MSIS

✔ TENTATIVE TIMELINES

	Receive Data	Data Quality Dashboard Release
Organization	Active	Active
Student & Enrollment	16-Jul	Week of 8/26
Attendance	16-Jul	Week of 8/26
Course Section	16-Jul	Week of 9/16
Finance (FETS)	In legacy for 2023-24	In legacy for 2023-24
Discipline	Sept*	Week of 9/16
Personnel	Aug*	Week of 9/16
Special Education	Sept*	Week of 10/7

Please remember that these are tentative timelines. We will keep you informed of any changes as we progress through the rollout process.

*Data availability may differ by vendor, as not all vendors are submitting data on the same timeline.

✔ VENDOR & DATA UPDATES

The following dates are subject to vendor adjustments.

PowerSchool
- **Organization data:** The ability to enter instructional/recess/lunch minutes information about your schools will be rolled out in the September 3rd PowerSchool release. The transmission of this data to MSIS will take place later in September.
- **Student, Enrollment, Attendance, Course Section data**
  - September:
    - PowerSchool automated transfer will begin.
    - No-show reporting will begin.
    - Fixes for Title I indicator, Grades AE & IT, and Hispanic/Latino flag
- **Discipline data:**
  - September: Discipline data available to publish to MSIS via District publish feature.

Central Access:
- **Organization data:** If you are receiving errors in MSIS regarding vocational and/or alternative schools with missing organization data and these schools are not listed as separate schools in your SIS, please know that we have been in contact with Central Access about this issue. Based on when this functionality will be available in the SIS packages, the MDE may temporarily relax this business requirement. We will communicate more about this issue as we continue to work with the SIS vendors.
- **Student, Enrollment, Attendance, Course Section data**
  - <u>July</u>: Student Enrollment and Demographics, Attendance, and Course Section Data from SAMs via API nightly transmission.
  - <u>September</u>: Discipline Data from SAMs via nightly API transmission.

Personnel Vendors & Special Education Vendors:
- <u>Late August/Early September:</u> Personnel Data from Personnel Vendors.
- <u>September:</u> Special Education Data from Special Education Vendors.

✔ KNOWN ISSUES/BUGS

- **Date of Birth field on MSIS ID Request Manual Input Screen:** When the birthdate is *typed* into the Date of Birth field instead of being *selected* from the date picker/dropdown, an error occurs when attempting to save the request. Until we can get this issue resolved, please <u>select</u> the birthdate from the date picker/dropdown. This will allow you to successfully save the record.
- **Grades Offered and LEA/School Type on LEA and School Management screens:**
  - We are currently receiving grades offered from your SIS, but there is an issue with the grades displaying on the screen.
  - The LEA and School Type field is not currently populating correctly. We are receiving this information via API, but the screen is not displaying it.

We apologize for these inconveniences and are actively working on resolutions!

✔ DISTRICT ACTION ITEMS

- **PowerSchool districts:**
  - When submitting 2024-25 data, please only publish/schedule data ==once a day== for each data domain. Pushing data more than once a day may result in poor data quality. The MSIS team is working to develop functionality that will help resolve this issue in the future.

- If you have corrected your calendar errors in PowerSchool but are still seeing calendar errors on the Data Quality Dashboard, please send a full load of your district's organization/calendar data.

- **All districts:**
    - MSIS Primaries/Secondaries: Please ensure you have entered your contact information on the LEA Management screen in MSIS. Please keep this contact information up to date! Below are a few reminders about the LEA and School management screens:
        - We have created a short video (https://app.knowmia.com/8BGh) to help you navigate these new features.
        - On the School Management screens:
            - If a new school has opened in your district for the 24-25 school year and the new school is not populating on your School Management screen, please submit a ticket to the Help Desk (mdeapps@mdek12.org).
            - If a closed school is listed on the School Management page with a status of 'Open,' please submit a ticket to the Help Desk (mdeapps@mdek12.org) and provide the school name/number and the date it closed. MDE will then update the school's status.

✅ ENROLLMENT REMINDERS

- **Cumulative Folders:** When a student transfers to a new school, the new school/district should officially request the student's cumulative folder from the prior school/district.
    - The prior school/district should promptly provide the cumulative folder to the new school/district upon request. The prior school/district should not wait to see an ownership conflict in MSIS to provide the cumulative folder to the new school/district. Per the Mississippi Cumulative Folders and Permanent Records Manual of Directions:

        "The cumulative folder follows the student and *may not be held for any reason* [emphasis added], including fees and fines owed to the school. The cumulative folder must be forwarded promptly upon request. The cumulative folder of a student transferring to a school within a district follows the student. When a student transfers to another public school and an official request is made, the cumulative folder shall be furnished to the head of the school to which the student transfers."

- **Student Ownership:** There will be no "requesting" or "releasing" of students in the new MSIS. Instead, student enrollment will be determined by enrollment and withdrawal data entered in the SIS. The new process will work as follows:

- Schools/districts can withdraw a student from the school/district in the SIS package (per local district policies).
- Schools/districts can enroll students in their SIS (based on local enrollment policies).
- At night, enrollment and withdrawal data are transferred from the SIS to MSIS, and the changes will be visible in MSIS the next day. Withdrawal data removes a student from the school/district in MSIS, while enrollment data allows the school/district to see the student's data in MSIS. If two schools show the same student enrolled in MSIS or the enrollment days overlap, this will cause a Student Ownership conflict. To learn more about Student Ownership conflicts, please see the Attendance and Enrollment Virtual Bootcamp session (Slide deck and Recording—Student Ownership discussion begins at 1:10:36).
- NOTE: Enrollment data, including student ownership conflicts, are not currently visible in MSIS. Until enrollment data is visible, please ensure the enrollment and withdrawal information are correctly entered in the SIS. As soon as enrollment data is visible in MSIS, users will be able to see student ownership conflicts and the enrollment changes made in the SIS since the beginning of the school year.

UPCOMING TRAINING AND SUPPORT

- **Office Hours:** Open office hours will be held every Wednesday at 2:30 p.m. A link to join the office hours will be shared via the MSIS Blast at the beginning of each week.
- **Resources:** Access videos, guides, FAQs, and more on our Resources page.
- **Virtual Training:** Registration and event details for upcoming virtual training will be posted on the MSIS Training Events page.
- **Help Desk:** For assistance, please contact us at mdeapps@mdek12.org with a detailed description of your issue.

LEGACY MSIS INFORMATION

- **Data Reporting for SY23-24:** The following functionality will be available in legacy MSIS for SY 2023-24 data ONLY:
    - ACT/WorkKeys updates (due date has passed)
    - Good Cause Exemptions (due August 30)
    - Summer School File (SSD) submission (due September 10)
    - Promotions/Graduate updates (due September 30)
    - FETS and Bond Indebtedness (due October 15)
- **Continued Accessibility:** Reports from legacy MSIS will remain available through the fall for historical data only.