

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Agenda Items**  
**October 11, 2018**

**OFFICE OF STUDENT ASSESSMENT**

04.F. Action: Contract with The National Center for the Improvement of Educational Assessment, Inc. for the Mississippi Technical Advisory Committee (TAC) for Statewide Assessment and Accountability [Goals 1, 5, and 6 – MBE Strategic Plan]

Awarded Vendor: The National Center for the Improvement of Educational Assessment, Inc.  
Dover, New Hampshire

Scope of Project: The purpose of this contract is to retain the services of The National Center for the Improvement of Educational Assessment, Inc. to facilitate and manage the Mississippi Technical Advisory Committee (TAC). The TAC provides guidance on technical assessment matters pertaining to validity and reliability, accuracy, and fairness. Members of the TAC are highly regarded national experts who have been widely published in their fields. Areas of expertise include: assessment design; computer adaptive testing (CAT); fixed form assessments; assessment accommodations; uses of tests; mathematics, English language arts/literacy, science, U.S. History, and English learners.

Renewal of the contract for years two (2) through five (5) will be determined annually and shall be contingent upon the successful completion of the services in the preceding year's contract, a performance-based evaluation, and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract: November 7, 2018 – November 6, 2019
- Total Amount to be Awarded: \$223,550
- Method of Award: Request for Proposal

Funding Source: Federal

Summary of Selection Process:

A competitive selection process through a blind bid was utilized to award this contract. On October 1, 2018, the Request for Proposal Evaluation Committee reviewed proposals for the Mississippi Technical Advisory Committee (TAC) (RFP #3180000430).

Three proposals were submitted and reviewed.

Scoring Criteria:

- A. Technical Factors      33 Total Points
- B. Management Factors   32 Total Points
- C. Cost Factor              35 Total Points

This item references Goals 1, 5, and 6 of the *Mississippi Board of Education 2016-2020 Strategic Plan*.

Recommendation: Approval

Back-up material: None