

OFFICE OF CHIEF ACCOUNTABILITY OFFICER
Summary of the State Board of Education Agenda Items
June 20, 2024

OFFICE OF ACCOUNTABILITY

02.C. Action: Renew contract with selected vendors for Fiscal Year 2025 for the Mississippi Recipes for Success Coordinator(s) (MRS) [Goal 1 – MBE Strategic Plan]

Awarded Vendors: (See Attached List)

Scope of Project: Provide updates and additional information for the MRS database and tools based on the requirements of the United States Department of Agriculture (USDA) Food and Nutrition Services Nutrition (FNS) Standards for the National School Lunch and Breakfast Programs (NSLP and SBP).

The contractor will provide the following:

- Input new ingredients and recipes into the state-approved Nutrient Analysis Software Program for MRS Database.
- Revise existing ingredient and recipe information in the state-approved Nutrient Analysis Software Program.
- Review and revise the lunch matrix and templates for MRS.
- Develop breakfast recipes and menus that follow USDA FNS.
- Nutrition Standards for the NSLP and SBP.
- Develop menu matrix and menu templates that follow the USDA FNS Nutrition Standards for the NSLP and SBP.
- Assist in training the director on how to use the state-approved Nutrient analysis software.

This is year two (2) of a three (3) year contract. Renewal of the contract shall be contingent upon the successful completion of services from the preceding fiscal year's contract and the availability of funds. Personnel associated with this contract are former Department employees, one of which is a PERS retiree.

Scope of Contract:

- July 1, 2024 – June 30, 2025: \$102,000
- Method of Award: Request of Qualifications

Funding Source: Federal (USDA State Administrative Expense)

This item references Goal 1 of the *Mississippi Board of Education Strategic Plan*.

Recommendation: Approval

Back-up material attached

Mississippi Recipes for Success Coordinator(s)

CONTRACTORS NAME	Year 1	Year 2	Total
Doris J. Schneider Clinton, MS	\$69,000	\$51,000	\$120,000
Healthy Regards, LLC Jackson, MS	\$69,000	\$51,000	\$120,000
Total	\$138,000	\$102,000	\$240,000