### **Revision #3: Dated August 10, 2021**



## **BOARD OF TRUSTEES**

Delores McNair, President Yolanda Morris, Secretary Eric K. Steele Dr. Eddie Holloway G. Neil Rogers Percy Watson, Board Attorney

### **SUPERINTENDENT**

Robert L. Williams, Ph.D.

## **VISION**

To create a model teaching and learning environment that graduates **EVERY** student prepared for success in life, college, and the workforce.

## **MISSION**

To educate ALL students to become productive citizens of a dynamic, global community.



The Hattiesburg Public School District is committed to its mission of educating all students to become productive citizens in a dynamic, global community. The safety and wellbeing of our students, staff, and families are the foundation of fulfilling that mission. When developing the plan for a safe return to school, the Hattiesburg Public School District consulted with parents, teachers, students, health officials, and community stakeholders to better understand their concerns and ensure we were taking the necessary precautions. We have developed and will continue to refine our Safe Return Plan. The plan will be reviewed and revised as necessary. The Hattiesburg Public School Safe Return Plan includes:

- All students returning to campus on Monday, August 9<sup>th,</sup> for face-to-face in-person instruction.
  - Virtual learning will not be an option for students, except for:
    - o Students with medical limitations that require a virtual setting OR
    - Cases where the administration has determined virtual instruction is the best option for the student at the time (to include, but not limited to quarantine or isolation).

### SAFE RETURN GOALS

- 1. Utilize Mississippi Department of Education (MDE), Center for Disease Control (CDC), and Mississippi State Department of Health (MSDH), and American Academy of Pediatrics (AAP) guidelines and recommendations to ensure the safety and wellbeing of staff and students.
- 2. Assess academic gaps and provide accelerated catch-up growth opportunities.
- 3. Evaluate the social and emotional needs of our students and staff.
- 4. Keep schools open all year without having to endure school closure.

### MITIGATION AND SAFETY PROTOCOLS

- 1) All eligible students, teachers, and staff should receive COVID-19 vaccination.
- 2) All students, teachers, and staff who have symptoms of any infectious illness, regardless of vaccination status, should stay home from school and be evaluated by their healthcare provider.
- 3) Each school site will establish procedures for temperature checks.
- 4) Staff, students, and visitors are required to wear masks indoors and when in the presence of others.
- 5) Surfaces will be cleaned daily and disinfected frequently.
- 6) Social distancing guidelines will be followed to the maximum extent possible.
- 7) Hand sanitizer stations will be available throughout campuses.
- 8) Campus visitation will be limited. Visitors must schedule visits through the building administration.
- 9) Parent/guardian (or employee) must notify the principal (or supervisor) immediately upon receiving positive test results.
- 10) The District will isolate and exclude COVID-19 infected students/staff and continue contact tracing to identify exposed individuals for quarantine and exclusion from the school setting.
- 11) Ongoing analysis of school data to determine appropriate learning mode.
- 12) Administration may transition individual(s), school(s), class(es), or grade(s) to virtual learning as required.

### **ACADEMIC SUPPORT**

All students will attend school for face-to-face in-person instruction as the primary mode of instructional delivery. Any student who may qualify for virtual instruction will be required to participate in scheduled instruction throughout the school day following their assigned course schedule for the full length of the school day.

#### Length of School Day

|                               | Breakfast | Start Time | Dismissal |
|-------------------------------|-----------|------------|-----------|
| Burger Middle School          | 7:00-7:20 | 7:20       | 2:45      |
| STEAM Academy                 | 7:00-7:25 | 7:25       | 2:40      |
| Lillie Burney Learning Center | TBD       | 7:30       | 2:35      |
| Hawkins Elementary            | 7:20      | 8:00       | 3:00      |
| Grace Christian Elementary    | 7:20      | 8:00       | 3:00      |
| Rowan Elementary              | 7:20      | 8:00       | 3:00      |
| Thames Elementary             | 7:30      | 8:00       | 3:00      |
| Woodley Elementary            | 7:30      | 8:00       | 3:00      |
| Hattiesburg High              | 8:00-8:25 | 8:30       | 3:55      |

#### Notes:

- 1. All dual enrollment students will follow the assigned schedule of the post-secondary institution.
- 2. Intervention and remediation will be offered through the academic school year.
- 3. Summer remediation and enrichment will be offered to address the academic needs of students (as applicable).
- 4. Students placed in quarantine or isolation may attend classes virtually until it is safe for them to return to school.
- 5. Chromebooks are available for checkout for student use at home/school.

### **TRANSPORTATION**

- 1. Students will be *required to wear masks* while riding the bus.
- 2. Students will be given assigned seats.
- 3. Buses will be sanitized according to safety guidelines.

### **BREAKFAST AND LUNCH**

- 1. Breakfast/Lunch protocols may differ from school to school, based upon school population and cafeteria size.
- 2. Social distance practices will be implemented to the maximum extent possible.

### **EXTRACURRICULAR ACTIVITIES**

- 1. Extracurricular activities and sports are subject to the same mitigation protocols as our physical school buildings. Therefore, if a student cannot attend school in person because of concerns for transmission of COVID-19, they cannot participate in these activities for the same reason.
- 2. Community transmission rates will be considered to determine which activities are appropriate.
- 3. Spectators, nonessential visitors, and nonessential activities may be limited or prohibited.

#### **DISTRICT-ISSUED TECHNOLOGY (EQUIPMENT)**

Both the parent/guardian and the student are responsible for properly using and caring for technology and equipment. District-issued technology and equipment are to be used following school board policies. If a student intentionally causes damage or loses either the device or any other issued equipment, the parent/guardian will be responsible for all fines. District-issued technology (equipment) must be returned to the school immediately upon request.

| Loss, Damage, or Neglect                            | <b>Estimated Repair/Replacement</b>  |  |
|---|--|--|
| Broken screen or keyboard                           | \$50.00  |  |
| Power adapter/cord                                  | \$25.00  |  |
| Lost, stolen, replacement due to irreparable damage | <ul> <li>Less than 1-year-old full replacement cost</li> <li>1 year up to 2 years old 70% of replacement cost</li> <li>2 years up to 3 years old 50% of replacement cost</li> <li>3 years up to 5 years old 30% of replacement cost</li> </ul> |  |

## **SCHOOL CONTACT INFORMATION**

If you have a question about assignments or need to communicate with a teacher, contact the teacher through the Learning Management System, email (<u>firstname.lastname@hattiesburgpsd.com</u>), or contact the school administration.

| School                        | Principal Name       | <u>Email</u>                       |
|-------------------------------|----------------------|------------------------------------|
| Grace Christian               | Dr. Vanessa Lofton   | vanessa.lofton@hattiesburgpsd.com  |
| Hattiesburg High              | Dr. Victor Hubbard   | victor.hubbard@hattiesburgpsd.com  |
| Hawkins                       | Dr. Taneka Lett      | taneka.hawkins@hattiesburgpsd.com  |
| STEAM Academy                 | Mrs. Tekeica Chapman | tekeica.chapman@hattiesburgpsd.com |
| Lillie Burney Learning Center | Dr. Virginia Young   | virginia.young@hattiesburgpsd.com  |
| N. R. Burger                  | Mrs. Carol Jones     | carol.jones@hattiesburgpsd.com     |
| Rowan                         | Mrs. Jaronda Allen   | jaronda.allen@hattiesburgpsd.com   |
| Thames                        | Dr. Christie Moss    | christie.moss@hattiesburgpsd.com   |
| Woodley                       | Mrs. Felica Morris   | felica.morris@hattiesburgpsd.com   |

For any other assistance, please refer to the HPSD website at <u>www.hattiesburgpsd.com</u> or reference the <u>HPSD "Who Do</u> <u>I Contact For" Information List.</u>

### VIRTUAL LEARNING REQUIREMENTS

**The Virtual Learning is only for students with medical limitations that require a virtual setting,** or cases where the administration has determined virtual instruction is the best option for the student at the time (to include, but not limited to quarantine or isolation). To participate in virtual learning, parents and students (if age-appropriate) shall sign a commitment that acknowledges receipt, acceptance of, and commitment to virtual learning requirements. The student must meet the requirements below, and the District reserves the right to revoke any student's virtual learning permission if he/she fails to meet any of the listed requirements. The student will be required to return to face-to-face in-person instruction immediately. To participate in virtual learning, a student must:

- 1) Maintain good grades (maintain a "C" average or higher in all classes);
- 2) Comply with the District's student code of conduct and discipline policies;
- 3) Maintain attendance by attending all classes (no more than three (3) unexcused absences).
- 4) Complete and submit all assignments as given by their teachers by the specified date and time;
- 5) Have access to a reliable internet connection;
- 6) Abide by any other responsibilities approved by the Board of Trustees or the Superintendent.

Additional Guidelines and Requirements:

- □ The grading system and promotion/retention policy utilized for on-campus students will also apply to virtual students.
- □ Adheres to academic honesty guidelines. Examples of academic dishonesty include, but are not limited to:
  - □ The unauthorized representation of another's work as one's own (plagiarism).
  - □ Borrowing from print or electronically published material, either directly quoted or paraphrased, without including proper citations.
  - □ Knowingly providing work to another student who then copies or presents the work as their own.
  - Using materials or electronic devices not approved during tests, quizzes, and other assessments.
- □ Parents/guardians will be responsible for all costs and expenses necessary to provide reliable internet service and computer equipment.
- □ Students who accumulate five or more unlawful absences will be reported to the truancy officer.
- □ All assessments are required to be taken on campus.
- □ Attendance requirements during virtual learning are the same as in-person classes. However, if a course requires a virtual student to be on campus (ex. To give a speech or present a project), that student will be required to be physically present on campus to meet that requirement.

**Parents who seek the virtual learning option for their child must schedule an appointment with the building administrator to complete the Virtual Learning Commitment Form.** The administration reserves the right to approve/deny any virtual learning request.

