GEAR UP!
Special Education

MSIS

mdek12.org

MISSISSIPPI DEPARTMENT OF EDUCATION

October 2024

VISION

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

MISSION

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community

State Board of Education STRATEGIC PLAN GOALS

1. **ALL** Students Proficient and Showing Growth in All Assessed Areas
2. **EVERY** Student Graduates from High School and is Ready for College and Career
3. **EVERY** Child Has Access to a High-Quality Early Childhood Program
4. **EVERY** School Has Effective Teachers and Leaders
5. **EVERY** Community Effectively Uses a World-Class Data System to Improve Student Outcomes
6. **EVERY** School and District is Rated “C” or Higher

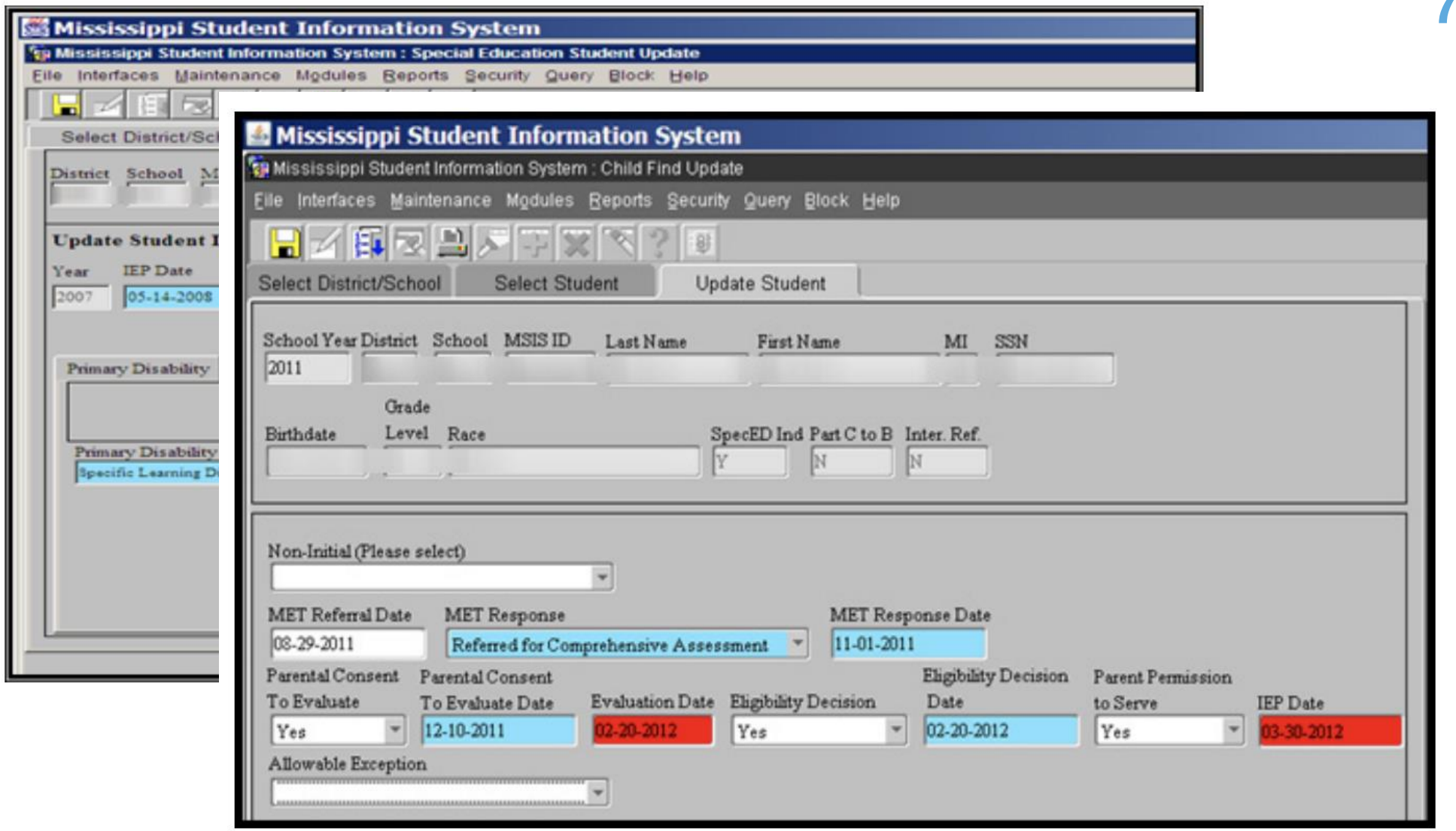
Session Goals

REVIEW development timeline

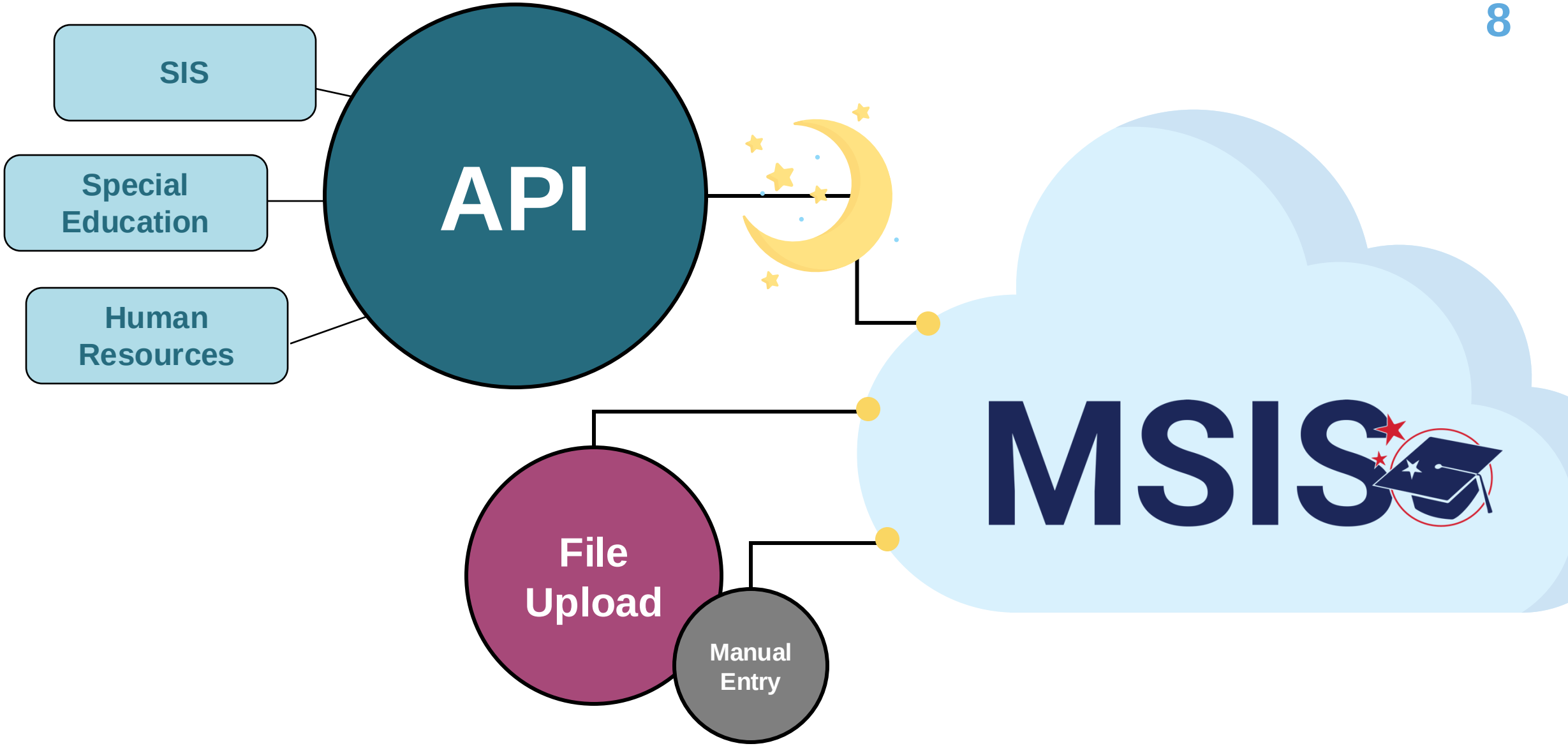
IDENTIFY data elements being collected

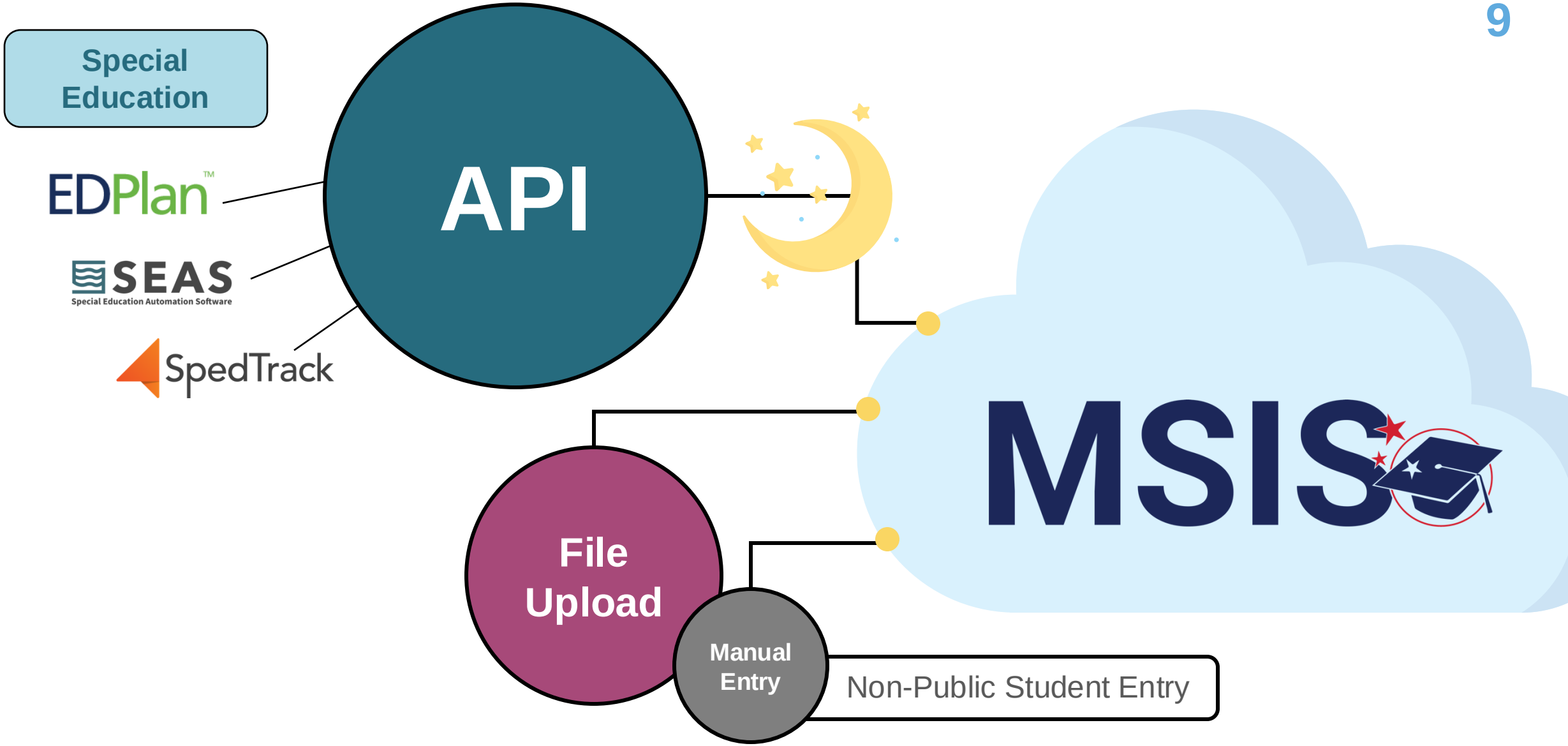
EXPLORE data quality and certification

Data Collection


Mississippi Student Information System
Mississippi Student Information System : Special Education Student Update
File Interfaces Maintenance Modules Reports Security Query Block Help
Select District/Sc
District School
Update Student I
Year IEP Date
2007 05-14-2008
Primary Disability
Primary Disability
Specific Learning D
Mississippi Student Information System
Mississippi Student Information System : Child Find Update
File Interfaces Maintenance Modules Reports Security Query Block Help
Select District/School
Select Student
Update Student
School Year District School MSIS ID Last Name First Name MI SSN
2011
Birthdate
Grade Level
Race
SpecED Ind
Part C to B
Inter. Ref.
Y
N
N
Non-Initial (Please select)
MET Referral Date
08-29-2011
MET Response
Referred for Comprehensive Assessment
MET Response Date
11-01-2011
Parental Consent To Evaluate
Yes
Parental Consent To Evaluate Date
12-10-2011
Evaluation Date
02-20-2012
Eligibility Decision
Yes
Eligibility Decision Date
02-20-2012
Parent Permission to Serve
Yes
IEP Date
03-30-2012
Allowable Exception

MSIS


SIS
Special Education
Human Resources
API
File Upload
Manual Entry
MSIS


Special Education
EDPlan™
SEAS
Special Education Automation Software
SpedTrack
API
MSIS
File Upload
Manual Entry
Non-Public Student Entry

MSIS

- File Upload
- Data Quality Dashboard
- Non-Public Student Entry
- Initial Reports

Available in Early November

Begin with Roster (Child Count) and continue to work on others for the rest of the school year

EDPlan™

Test data has been received and development is on track.

API ready for SPED Roster at a minimum

SEAS
Special Education Automation Software

Testing API

File Exports available while API is in development

SpedTrack

Testing API

Questions?

Data Elements

	A	B
1	**Refer to Element Details and Definitions document for specific definitions and field options**	
2	**Each tab must be saved as a separate CSV file and uploaded via MSIS**	
3		
4		
5	**Special Education Student Roster (One record for every special education student being served or exiting services)**	
6	School Year	Last year of School Year (Ex: 2024-2025 = 2025)
7	LEA Identification System	"SEA" for all records
8	LEA Identifier	4 digit district number, include leading zeros
9	School Identification System	"SEA" for all records
10	School Identifier	4 digit district number and 3 digit school number seperated by hyphen. Include lea
11	Student Identifier	MSIS ID
12	Primary Disability Type	Primary Disability
13	Secondary Disability Type	Secondary Disability
14	Exit Date	Date services discontinued
15	SCD Indicator	Yes/No
16	LRE Early Childhood	Early Childhood LRE
17	LRE School Age	School Age LRE
18		
19	**Special Education Early Learning Outcomes (One record for every special education student ages 3-5)**	
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25	Student Identifier	MSIS ID
26	Outcome A Progress	Outcome A Progress Indicator
27	Outcome B Progress	Outcome B Progress Indicator
28	Outcome C Progress	Outcome C Progress Indicator
29	Outcome A Entry Score	Outcome A Entry Score
30	Outcome A Entry Score Date	Outcome A Entry Score Date

File Layouts - Start Here | Student Roster | Early Learning Outcomes | Evaluation Data | IEP Data | Related Services | Accommodations

Ready | Accessibility: Good to go

MSIS | DATA DOMAIN MAPPING

DOMAIN: SPECIAL EDUCATION | **General Information**

All data elements will be collected via API from Special Education package.
If district does not have a Special Education package, the district will provide data elements via file upload.

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Legacy collection
Local Education Agency Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a local education agency.	"SEA" for all records.	**SEA** - State Education Agency assigned number	MSD File
Local Education Agency Identifier	A unique number or alphanumeric code assigned to a local education agency by a school system, a state, or other agency or entity.		None	MSD File
School Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an institution.	"SEA" for all records.	**SEA** - State Education Agency assigned number	MSD File
School	A unique number or alphanumeric		None	MSD File

MSIS
Special Education | FILE UPLOAD

Special Education File Layout Spreadsheet
Spreadsheet tabs include:
- File Layouts (Start Here)
- Student Roster (p. 2)
- Early Learning Outcomes (p. 6)
- Evaluation Data (p. 9)
- IEP Data (p. 12)
- Related Services (p. 22)
- Accommodations (p. 27)

Updated April 2023

MSIS LEGACY **LRE Mapping**

LRE | MSIS Educational Environment for Early Childhood

Legacy Code	Definition	MSIS 2.0 Code	Definition
PL	Regular program less than ten (10) hours per week and served in another location	**REC09YOTHLOC**	**Other location regular early childhood program (less than 10 hours)**
PJ	Regular program ten (10) or more hours per week and served in another location	**REC10YOTHLOC**	**Other location regular early childhood program (at least 10 hours)**
PK	Regular program less than ten (10) hours per week and served in the regular program	**REC09YSVCS**	**Services regular early childhood program (less than 10 hours)**
PI	Regular program ten (10) or more hours per week and served in the regular program	**REC10YSVCS**	**Services regular early childhood program (at least10 hours)**
PG	Separate Class	**SC**	**Separate special education class**
PF	Separate School	**SS**	**Separate school**
PE	Residential Facility	**RF**	**Residential Facility**
PC	Home	**H**	**Home**
PH	Service Provider Location	**SPL**	**Service provider or other location not in any other category**

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29	Outcome A Entry Score	Outcome A Entry Score
30	Outcome A Entry Score Date	Outcome A Entry Score Date

File Layouts - Start Here | Student Roster | Early Learning Outcomes | Evaluation Data | IEP Data | Related Services | Accommodations | +

Ready | Accessibility: Good to go

https://www.mdek12.org/sites/default/files/Offices/MDE/OTSS/MSIS2/DomainMap/SPED/sped_file_layout_example.xlsx

Data Elements

File Layouts	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

General overview of the file layout.

Data Elements: Student Roster

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

General information for every special education student.

Replaces: Manual Entry

Special Ed Student Update Screen

Data Elements: Student Roster

School Year

LEA Identifier

School Identifier

Student Identifier

Primary Disability Type

Secondary Disability Type

Exit Date

SCD Indicator

LRE Early Childhood

LRE School Age

Data Elements: Student Roster

School Year

Data Elements: Student Roster

School Year

LEA Identifier

4-digit LEA number

School Identifier

4-digit LEA number +
3-digit school number

Student Identifier

MSIS ID

Data Elements: Student Roster

School Year

LEA Identifier

School Identifier

Student Identifier

Primary Disability Type

Review option set

Secondary Disability Type

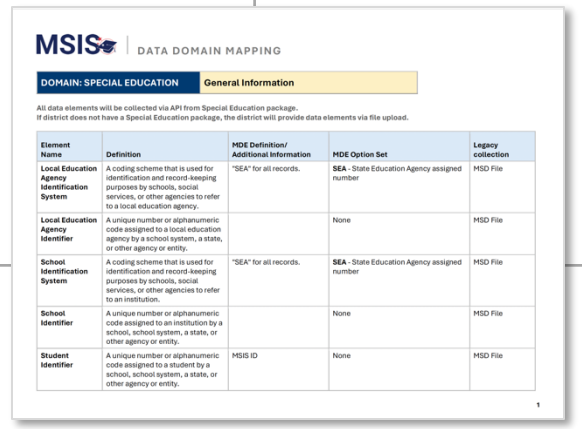
Review option set

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set
Primary Disability Type	The major or overriding disability condition that best describes a person's impairment.	Primary Eligibility	**AUT** - Autism **DB** - Deaf-blindness **DD** - Developmental delay **EMN** - Emotional disturbance **HI** - Hearing impairment **ID** - Intellectual Disability **MD** - Multiple disabilities **OI** - Orthopedic impairment **OHI** - Other health impairment **SLD** - Specific learning disability **SLI** - Speech or language impairment **TBI** - Traumatic brain injury **VI** - Visual impairment

AU is now AUT

EMD is now EMN

LS is now SLI



MSIS | DATA DOMAIN MAPPING

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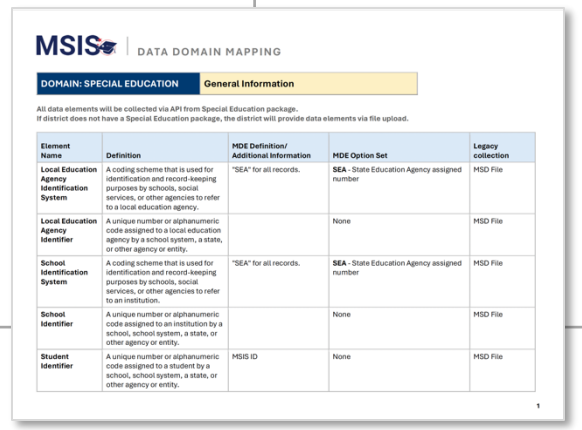
School Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an institution.	"SEA" for all records.	**SEA** - State Education Agency assigned number	MSD File
School Identifier	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.		None	MSD File
Student Identifier	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	MSIS ID	None	MSD File

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set
Disability Condition Type	Codes identifying the set of disability conditions.	Secondary Eligibility	**00** - No disability or impairment known or reported **01** - Blindness or Visual Impairment **02** - Cerebral Palsy **03** - Chronic Illness **04** - Deafness or Hearing Impairment **05** - Drug or Alcohol Addiction **06** - Emotionally/Psychologically Disabled: e.g., schizophrenia or depression **07** - Epilepsy or Seizure Disorders **08** - Intellectual Disability **09** - Orthopedic Impairment **10** - Specific learning disability **11** - Speech or Language impairment **99** - Other type of impairment



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Currently use the same code as the primary disability except to report Speech (11).

Data Elements: Student Roster

School Year

LEA Identifier

School Identifier

Student Identifier

Primary Disability Type

Secondary Disability Type

Exit Date

Date services discontinued

SCD Indicator

Yes/No

Data Elements: Student Roster

School Year

LEA Identifier

School Identifier

Student Identifier

Primary Disability Type

Secondary Disability Type

Exit Date

SCD Indicator

LRE Early Childhood

Review option set

LRE School Age

Review option set

Legacy LRE Mapping

MSIS LEGACY LRE Mapping

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EARLY CHILDHOOD

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Legacy LRE Mapping

SCHOOL AGE

Legacy Code	Definition	MSIS 2.0 Code	Definition
SA	Inside general education class 80% or more of the day	**RC80**	Inside regular class 80% or more of the day
SB	Inside general education class 40% to 79% of the day	**RC79TO40**	Inside regular class 40% through 79% of the day
SC	Inside general education class less than 40% of the day	**RC39**	Inside regular class less than 40% of the day
SD	Separate School	**SS**	Separate school

SCHOOL AGE

Legacy Code	Definition	MSIS 2.0 Code	Definition
SF	Residential facility	**RF**	Residential facility
SH	Home-Hospital	**HH**	Homebound/hospital
SI	Correctional facility	**CF**	Correctional facility
SJ	Parentally placed in private school	**PPPS**	Parentally placed in private school

Questions?

Data Elements: Early Learning Outcomes

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

Collects progress indicators, entry scores, and exit scores for Early Learning Outcomes A, B, and C.

Replaces: Manual Entry

Special Ed Student Update Screen

Data Elements: Student Roster

Outcome A Progress

Outcome A
Entry Score

Outcome A
Entry Score Date

Outcome A
Entry Time Point

Outcome A
Exit Score

Outcome A
Exit Score Date

Outcome A
Exit Time Point

Repeated for Outcomes B and C

Data Elements: Student Roster

Outcome A Progress

Progress Indicator (Y/N)

Data Elements: Student Roster

Outcome A Progress

Outcome A Entry Score

01 - Does not show functioning expected at age - does not include immediate foundational skills 02 - Occasionally uses immediate foundational skills across settings and situations
03 - Does not show functioning expected at age - uses immediate foundational skills
04 - Shows occasional age-appropriate functioning across settings and situations.…

See **Data Domain Mapping** for full list

Outcome A Entry Score Date

Outcome A Entry Time Point

Baseline for all records

Data Elements: Student Roster

Outcome A
Progress

Outcome A
Entry Score

Outcome A
Entry Score Date

Outcome A
Entry Time Point

Outcome A
Exit Score

Outcome A
Exit Score Date

Outcome A
Exit Time Point

See Entry Score options

At Exit for all records

Repeated for Outcomes B and C

Questions?

Data Elements: Evaluation Data

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

Collects information about evaluations and eligibility.

Replaces: Manual Entry

Child Find Screen

Data Elements: Student Roster

- Consent to Evaluate Date
- Consent to Evaluation
- Eligibility Decision
- Eligibility Evaluation Date
- Eligibility Determination Date
- Parent Permission to Serve
- IEP Authorization Document Type
- Timeliness Reason

Data Elements: Student Roster

Consent to Evaluate Date	Consent to Evaluation
Parent permission to test date	Parent permission to test (Y/N)

Data Elements: Student Roster

Consent to Evaluate Date

Consent to Evaluation

Eligibility Decision

Yes/No

Eligibility Determination Date

Eligibility Evaluation Date

Data Elements: Student Roster

Consent to Evaluate Date

Consent to Evaluation

Eligibility Decision

Eligibility Determination Date

Eligibility Evaluation Date

Parent Permission to Serve

Yes/No

IEP Authorization Document Type

Placement

Data Elements: Student Roster

Consent to Evaluate Date

Consent to Evaluation

Eligibility Decision

Eligibility Determination Date

Eligibility Evaluation Date

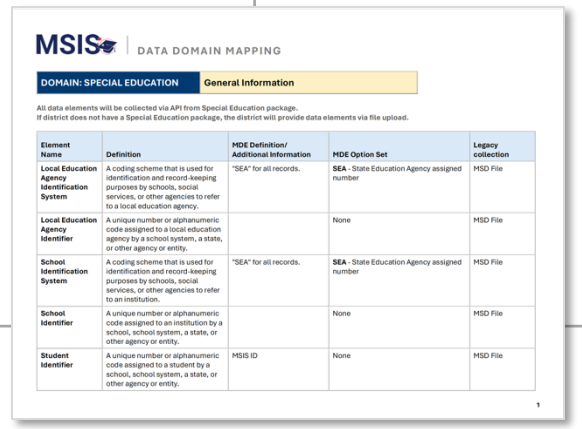
Parent Permission to Serve

IEP Authorization Document Type

Timeliness Reason

Review option set

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set
Indicator 11 Child Find Timeliness Reason	The reason a student's initial evaluation was or was not timely.	Reason evaluation was not completed within timeframe	**1000** - Parent/guardian repeatedly failed to produce student for evaluation **1001** - Student moved during process **1002** - Specific Learning Disability written mutual agreement **1003** - Accepted out-of-state evaluation **1004** - Ruled in a prior school year **1005** - Timeline began in a previous district **1006** - Professionals needed to complete the evaluation were not available **1007** - Personnel required to be present for the IEP completion were not available **1008** - External reports not available **1009** - Parent/guardian withdrew or refused consent to evaluate **1010** - Student died **1011** - Evaluation completed in expected time **9999** - Other Not Timely



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Student Identifier	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	MSIS ID	None	MSD File

Currently:

- Parent repeatedly failed to produce child for evaluation
- Child moved during process
- SLD written mutual agreement

Questions?

Data Elements: IEP Data

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

Collects information from the student's IEP.

New Collection

Some elements were collected on the Special Ed Student Update Screen

Progress Report Frequency will not be collected 24-25SY. Leave this column blank!

Data Elements: Student Roster

- IEP Implementation Date
- Projected Annual Review Date
- Projected End Date
- IEP Committee Meeting Date
- Projected Re-evaluation Date
- Procedural Safeguards Notice Indicator
- Student Invitation for Transition Planning
- Agency Invitation for Transition Planning
- Behavior Intervention Indicator
- FBA Date
- BIP Development Date
- BIP Implementation Date
- BIP Revision Date
- IEP Signed Indicator
- IEP Signed Date
- Evaluations Needed (1-5)

Data Elements: Student Roster

IEP Implementation Date

Projected Annual Review Date

Projected End Date

Data Elements: Student Roster

IEP Implementation Date

Projected Annual Review Date

Projected End Date

IEP Committee Meeting Date

Projected Re-evaluation Date

Procedural Safeguards Notice Indicator

Yes/No

Data Elements: Student Roster

IEP Implementation Date

Projected Annual Review Date

Projected End Date

IEP Committee Meeting Date

Projected Re-evaluation Date

Procedural Safeguards Notice Indicator

Student Invitation for Transition Planning

Yes/No Student was invited to IEP Meeting for transition

Agency Invitation for Transition Planning

Yes/No Participating Agency was invited to IEP Meeting for transition

Data Elements: Student Roster

IEP Implementation Date

Projected Annual Review Date

Projected End Date

IEP Committee Meeting Date

Projected Re-evaluation Date

Procedural Safeguards Notice Indicator

Student Invitation for Transition Planning

Agency Invitation for Transition Planning

Behavior Intervention Indicator

Yes/No

FBA Date

Data Elements: Student Roster

- IEP Implementation Date
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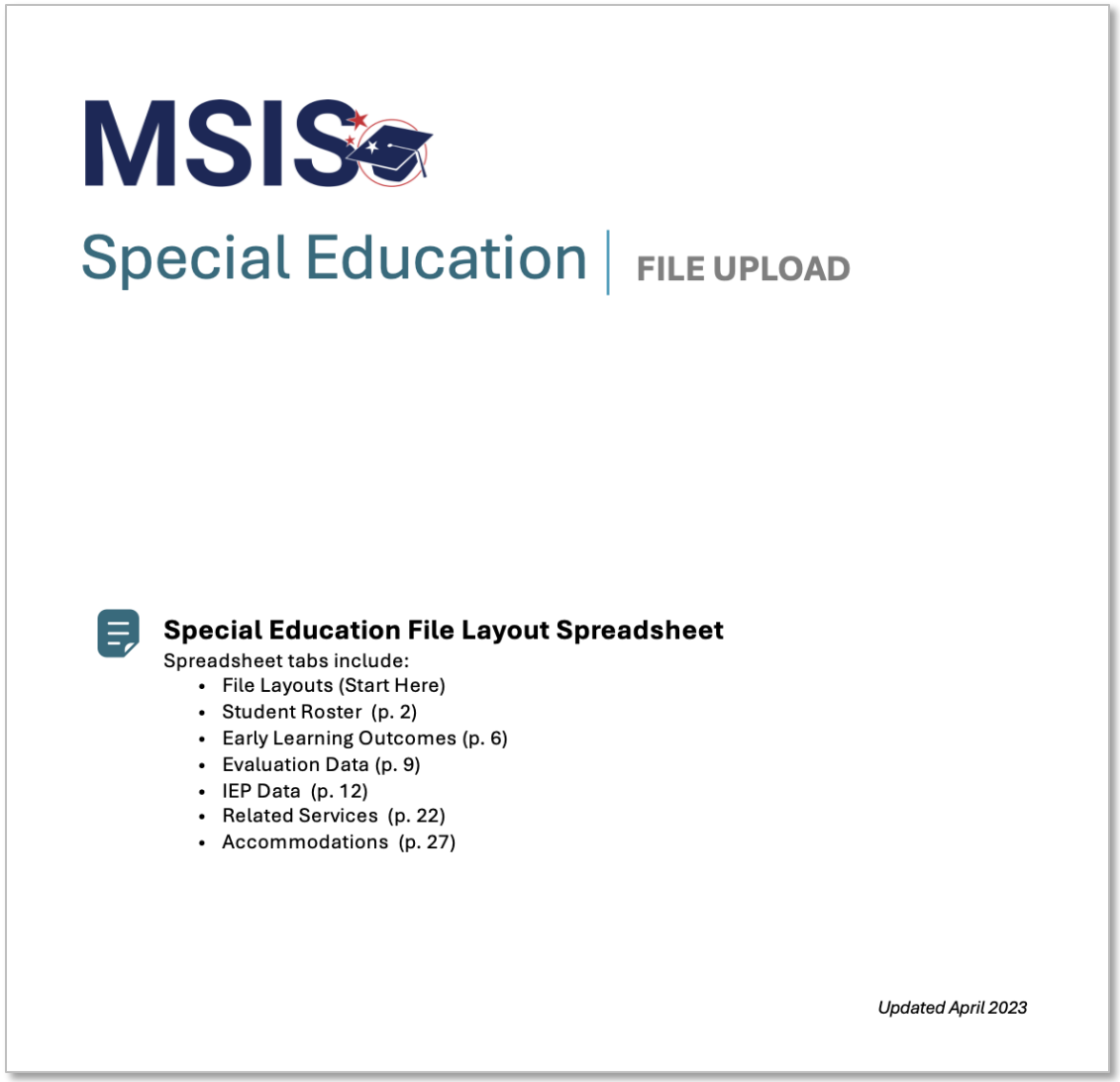


https://www.mdek12.org/sites/default/files/Offices/MDE/OTSS/MSIS2/DomainMap/SPED/sped_iep_fields_identified.pdf

Special Education FILE UPLOAD — IEP Data Elements

Refer to Special Education Data Element Mapping for data element details, definitions, and field options.

Provide one record for every student with an IEP.
IEP Data tab must be saved as a separate CSV file and uploaded to MSIS.
File should be uploaded as necessary based on new or updated data elements.

Column	Data Element Name	Additional Notes
A	School Year	Last year of the current Sch (Ex: 2024-2025 = 2025)
B	LEA Identification System	"SEA" for all records
C	LEA Identifier	4-digit district number. Inc (Ex: 0123)
D	School Identification System	"SEA" for all records
E	School Identifier	4-digit district number and separated by a hyphen. Inc (Ex: 0123-045)
F	Student Identifier	MSIS ID
G	Document Type (IEP)	02196 for all records (IEP)
H	Document Date Type	"Implementation" for all re Date)
I	IEP Implementation Date	IEP Implementation Date
J	Document Type (IEP)	02196 for all records (IEP)

Special Education FILE UPLOAD — IEP Data Data Elements | IEP Fields

INDIVIDUALIZED EDUCATION PROGRAM (IEP)

A — **School Year:**_____ **Public Agency/School District:**_____ C

Student's Name:_____ **MSIS:**_____ F

N — IEP Committee Meeting Date: __/__/__ — Projected Annual Review Date: __/__/__ L

I — IEP Implementation Date: __/__/__ — Projected End Date: __/__/__ M

(Projected date when services and programs will begin) *(Projected date when services and programs will end)*

Date of Birth: __/__/__ Age: ____ Primary Eligibility: _____

Gender: ☐ Female ☐ Male Ethnicity: ____ Secondary Eligibility: _____

Grade: ____ School: _____ Current Eligibility Date: __/__/__

Projected Re-evaluation Date: __/__/__ O

Questions?

Data Elements: Related Services

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

Collects information about each support service for a student.

Replaces: Manual Entry

Special Ed Student Update Screen

Data Elements: Student Roster

- Related Services Type
- Related Services Duration
- Related Services Frequency
- Frequency Length

Data Elements: Student Roster

Related Services Type

Includes ESY and transportation needed

Related Services Duration

Data Elements: Student Roster

Related Services Type

Related Services Duration

Related Services Frequency

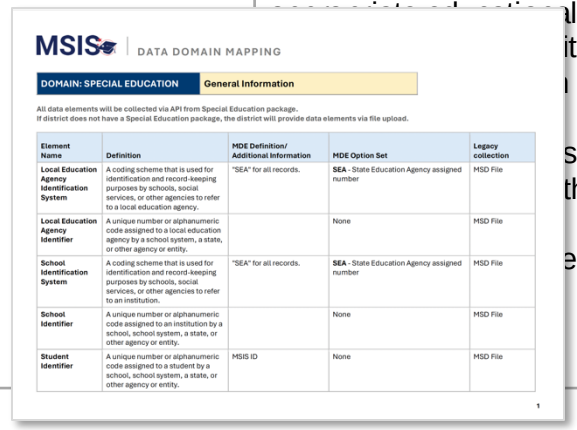
Minute, Hour, Day, Week, Month, Year

Not required for ESY or Transportation services

Frequency Length

Number of times per unit

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set
Student Support Service Type	Type of related or ancillary services offered or provided to a person or a group of persons within the formal educational system or by an outside agency which provides non-instructional services to support the general welfare of students. This includes physical and emotional health, the ability to select an appropriate course of study, admission to	Based on IEP: Related Services Also used to capture 'Special Transportation Needed' and 'ESY'	**00290** - Adaptive physical education **00291** - Art therapy **00292** - Assistive technology services **00293** - Audiological services **73050** - Augmentative Communication Service **73051** - Autism Spectrum Disorder Service **73052** - Behavior and Behavioral Consultation Service **73053** - Braille Service **00889** - Career and technical education rehabilitation training and job placement **00878** - Case management services **00295** - Children's protective services **00881** - Communication services **73057** - Community based career training **73056** - Community based career training for Special Education **00882** - Community recreational services **73048** - Curriculum planning **00334** - Developmental childcare program **73047** - Early Intervention / Early Childhood Special Education Special Service **00297** - Early intervention services **00298** - Educational therapy **73054** - ESL/Migrant Service **73070** - Extended school year services **00299** - Family counseling…



MSIS | DATA DOMAIN MAPPING

DOMAIN: SPECIAL EDUCATION | General Information

All data elements will be collected via API from Special Education package.
If district does not have a Special Education package, the district will provide data elements via file upload.

Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Legacy collection
Local Education Agency Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a local education agency.	"SEA" for all records.	**SEA** - State Education Agency assigned number	MSD File
Local Education Agency Identifier	A unique number or alphanumeric code assigned to a local education agency by a school system, a state, or other agency or entity.		None	MSD File
School Identification System	A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an institution.	"SEA" for all records.	**SEA** - State Education Agency assigned number	MSD File
School Identifier	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.		None	MSD File
Student Identifier	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	MSIS ID	None	MSD File

Currently:

- Language/Speech Therapy
- Physical Therapy
- Audiology
- Occupational Therapy
- Transportation by District
- Psychological Services
- Early Identification and Assessment…

Questions?

Data Elements: Related Services

File Layout	Student Roster	Early Learning Outcomes	Evaluation Data	IEP Data	Related Services	Accommodations

Collects testing accommodation information about each student.

New Collection

Data Elements: Student Roster

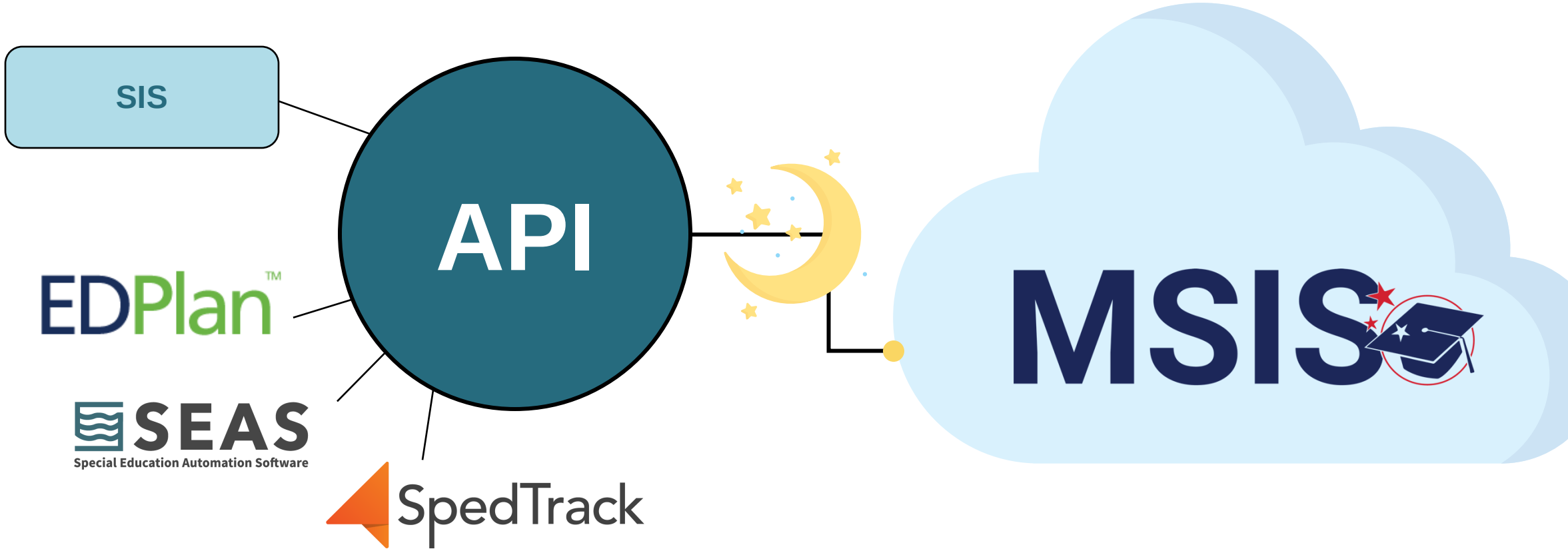
Assessment Title	Accommodation Code
State Assessment Title	State Accommodation Code

Questions?

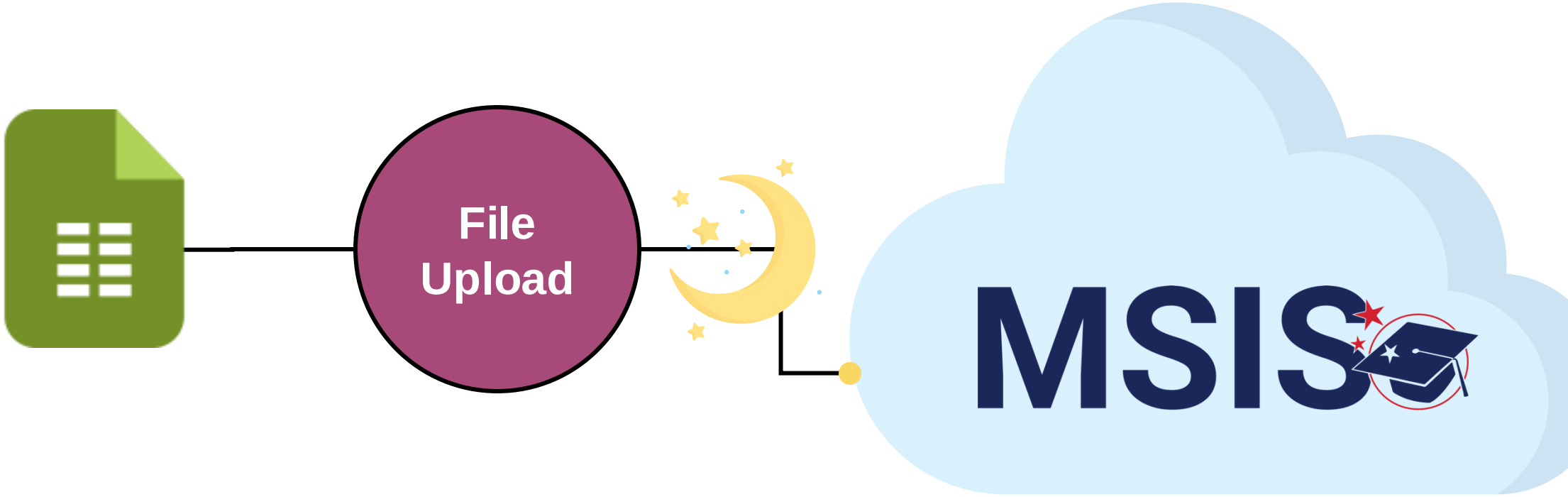
Data Quality

Permission: Special Education

Data Quality

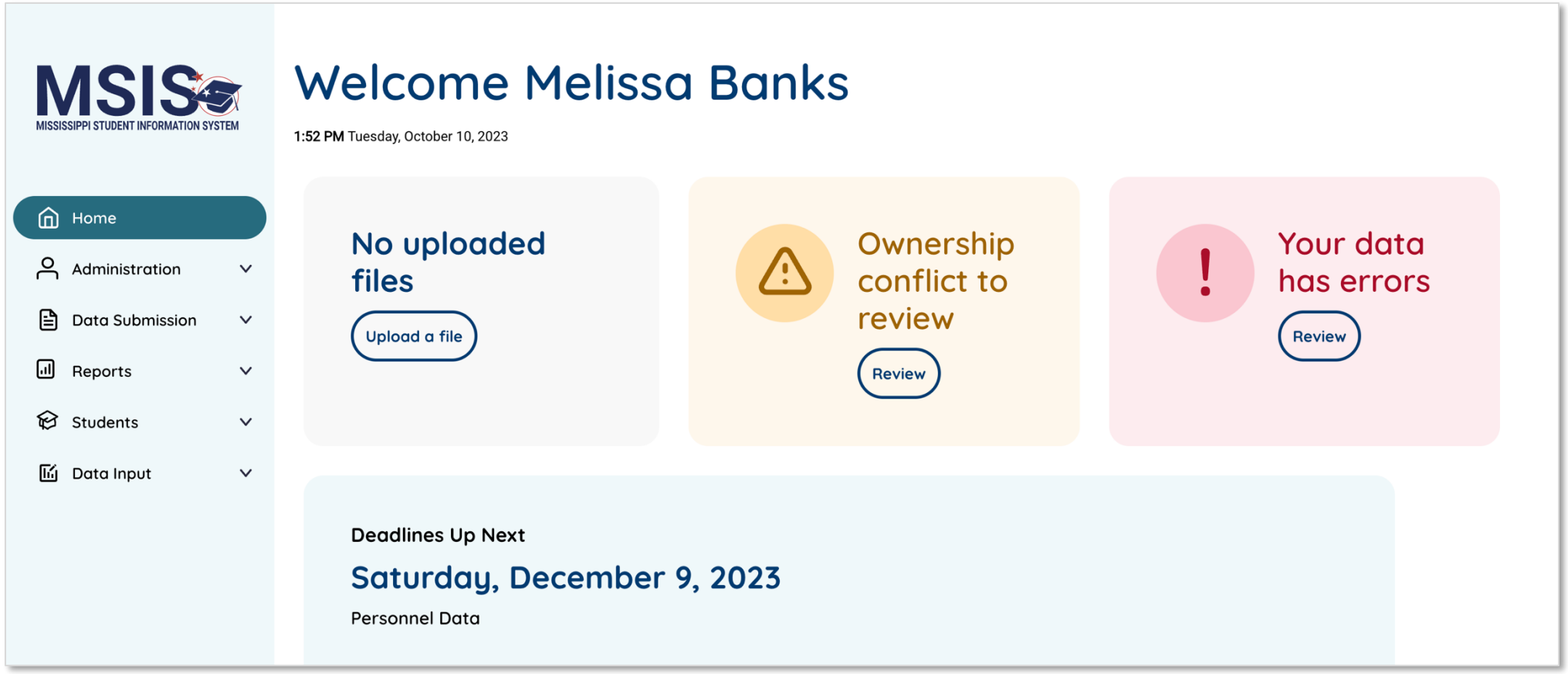


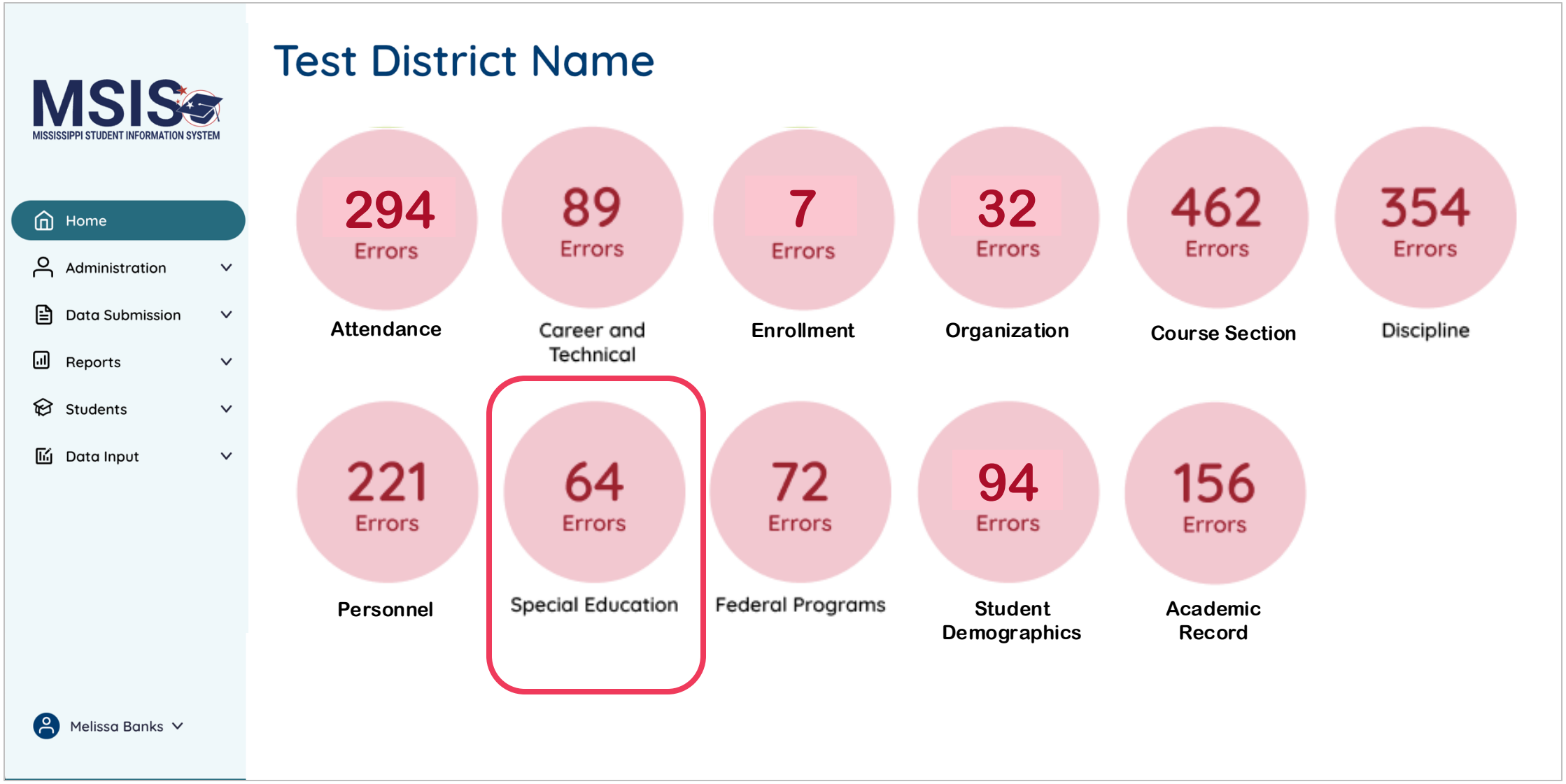
Data Quality



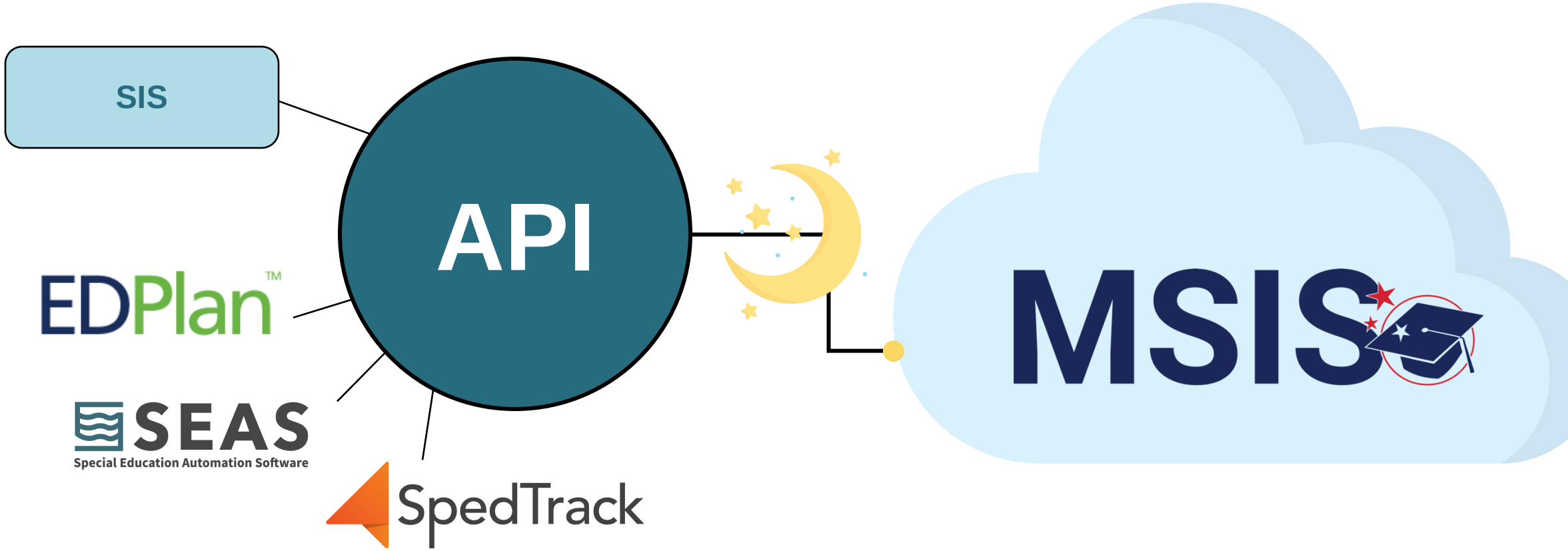
Reviewing Personnel Data

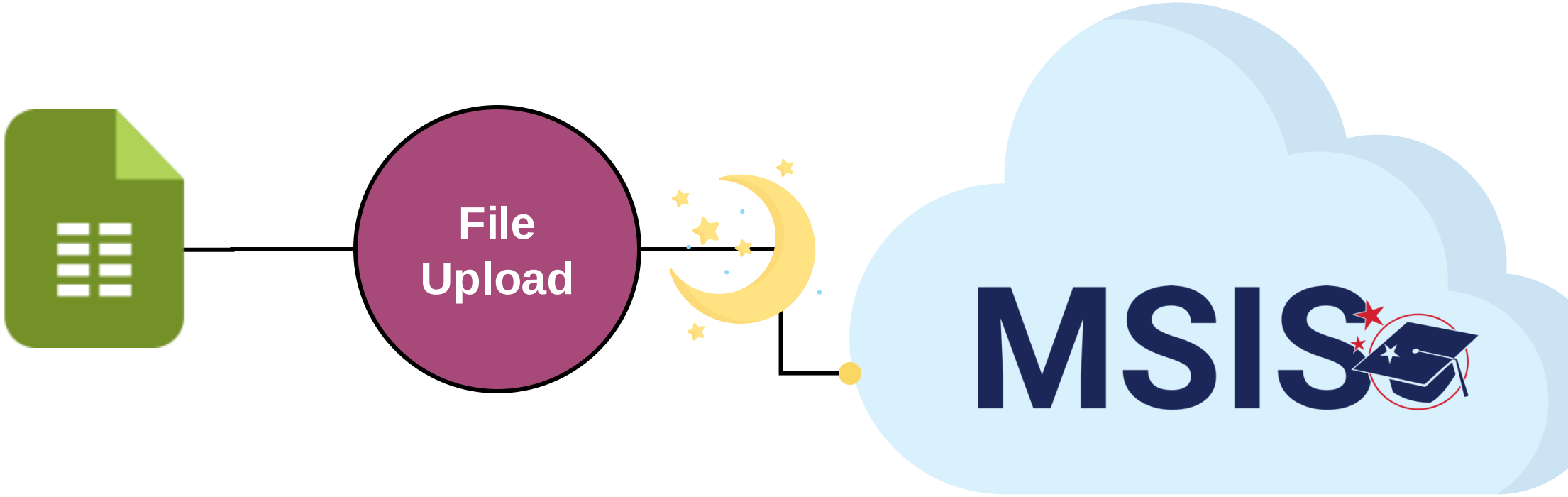
MSIS Staff reviews dashboards and reports daily to check for errors

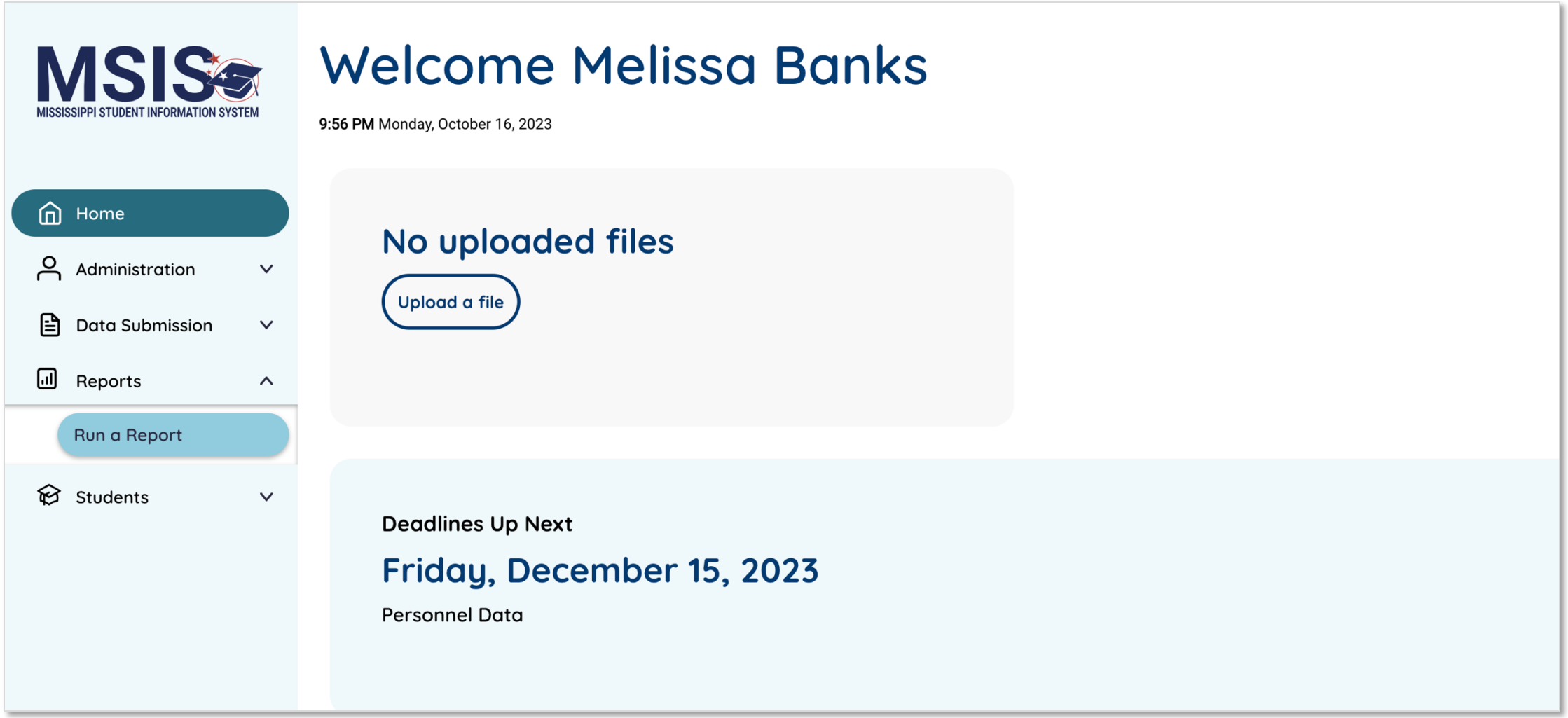



MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM
Home
Administration
Data Submission
Reports
Students
Data Input
Melissa Banks
Test District Name
294 Errors
Attendance
89 Errors
Career and Technical
7 Errors
Enrollment
32 Errors
Organization
462 Errors
Course Section
354 Errors
Discipline
221 Errors
Personnel
64 Errors
Special Education
72 Errors
Federal Programs
94 Errors
Student Demographics
156 Errors
Academic Record

Data Quality




File
Upload
MSIS


MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM
Welcome Melissa Banks
9:56 PM Monday, October 16, 2023
Home
Administration
Data Submission
Reports
Run a Report
Students
No uploaded files
Upload a file
Deadlines Up Next
Friday, December 15, 2023
Personnel Data

Deadlines & Certification

DECEMBER

Special Education Child Count

JUNE

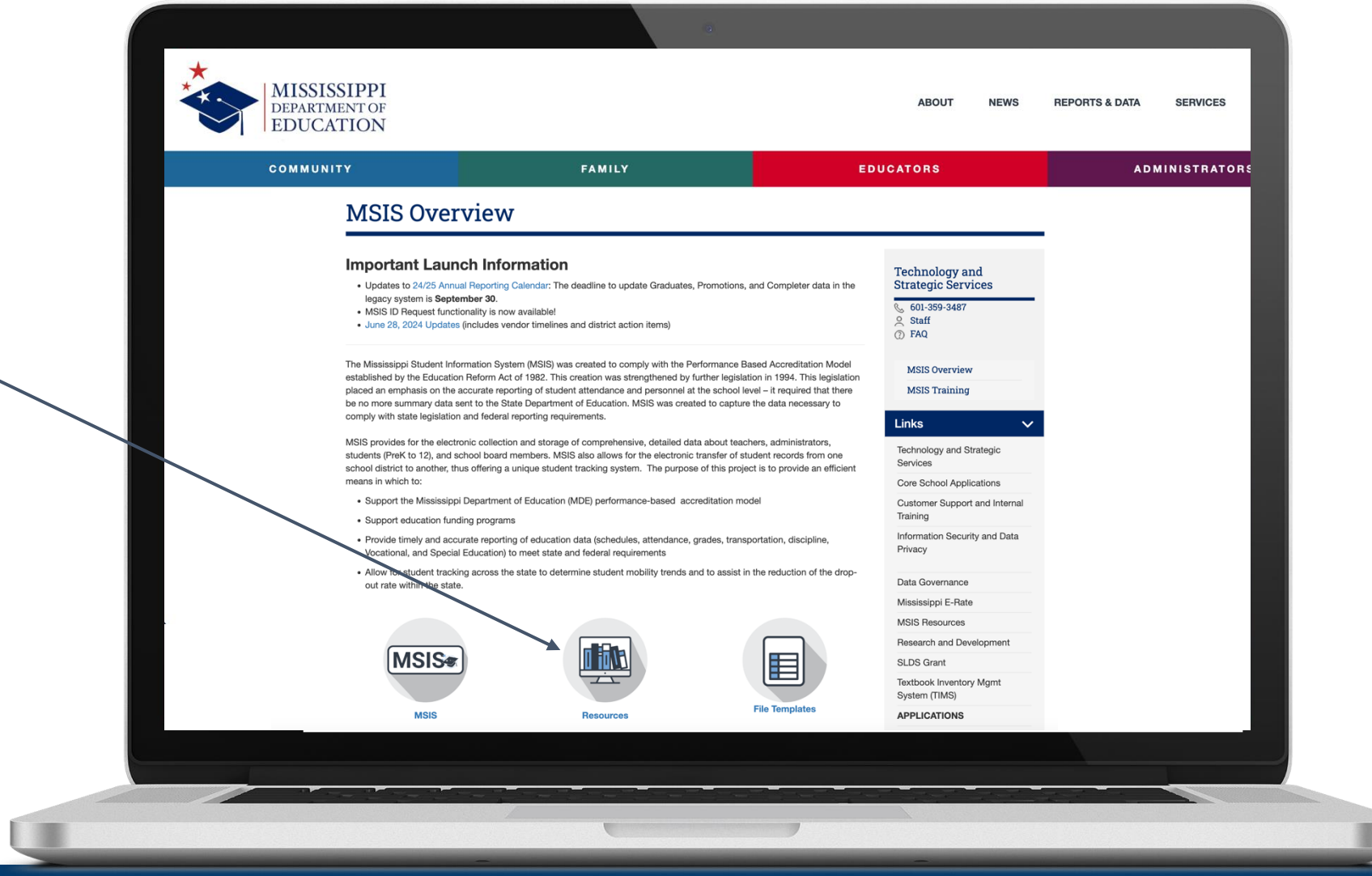
EOY Certification

Questions?

Resources

Training Resources

Resources



MSIS Team

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