

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Item
June 13, 2019

OFFICE OF SECONDARY EDUCATION
MISSISSIPPI SCHOOLS FOR THE BLIND AND THE DEAF

04.G. Action: Renew contract with Laydell Chambers for Fiscal Year 2020 for the Mississippi Schools for the Blind and the Deaf [Goals 1 and 2 – MBE Strategic Plan]

Awarded Vendor: Laydell Chambers
Pearl, Mississippi

Scope of Project: This contract renewal includes services for Fiscal Year 2020. The contractor will provide services related to supervising custodial staff and performing custodial services for MSBD including, but not limited to, the following:

- Perform and supervise cleaning and sanitation of facilities including classrooms, bathrooms, offices and other areas as assigned;
- Monitor and maintain housekeeping supplies and equipment;
- Ensure all janitorial supplies are stocked and inventory is utilized wisely by all custodial staff;
- Primarily responsible for maintaining floors to set standards throughout the buildings; and
- Perform basic maintenance work and minor repairs.

This is year two of a two-year contract. Personnel associated with this contract are not former Department employees or related to any Department employee.

- 2019-2020 Renewal Cost: \$28,548.78
- Method of Award: Request for Applications

Funding Source: Federal funds

This item references Goals 1 and 2 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material: None