualified full-time superintendent (100%).</p> <p>The Superintendent and/or designee will meet consistently with the Technology Director to ensure that all data is entered and updated accurately. The district canceled the 2019-2020 E-Rate application. The District will ensure that all data is reported accurately and in compliance with reporting procedures. All district data and applications will contain accurate information.</p>	<p>Board Members Payroll Clerk Business Manager Financial Advisor</p> <p>Technology Director Superintendent</p>	<p>Personnel Report Board Minutes Contracts</p> <p>E-Rate Application</p>	<p>July 1, 2025 - Ongoing</p> <p>July 1, 2025 - Ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(S), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.1: The school board assigns all executive and administrative duties to the superintendent, who is properly licensed and chosen in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, and § 37-151-5(h)

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The district is noncompliant with Standards 1 and 1.1 based on findings from an unannounced audit. The Superintendent failed to provide effective educational leadership in key areas including management of district personnel and effective implementation of policies.</p>	<p>The district reviews and/or revises all district policies and publications annually to ensure that all statements are clearly written and consistent with school board policy as well as state and federal statutes; written policies are current with board actions and administrative decisions.</p> <p>The district will ensure that all operations in the district are implemented or carried out based on approved district policies, by referencing policies when making decisions, as requested by relevant administrators.</p>	<p>Superintendent Federal Programs Director Board Clerk</p> <p>All district and school administrators</p>	<p>Reviewed/revised approved policies (handbooks/plans) Board minutes Observations Checklists</p> <p>Administrator meeting minutes School evaluations District observations</p>	<p>Current - ongoing</p> <p>Current - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The Superintendent failed to ensure that all data reported to the MDE are true and accurate as verified by supporting documentation on file in the school district.</p>	<p>Board minutes reflect board actions to reflect School Board responsibilities of setting policy and Superintendent/district responsibilities of day-to-day operations of the school district.</p> <p>The district will ensure that all data is reported accurately and in compliance with MSIS reporting procedures. Upon board approval, personnel will be onboarded to include verification of personnel information and necessary hiring documents by Personnel Director and business office officials. A contract will be created by the Personnel Director. The MSIS Clerk will ensure information is accurate and consistent. The Superintendent and Principals will review the Personnel edit report to ensure accuracy and correct, as needed.</p>	<p>Superintendent Board Secretary</p> <p>Superintendent Business Manager MSIS Clerk Principals</p>	<p>Board minutes</p> <p>MSIS Personnel Accreditation Data Report</p>	<p>Current - ongoing</p> <p>October 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(S), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the *Federal Civil Rights Act of 1964*

1.2: School board policies that comply with state and federal statutes, rules, and regulations serve as the basis of operation for the District, and current copies (print or electronic) of school board policies are published and available for public review.

REGULATIONS: Miss. Code Ann. § 25-41-7, §§ 25-61-1 through 17, §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), and the *Federal Civil Rights Act of 1964*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
The Superintendent and Board failed to implement local Board policies that comply with state and federal laws and State Board of Education policies. Board policies do no serve as the basis of operation for the District.	The district reviews and/or revises all district policies and publications annually to ensure that: all statements are clearly written and consistent with school board policy as well as state and federal statutes; written policies are current with board actions and administrative decisions. The district ensures that all operations in the district (each school/department) are implemented or carried out based on approved district policies, by referencing policies when making decisions, as requested by relevant administrators.	Superintendent District Administrators	Reviewed/revised approved policies (handbooks/plans) Board minutes Observations Checklists	Current-ongoing
		All district and school administrators	Administrator meeting minutes School evaluations District observations	Current-ongoing

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The 2018-2019 Student Handbook contains policies and procedures that are inconsistent with state statute and State Board of Education policies including, but not limited to, policies pertaining to attendance, grading, and graduation.</p>	<p>Board minutes are documented to reflect board actions to notate School Board responsibilities of setting policy and Superintendent/district responsibilities of day-to-day operations of the school district.</p> <p>The District will review and/or revise all district policies and publications annually to ensure that all statements are clearly written and consistent with board approved school board policies as well as state and federal statutes; written policies are consistent with board actions and administrative decisions.</p>	<p>Superintendent Board Secretary</p> <p>Superintendent District Administrators Principals</p>	<p>Board minutes Board agendas</p> <p>Reviewed/revised approved Student Handbook</p>	<p>Current-ongoing</p> <p>Approved - (Reviewed annually)</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist. District Number: 0617 Date CAP Approved by Local School Board: 12/15/25

Standard 1: The local school board and the superintendent of schools shall exercise due diligence in performing the respective duties of each office in accordance with applicable law. The local school board's responsibilities shall pertain to matters of setting policy and shall not interfere in the day-to-day operations of the school district that include, but are not limited to, such duties as those relating to personnel and management decisions. Failure to comply shall result in the immediate downgrade of the District's accreditation status to Probation or Withdrawn as indicated in Accreditation Policy 2.5.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, § 37-7-306(1-4), §§ 37-9-1 through 75, §§ 37-9-101 through 113, § 37-7-301(p)(w), § 37-6-3(3-4), §§ 37-9-7, 13, and 14, § 37-61-9, § 37-151-5(h), and the Federal Civil Rights Act of 1964

1.3: School board members complete required basic and continuing education programs in order to effectively perform their duties in the manner prescribed by law.

REGULATIONS: Miss. Code Ann. §§ 25-41-1 et al., §§ 25-61-1 through 17, § 37-3-4(5), §§ 37-6-7, 9, 11, and 15, and § 37-7-306(1-4)

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The Board failed to effectively perform its duties in accordance with applicable law including: Ensuring all data reported to the MDE are true and accurate as verified by supporting documentation on file in the school district (See also Accreditation Policy 2.1); Ensuring the District develops and implements approved Board policies and procedures that comply with state and federal statutes and SBE policies</p>	<p>The District will ensure that all data will be reported accurately and in compliance with MSIS reporting procedures. All personnel data will be consistent. Personnel information approved by the school board shall be consistent with information reported in contracts and in the MSIS report.</p> <p>The District reviews and/or revises all district policies and publications annually to ensure that all statements are clearly written and consistent with approved school board policy as well as state and federal statutes</p>	<p>Technology Director MSIS Clerk Superintendent</p> <p>Superintendent Board Clerk District Administrators</p>	<p>MSIS Personnel Accreditation Data Report</p> <p>Reviewed/revised approved policies Board minutes</p>	<p>July 1, 2025 - ongoing</p> <p>July 1, 2025 -ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>and standards (See also Process Standard 1.2);</p> <p>Ensuring implementation of appropriate standards of governance (See also Process Standards 1, 1.1, and 1.2);</p> <p>Ensuring the District submitted their financial audit report for Fiscal Years 2014, 2015, 2016, 2017, and 2018 by the March 31, 2015, 2016, 2017, 2018, and 2019 deadlines (See also Process Standard 4)</p>	<p>-written policies are current with board actions and administrative decisions.</p> <p>The District ensures that all operations in the district are implemented or carried out based on approved district policies.</p> <p>The audits were completed.</p>	<p>Superintendent District Administrators Principals</p> <p>Superintendent Business Manager CPA Firm</p>	<p>Observations and evaluations of procedures and staff</p> <p>Signed contract Audit report</p>	<p>Current-ongoing</p> <p>Complete but ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Standard 4: The local school board obtains an annual financial audit of the school district, as conducted under the guidelines of the Office of the State Auditor, no later than nine months after the end of the district's fiscal year.

- 4.1: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates a fixed asset system of accountability that provides verification of fixed assets and fixed assets records.
- 4.2: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates no less than a zero fund balance (as defined by generally accepted accounting principles) for all funds of the school district.
- 4.3: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the process for distributing Educational Enhancement Fund procurement cards to all eligible teachers.
- 4.4: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, indicates an unqualified opinion (as defined by generally accepted auditing standards) on the financial statements of the school district.
- 4.5: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the local school board has received, reviewed and discussed, as reflected in official minutes of the regularly scheduled monthly meeting, the financial reports required by state law and/or the State Board of Education.
- 4.6: The most recent annual financial audit report of the school district, as conducted under the guidelines of the Office of the State Auditor, verifies the accuracy and timely compilation and reporting of all financial data, including the year-end data provided through the Financial Exchange Transfer System (FETS), required for submission to the MS Department of Education by the fifteenth day of October, each year, in accordance with state law and/or the State Board of Education.
- 4.7: The most recent annual financial data of the school district, as submitted to the MS Department of Education, verifies a 7% fund balance of the district maintenance fund.

REGULATIONS: Miss. Code Ann. § 7-7-211(e), § 37-9-18(1-2), § 37-17-6(18), § 37-37-7(2)(e), § 37-37-13, § 37-61-8, § 37-61-19, § 37-61-21(2), § 37-61-29, § 37-61-33(3)(iii), Miss. Admin. Code 7-3: 10.1 State Board Policy Chapter 10, Rule 10.1, Miss. Admin. Code 7-3: 32.1, State Board Policy Chapter 32, Rule 32.1, Miss. Admin. Code 7-3: 71.1, State Board Policy Chapter 71, Rule 71.3, and 2 C.F.R. § 200

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>4.1:(FY19) 1. The district failed to enter values for many of the assets listed on the capital asset report from the accounting software. District stated that the assets were not entered correctly in the system when originally purchased and it was later difficult to trace the asset back to the PO/invoice to support the value. The paperwork could not be found at the time of the audit to provide accurate purchase amounts for the assets. Estimates were needed to provide values and it was unknown if some of the assets would have been above the capitalized thresholds, therefore effecting the financial (FY19).</p>	<p>The Business Manager and Fixed Assets Clerk implements a process to track prior fixed assets. The Fixed Assets Clerk will submit and report on fixed assets at the beginning and ending of the academic year.</p>	<p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Fixed Assets List</p>	<p>Current-ongoing</p>
<p>2. The district did not complete disposal forms for each asset being disposed. The district also disposed of some of the assets that were originally listed with no value, some of which were marked depreciable, but never accounted for on the financial statements.</p>	<p>The Fixed Assets Clerk will train principals and other personnel on the procedures for disposals to ensure that school staff understand the correct procedures for fixed assets disposal. Fixed assets disposal forms will be approved/not approved by the Fixed Assets Clerk. Approved disposals will be recommended to the Superintendent for</p>	<p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Board agenda/ minutes of approved disposals</p>	<p>Completed-ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>3. Two assets purchased in FY19 were on the acquisitions report but did not appear on the depreciation schedule.</p>	<p>board approval and deleted from Fixed Assets. The Fixed Assets Clerk will identify the assets and determine the depreciation value. The Business Manager will enter the depreciation value and request scheduling to track depreciation each year. The Fixed Assets Clerk will verify corrections and report/show printed verification to the Superintendent.</p>	<p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Printout/report of identified building</p>	<p>July 1, 2025 -ongoing</p>
<p>4. A building listed on the capital asset schedule did not have a depreciation expense due to being listed with an incorrect date.</p>	<p>The building's correct date will be researched and identified by the Fixed Assets Clerk to be entered into accounting system by the Business manager/designee. The Fixed Assets Clerk will verify correction and report/show printed verification to the Superintendent.</p>	<p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Printout/report of identified building</p>	<p>Current - ongoing</p>
<p>5. Several assets listed did not have adequate descriptions, and some of the same assets were entered twice, for example two tag numbers for the same asset.</p>	<p>The Fixed Asset team reviewed list of assets, view assets, provide adequate descriptions and identify double-entry of assets for the purpose of deletion, if necessary. The corrections have been given to the Business Manger to edit in the accounting system. Upon completion, the Fixed Assets Clerk will verify corrections</p>	<p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Printout/report of identified building</p>	<p>December 2024-ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>6. District is not maintaining subsidiary ledger accurately.</p> <p>4.1 (FY20)</p> <p>1. The district failed to enter values for many of the assets listed on the capital asset report from the accounting software. District stated that the assets were not entered correctly in the system when originally purchased and it was later difficult to trace the asset back to the PO/invoice to support the value. The paperwork could not be found at the time of the audit to provide accurate purchase amounts for the assets . Estimates were needed to provide values and it was unknown if some of the assets would have been above the capitalized thresholds, therefore effecting the financial (FY19)</p>	<p>and report/show printed verification to the Superintendent.</p> <p>The Business Manager will maintain records of details of general ledger accounts. The Business Manager will verify and report/show verifications to the Superintendent monthly before Board meetings.</p> <p>The Business Manager and Fixed Assets Clerk implements a process to track prior fixed assets. The Fixed Assets Clerk will submit and report on fixed assets at the beginning and ending of the academic year.</p>	<p>Business Manager Superintendent</p> <p>Fixed Assets Clerk Superintendent Business Manager</p>	<p>Printed ledger</p> <p>Fixed Assets List</p>	<p>July 1, 2025 - ongoing</p> <p>Current - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>2. Large adjustments were proposed by auditor and accepted by the district during the conversion to correctly state the acquisition and accumulated depreciation amounts.</p>	<p>The Business manager and district consultant made corrections to correctly state the acquisition and accumulated depreciation amounts.</p>	<p>Business manager Superintendent</p>	<p>Integrity report/journal entries</p>	<p>Completed</p>
<p>3. District is not maintaining subsidiary ledger accurately. District is still in the process of implementing proper controls and some information entered in the accounting software is not verified.</p>	<p>The Business manager will maintain records of details of general ledger accounts immediately and continuously. The Business manager will verify and report/show verifications to the Superintendent monthly before Board meetings.</p>	<p>Business manager Superintendent</p>	<p>Printed ledger</p>	<p>Current - Ongoing</p>
<p>4.1 (FY21)</p>				
<p>1. During the auditor's inventory testing, the following exceptions were noted:</p>				
<p>a. Two (2) assets were found but are no longer in use. The assets should be disposed and removed from the inventory list.</p>	<p>Disposal forms were completed by the Fixed Assets Coordinator and recommended to the Superintendent to be board approved.</p>	<p>Fixed Assets Clerk Business Manager</p>	<p>Disposal form/Board agenda/Board minutes</p>	<p>Completed</p>
<p>b. One(1) asset was not tagged.</p>	<p>Asset was tagged by Fixed Assets Clerk</p>	<p>Fixed Assets Clerk</p>	<p>Tagged item (picture if needed)</p>	<p>Completed</p>
<p>c. One(1) asset was not in the location according to the inventory sheet.</p>	<p>Fixed Assets Clerk placed asset in correct location as identified on inventory.</p>	<p>Fixed Assets Clerk</p>	<p>Asset/Inventory Sheet</p>	<p>Completed</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

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Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>2. During the auditor's observation of other floor assets, it was noted several assets (copiers and fireproof filing cabinets) still in use by the district that could not be identified on the inventory sheet. The assets were not tagged, and the inventory sheet did not contain serial numbers to properly identify the assets.</p>	<p>The Fixed Assets Coordinator tagged and listed relevant items, listing serial numbers. The Superintendent will check for verification.</p>	<p>Fixed Assets Clerk Business Manager</p>	<p>Fixed asset inventory sheet</p>	<p>July 1, 2025 - ongoing</p>
<p>3. Assets were not properly recorded in the financial statements. Disposals from prior years are not being removed from the reporting and some assets are not showing the correct depreciation values. Adjustments were made to reconcile the balances based on the support provided.</p>	<p>Identified assets will be provided to the Business manager/designee by the Fixed Assets Clerk to be properly recorded in the financial statements.</p> <p>Disposal forms were completed by the Fixed Assets Coordinator and recommended to the Superintendent to be board approved.</p> <p>The Business manager and district consultant made corrections to correctly state the acquisition and accumulated depreciation amounts.</p>	<p>Fixed Assets Clerk Business Manager</p> <p>Fixed Assets Coordinator Superintendent</p> <p>Business Manager</p>	<p>Financial statements</p> <p>Disposal forms/Board agenda/minutes</p> <p>Report/journal entries</p>	<p>Current - Ongoing</p> <p>Completed</p> <p>Completed</p>
<p>4. District is not maintaining the subsidiary ledger accurately. The asset ledger is not being properly reconciled</p>	<p>The Business manager maintains records of details of general ledger accounts. The Business manager will verify and</p>	<p>Business Manager Superintendent</p>	<p>Printed ledger</p>	<p>July 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist. District Number: 0617 Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>to the general ledger.</p> <p>5. District is not properly keeping up with construction in progress. Pay applications could not be provided to support year-end balances. Adjustments were made to properly show completed construction and capitalization of assets.</p>	<p>report/show verifications to the Superintendent monthly before Board meetings.</p> <p>Verification of payments of construction projects are being documented. The Business manager will verify and report/show verifications to the Superintendent.</p>	<p>Business Manager Superintendent Financial Advisor</p>	<p>Pay application reports</p>	<p>July 1, 2025 - ongoing</p>
<p>4.1 (FY2022) The district is not effectively tracking and accounting for completed and ongoing construction projects. The auditor also noted that the district is not properly maintaining the subsidiary ledger and reconciling the asset ledger to the general ledger and other underlying accounting records.</p>	<p>Verification of payments of construction projects are being documented. The Business manager will verify and report/show verifications to the Superintendent. The Business Managers will maintain records of general ledger account and report verifications to the superintendent.</p>	<p>Business Manager Superintendent</p>	<p>Pay application reports Printed ledger</p>	<p>July 1, 2025 - ongoing</p>
<p>4.1 (FY23) -The district is not effectively tracking and accounting for completed and ongoing construction. -The district is not maintaining the subsidiary ledger properly.</p>	<p>As of July 1, 2024, a new and experienced Business manager is managing business operations, along with assistance from MDE assigned consultant. Verification of payments of construction</p>	<p>Business Manager Superintendent</p>	<p>Printed report</p>	<p>Current - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>-The asset ledger is not being reconciled properly to the general ledger and other underlying accounting records. *There were material corrections made by the auditor.</p>	<p>projects are being documented; construction project values are being entered into as fixed assets for capitalization by the Business Manager. The Business Manager will maintain records of details of general ledger accounts. The Business Manager will verify and report verifications to the Superintendent.</p>			
<p>4.6 (FY20 - #2020-004) During the testing of claims payable, it was noted that the district did not properly accrue all claims. The district did not properly reconcile and review all claims at year end to ensure all payables are accrued according to invoice dates, or in the fiscal year of occurrence. An audit adjustment was proposed, recorded and approved by the district to correct the accrued balances of claims payable at year end.</p>	<p>As of July 1, 2024, a new Accounts Payable Clerk ensures all payables are accrued according to invoice dates, or in the fiscal year of occurrence. The Business manager will reconcile and review claims periodically to ensure year end claims show proper accrual to provide accuracy of the district's financial standing.</p>	<p>Accounts Payable Clerk Business Manager Superintendent</p>	<p>Claims Dockets</p>	<p>Current - ongoing</p>
<p>4.6 (FY21-#2021-001) 1. Assets were not properly recorded in the financial statements. Disposals from prior years are not being removed from</p>	<p>Fixed assets disposal forms will be approved/not approved by the Fixed Assets Coordinator. Approved disposals will be</p>	<p>Fixed Assets Coordinator Business</p>	<p>Board agenda/minutes of approved disposals</p>	<p>Completed-ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>the reporting and some assets are not showing the correct depreciation values. Adjustments were made to reconcile balances based on the support provided.</p>	<p>recommended to the Superintendent for board approval and removed from reporting. The Fixed Assets Coordinator will identify assets and determine depreciation values. The Business Manager/designee will enter the depreciation values and request scheduling to track depreciation each year. The Fixed Assets Coordinator will verify and report/show verification to the Superintendent.</p>	<p>Manager/designee Superintendent</p>	<p>Integrity printout/report of identified fixed assets</p>	
<p>2. District is not properly keeping up with construction in progress. Pay applications could not be provided to support year-end balances. Adjustments were made to properly show completed construction and capitalization of assets. Due to the lack of internal controls over inventory and reporting, it could not be determined that the capital asset balances are fairly stated.</p> <p>4.6 (FY21-#2021-005) During the auditor's testing of claims payable, it was noted that the district did not properly accrue all claims. In the</p>	<p>As of July 1, 2024, a new and experienced Business manager is managing business operations, along with assistance from an MDE assigned consultant. Verification of payments of construction projects are being entered by Business Manager. The Superintendent will check for verification</p> <p>As of July 1, 2024, a new Accounts Payable Clerk ensures all payables are accrued according to invoice dates, or in</p>	<p>Business Manager Superintendent. Accounts Payable Clerk Business Manager</p>	<p>Fixed assets inventory printed report Claims/Expenditure reports</p>	<p>July 1, 2025 - ongoing Current - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>auditor's review of the July and August claims dockets, they identified expenditures that should have been accrued and reported as claims payables. Also, some of the balances in claims payables are carried over from the prior year and not being reconciled.</p> <p>4.6 (FY22-#2022-001) During the auditor's testing of cutoffs surrounding accounts payable, the auditor noted multiple instances of expenditures that should have been accrued in fiscal year 2022 but were not. The auditor also noted errors in recording retainage payable on construction contracts totaling \$1,820,659 that were corrected by audit adjustment.</p>	<p>the fiscal year of occurrence. The Business Manager will reconcile and review claims periodically to ensure year end claims show proper accrual to provide accuracy of the district's financial standing.</p> <p>As of July 1, 2024, a new Business manager is managing business operations, along with assistance from a financial advisor. An established cutoff date will be communicated and followed to ensure proper accrual dates and accuracy of district financial accounting and overall standing. Verification of payments of construction projects have and are being documented; The Business Manager will maintain records of details of general ledger accounts and report verifications to the Superintendent.</p>	<p>Superintendent</p> <p>Business manager Superintendent Financial Advisor</p>	<p>Claims/expenditure reports Printed ledger</p>	<p>Current - ongoing</p>
<p>4.6 (FY23-#2023-001) -During cutoff testing of accounts payable, multiple instances of expenditures that should have been</p>	<p>As of July 1, 2024, a new Business manager is managing business operations, along with assistance from a financial</p>	<p>Business Manager Superintendent Financial Advisor</p>	<p>Claims/expenditure reports Printed ledger</p>	<p>Current - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>accrued in fiscal year 2023 were not.</p> <ul style="list-style-type: none"> -There were errors in recording retainage payable on construction contracts. -Errors totaling \$1,095,264 were corrected by audit adjustments. 	<p>advisor. An established cutoff date will be communicated and followed to ensure proper accrual dates and accuracy of district financial accounting and overall standing. Verification of payments of construction projects have and are being documented; The Business Manager will maintain records of details of general ledger accounts and report verifications to the Superintendent.</p>			

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist.

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Standard 8: Permanent records and cumulative folders for individual students contain all required data and are collected, maintained, and disseminated in compliance with state law, the Family Educational Rights and Privacy Act of 1974, and the Confidentiality Section of the Individuals with Disabilities Act, 1997 Amendments.

REGULATIONS: Miss. Code Ann. §§ 37-15-1 through 3, § 37-15-6, § 37-15-10, Appendix E of the *Mississippi Public Schools Accountability Standards, 2018*, and the *Mississippi Cumulative Folders and Permanent Records Manual of Directions*

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>May 2024 Northside High School failed to provide sufficient evidence to clear the violation for Process Standard 8.</p>	<p>The District has implemented a process to ensure each school implements the approved local school board policies that comply with accreditation standards, state law, SBE policies and federal requirements regarding the collection, maintenance, and dissemination of cumulative folders and permanent records.</p> <p>District administration will conduct a periodic review of records at all schools to ensure records are maintained in accordance with the Mississippi Cumulative Folder and Permanent Records Manual of Directions</p>	<p>Superintendent Principals Counselors District Administrators</p> <p>Superintendent Assigned District Admin</p>	<p>Cumulative folder/permanent record Verification checklist Meeting agendas Sign-in sheets</p> <p>Checklists</p>	<p>April – ongoing</p> <p>October 1, 2025 – ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Standard 22: The school district provides access to an alternative education program that meets the program guidelines outlined in Miss. Code Ann. § 37-13-92 and the guidelines established by the State Board of Education.

REGULATIONS: Miss. Code Ann. § 37-13-92, Miss. Admin. Code 7-3: 7.1, State Board Policy Chapter 7, Rule 7.1, and the Guidelines for Alternative/High School Equivalency School Programs

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>The academic documentation failed to comply with Miss. Admin. Code 7-3: 7.1, State Board Policy Chapter 7, Rule 7.1, and the Individual with Disabilities Education Act (IDEA). The areas of noncompliance include:</p> <p>Six(6) out of the six academic documents reviewed did not provide documentation that the student was receiving a full academic day of 330 minutes as required by Miss. Code Ann. §37-13-67 and Mississippi Public Accountability Standard 13.1. The students were physically in the building for the full 330 minutes but were not receiving instruction from the certified teacher for the courses needed to complete the academic schedule assigned upon entry to the alternative education program.</p>	<p>In accordance with state law and Mississippi Department of Education (MDE) guidelines, students will be provided a minimum of 330 minutes of academic instruction each day. Academic schedules are developed for all alternative program students and maintained in student folders to document compliance with the 330-minute instructional requirement. Certified regular education and special education teachers provide instructional services in accordance with Individualized Instruction Plans (IIPs) and Individualized Education Programs (IEPs), which are incorporated into master schedules to ensure continuity of learning. Instruction is delivered through face-to-face and/or virtual formats by certified teachers for the full 330 minutes, as required. To ensure compliance, ongoing monitoring of instructional services is conducted by the Alternative</p>	<p>Alternative School Director SPED Director Principals Other admin</p>	<p>Student schedules Teacher schedules (SAM Spectra) Observations Sign-in sheets Student folders</p>	<p>July 1, 2025-ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

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Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>One (1) out of the (4) academic documents reviewed included an incomplete IEP with limited services provided and failed to include a report of progress or documentation to support related services as required by the IEP.</p>	<p>School Director, principal, and other designated administrators.</p> <p>District administration will ensure that all Individualized Education Programs (IEPs) are developed and implemented in accordance with IDEA requirements. Certified special education teachers provide services to students with disabilities and ensure that all accommodations, modifications, and related services outlined in each IEP are delivered as required. Progress monitoring will occur at regular intervals to document student progress or lack of progress and to ensure that students' educational needs are being met. Progress reports will be maintained in students' folders and provided to parents in accordance with district policies.</p>	<p>Alternative School Director SPED Director Principals Other admin</p>	<p>IEPs Progress check documentation - reports, meetings (sign-in/agenda)</p>	<p>July 1, 2025-ongoing</p>
<p>The District's Alternative Program provided the MDE auditor an additional IEP that had been recently completed; however, it failed to include a report of progress of documentation to support related services as required.</p>	<p>Certified special education teachers provide special education services to students with disabilities and ensure that all accommodations, modifications, and related services are implemented as outlined in each student's IEP.</p>	<p>Alternative School Director SPED Director Principals Other admin</p>	<p>IEPs Progress check documentation - reports, meetings (sign-in/agenda)</p>	<p>July 1, 2025-ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

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Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>District note: A recently developed IEP would not have a report of progress.</p> <p>Counseling services are provided; however, the counseling log and school's related services log did not report adequate time provided. While there is documentation regarding time in or time out from those visits, it appears the time is inadequate in assuring the individual services needed. The documentation indicated that the certified teachers only provided less than 10 minutes of instruction in the classroom. When the MDE team arrived, there was a teacher assistant present without the certified teacher present. After a time, the certified teacher joined the classroom.</p> <p>During the classroom observation there was evidence of face-to face instruction. There is a Teacher Assistant (TA) that facilitates and aids students in the alternative school program. Students wore headsets and worked on individual computers.</p>	<p>All students identified as needing counseling will receive counseling services to ensure that students are working toward meeting their behavioral goals.</p> <p>In accordance with state law and MDE guidelines, educational services, by certified staff, will be provided for 330 minutes be means of a combination of face to face and virtual learning. The master schedule will outline the teachers/academic services provided. Administrators will continuously monitor to ensure adequate services and instruction.</p>	<p>Alternative School Director Counselor</p> <p>Alternative School Director SPED Director Principals Counselors Certified teachers</p>	<p>Observation forms, logs</p> <p>IIPs/IEPs Student schedules Teacher schedules Observations Sign-in sheets Student folders</p>	<p>July 1, 2025-ongoing</p> <p>July 1, 2025-ongoing</p>

Please use additional sheets as needed.

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Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>While there is consistently an assessment completed upon entry to the Alternative School, there is no documentation of the students' grades progression upon placement in the program.</p>	<p>Periodic evaluation of student progress (behavior/academics) will take place; data will be reviewed to monitor student achievement and behavioral goals to provide interventions, if needed. Progress or lack thereof will be communicated with/to students and parents.</p>	<p>Alternative School Director SPED Director Counselors</p>	<p>IEPs/IIPs Progress check documentation - reports, meetings (sign-in/agenda) Student conference meetings</p>	<p>July 1, 2025-ongoing</p>
<p>Students served in the Alternative School Program are housed in the Northside High School campus in a classroom with limited separation room the general education students. There was a kitchen within the classroom that contained dirty dishes with old food or old soapy water. The kitchen is not used for the preparation of food for the students.</p>	<p>The District will ensure that the alternative program environment is safe, clean, and conducive to learning. Reconstruction of the Alternative School has eliminated kitchen access. Students and the program are segregated from other students and programming. Counselors have provided motivation posters, an SEL board and other comforts to make the setting more conducive to learning. Alternative school safety and cleanliness will be monitored by school/district administrators.</p>	<p>Alternative School Director Maintenance Director Principal Superintendent</p>	<p>Observations</p>	<p>March 28, 2025 - ongoing</p>
<p>North Bolivar does not implement alternative education policies and procedures. The district staff assigned to the alternative school is not accountable. The alternative education program does not have written procedures that include</p>	<p>Technical assistance training was provided by MDE. Alternative school handbook and job descriptions will be reviewed and updated as needed. Updates will be board approved and communicated to staff. Due process procedures will be adhered to</p>	<p>Alternative School Director Superintendent</p>	<p>Technical Assistance Summary Report Board agenda Handbook Job descriptions</p>	<p>December 16-17, 2024 July 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

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Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>assigned duties and responsibilities of the staff member reporting to the alternative education program to provide educational services. North Bolivar does not include the student's due process documentation in the alternative education student folder.</p>	<p>in accordance with federal and state guidelines. Due process documentation will be part of the student's placement criteria and placed in the students' alternative education folders.</p> <p>The only exception will be for parental placements which will be documented utilizing another form.</p>	<p>Principal</p>	<p>Student folders Due Process</p>	<p>January 7, 2025-ongoing</p>
<p>Observations should occur in the alternative education program as in the regular classroom setting. Administration should communicate clear guidelines and responsibilities with the teaching staff serving the alternative education program. Program evaluation needs to occur at least annually.</p>	<p>Informal and formal observations will align with district evaluation procedures. Monitoring of instruction and operations in the alternative setting will occur periodically. Program evaluation will occur at least annually.</p>	<p>Alternative School Director Principal Other Administration</p>	<p>Teacher observations and evaluations Agenda/sign-in (evaluation meeting)</p>	<p>July 1, 2025-ongoing</p>
<p>There is no documentation to distinguish students who were waived due process. The superintendent approves student placements, but there is no school counselor approval process.</p>	<p>The school counselor, a vital member of the placement team, will review student referral packet to determine correct placement. Counselor's signature will indicate approval before submission of the packet to the Superintendent. All due process documentation will be placed in</p>	<p>Principal Counselor Alternative School Director Superintendent</p>	<p>Student folders</p>	<p>July 1, 2025-ongoing</p>

Please use additional sheets as needed.

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Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>the students' folders. The Alternative School Director will check the documentation for accuracy and request needed documents before it is placed in the folder(s).</p> <p>Certified teachers are not consistently present in the classroom; students are not engaged in learning; facilitator does not re-engage them. The alternative education student folders do not contain progress reports or the student's classwork.</p>	<p>Certified teachers will provide 330 minutes of scheduled (master schedule) instruction. Students will be engaged in learning provided through instruction from certified teachers. Classwork, progress reports, 9 weeks' report cards, assessment reports, etc., will be reviewed, analyzed, and placed in the student folders. Admin will monitor these processes.</p>	<p>Alternative School Director Principal Certified teachers Other admin Alternative Facilitator</p>	<p>Observations Student folders</p>	<p>July 1, 2025-ongoing</p>
<p>North Bolivar Consolidated staff did not offer the alternative education students' parents the opportunity for counseling services and there was no documentation for counselor services in the alternative education student folder.</p> <p>North Bolivar Consolidated did not provide guidelines for transitioning students entering or exiting the</p>	<p>Upon entry of students to the alternative school (intake), counseling services will be offered to parents of the alternative school students. Documentation of the meeting and parent response, along with counselor services for the student(s), will be kept in the student folder.</p> <p>Guidelines/procedures will be updated in the alternative school handbook and board approved. Procedures for entering and</p>	<p>Alternative School Director Principal Counselor</p>	<p>Student folders Counselor logs</p>	<p>January 7, 2025-ongoing</p>
		<p>Alternative School Director Principal</p>	<p>Handbook Entry/exit documents (Student folders)</p>	<p>July 1, 2025</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board:

12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
<p>alternative education program.</p> <p>The home school staff does not consistently complete the IIPs before the new alternative student enrolls in the alternative education program, and the alternative education staff does not update or review the IIPs regularly for students enrolled in the alternative education program.</p>	<p>exiting the program will be followed consistently.</p> <p>The Individualized Instruction Plan (IIP) procedures will continue to be implemented as outlined in the Alternative School Handbook and followed consistently. Upon approval of a student's placement in the alternative school, the student profile and relevant information will be provided to instructional staff to complete the IIP. The completed IIP will be returned to the Alternative School Director for review.</p>	<p>Alternative School Director Principal Counselor Certified Teachers SPED Director</p>	<p>IIPs</p>	<p>July 1, 2025 - ongoing</p>
<p>North Bolivar Consolidated School District does not provide an alternative education student folder for each student.</p>	<p>The Alternative School Director will review IIP expectations with the facilitator to ensure appropriate support and assistance in keeping students on task. The IIP will be referenced throughout the student's placement to monitor progress and ensure that established goals and outcomes are being met.</p> <p>A checklist will be the coversheet in each student folder for accountability of the following content:</p>	<p>Alternative School Director Alternative School</p>	<p>Student folders</p>	<p>July 1, 2025 - ongoing</p>

Please use additional sheets as needed.

Corrective Action Plan

District Name: North Bolivar Consolidated School Dist

District Number: 0617

Date CAP Approved by Local School Board: 12/15/25

Findings	Strategies/Plan for Correction	Person(s) Responsible	Evaluation Criteria	Implementation Timeline
	<ul style="list-style-type: none"> -Academic and behavior progress reports -Alternative Education Handbook notification form -Alternative Education Transition Committee checklist -Behavior modification tracking forms -Counseling schedule -Counselor referral form -Criminal or unlawful activity reports -IIP or IEP and revisions, if applicable -Parent notice of student placement in alternative education -Superintendent referral and recommendation form -Transition team exit evaluation -Referral packet-including the discipline hearing documentation with student infractions 			

Please use additional sheets as needed.