



# CAREER OPPORTUNITY

## EDUCATION PROGRAM DEVELOPMENT SUPERVISOR OFFICE OF SECONDARY EDUCATION NON-STATE SERVICE

**Salary Range: \$66,945.00 - \$100,517.00**

Salary will be negotiable and commensurate with experience.

### RESPONSIBILITIES:

The candidate will serve as the PreK-12 State Professional School Counseling Programs and Support Services Director. This Director will provide leadership to districts and schools through quality professional development and technical assistance to support implementation of a comprehensive counseling program based on the American School Counselor Associations (ASCA) Framework for School Counselors.

### SPECIAL QUALIFICATIONS:

The candidate for this position should possess:

- A master's degree from an accredited four-year college or university.
- Minimum of five (5) years of experience working as school counselor or district/ state administration.
- Clear understanding of the American School Counselor Association Framework for School Counselors.
- Experience in coordinating and delivering professional development for adults.
- Strong leadership and interpersonal skills with the ability to lead people and provide direction.
- Ability to work collaboratively with colleagues and contribute to a diverse workplace through ideas and experience.
- Excellent time management skills and ability to prioritize work.
- Ability to be flexible and adapt as needed between in-person work environments.
- Strong multi-tasking abilities, with demonstrated experience in project management and the coordination of efforts, resources and timelines of multiple staff or entities in completing a project on schedule and to standard.
- Supervision and/or evaluation experience.
- Excellent computer, verbal, written, and interpersonal skills.

### EXPERIENCE/EDUCATION REQUIREMENTS:

Typically requires a Master's Degree, 5+ years of experience.

#### APPLY

- Visit [Mississippi State Personnel Board](#) to apply
- Deadline: April 25, 2024

#### BENEFITS

- [mdek12.org/OHR/MDE-Employee-Benefits](http://mdek12.org/OHR/MDE-Employee-Benefits)

#### INQUIRIES

- Wendy Clemons  
[WClemons@mdek12.org](mailto:WClemons@mdek12.org)  
601-359-3461