

**OFFICE OF CHIEF INFORMATION OFFICER**  
**Summary of State Board of Education Agenda Items**  
**March 28, 2019**

**OFFICE OF TECHNOLOGY AND STRATEGIC SERVICES**

04.D. Action: Modify contract with Guidesoft Inc., d/b/a Knowledge Services under the terms of the Master Consulting Services Agreement to provide for the acquisition of Information Technology Consulting Services [Goal 5 – MBE Strategic Plan]

Awarded Vendor: Guidesoft, Inc., d/b/a Knowledge Services  
Indianapolis, Indiana

Background Information: The Mississippi Department of Information Technology Services and Guidesoft, d/b/a Knowledge Services entered into a contract June 2017, for a Managed Services Provider Program that would provide for the acquisition of Information Technology Consulting Services. Request for Proposal No. 3850 was issued to establish a vendor pool to supply contingent Information Technology staff to be used by any government entity in the State of Mississippi.

Scope of Project: Under the original terms and conditions of the contract, The Office of Technology and Strategic Services will work with Knowledge Services in executing a Statement of Work (SOW) based on the lowest and best responding vendors for the following Information Technology Consulting Services: Enterprise Architect, Business Analyst with Quality Assurance experience and two (2) Business Analyst with Project Management Certification. The total compensation to be paid under this agreement shall not exceed the specified sum of \$1,312,640.

This is a one-year contract with an option to renew for two additional years under the same prices, terms and conditions and shall be contingent upon the availability of funds and the successful completion of prior year's contract. Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Current Contract: January 22, 2019–January 22, 2020
- Cost of current Contract \$569,920
- Modification Increase: \$742,720
- Total Cost of Modified Contract: \$1,312,640

- Method of Award: ITS Master Consulting Services Agreement

Funding Source: Federal Funds

This item references Goal 5 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material attached

### STAFF AUGMENTATION - (April 1, 2019 - January 22, 2020) Modification

Consulting Services	No. of Contract Days	hrs/day	Max rate	\$/day	Travel	Totals
Enterprise Architect	211	8	\$125.00	\$1,000.00	\$ -	\$ 211,000.00
Business Analyst w/Project Manangement	211	8	\$110.00	\$880.00	\$ -	\$ 185,680.00
Business Analyst w/Project Manangement	211	8	\$110.00	\$880.00	\$ -	\$ 185,680.00
Business Analyst w/Quality Assurance	211	8	\$95.00	\$760.00	\$ -	\$ 160,360.00
						<b>\$ 742,720.00</b>