

Discipline Reporting

MSIS 

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Bootcamp 2024





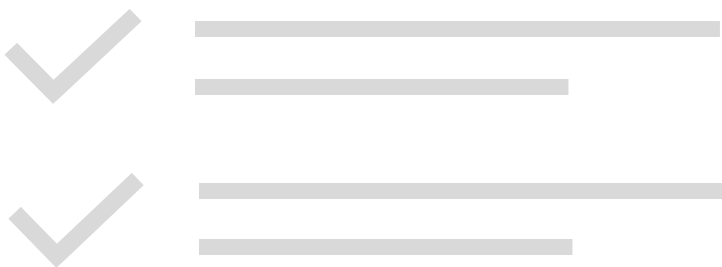
UNDERSTAND how to discipline data is collected

EXPLORE changes to discipline reporting

REVIEW data quality and certification

Data Collection



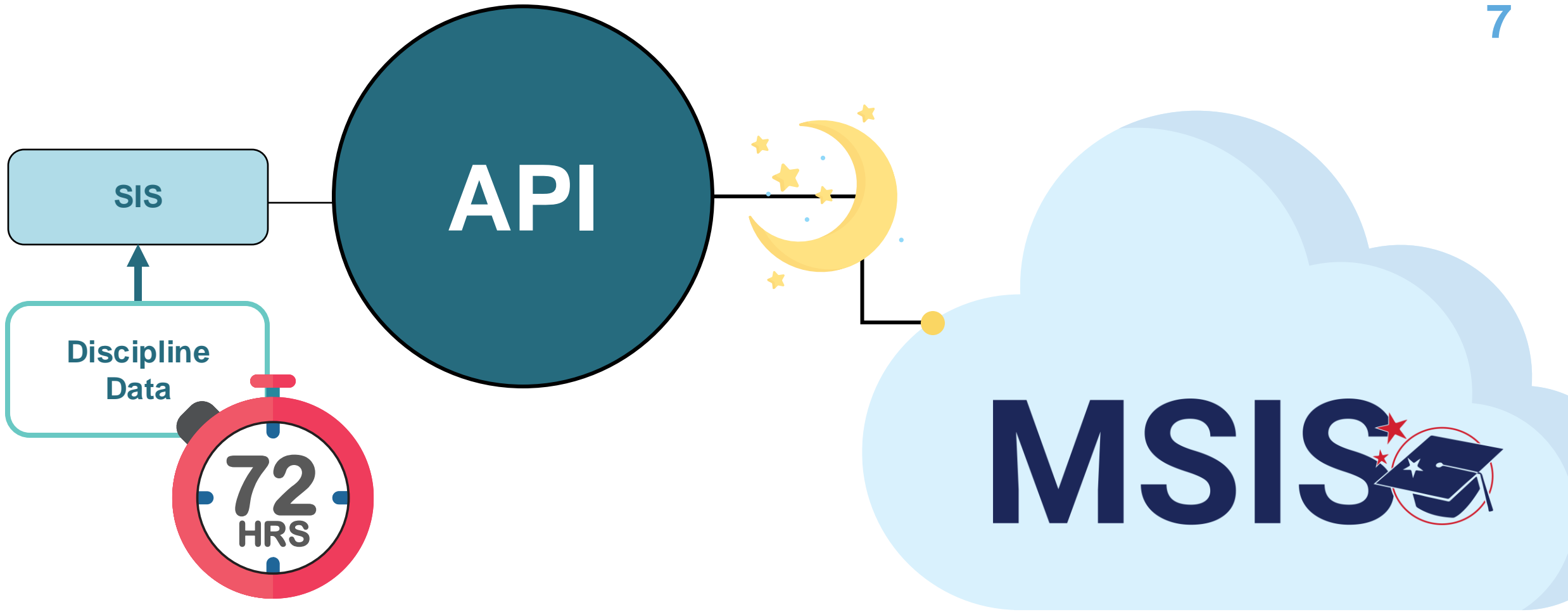


DSD



MSD





What is being collected?

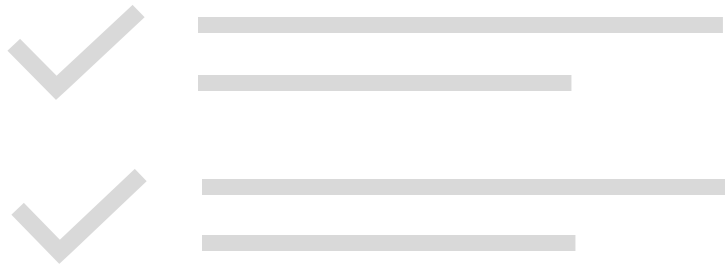




```

<INCIDENT>
  <I_DATE>09-24-2018</I_DATE>
  <LOC>B</LOC>
  <BYFNAME>JOHN</BYFNAME>
  <BYLNAME>SMITH</BYLNAME>
  <BYTYPE>S</BYTYPE>
  <TYPE>TBD</TYPE>
  <WEAPON>TBD</WEAPON>
  <DESC>Description of incident</DESC>
  <DISPTYPE>SUSPENSION</DISPTYPE>
  <DISPDESC>Suspended for 3 days</DISPDESC>
  <DISPSTART>09-24-2018</DISPSTART>
  <DISPEND>09-27-2018</DISPEND>
  <DISPDURATION>3</DISPDURATION>
</INCIDENT>

```



Date

Incident Description

Location

Disposition Type

Student Name

Disposition Description

Reported By

Disposition Start Date

Incident Type

Disposition End Date

Weapon

Disposition Duration



Reporting Incidents

Legacy Format



Incident: Two students attacked another student as the student was walking down the hallway on Jan 17, 2024. The fight was reported by another student. The victim received minor injuries. Student One (123456780) and Student Two (123456789) were suspended for five days, beginning Jan 17, 2024 and ending Jan 23, 2024. Student One received services during the suspension.

Incident Date: 1/17/24		Incident Date: 1/17/24	
Location: S	Disposition Type: SUS	Location: S	Disposition Type: SUS
Student Name: Student One	Disposition Description: Suspended for 5 days	Student Name: Student Two	Disposition Description: Suspended for 5 days
Reported By: S	Disposition Start Date: 1/17/24	Reported By: S	Disposition Start Date: 1/17/24
Incident Type: Fight	Disposition End Date: 1/23/24	Incident Type: Fight	Disposition End Date: 1/23/24
Weapon	Disposition Duration: 5	Weapon	Disposition Duration: 5
Incident Description: Two students attacked another student as the student was walking down the hallway.		Incident Description: Two students attacked another student as the student was walking down the hallway.	



**How many
incidents**
were reported to MSIS?



Discipline

Changes to Data Elements

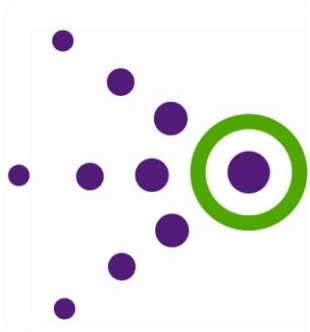



DOMAIN

ENTITY

ELEMENT

Definition
Option Set
Collection Method




DATA DOMAIN MAPPING

DOMAIN: DISCIPLINE

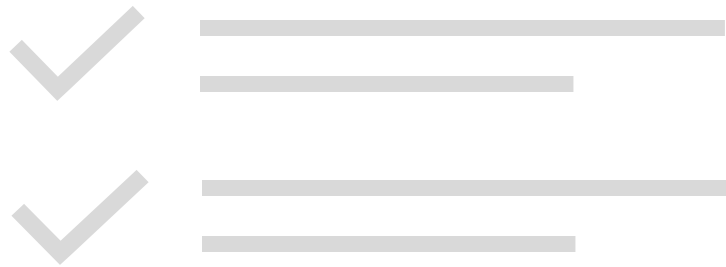
Incident

All data elements will be collected via API from the SIS package.



Element Name	Definition	MDE Definition/ Additional Information	MDE Option Set	Collected from Districts
Firearm Type	The type of firearm.	Required when the incident type is "Weapons Possession" and a firearm was involved in the incident	Handguns - Handguns RiflesShotguns - Rifles / Shotguns Multiple - More than one type of weapon or firearm Other - Other	Yes (See additional information)
Incident Behavior	Categories of behavior coded for use in describing an incident.	See Legacy Discipline Mapping document for more information.	04618 - Alcohol 04625 - Arson 75004 - Assault 04626 - Attendance Policy Violation 04632 - Battery 04633 - Burglary/Breaking and Entering 75005 - Bullying 04634 - Disorderly Conduct 04635 - Drugs Excluding Alcohol and Tobacco 75006 - Electronic Bullying 04645 - Fighting 13354 - Harassment or bullying on the basis of disability 13355 - Harassment or bullying on the basis of race, color, or national origin 13356 - Harassment or bullying on the basis of sex 04646 - Harassment, Nonsexual 04650 - Harassment, Sexual	Yes





1





https://www.mdek12.org/sites/default/files/Offices/MDE/OTSS/MSIS2/DomainMap/Discipline/mapping_data_domains_discipline.pdf



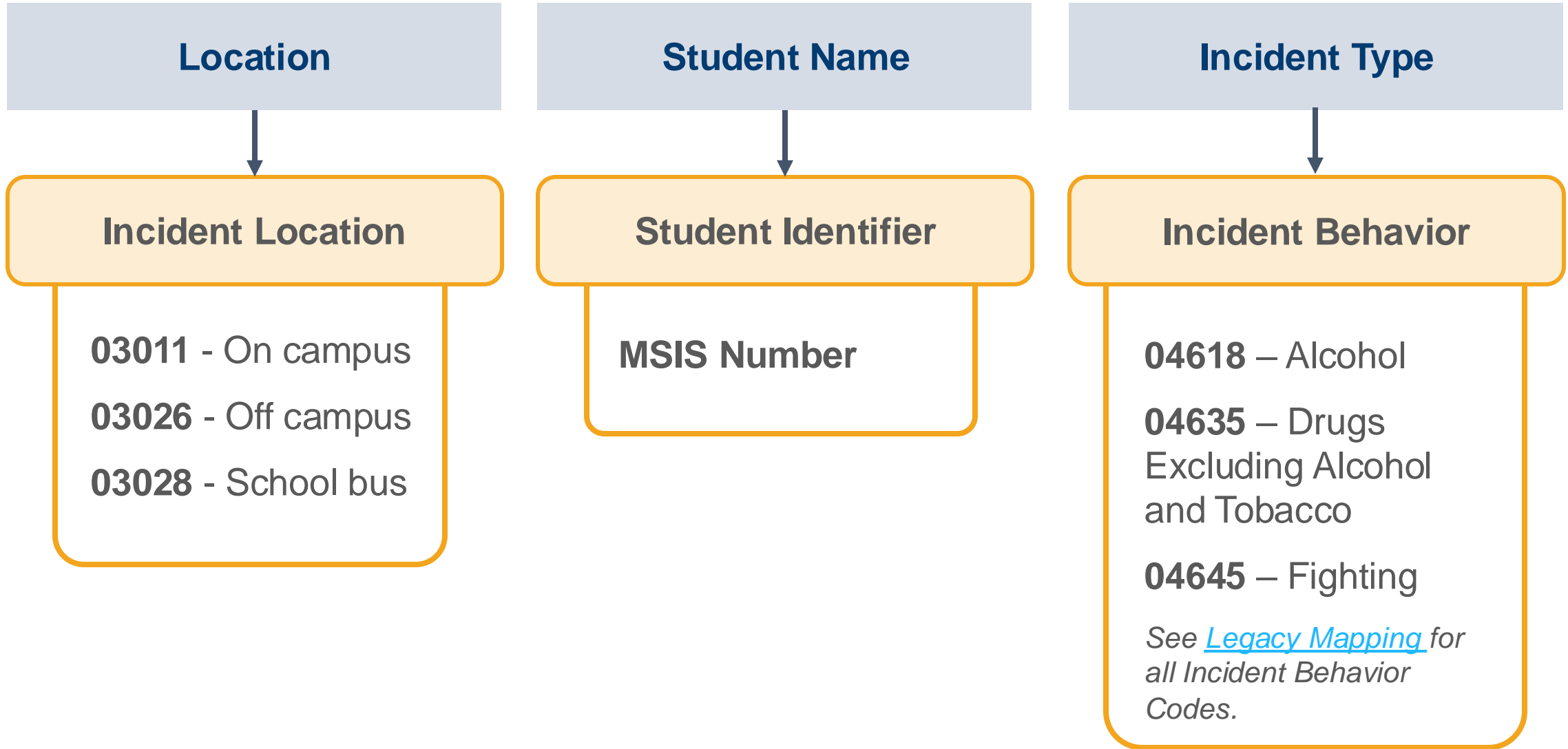
Date	Incident Description
Location	Disposition Type
Student Name	Disposition Description
Reported By	Disposition Start Date
Incident Type	Disposition End Date
Weapon	Disposition Duration

 Date	Incident Description 
Location	Disposition Type
Student Name	Disposition Description
Reported By	Disposition Start Date
Incident Type	Disposition End Date
Weapon	Disposition Duration

 Date	Incident Description 
Location	Disposition Type
Student Name	Disposition Description 
 Reported By	Disposition Start Date
Incident Type	Disposition End Date
Weapon	Disposition Duration

 Date	Incident Description 
Location	Disposition Type
Student Name	Disposition Description 
 Reported By	Disposition Start Date
Incident Type	Disposition End Date
Weapon	Disposition Duration

✓	Date	Incident Description ✓	Incident Identifier
	Location	Disposition Type	Incident Injury Type
	Student Name	Disposition Description ✗	Incident Victim Type
✗	Reported By	Disposition Start Date	Secondary Incident Behavior
	Incident Type	Disposition End Date	Discipline Action Length Difference Reason
	Weapon	Disposition Duration	Full Year Expulsion
			Organization Identifier



MSIS LEGACY Incident & Actions Mapping

INCIDENT | MSIS Incident Codes

Legacy Code	MSIS 2.0 Incident Code	Incident Definition	Report to MSIS	Notification to Safe & Orderly Schools
ALC (Alcohol)	04618 – Alcohol	Possession of intoxicating beverages such as beer, wine, or spirits.	Yes	No
DCOND (Disorderly Conduct)	04634 – Disorderly Conduct	Unruly behavior	Yes	No
DRUG (Possession of Drugs)	04635 – Drugs Excluding Alcohol and Tobacco	Possession of any chemical substance that when consumed causes a change in physiology or psychology; liquid or solid	Yes	No
FIGHT (Fighting)	04645 – Fighting	A hostile encounter with physical contact	Yes	No
HOCl (Homicide)	04651 – Homicide	An act in which a person causes death to another person	Yes	Yes schoolsafety@mdek12.org
KNAP (Kidnapping)	04660 – Kidnapping	The unlawful taking and carrying away of a person by force or fraud or the unlawful seizure and detention of a person against his will	Yes	Yes schoolsafety@mdek12.org
ROBB (Robbery)	04670 – Robbery	The unlawful taking of property from the person of another through the use of threat or force	Yes	No
SXBT (Sexual Battery)	04677 – Sexual Battery (sexual assault)	Touching of another person on an intimate body part in a sexual way	Yes	No

- Maps legacy codes to new discipline codes.
- Indicates which incidents require notification to Safe and Orderly Schools.
- Provides overview of major changes and reporting examples.

https://www.mdek12.org/sites/default/files/Offices/MDE/OTSS/MSIS2/DomainMap/Discipline/discipline_legacy_mapping.pdf

Weapon

Will not be reported as its own incident

Weapon Type

Required when the incident type is Weapons Possession or a weapon was involved in the incident:

Handgun - Handgun

Shotgun - Shotgun

Rifle – Rifle

OtherFirearm - Other Firearm

Knife - Knife

OtherWeapon - Other weapon

Firearm Type

Required when the incident type is Weapons Possession **and** a firearm was involved in the incident:

Handguns - Handguns

RiflesShotguns - Rifles / Shotguns

Multiple - More than one type of weapon or firearm

Other - Other

Disposition Type



Disciplinary Action Taken

03072 - Change of placement (long-term)

03073 - Change of placement (reassignment),
pending an expulsion hearing

03074 - Change of placement (reassignment),
resulting from an expulsion hearing

See [Legacy Mapping](#) for all Disciplinary Action Taken codes.

1:1

Similar legacy code and MSIS code

New

Not available in legacy

- 03089** – Law enforcement referral
- 03088** – Juvenile justice referral
- 03073** – Change of placement (reassignment), pending an expulsion hearing
- 75001** – School-related arrest

Combined

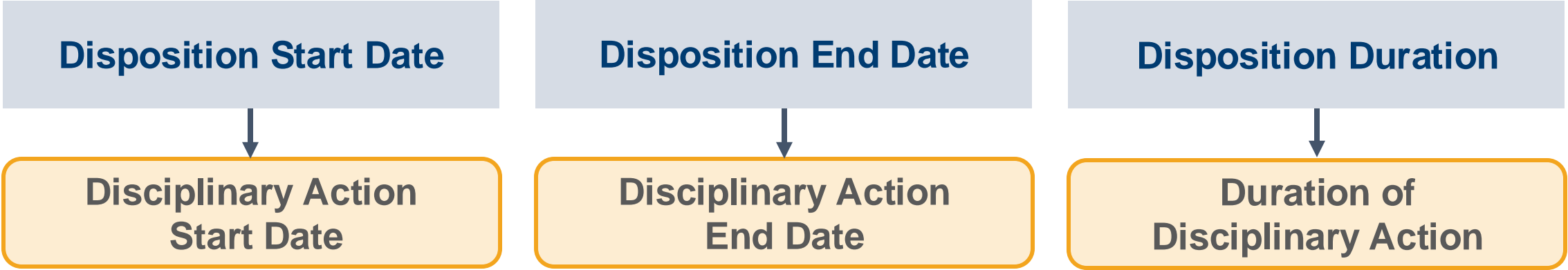
Multiple legacy code combined into one

- ALSCH** (Alternative School)
- ASFY** (Begins School Year in Alternative School)
- ASCO** (School District approved Court Order)
- ASCP** (Alternative Education after Corporal Punishment)
- ASGD** (GED Option)
- ASHS** (Alternative Education after Suspension)
- ASOS** (Arrest for Crime off School Property)
- ASPR** (Parental Request)
- ASRR** (Remedial Reason)
- ASSA** (School Attendance)
- ASTS** (Release from Training School)

03072 – Change of placement (long-term)

MSIS LEGACY Incident & Actions Mapping

Legacy Code	MSIS 3.0 Incident Code	Incident Definition	Report to MSIS	Notification to Safe & Orderly Schools
ALC (Alcohol)	04618 - Alcohol	Possession of intoxicating beverages such as beer, wine, or spirits.	Yes	No
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HDCI (Homicide)	04651 - Homicide	An act in which a person causes death to another person	Yes	Yes schoolsafety@msd12.org
KNAP (Kidnapping)	04660 - Kidnapping	The unlawful taking and carrying away of a person by force or fraud or the unlawful seizure and detention of a person against his will	Yes	Yes schoolsafety@msd12.org
ROBB (Robbery)	04670 - Robbery	The unlawful taking of property from the person of another through the use of threat or force	Yes	No
SMBT (Sexual Battery)	04677 - Sexual Battery (Sexual Assault)	Touching of another person on an intimate body part in a sexual way	Yes	No



Incident Identifier

Combination key of LEA Identifier, School Identifier, and unique Incident Identifier. **This will be assigned by the SIS.**

Organization Identifier

JDC code when placed.
See [Legacy Mapping](#) for all JDC codes.

Discipline Action Length Difference Reason (OPTIONAL 24/25)

The reason for the difference between the official and actual lengths of a student's disciplinary assignment:

01 - No Difference

02 - Term Modified By District

03 - Term Modified By Court Order

See [Data Domain Mapping](#) for all Disciplinary Action Length Difference reason codes.

Full Year Expulsion

An expulsion with or without services for a period of one full year (i.e., 365 days).

Incident Injury Type (OPTIONAL 24/25SY)

An indication of the occurrence of physical injury to participants involved in the incident and the level of injury sustained.

MajorInjury - Major injury

MinorInjury - Minor injury

See [Data Domain Mapping](#) for all Incident Injury Type codes.

Incident Victim Type

Required when the incident has a victim (ex: Assault, Harassment, etc.)

03422 - Staff member

00126 - Student

Secondary Incident Behavior

Used to report gang-related incidents

03068 - Gang-related

Incident Identifier

Incident Behavior

Incident Date

Incident Description

Incident Location

Secondary Incident Behavior

Weapon Type

Firearm Type

Incident Victim Type

Incident Injury Type (Optional)

Student Identifier

Disciplinary Action Taken

Duration of Disciplinary Action

Disciplinary Action Start Date

Full Year Expulsion*

Disciplinary Action End Date

Organization Identifier*

Student Identifier

Disciplinary Action Taken

Duration of Disciplinary Action

Disciplinary Action Start Date

Full Year Expulsion*

Disciplinary Action End Date

Organization Identifier*



Reporting Incidents

New MSIS Format

Incident: Two students attacked another student as the student was walking down the hallway on Jan 17, 2024. The fight was reported by another student. The victim received minor injuries. Student One (123456780) and Student Two (123456789) were suspended for five days, beginning Jan 17, 2024 and ending Jan 23, 2024. Student One received services during the suspension.

Incident Identifier: 2134

Incident Behavior: 04645 – Fighting	Incident Date: 1/17/24	Incident Description: Two students attacked another student as the student was walking down the hallway.	Incident Location: 03001 - On Campus	
Secondary Incident Behavior	Weapon Type	Firearm Type	Incident Victim Type: Student	Incident Injury Type: Minor injury

Student Identifier: 123456780 (Student One)

Disciplinary Action Taken: 03101 Suspension with services	Duration of Disciplinary Action: 5
Disciplinary Action Start Date: 1/17/24	Full Year Expulsion: No
Disciplinary Action End Date: 1/23/24	Organization Identifier:

Student Identifier: 123456789 (Student Two)

Disciplinary Action Taken: 03102 Suspension without services	Duration of Disciplinary Action: 5
Disciplinary Action Start Date: 1/17/24	Full Year Expulsion: No
Disciplinary Action End Date: 1/23/24	Organization Identifier:



**How many
incidents**
will be reported to MSIS?

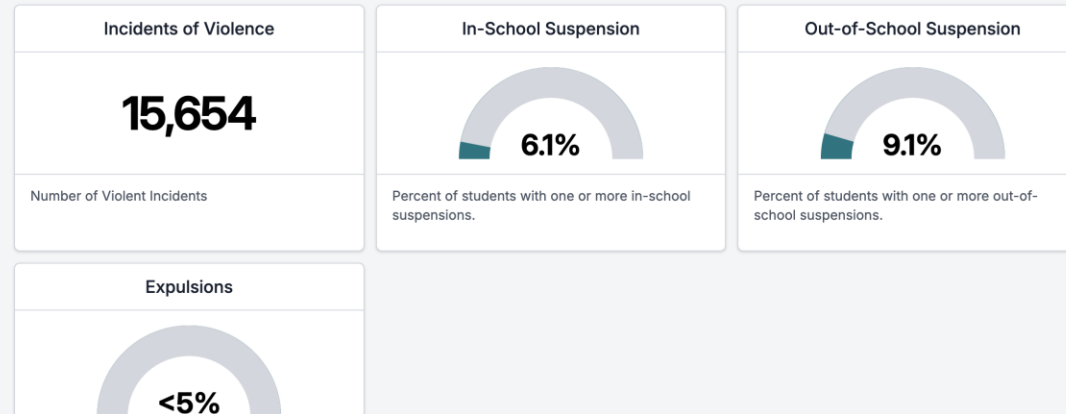
Mississippi
Discipline

Rates of suspensions, expulsions, and incidents of violence.

Home > Mississippi > **Discipline**

Discipline Overview

To access all discipline data reported to the Office of Civil Rights by this district or school, please click [here](#).



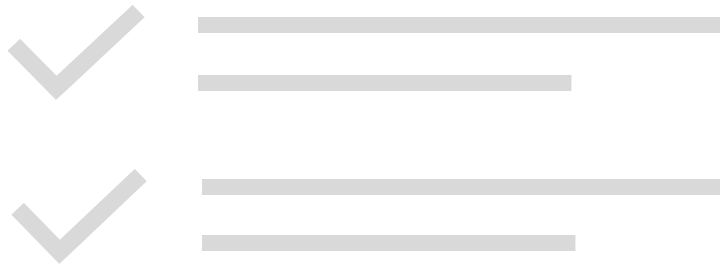


Questions?

What should be reported?



What is reported to MSIS?



Discipline Reporting Made Easy

Incidents (Infractions)	Dispositions
What a Student Does	What a Student Gets
<p>When deciding to report, ask yourself “Do I have a reportable Incident OR a reportable Disposition?” not “Do I have a reportable Incident AND a reportable Disposition?”</p>	
<p>Some are Reportable...</p>	
<ul style="list-style-type: none"> • Alternative School Codes • Persistently Dangerous Schools (72 Hours) • Other Laws <p>(21 codes that must be reported)</p>	<p>OR</p> <ul style="list-style-type: none"> • Alternative School • Corporal Punishment • Expulsion • Suspension • ISS • Expulsion with Services <p>(6 codes that must be reported)</p>
<p>Some are Not Reportable...</p>	
<ul style="list-style-type: none"> • Gum Chewing • Dress Code Violations <p>All these local codes = NCB</p>	<ul style="list-style-type: none"> • Parent Conference • Breaking Detention <p>All these local codes = ADMIN</p>

What is reported to MSIS?

Reported incident behavior

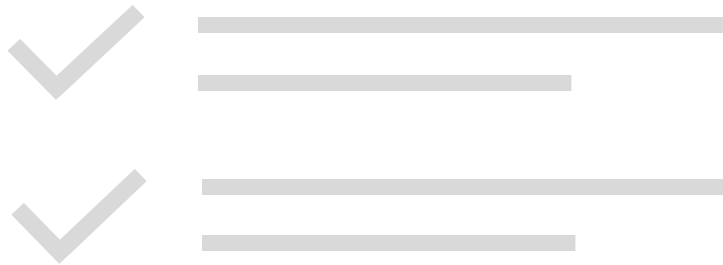


Reported disciplinary action



SIS will report to MSIS

MSIS



What is reported to MSIS?

Non-reported incident behavior

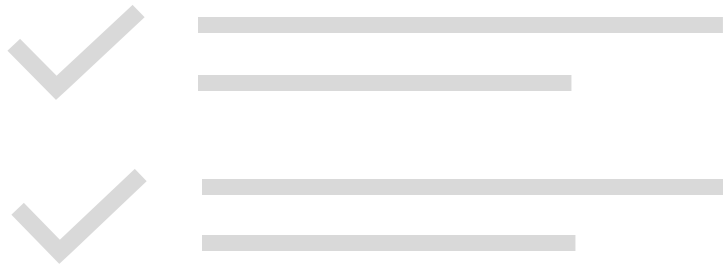


Reported disciplinary action



SIS will report to MSIS

MSIS



What is reported to MSIS?

Reported incident behavior

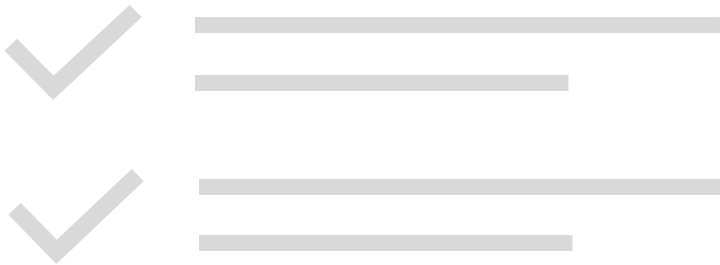


Non-reported disciplinary action



SIS will report to MSIS

MSIS



What is reported to MSIS?

Non-reported incident behavior



Non-reported disciplinary action



SIS will NOT report to MSIS

MSIS



Non-reported incident behavior

04704 – Violation of
School Rules

See [Legacy Mapping](#) for a
list of all Incident Behavior
Type codes.



Non-reported disciplinary action

09999 – Other

See [Legacy Mapping](#) for a
list of all Disciplinary Action
Taken codes.



**SIS will
NOT
report to
MSIS**

Optional reported incident behavior

04626 – Attendance
Policy Violation

04659 –
Insubordination

See [Legacy Mapping](#) for a
list of all Incident Behavior
codes.



Non-reported disciplinary action

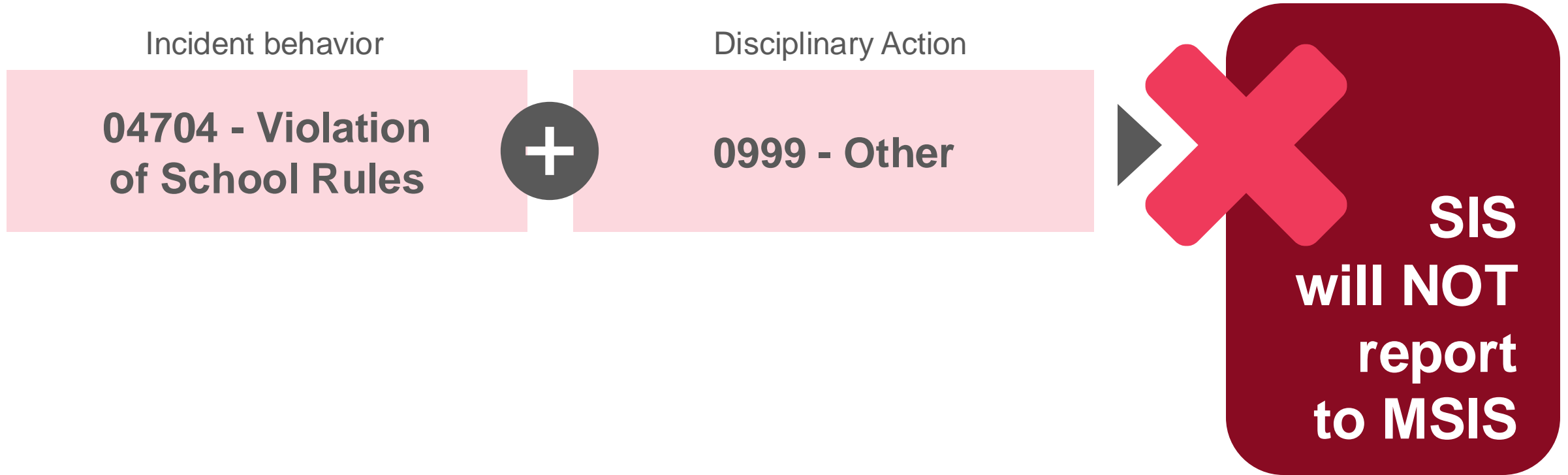
0999 – Other

See [Legacy Mapping](#) for a
list of all Disciplinary Action
Taken codes.

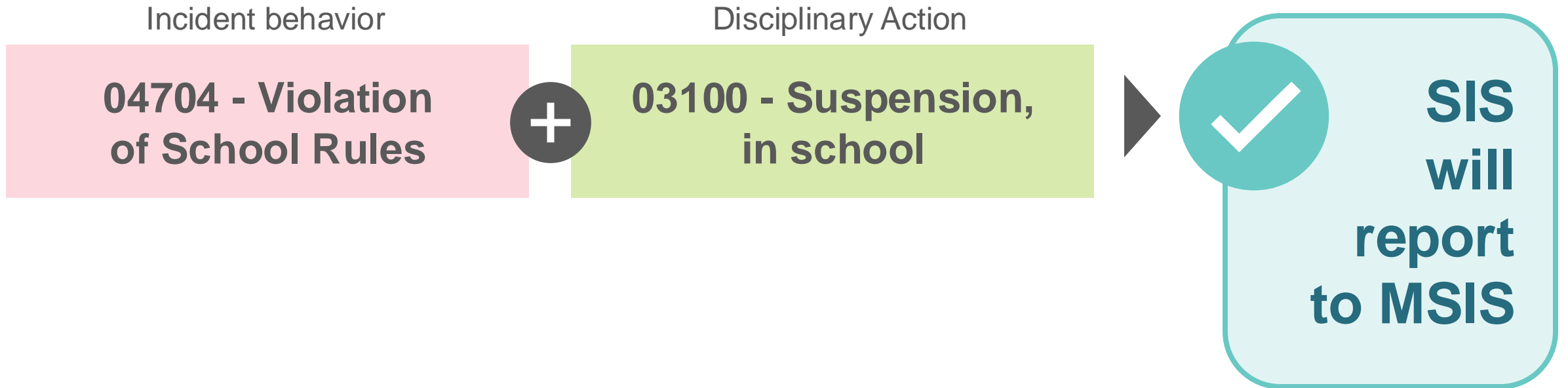


**SIS
will
report
to MSIS**

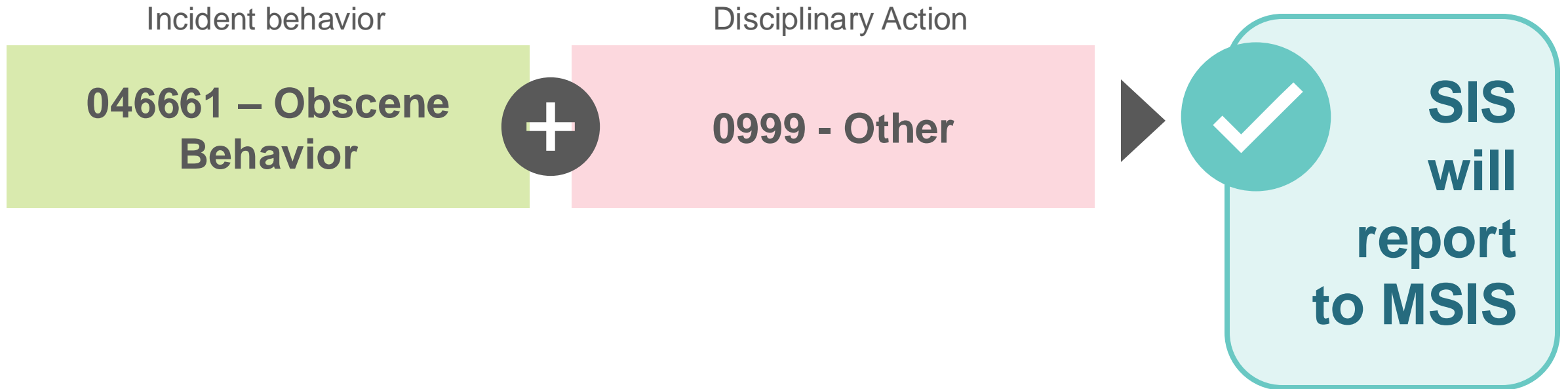
Incident: A student was not following directions from the bus driver while the bus was in motion. The student was not allowed to ride the bus for two days.



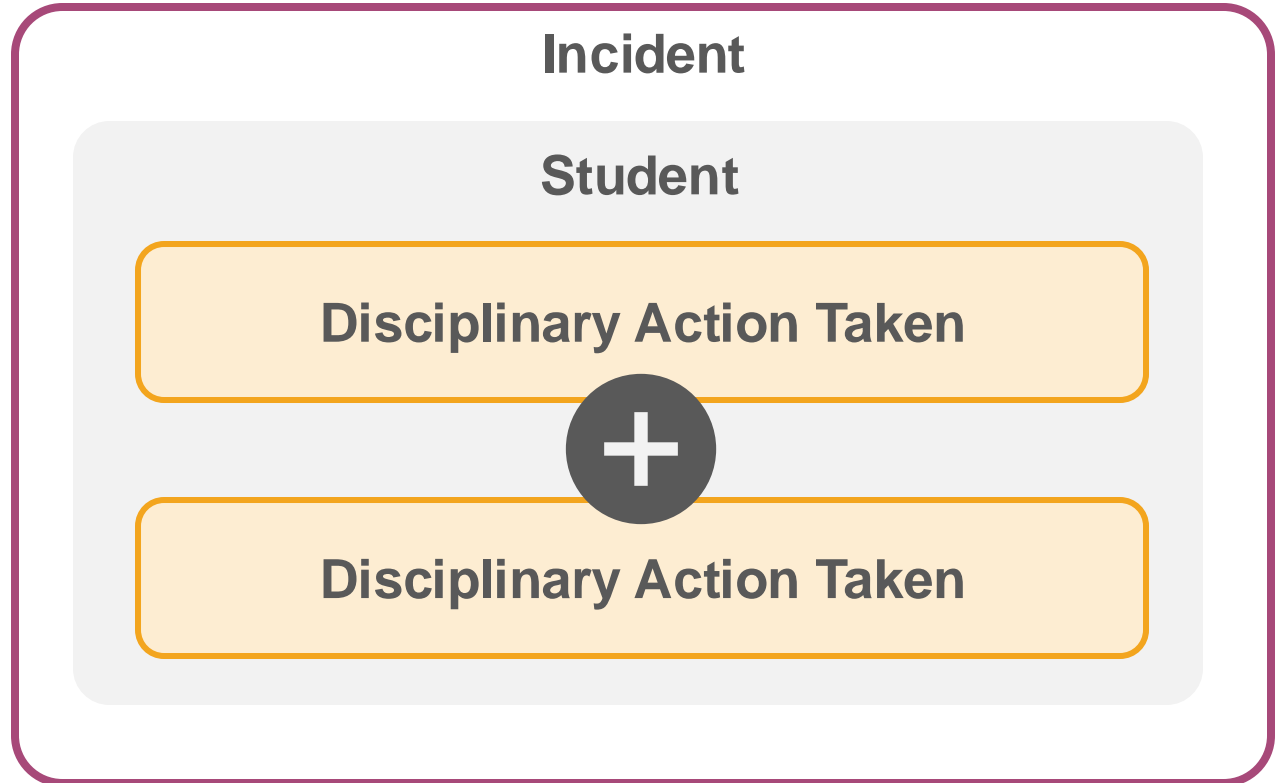
Incident: A student was not following directions from the bus driver while the bus was in motion. Because it was a repeat offense, the student was assigned in-school suspension.



Incident: A student was using profanity on the bus. The student was assigned morning detention.



What is reported to MSIS?



Incident Identifier: 2134

Incident Behavior: 04645 – Fighting

Incident Date: 1/17/24

Incident Description: Two students attacked another student as the student was walking down the hallway.

Incident Location: 03001 - On Campus

Secondary Incident Behavior

Weapon Type

Firearm Type

Incident Victim Type: Student

Incident Injury Type: Minor injury

Student Identifier: 123456780 (Student One)

Disciplinary Action Taken: 03101
Suspension with services

Duration of Disciplinary Action: 5

Disciplinary Action Start Date: 1/17/24

Full Year Expulsion: No

Disciplinary Action End Date: 1/23/24

Organization Identifier:

+

Disciplinary Action Taken: 03075 – Change of placement (reassignment), temporary

Duration of Disciplinary Action: 2

Disciplinary Action Start Date: 1/24/24

Full Year Expulsion: No

Disciplinary Action End Date: 1/26/24

Organization Identifier:

Student Identifier: 123456789 (Student Two)

Disciplinary Action Taken: 03102
Suspension without services

Duration of Disciplinary Action: 5

Disciplinary Action Start Date: 1/17/24

Full Year Expulsion: No

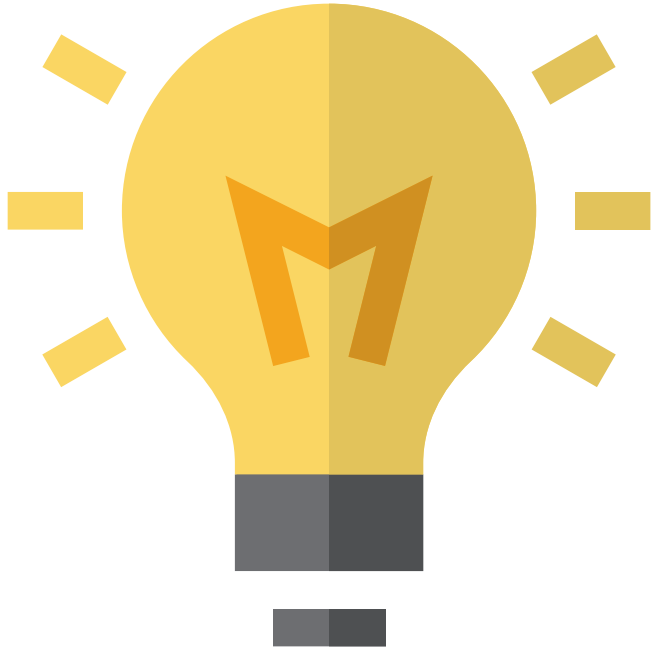
Disciplinary Action End Date: 1/23/24

Organization Identifier:





Who in your district or schools needs to be **informed about this change?**



How will this change your current processes

for collecting/reporting this
information?



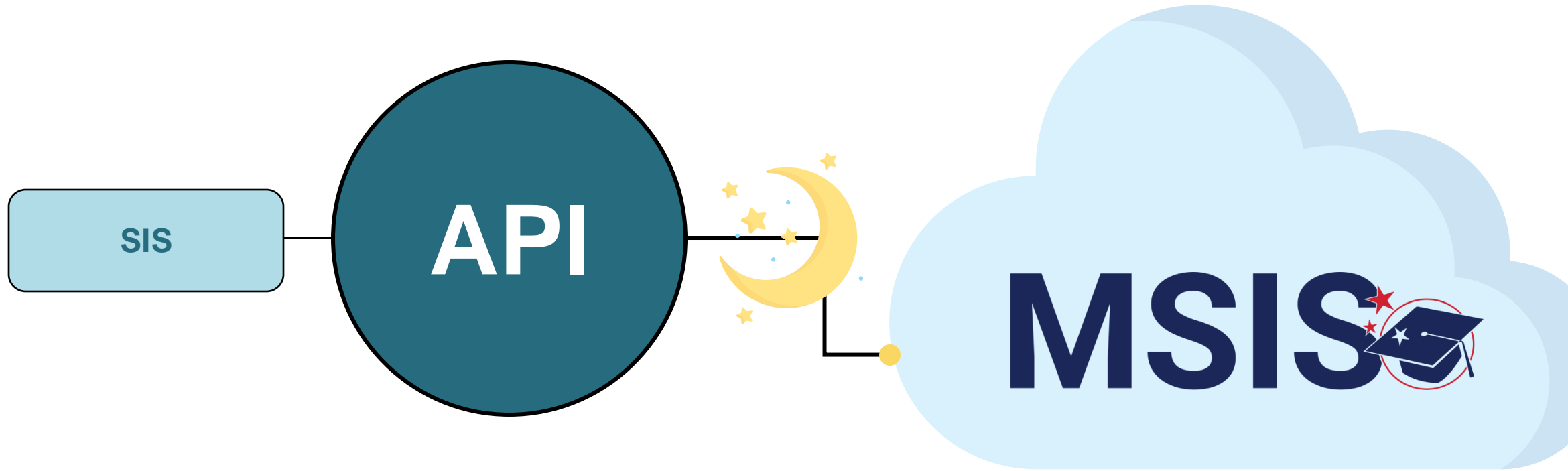
Questions?

Data Quality





Permission: Discipline



MSIS Staff reviews dashboards and reports daily to check for errors

MSIS
MISSISSIPPI STUDENT INFORMATION SYSTEM

Welcome Melissa Banks

1:52 PM Tuesday, October 10, 2023

- Home
- Administration
- Data Submission
- Reports
- Students
- Data Input

No uploaded files

Upload a file

Ownership conflict to review

Review

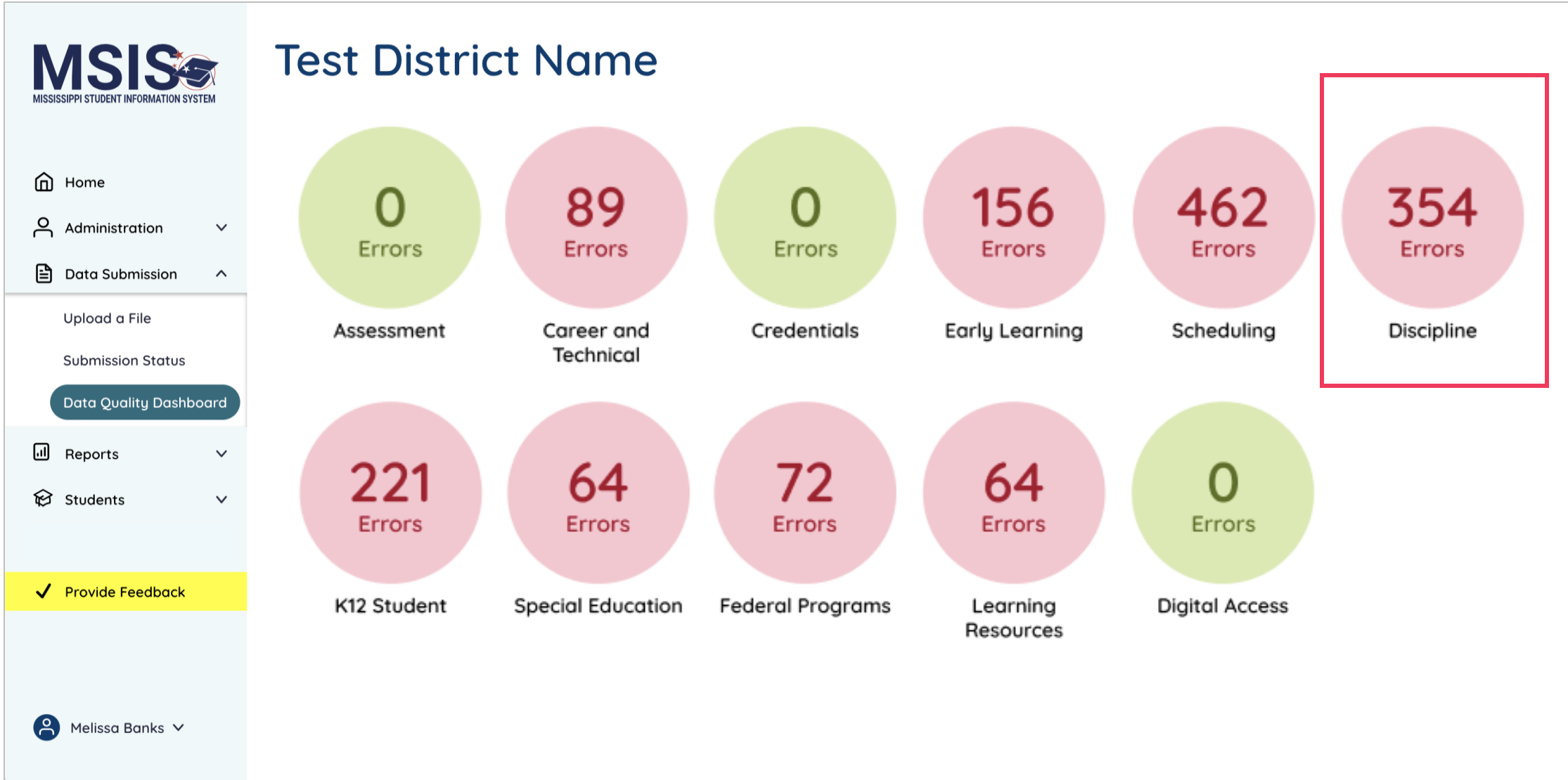
Your data has errors

Review

Deadlines Up Next

Saturday, December 9, 2023

Personnel Data



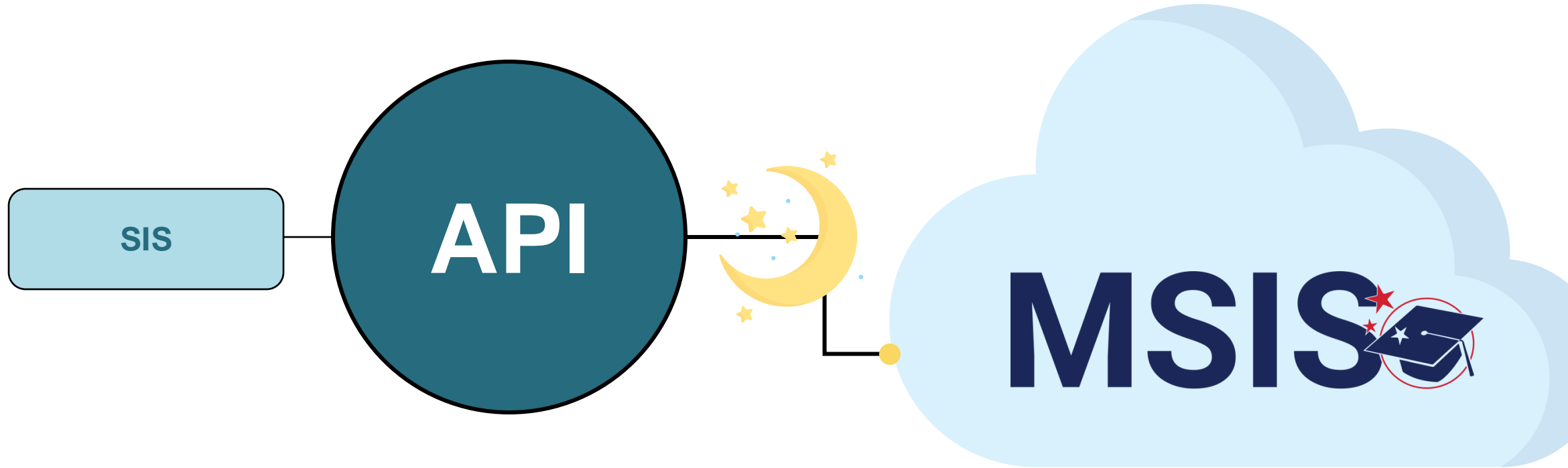
Data Quality Dashboard

Errors: data **CANNOT** be certified until errors are resolved in the SIS or new data is uploaded

Warnings: data **CAN** be certified, but proceed with caution and verify information in your SIS

- **After certification with warnings,** a request to change data would have to be submitted to MDE.







Welcome Melissa Banks

9:56 PM Monday, October 16, 2023

Home

Administration

Data Submission

Reports

Run a Report

Students

No uploaded files

Upload a file

Deadlines Up Next

Friday, December 15, 2023

Personnel Data

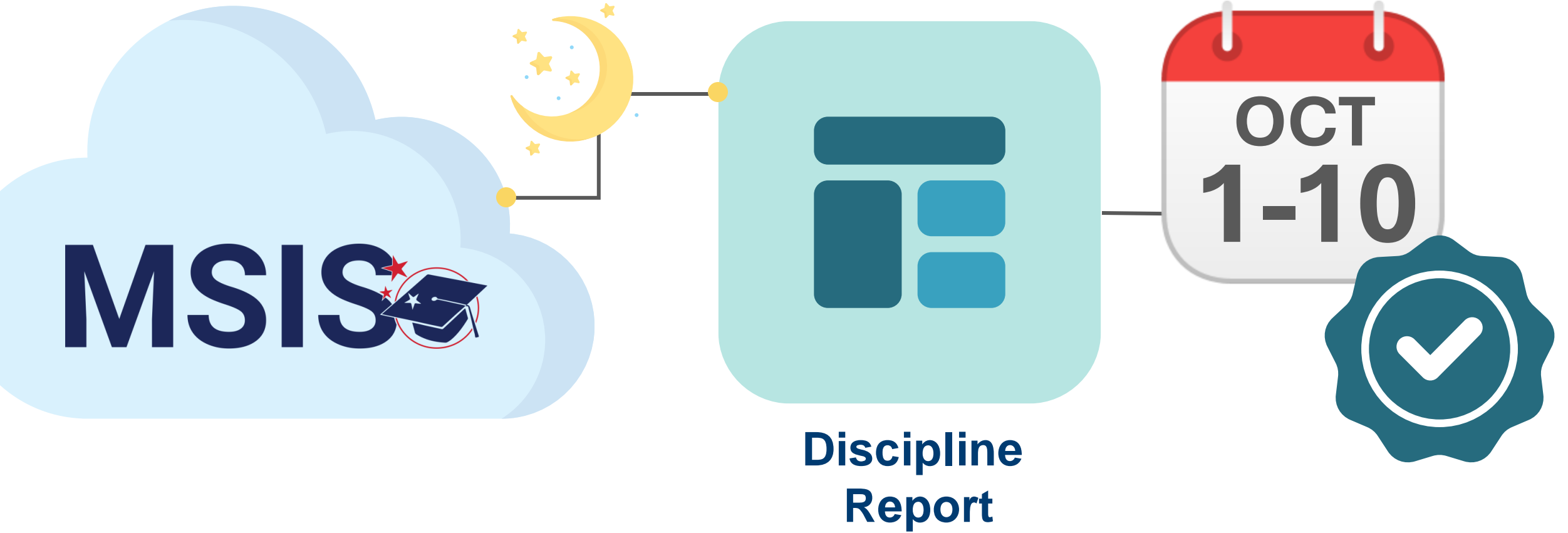


OCTOBER

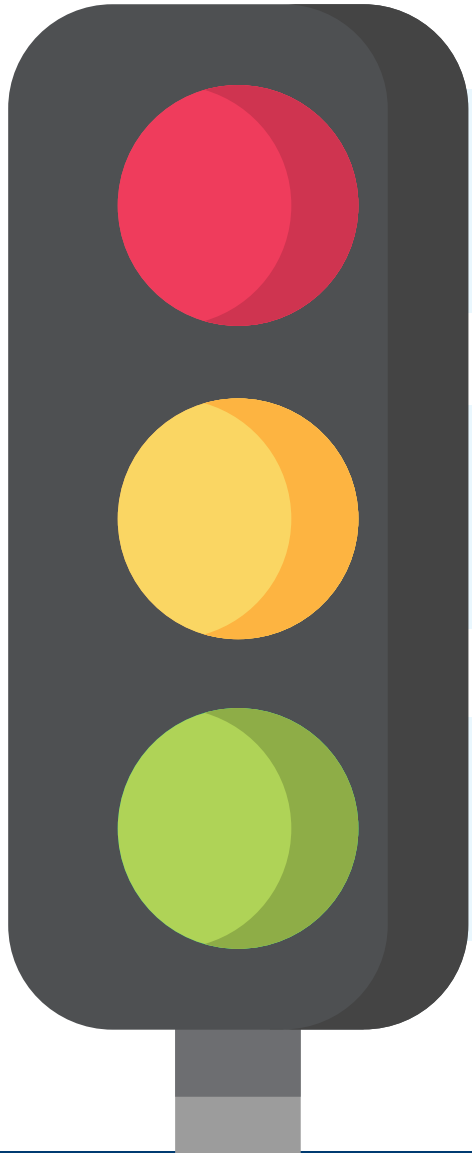
District Approval Month 1



Permission: Discipline, Student + Certify



Reflections & Final Questions



RED Process/procedure that needs to change

YELLOW Topic(s) to investigate further

GREEN Positive or exciting change(s)



Questions?



MSIS Team

msis2@mdek12.org

mdek12.org



MISSISSIPPI
DEPARTMENT OF
EDUCATION

