### Monthly Certification:

Attendance, Enrollment, Student Demographics



mdek12.org



#### **VISION**

To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

#### **MISSION**

To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community





#### State Board of Education STRATEGIC PLAN GOALS



**ALL** Students Proficient and Showing Growth in All Assessed Areas

**EVERY** School Has Effective Teachers and Leaders





**EVERY** Student Graduates from High School and is Ready for College and Career

Uses a World-Class Data System to Improve Student Outcomes





**EVERY** Child Has Access to a High-Quality Early Childhood Program

**EVERY** School and District is Rated "C" or Higher









#### Be an active participant

Share reactions

Respond to prompts in the chat

















**REVIEW** monthly certification process



**EXPLORE** student attendance data



**EXPLORE** student enrollment data



**EXPLORE** student demographic data



# Monthly Certification





#### **OCTOBER – JUNE\***

District Approval Months 1-9





#### **JANUARY**

# District Approval Month 4





#### **JUNE**

# District Approval Month 9





Certification windows

# WILL NOT be extended





#### **MSIS**

#### **Test District Name**

(in Home

Administration

Data Submission

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V

■ Reports

Students V

M Data Input

294 Errors

**Attendance** 

89 Errors

Career and Technical

Errors

**Enrollment** 

32 Errors

Organization

462 Errors

354 Errors

221 Errors

**Personnel** 

64 Errors

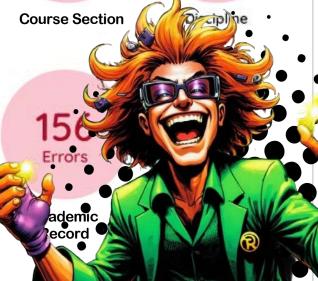
Special Education

72 Errors

Federal Programs

94 Errors

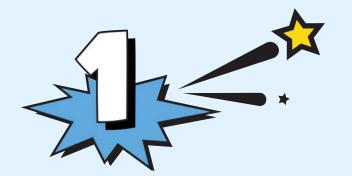
Student **Demographics** 





Melissa Banks ∨





## Clear any errors for the reporting period.

Check warnings for the reporting period.



### Review MSIS Reports for accuracy.

Compare with corresponding SIS reports.





#### Review Reports for accuracy.

#### **Enrollment Reports**

- Enrollment & Transfers
- Net Membership
- Promotion & Retention

#### **Attendance Reports**

- ADA
- 5 or More Absences
- Student Attendance

#### **Student Demographic Reports**

- Student Indicators
- Gifted







#### Review Reports for accuracy.

#### **Organization Reports**

Calendar

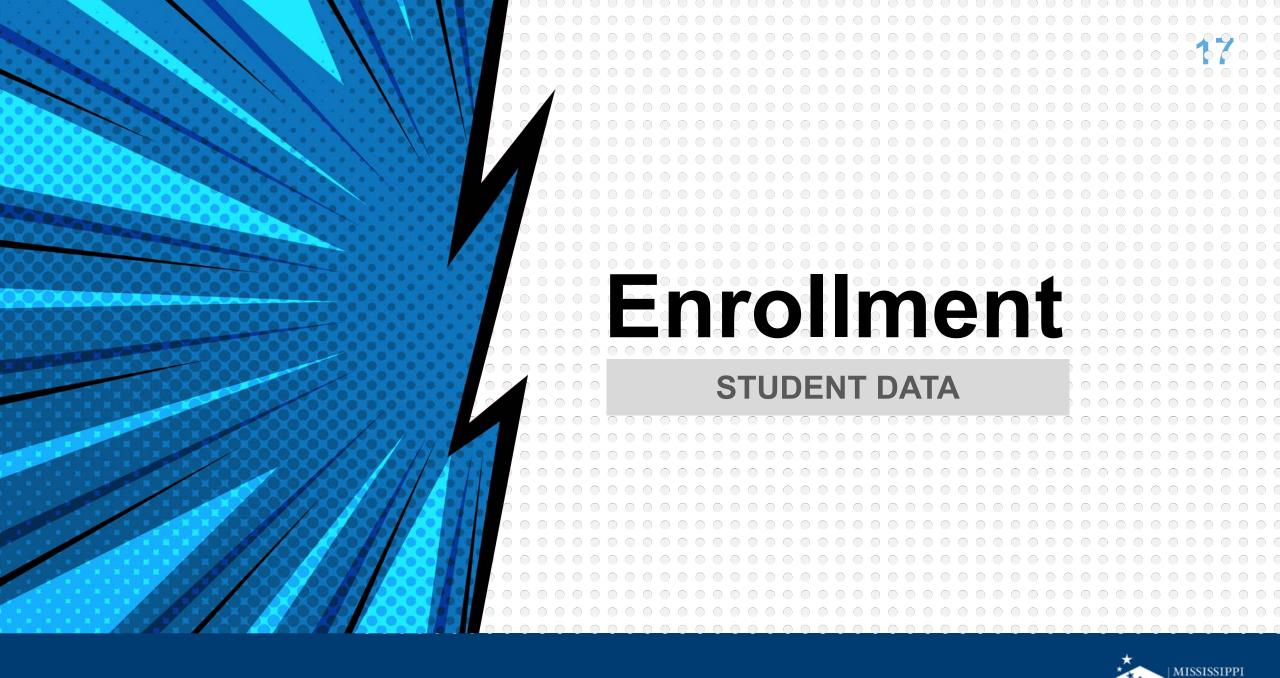
#### **Discipline Reports**

Discipline

#### **Course Section Reports**

- Teacher Schedules
- Student Schedules
   (Final grades, Carnegie units once data is populated from SIS)







**DOMAIN: STUDENT** 

**ENTITY: K12 Student Enrollment** 



Element Name	Collect from Districts	Definition	MDE Definition/ Additional Information	MDE Option Set (if different)	Legacy Collection Method	New Collection Method
Adjusted Exit or Withdrawal Type	Yes	An adjustment of the last known circumstances under which the student exited from membership in an educational institution.	This is used to capture Summer Activity. This would be an update to the status from the prior school year.	01907 - Student is in a different public school in the same local education agency 01908 - Transferred to a public school in a different local education agency in the same state 01918 - Transferred to home schooling 01921 - Graduated with regular, advanced, International Baccalaureate, or other type of diploma 01922 - Completed school with other credentials 01924 - Withdrawn due to illness 01925 - Expelled or involuntarily withdrawn 01926 - Reached maximum age for services 01927 - Discontinued schooling 01928 - Completed grade 12, but did not meet all graduation requirements 01931 - Not enrolled, unknown status 03505 - Exited 73060 - Officially withdrew and enrolled in ABE, adult secondary education, or adult ESL program	Formerly Reason. Entered in Summer Activity Screen.	Element will be populated by File Upload.

Data Domain
Mapping:
Student –
Attendance,
Enrollment,
Demographics
pp. 8-17

MISSISSIPPI DEPARTMENT OF EDUCATION

#### **Enrollment Reports**

- Enrollment & Transfers
- Net Membership
- Promotion &Retention







#### **PERMISSION**

Student



#### **Enrollment & Transfers Report**

Displays enrollment and entry data for each student in the district, including entry/exit dates, entry/exit types, and grade level.



- Student Ownership
- Attendance
- MSFF
- Cohort data (grade level, exit type)
- Scheduling (grade level)

- Assessment Rosters (grade level)
- Appropriate LRE (grade level)
- Summer Activity
- FAY

#### **Data Source**

SIS (API nightly)



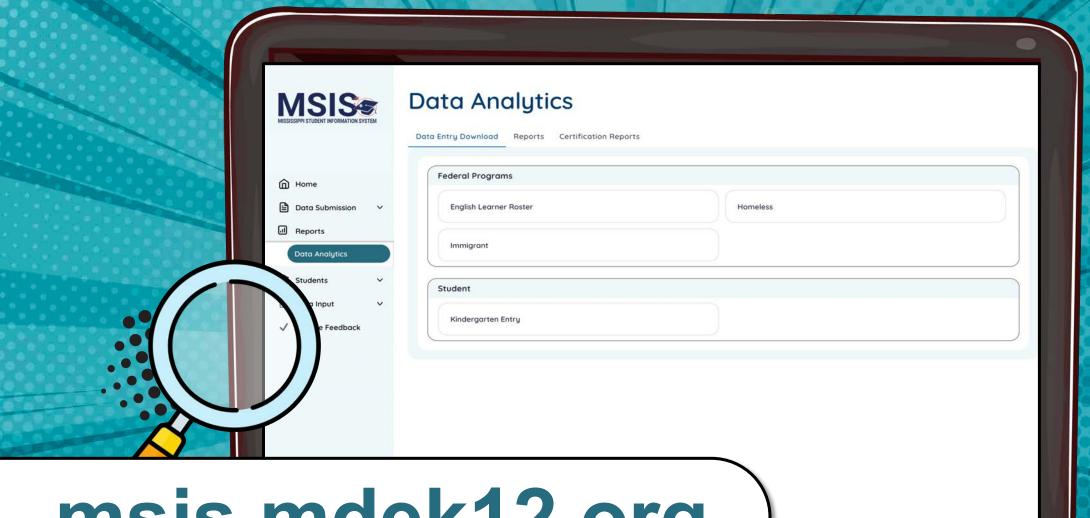




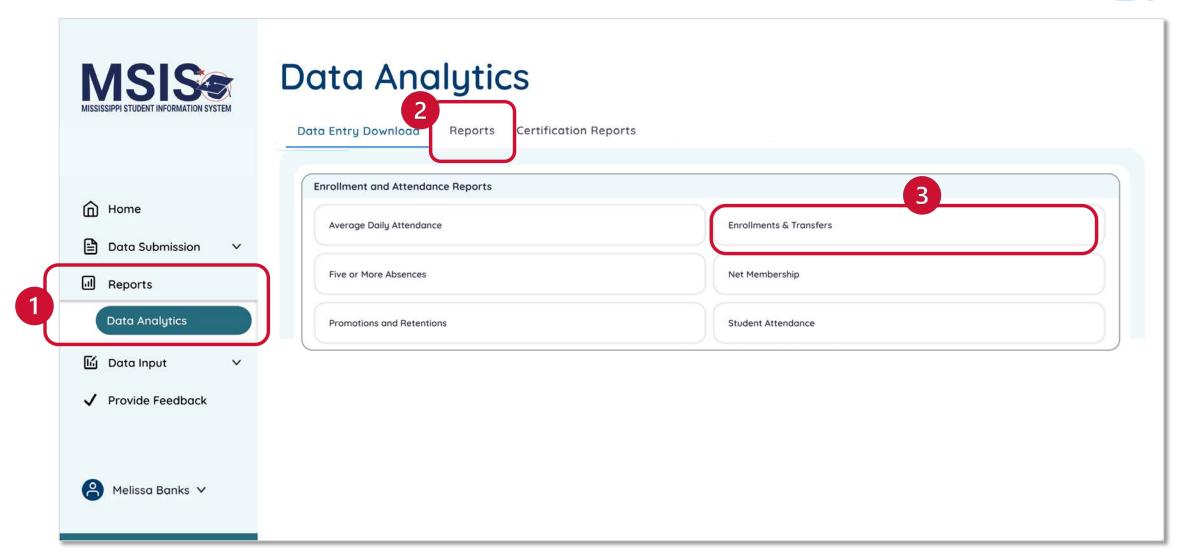
# Beginning in the 25-26SY, the enrollment and Exit tabs will be combined.

Users can view the associated Exit Dates with each enrollment.





msis.mdek12.org





All V All			
All	∨ 2024-2025	✓ All	V
Grade Level Data Collection	Name	*Note : Please allow	up to 1 minute for search results
All Year	<b>∨</b>		

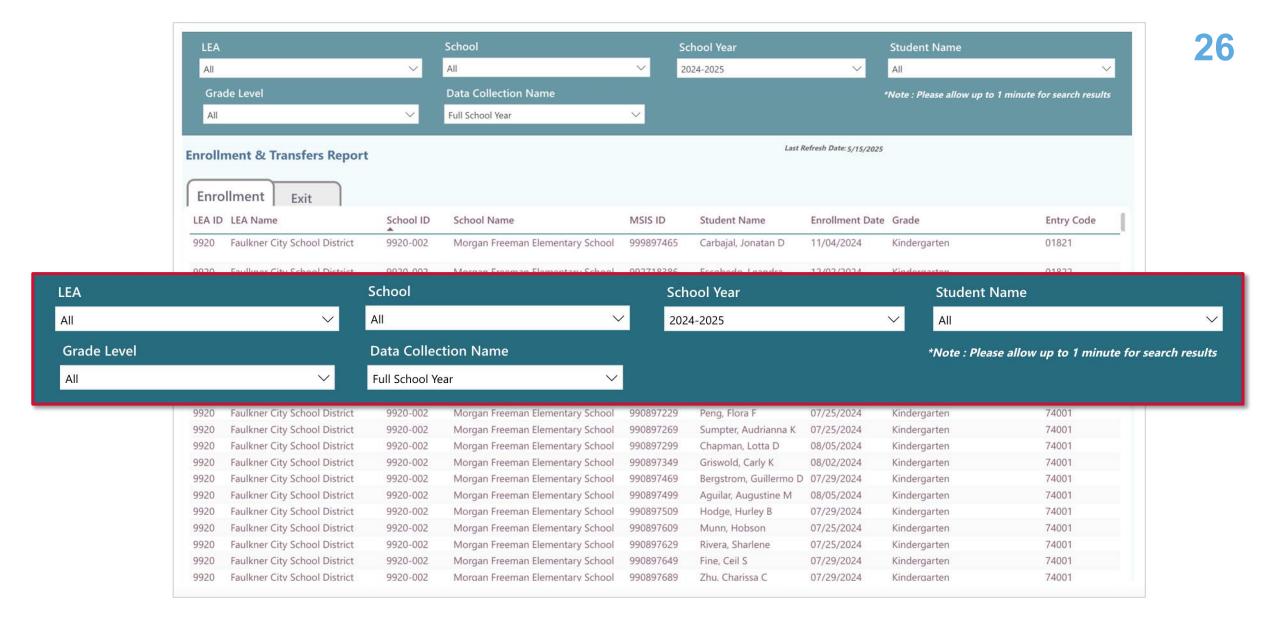
#### **Enrollment & Transfers Report**

Last Refresh Date: 5/15/2025

Enro	llment Exit							
LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Enrollment Date	Grade	Entry Code
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	999897465	Carbajal, Jonatan D	11/04/2024	Kindergarten	01821
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	992718386	Escobedo, Leandra	12/02/2024	Kindergarten	01822
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	998818472	Gabriel, Kerri M	08/14/2024	Kindergarten	01835
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897079	Holmes, Paul R	08/05/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897129	Vera, Harlen E	08/01/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897149	Calkins, Lary J	08/02/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897159	Vogt, Opal B	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897169	Miles, Rinda L	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897229	Peng, Flora F	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897269	Sumpter, Audrianna K	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897299	Chapman, Lotta D	08/05/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897349	Griswold, Carly K	08/02/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897469	Bergstrom, Guillermo D	07/29/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897499	Aguilar, Augustine M	08/05/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897509	Hodge, Hurley B	07/29/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897609	Munn, Hobson	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897629	Rivera, Sharlene	07/25/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897649	Fine, Ceil S	07/29/2024	Kindergarten	74001
9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897689	Zhu, Charissa C	07/29/2024	Kindergarten	74001









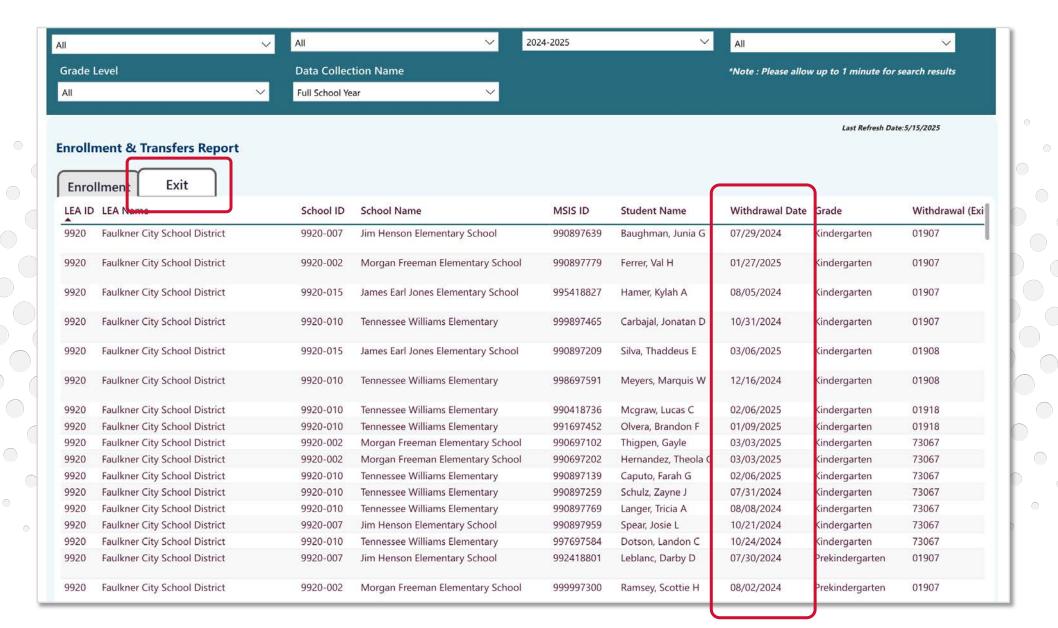
LEA	School	School Year	Student Name
All	All	2024-2025	All ∨
Grade Level	Data Collection Name		*Note : Please allow up to 1 minute for search results
All	Full School Year		

#### **Enrollment & Transfers Report**

Last Refresh Date: 5/15/2025

Enro	Ilment Exit							
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9920	Faulkner City School District	9920-002	Morgan Freeman Elementary School	990897689	Zhu, Charissa C	07/29/2024	Kindergarten	74001









# MSIS defines Exit Date as the last day of attendance.

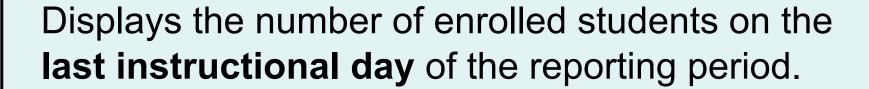
Exit Dates may differ from MSIS and the SIS. The SIS may not allow an attendance code to be recorded on the date the student exits. In this case, the SIS package will send MSIS the previous instructional day's date as the exit date. The SIS may note the exit date as the day after the last day of attendance.







#### **Net Membership Report**





MSFF

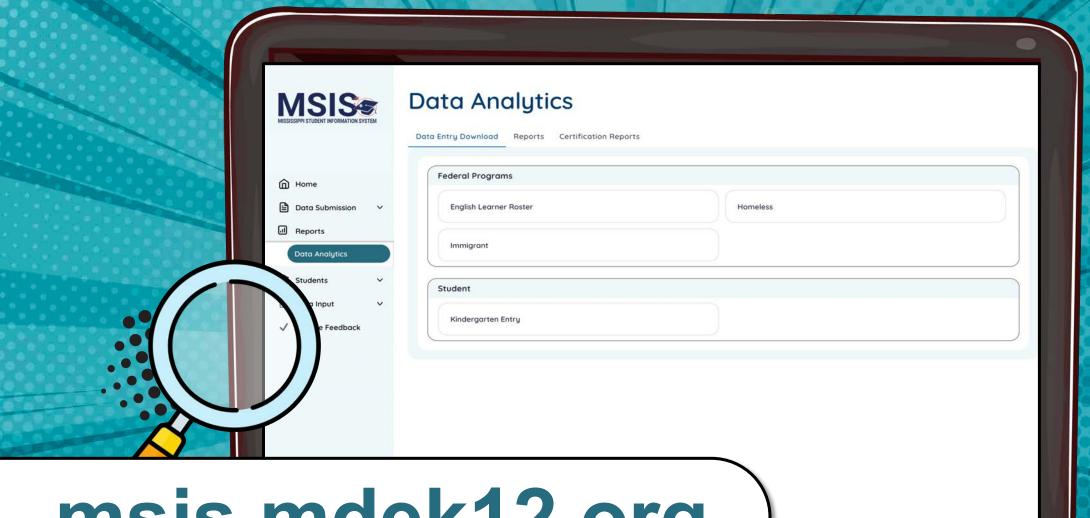
Federal/Public Reporting

#### **Data Source**

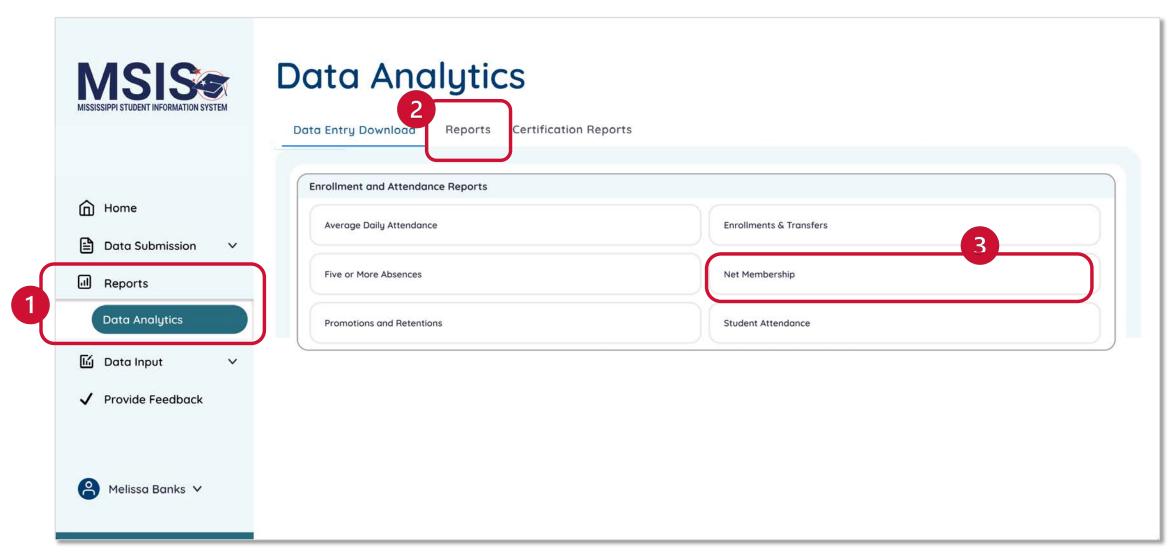
SIS (API nightly)







msis.mdek12.org





LEA		School		School Year		Grade	
All	~	All	~	Current School Year	~	All	~
Period		Race		Gender			
Month 7	~	All	~	All	~		

Last Refresh Date: 05/15/2025

#### **Net Membership Report**

LEA Name	Prekindergarten	Kindergarten	First grade	Second grade	Third grade	Fourth grade	Fifth grade	Sixth grade	Seventh gr
Faulkner City School District-9920	95	245	259	247	272	210	212	196	
James Earl Jones Elementary School-9920-015	20	42	51	51	46	43	40		
Jim Henson Elementary School-9920-007	20	71	80	71	66	57	52		
Medgar Evers High School-9920-004									
Morgan Freeman Elementary School-9920-002	19	68	61	60	66	43	40		
Oprah Winfrey Middle School-9920-005								196	
Tennessee Williams Elementary-9920-010	17	38	44	24	45	28	36		
Walter Inglis Anderson Elementary School-9920-009	19	26	23	41	49	39	44		
Total	95	245	259	247	272	210	212	196	



LEA

All

Period

Month 7

LEA		School		School Year		Grade	
All	V	All	V	Current School Year	~	All	~
Period		Race		Gender			
Month 7	<b>~</b>	All	<b>~</b>	All	~		

Last Refresh Date: 05/15/2025

#### Net Membership Report

LEA Name	Prekindergarten	Kindergarten	First grade	Second grade	Third grade	Fourth grade	Fifth grade	Sixth grade	Seventh gr
Faulkner City School District-9920	95	245	259	247	272	210	212	196	
James Earl Jones Elementary School-9920-015	20	42	51	51	46	43	40		
Jim Henson Elementary School-9920-007	20	71	80	71	66	57	52		
Medgar Evers High School-9920-004									
Morgan Freeman Elementary School-9920-002	19	68	61	60	66	43	40		
Oprah Winfrey Middle School-9920-005								196	
Tennessee Williams Elementary-9920-010	17	38	44	24	45	28	36		
Walter Inglis Anderson Elementary School-9920-009	19	26	23	41	49	39	44		
Total	95	245	259	247	272	210	212	196	







#### **Promotions & Retentions Report**

Displays end-of-year statuses (promoted, retained, or graduated) for all enrolled students. Report also provides summary indicators for total number promoted, % promoted, total non-promoted, % non-promoted, and total enrolled.



- Cohort
- Good Cause Exemption

#### **Data Source**

SIS (API nightly)
Manual input
(promotions as needed)



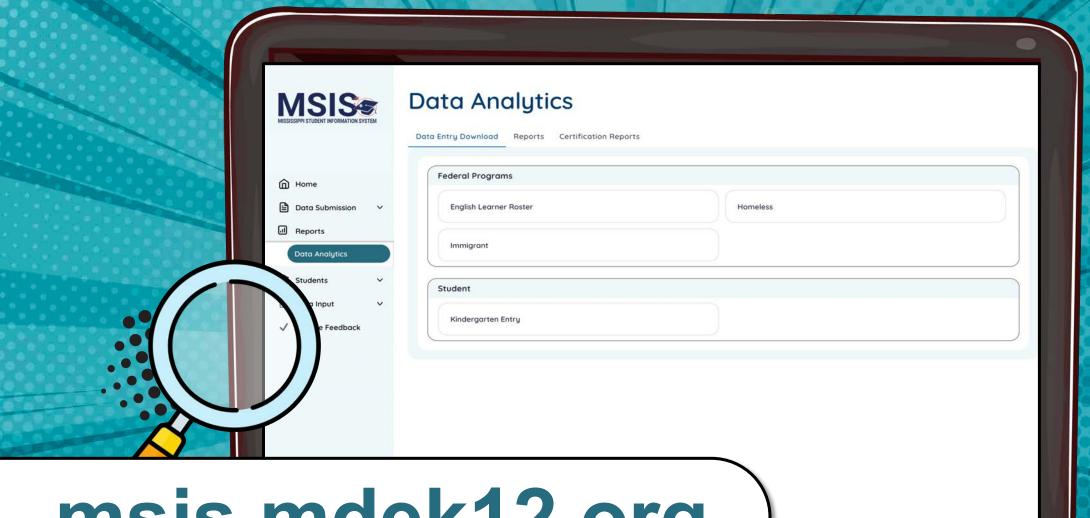




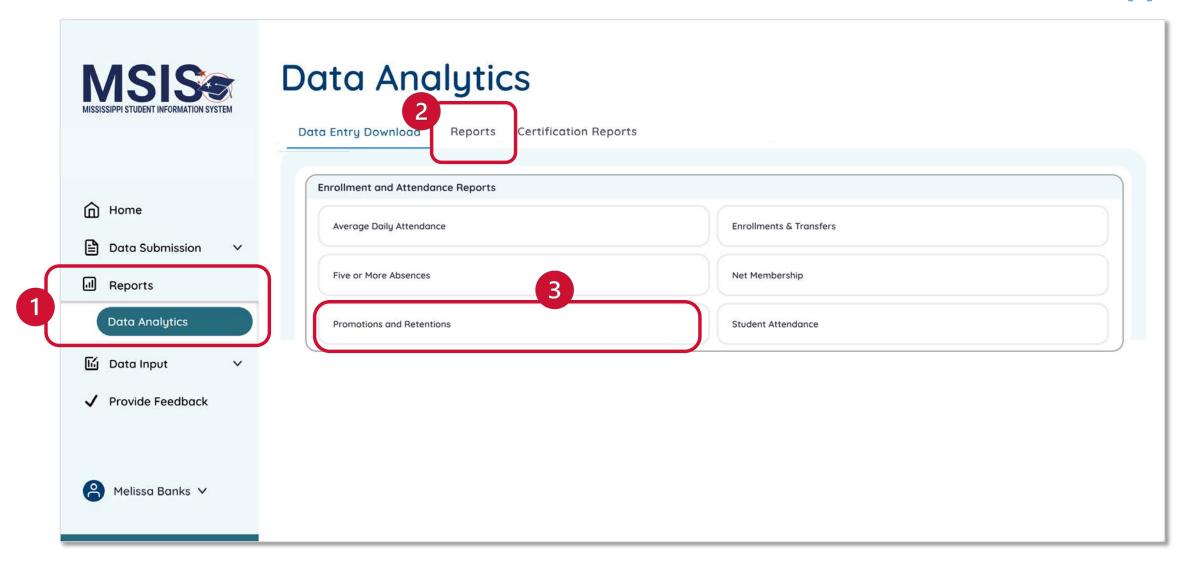
# Promotions & Retentions Report will be certified as part of Month 9 data only.

The report will populate throughout the year. Until month 9, it will display the students' statuses from the prior year.





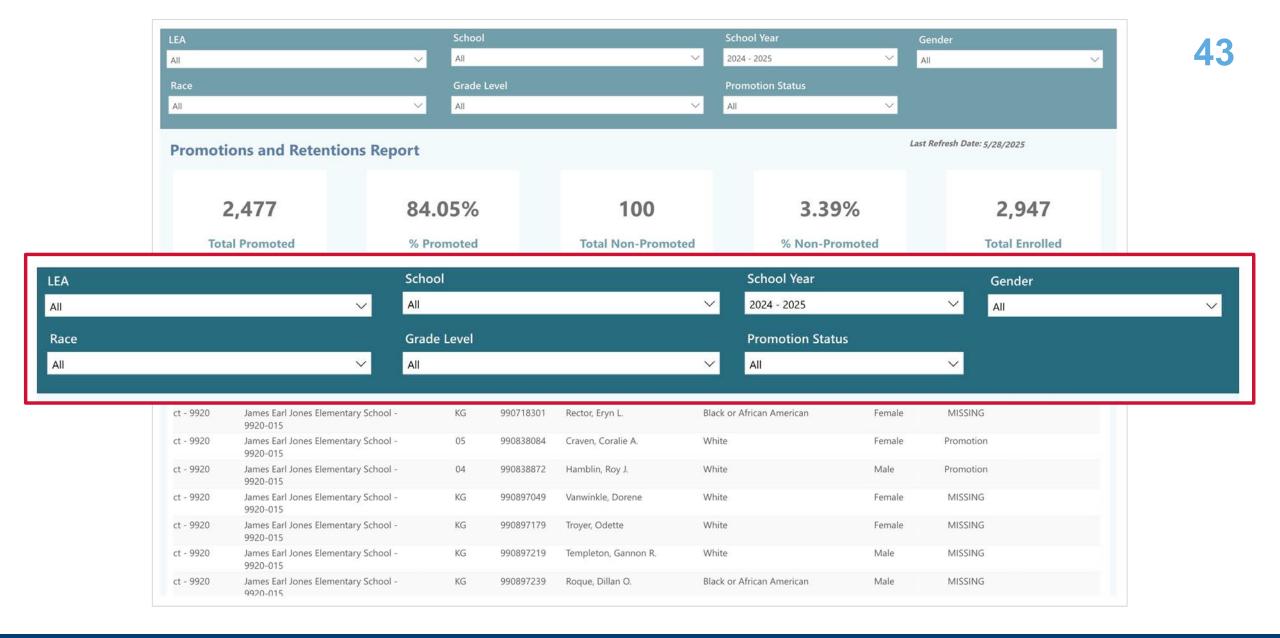
msis.mdek12.org





-EA		School			Schoo	ol Year		Gender
All		✓ All		~	2024 -	2025	~	All ~
Race		Grade Le	evel		Prom	otion Status		
All		✓ All		~	All		~	
Promoti	ons and Retentions Rep	ort					Li	ast Refresh Date: 5/28/2025
2	2,477	84.05%		100		3.39	%	2,947
Tota	al Promoted	% Promoted		Total Non-Promoted		% Non-Pro	moted	Total Enrolled
त्त - <del>99</del> 20	School  James Earl Jones Elementary School - 9920-015	Grade Level	MSIS ID	Student Name Borders, Meg V.	Race Black or Aff	ican American	Gender Female	Promotion Status Graduate Status
ct - 9920	James Earl Jones Elementary School - 9920-015	03	990338017	Connolly, Griffin L.	Black or Afr	ican American	Male	Promotion
ct - 9920	James Earl Jones Elementary School - 9920-015	KG	990518834	Ferrell, Belen M.	Black or Afr	ican American	Female	Promotion
ct - 9920	James Earl Jones Elementary School - 9920-015	KG	990718301	Rector, Eryn L.	Black or Afr	ican American	Female	MISSING
ct - 9920	James Earl Jones Elementary School - 9920-015	05	990838084	Craven, Coralie A.	White		Female	Promotion
ct - 9920	James Earl Jones Elementary School - 9920-015	04	990838872	Hamblin, Roy J.	White		Male	Promotion
ct - 9920	James Earl Jones Elementary School - 9920-015	KG	990897049	Vanwinkle, Dorene	White		Female	MISSING
ct - 9920	James Earl Jones Elementary School - 9920-015	KG	990897179	Troyer, Odette	White		Female	MISSING
ct - 9920	James Earl Jones Elementary School - 9920-015	KG	990897219	Templeton, Gannon R.	White		Male	MISSING
ct - 9920	James Earl Jones Elementary School -	KG	990897239	Roque, Dillan O.	Black or Afr	ican American	Male	MISSING

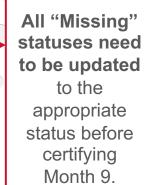


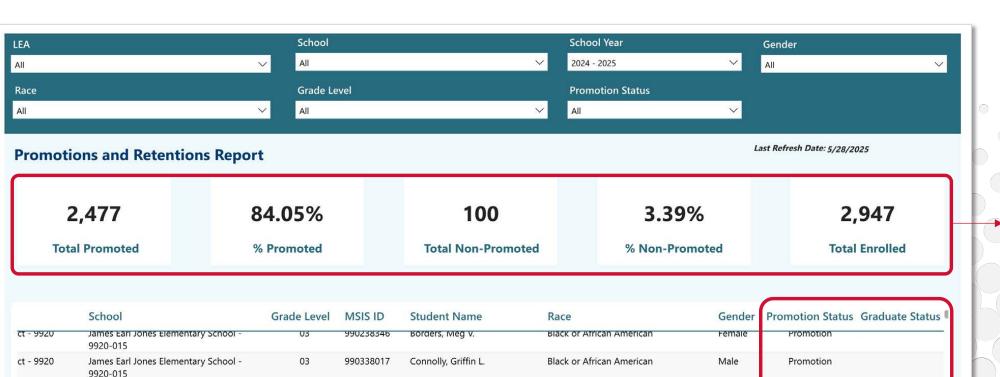






Total Promoted + Total Non-Promoted = Total Enrolled



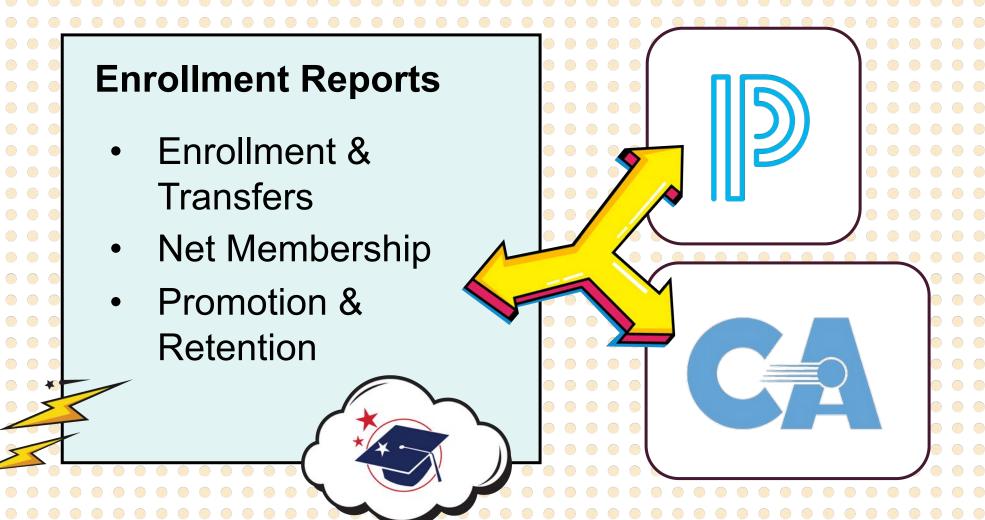


School	Grade Level	MSIS ID	Student Name	Race	Gender	Promotion Status Graduate Status
James Earl Jones Elementary School - 9920-015	03	990238346	Boraers, Meg v.	BIACK OF ATTICAN AMERICAN	Female	Promotion
James Earl Jones Elementary School - 9920-015	03	990338017	Connolly, Griffin L.	Black or African American	Male	Promotion
James Earl Jones Elementary School - 9920-015	KG	990518834	Ferrell, Belen M.	Black or African American	Female	Promotion
James Earl Jones Elementary School - 9920-015	KG	990718301	Rector, Eryn L.	Black or African American	Female	MISSING
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James Earl Jones Elementary School - 9920-015	04	990838872	Hamblin, Roy J.	White	Male	Promotion
James Earl Jones Elementary School - 9920-015	KG	990897049	Vanwinkle, Dorene	White	Female	MISSING
James Earl Jones Elementary School - 9920-015	KG	990897179	Troyer, Odette	White	Female	MISSING
James Earl Jones Elementary School - 9920-015	KG	990897219	Templeton, Gannon R.	White	Male	MISSING
James Earl Jones Elementary School - 9920-015	KG	990897239	Roque, Dillan O.	Black or African American	Male	MISSING
	James Earl Jones Elementary School - 9920-015  James Earl Jones Elementary School -	James Earl Jones Elementary School - 9920-015  James Earl Jones Elementary School - 866  87920-015  James Earl Jones Elementary School - 9920-015  James Earl Jones Elementary School - 87920-015  James Earl Jones Elementary School - 87920-015	James Earl Jones Elementary School -         93         990238346           9920-015         9920-015         990338017           James Earl Jones Elementary School -         KG         990518834           9920-015         9920-015         KG         990718301           James Earl Jones Elementary School -         05         990838084           9920-015         9920-015         990838872           James Earl Jones Elementary School -         04         990838872           9920-015         KG         990897049           James Earl Jones Elementary School -         KG         990897179           9920-015         James Earl Jones Elementary School -         KG         990897219           9920-015         James Earl Jones Elementary School -         KG         990897239	James Earl Jones Elementary School - 9920-015  James Earl Jones Elementary School - 86  990897239  Roque, Dillan O.	James Earl Jones Elementary School - 990338017 Connolly, Griffin L. Black or African American 9920-015  James Earl Jones Elementary School - 990518834 Ferrell, Belen M. Black or African American 9920-015  James Earl Jones Elementary School - KG 990718301 Rector, Eryn L. Black or African American 9920-015  James Earl Jones Elementary School - 990838084 Craven, Coralie A. White 9920-015  James Earl Jones Elementary School - 990838872 Hamblin, Roy J. White 9920-015  James Earl Jones Elementary School - KG 990897049 Vanwinkle, Dorene White 9920-015  James Earl Jones Elementary School - KG 990897179 Troyer, Odette White 9920-015  James Earl Jones Elementary School - KG 990897219 Templeton, Gannon R. White 9920-015  James Earl Jones Elementary School - KG 990897239 Roque, Dillan O. Black or African American	James Earl Jones Elementary School - 9920-015  James Earl Jones Elementary School - 866  990897219  Troyer, Odette White Female 9920-015  James Earl Jones Elementary School - 867  990897219  Templeton, Gannon R. White Male 9920-015  James Earl Jones Elementary School - 868  Male 990897239  Roque, Dillan O. 800 Black or African American Male











### **MSIS**

#### **Test District Name**

Administration

Data Submission ~

■ Reports

Students

M Data Input

294 Errors

**Attendance** 

89 Errors

Career and Technical

Errors

**Enrollment** 

32 Errors

Organization

462 Errors

354 Errors

V V

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221 Errors

**Personnel** 

64 Errors

Special Education

72 Errors

Federal Programs

94 Errors

Student **Demographics** 





Melissa Banks ∨





#### DATA QUALITY DASHBOARD: ENROLLMENT

Business Rule	Error/ Warning	Tab Name	Description	Resolution
Ownership Conflict Check	Error	Ownership Conflict	Student is enrolled in more than one district.	Ensure enrollment date in your SIS is accurate or that exit date is not missing. View student ownership screen to see all conflicts.
Future Date Check	Error	Future Date	Enrollment date must be equal to current date or in the past.	Ensure enrollment date in your SIS is equal to current date or in the past.
School Session Check	Error	School Session	Enrollment date must be on an instructional day or regular bell schedule day.	Ensure the enrollment date reported is a regular instructional day on the school calendar in your SIS. Regular day means normal bell schedule and not an early dismissal or late arrival day.
First Enrollment Check	Error	First Enrollment	Student has more than one initial enrollment for the school year.	Ensure the student has only one initial enrollment in your school district. Also, ensure the student did not transfer from another district which reported an initial enrollment. If the student transferred from another district, change the entry type to a transfer.
District Data Check	Warning	District Data	Student does not have an enrollment date for this school year.	Ensure the student has an enrollment date for this school year in your SIS.
Exit Date Check	Error	Exit Date	Student exit date is outside of the current school year.	Ensure the exit date for the student is during the current school year in your SIS.
Deceased Check	Error	Deceased	Student has been reported as deceased and cannot be enrolled.	Verify the student is not reported as deceased in your SIS and update the student record if needed.
Graduation Check	Warning	Graduation	Student has an enrollment date but has graduated.	Ensure the correct graduation status and enrollment date are entered in your SIS. If the student is receiving special education services after graduation, verify the student is in grade 13 in your SIS.
Multiple Enrollment Check	Error	Multiple Enrollment	Student is already enrolled in this district and cannot have another	Ensure the student is not missing an exit date in your SIS or remove the incorrect enrollment date in your SIS.

Undated September 4, 2024

### Data Quality Dashboard:

Attendance, Enrollment, Demographics

pp. 3-4





## New errors/warnings for 25-26SY

Warning	Exit grade is lower than entry grade
Error	Student enrolled in Grade 13 but does not have a graduation/exit code from prior year
Warning	Student was retained last year but is enrolled this year in a different grade level





## New errors/warnings for 25-26SY

Error	Student that withdraws (other than early graduate or Grade 13) cannot have a graduation type
Error	Entry Type is missing
Error	Exit type is missing, but an exit date is provided







## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.

Compare data in the SIS with data sources in MSIS.



Certification Data Collection Rows per page: 10 ▼ 1-2 of 2 Select... Ownership Conflict Student Enrolllment Future Date Check Exit Date School School Name Student Student MSIS ID Resolution Enrollment Enrollment Error/Warning Description Enrollment **Enrollment Entry Entry Date** Exit Type Year First Last Name Type Exit Date Name 2024-08-Error 2024-Jim Henson Daisha Abernathy 994128333 Student is Ensure enrollment Transfer from a 05 2025 Elementary enrolled in date in your SIS is public school in School more than accurate or that a different local one district. exit date is not education missing. View agency in the student ownership same state screen to see all conflicts. 2024-Medgar Abbott 996668340 Student is Ensure enrollment 2025-01-Initial Error Leslee 2025 **Evers High** enrolled in date in your SIS is 30 **Enrollment for** School more than accurate or that the School Year one district. exit date is not missing. View student ownership screen to see all conflicts.



#### Certification Data Collection Select... Ownership Conflict Student Enrolllment Future Date Check Exit Date Error/Warning School School Name Student Student MSIS ID Descri Year First Last Name Name Error 2024-Jim Henson Daisha Abernathy 994128333 Studer 2025 Elementary enrolle School more one di Error 2024-Medgar Leslee Abbott 996668340 Stude 2025 **Evers High** enrolle School more one di



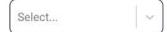
## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.



Student Enrolllment Future Date Check

Certification Data Collection



Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Descr
Error	2024- 2025	Jim Henson Elementary School	Daisha	Abernathy	994128333	Stude enrol more one o
Error	2024-	Medgar	Leslee	Abbott	996668340	Stude

School

Exit Date

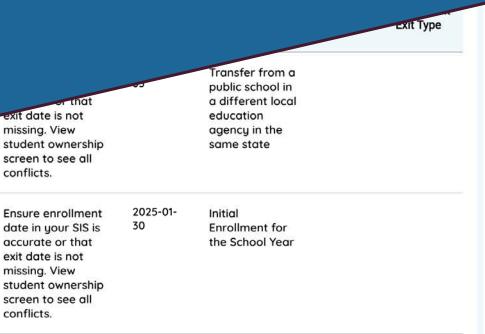
Ownership Conflict

more than

one district.

## Does this match what is in the SIS?

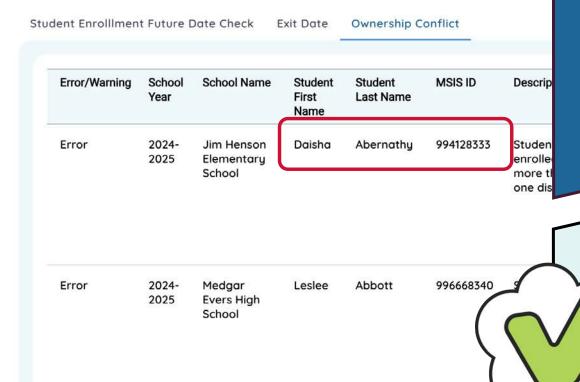
One of the two districts may have entered an incorrect MSIS ID for the student.





**Certification Data Collection** 





## Does this match what is in the SIS?

One of the two districts may have entered an incorrect MSIS ID for the student.

exit date is not missing. View



xit Type

**Update MSIS ID in the SIS.** 

Transfer from

Complete an Inactive Enrollment file for the incorrect MSIS ID.



Certification Data Collection Rows per page: 10 ▼ 1-2 of 2 Select... Ownership Conflict Student Enrolllment Future Date Check Exit Date Error/Warning School School Name Student Student MSIS ID Description Resolution Enrollment **Enrollment Entry** Enrollment Enrollment Year First Last Name **Entry Date** Type Exit Date Exit Type Name 2024-994128333 Jim Henson Transfer from a Error Daisha Abernathy Student is Ensure enrollment 2024-08-2025 Elementary enrolled in date in your SIS is public school in 05 School a different local more than accurate or that exit date is not education one district. missing. View agency in the student ownership same state screen to see all conflicts. 2024-Medgar Leslee Abbott 996668340 Student is Ensure enrollment Initial Error 2025-01-2025 **Evers High** enrolled in date in your SIS is **Enrollment for** 30 School more than accurate or that the School Year one district. exit date is not missing. View student ownership screen to see all conflicts.



#### Certification Data Collection



Student Enrolllment Future Date Check Ownership Conflict Exit Date School School Name Student Student MSIS ID Error/Warning Descr Year First Last Name Name 994128333 Error 2024-Jim Henson Daisha Stude Abernathy 2025 Elementary enrol School more one d Error 2024-Medgar Leslee Abbott 996668340 Stude 2025 **Evers High** enrol School more

one c



## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.



Student EnrollIment Future Date Check

Certification Data Collection



Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Descri
Error	2024- 2025	Jim Henson Elementary School	Daisha	Abernathy	994128333	Studer enrolle more t one di
Error	2024- 2025	Medgar Evers High School	Leslee	Abbott	996668340	Studer enrolle more t

Exit Date

Ownership Conflict

#### **Does this match what** is in the SIS?



∟xit Type

Transfer from a public school in a different local exit date is not education missing. View agency in the student ownership same state screen to see all conflicts.

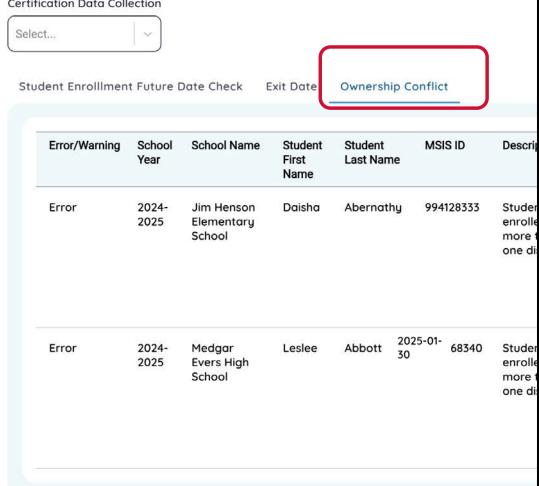
30

Ensure enrollment date in your SIS is accurate or that exit date is not missing. View student ownership screen to see all conflicts.

one district.

2025-01-Initial **Enrollment for** the School Year

#### Certification Data Collection





Compare data in the SIS with data sources in MSIS.



#### View Report



**Does this match what** is in the SIS?

#### **Enrollment & Transfers Report**

Enro	ollment   Exit							
LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Enrollment Date	Grade	En
9920	Faulkner City School District	9920-004	Medgar Evers High School	996668340	Abbott, Leslee J	07/25/2024	Tenth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	996668340	Abbott, Leslee J	01/30/2025	Tenth grade	74
9920	Faulkner City School District	9920-004	iviedgar Evers High School	992258193	Ackerman, Sniriey J	07/25/2024	Ninth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	995818690	Ackley, Djuna M	07/25/2024	Ninth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078492	Ackley, Nella	07/25/2024	Twelfth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	991578553	Agnew, Devon J	07/25/2024	Twelfth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	999797400	Agnew, Kenney	07/25/2024	Ninth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568893	Aguiar, Kevon A	07/25/2024	Ninth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	991068484	Ahern, Demetrius D	01/09/2025	Tenth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568791	Aiello, Cleda A	07/25/2024	Eleventh grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	990568352	Aiello, Harvey M	07/25/2024	Tenth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	991797443	Akers, Danelle N	07/25/2024	Eleventh grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	999797700	Alcantar, Mohammad V	07/25/2024	Tenth grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	997868299	Ali, Asa	07/25/2024	Eleventh grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078022	Allan, Derick D	07/25/2024	Eleventh grade	74
9920	Faulkner City School District	9920-004	Medgar Evers High School	992078850	Allen Theadore I	07/25/2024	Tenth grade	74





MSIS ID



#### **Enrollment & Transfers Report**

Enro	Ilment   Exit		
LEA ID	LEA Name	School ID	School Name
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	iviedgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High Sch
9920	Faulkner City School District	9920-004	Medgar Evers High Scl
9920	Faulkner City School District	9920-004	Medgar Evers High Sch
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High Schoo
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School
9920	Faulkner City School District	9920-004	Medgar Evers High School

Complete an Inactive Enrollment file for the erroneous enrollment.
Use the School ID, Grade

Level, and Enrollment date from the report.





**Special Education** 

Student

#### **MSIS: File Layout Templates**

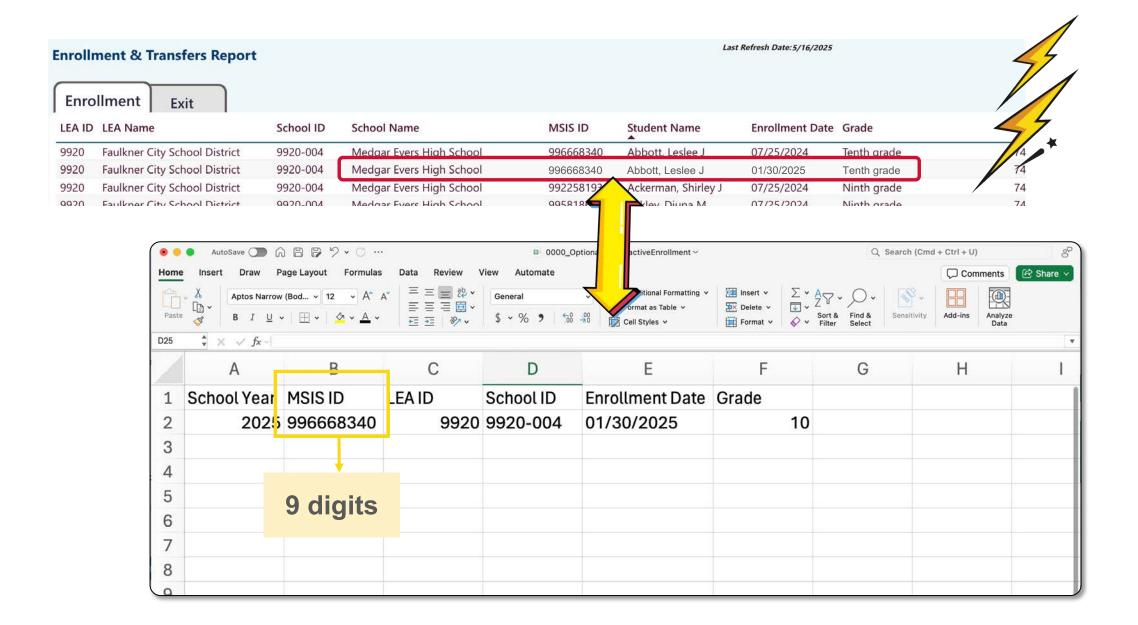
Below are various file templates used to upload data into MSIS. If you have questions about the templates or need additional support, please submit a ticket to the MSIS Helpdesk by emailing mdeapps@mdekl2.org.

# Federal Programs Finance MSIS ID Personnel Record Removal

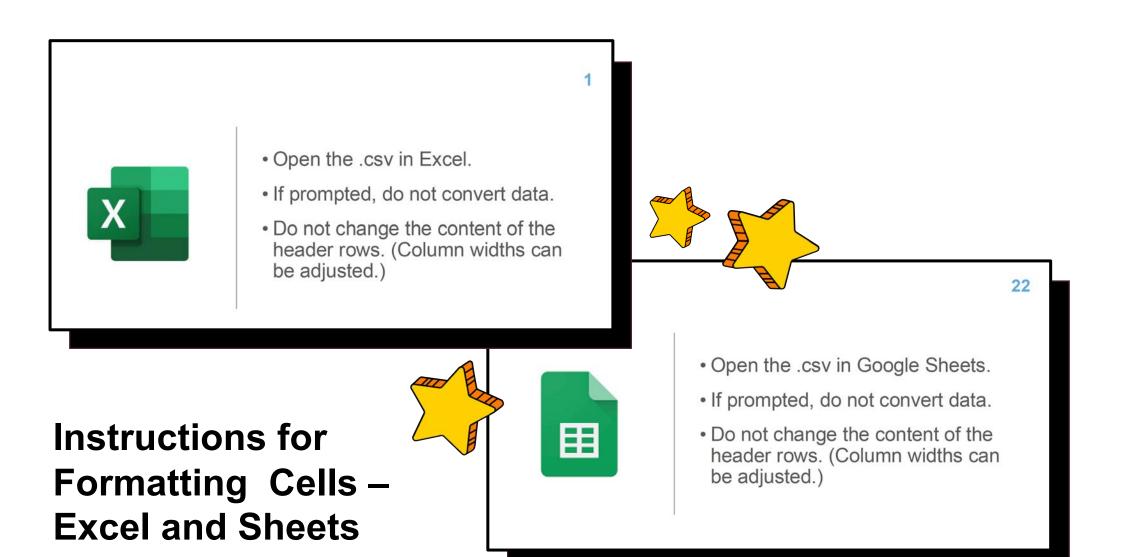
#### **Record Removal**

- Course Section Removal: File Layout Example Spreadsheet (XLSX)
  - CourseSection.Removal Template (CSV)
  - Instructions for Formatting Cells Excel and Sheets
- Inactive Enrollment: File Layout Example Spreadsheet (XLSX)
  - InactiveEnrollment Template (CSV)
  - Instructions for Formatting Cells Excel and Sheets
- Incident Removal: File Layout Example Spreadsheet (XLSX)
  - Incident.Removal Template (CSV)
  - Instructions for Formatting Cells Excel and Sheets
- Staff Removal: File Layout Example Spreadsheet (XLSX)
  - Staff.Removal Template (CSV)
  - Instructions for Formatting Cells Excel and Sheets

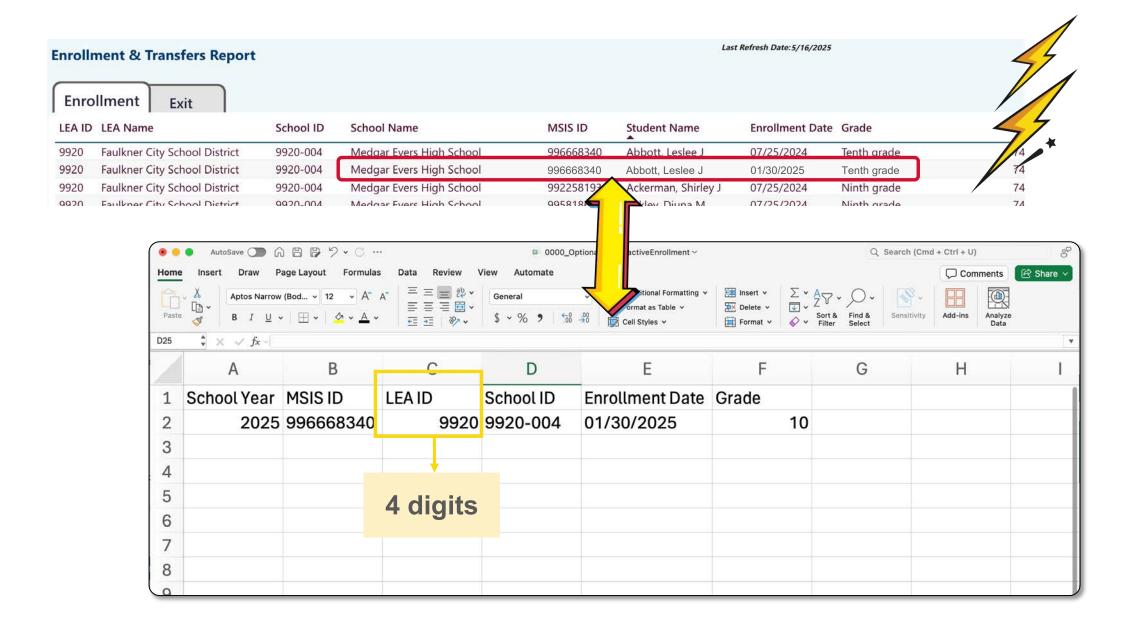




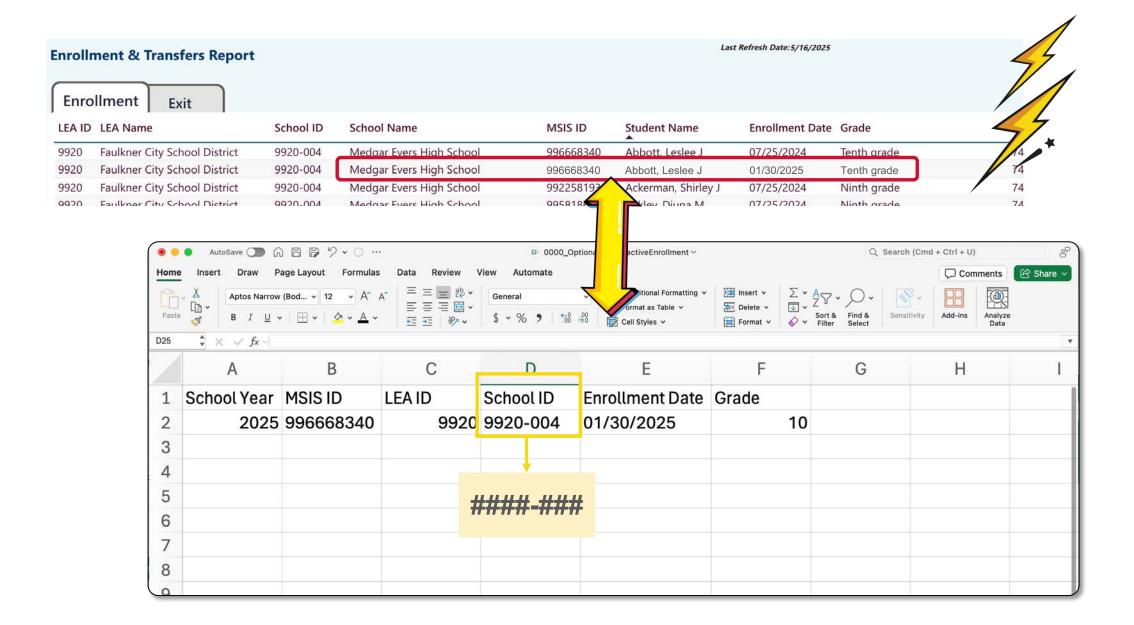




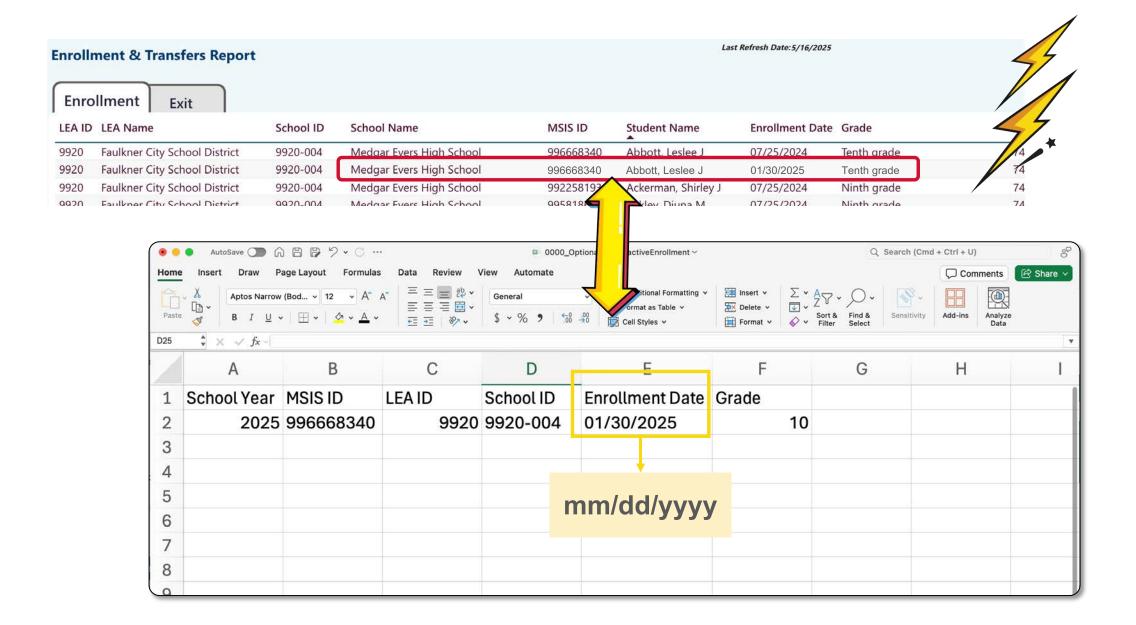




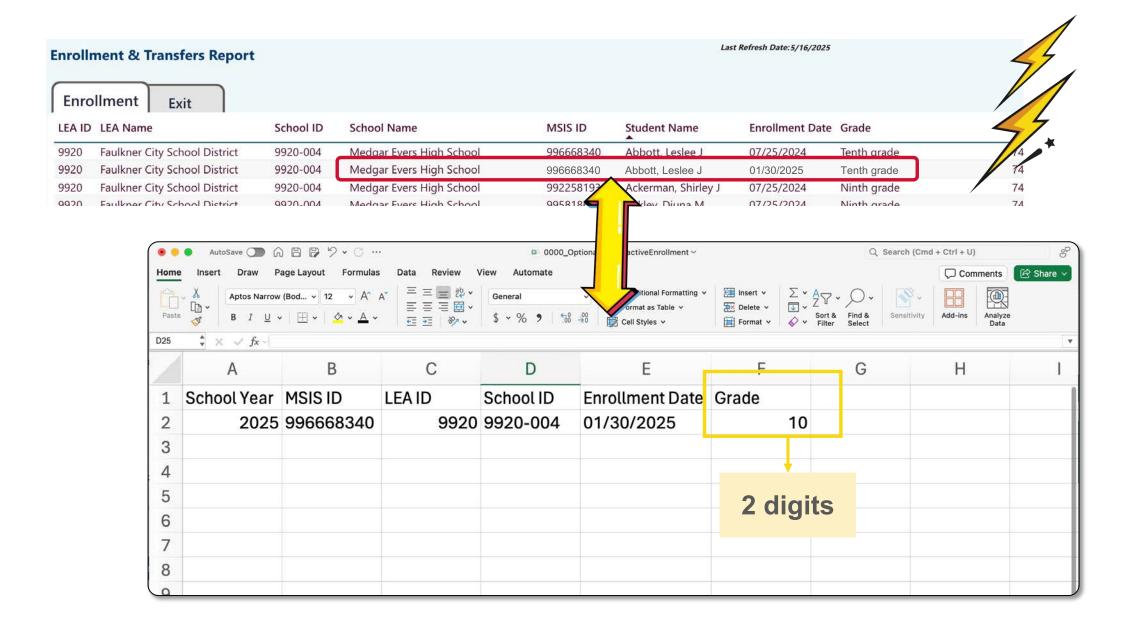




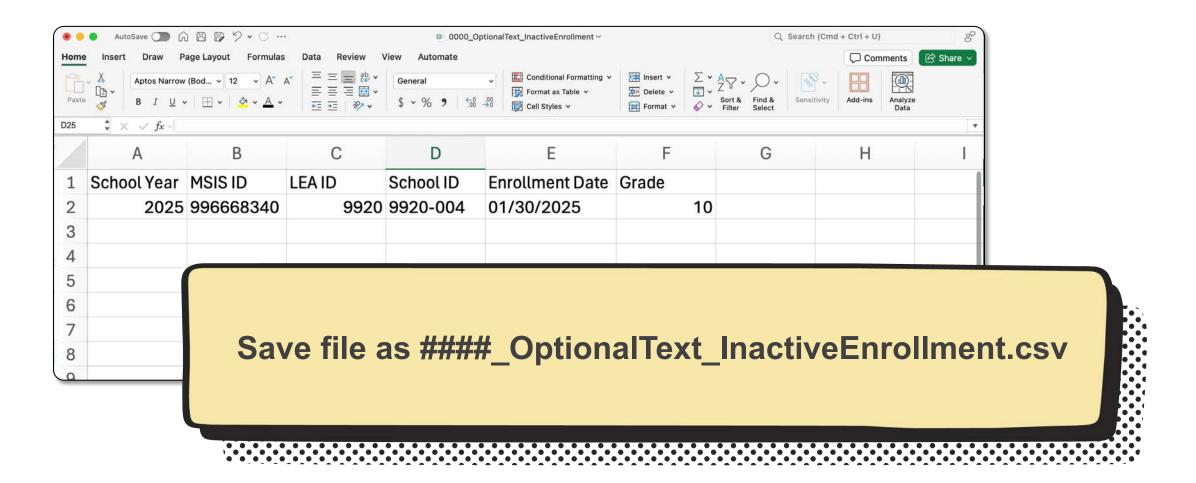






















There are no errors







# ttendance STUDENT DATA



**DOMAIN: STUDENT** 

**ENTITY: K12 Student Attendance** 



Element Name	Collect from Districts	Definition	MDE Definition/ Additional Information	MDE Option Set (if different)	Legacy Collection Method	New Collection Method
Number of Days in Attendance	No	The number of days a person is present when school is in session during a given reporting period.		None	N/A	Element will be calculated by MDE based on daily attendance records.
Number of Days Absent	No	The number of days a person is absent when school is in session during a given reporting period.		None	N/A	Element will be calculated by MDE based on daily attendance records.
Student Attendance Rate	No	The number of school days during the regular school year (plus summer, if applicable, if part of implementing the restart, transformation, or turnaround model) the student attended school divided by the maximum number of days the student could have attended school during the regular school year.		None	N/A	Element will be calculated by MDE based on daily attendance records.
Attendance Event Type	Yes	The type of attendance event.		DailyAttendance - Daily attendance	N/A	Element will be collected via API from SIS.

Data Domain
Mapping:
Student –
Attendance,
Enrollment,
Demographics
pp. 19-21



## **Attendance Reports**

- ADA
- 5 or More Absences
- Student Attendance







## **PERMISSION**

Student



## **ADA (Average Daily Attendance) Report**

The average number of students present each instructional day during a reporting period.

MSIS Calculation: The total number of students present each instructional day in the period is totaled and then divided by the number of instructional days.



- 5 or More Absences (absences only)
- Chronic Absenteeism (absences only)

## **Data Source**

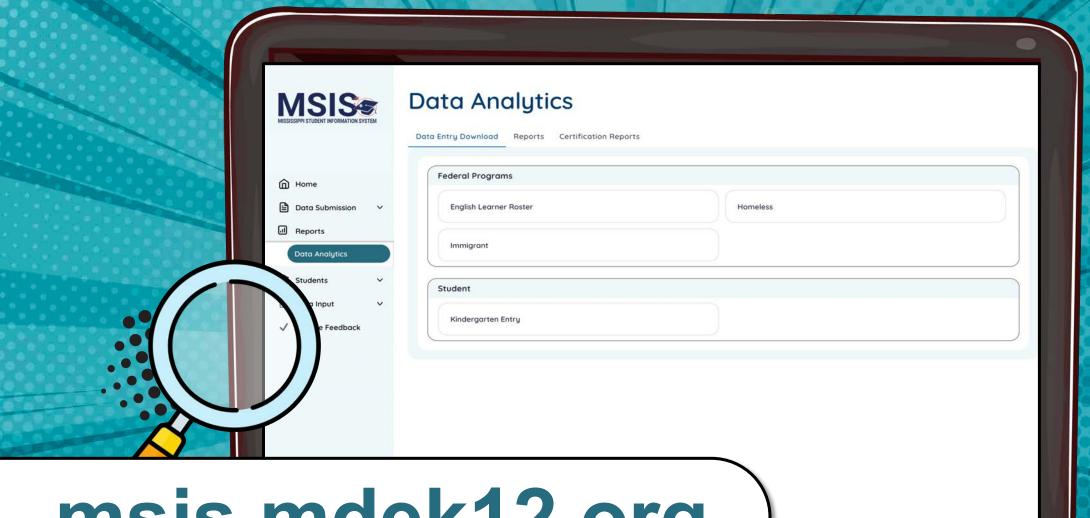
SIS (API nightly)



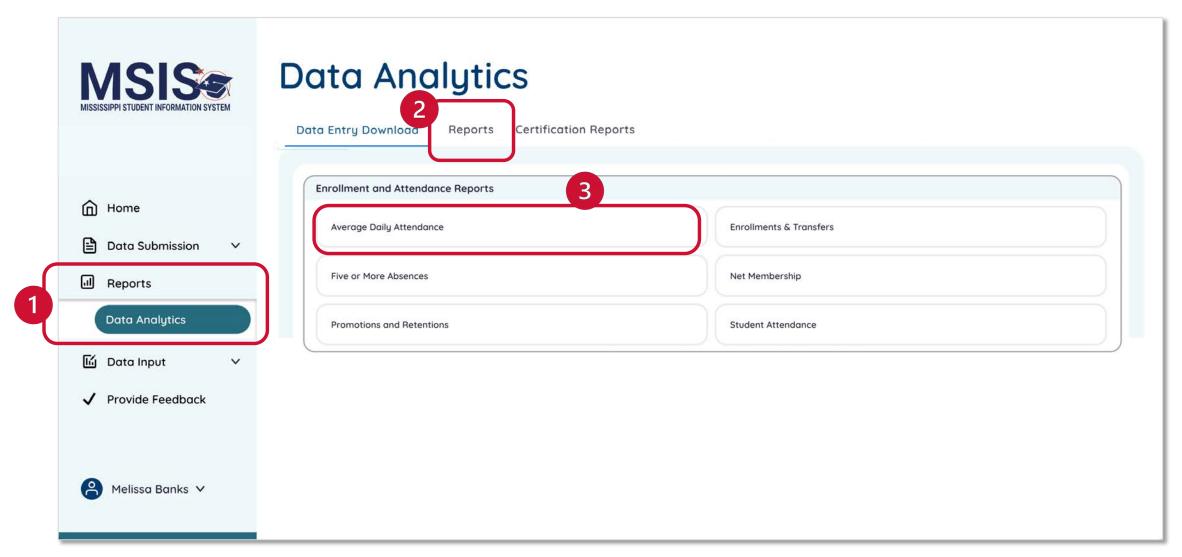








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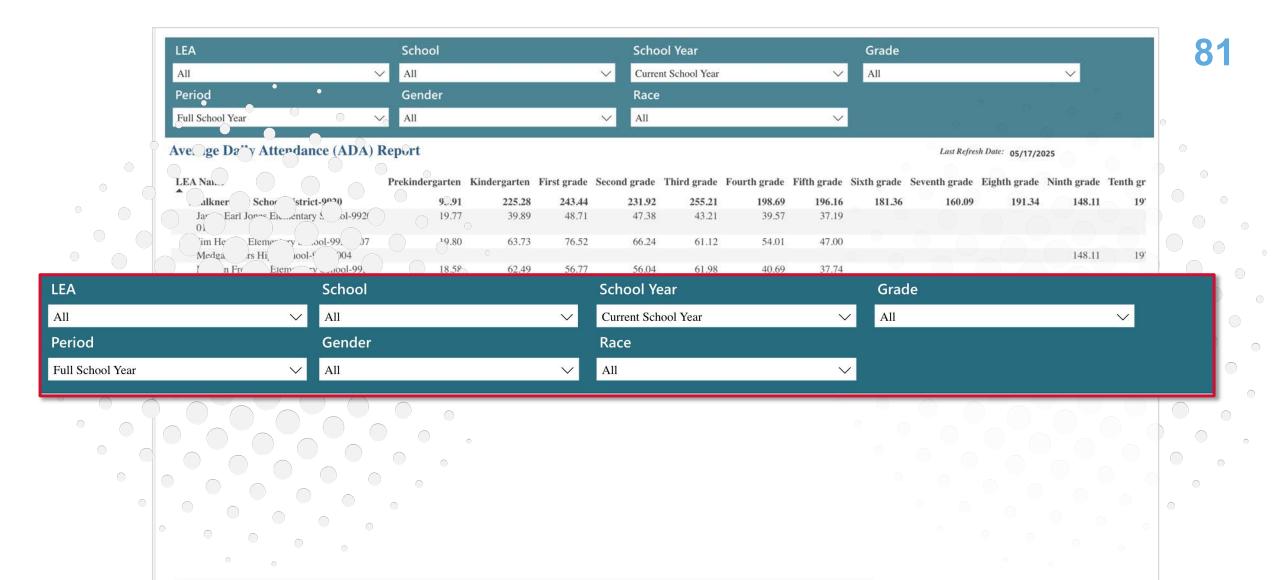
		Grade
All V All	✓ Current School Year	All
Period Gender	Race	
Full School Year ✓ All	✓ All ✓	

### Average Daily Attendance (ADA) Report

	_		
Last Refresh	Date:	OF /17/201	2

LEA Name	Prekindergarten	Kindergarten	First grade	Second grade	Third grade	Fourth grade	Fifth grade	Sixth grade	Seventh grade	Eighth grade	Ninth grade	Tenth gr
Faulkner City School District-9920	93.91	225.28	243.44	231.92	255.21	198.69	196.16	181.36	160.09	191.34	148.11	19'
James Earl Jones Elementary School-9920- 015	19.77	39.89	48.71	47.38	43.21	39.57	37.19					
Jim Henson Elementary School-9920-007	19.80	63.73	76.52	66.24	61.12	54.01	47.00					
Medgar Evers High School-9920-004											148.11	19'
Morgan Freeman Elementary School-9920-002	18.58	62.49	56.77	56.04	61.98	40.69	37.74					
Oprah Winfrey Middle School-9920-005								181.36	160.09	191.34		
Tennessee Williams Elementary-9920-010	16.82	33.86	39.54	23.19	41.39	25.06	33.23					
Walter Inglis Anderson Elementary School- 9920-009	18.94	25.31	21.90	39.06	47.51	39.37	41.00					
Overall Average	93.91	225.28	243.44	231.92	255.21	198.69	196.16	181.36	160.09	191.34	148.11	19'





LEA S	School	School Year	Grade	
All × A	All ~	Current School Year	All ✓	
Period G	Gender	Race		
Full School Year × A	All V	All		

### Average Daily Attendance (ADA) Report

	_		
Last Refresh	Date:	OF /17/201	2

LEA Name	Prekindergarten	Kindergarten	First grade	Second grade	Third grade	Fourth grade	Fifth grade	Sixth grade	Seventh grade	Eighth grade	Ninth grade	Tenth gr
Faulkner City School District-9920	93.91	225.28	243.44	231.92	255.21	198.69	196.16	181.36	160.09	191.34	148.11	19'
James Earl Jones Elementary School-9920- 015	19.77	39.89	48.71	47.38	43.21	39.57	37.19					
Jim Henson Elementary School-9920-007	19.80	63.73	76.52	66.24	61.12	54.01	47.00					
Medgar Evers High School-9920-004											148.11	19'
Morgan Freeman Elementary School-9920-002	18.58	62.49	56.77	56.04	61.98	40.69	37.74					
Oprah Winfrey Middle School-9920-005								181.36	160.09	191.34		
Tennessee Williams Elementary-9920-010	16.82	33.86	39.54	23.19	41.39	25.06	33.23					
Walter Inglis Anderson Elementary School- 9920-009	18.94	25.31	21.90	39.06	47.51	39.37	41.00					
Overall Average	93.91	225.28	243.44	231.92	255.21	198.69	196.16	181.36	160.09	191.34	148.11	19'







## 5 or More Absences

Displays the number of **unexcused** absences for each student.



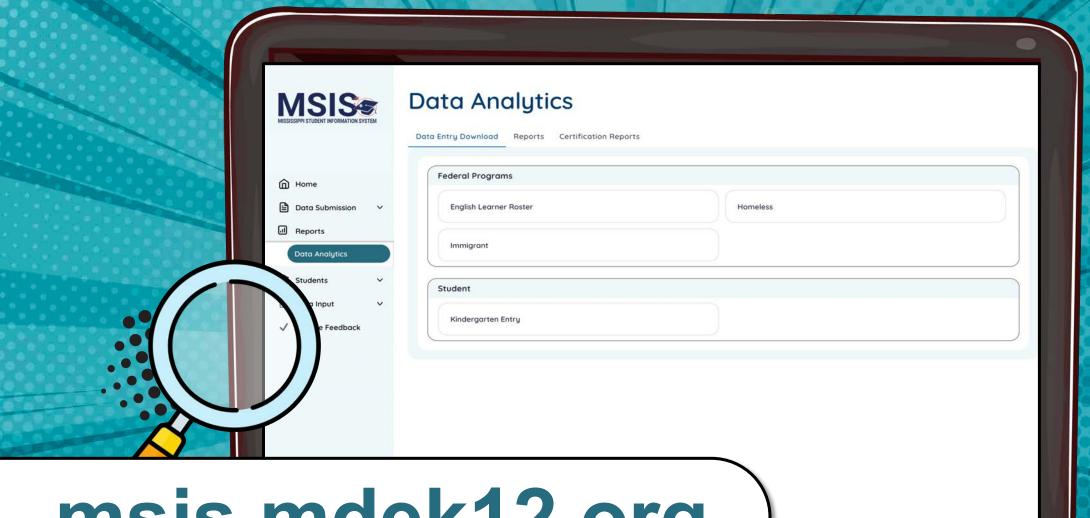
- Truancy
- Chronic Absenteeism
- ADA

## **Data Source**

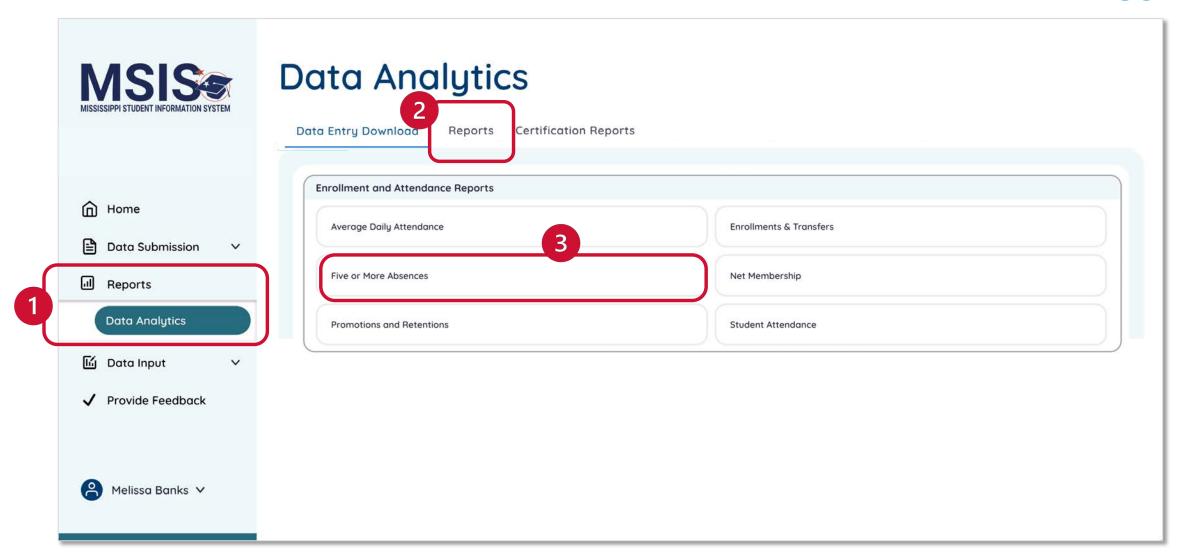
SIS (API nightly)







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District		School	School Year		Grade Level				
All	~	All ~	2024-2025	~	All	~			
Race		Gender	Special Population		Data Collection Name				
All	~	All	All	~	Full School Year	~			

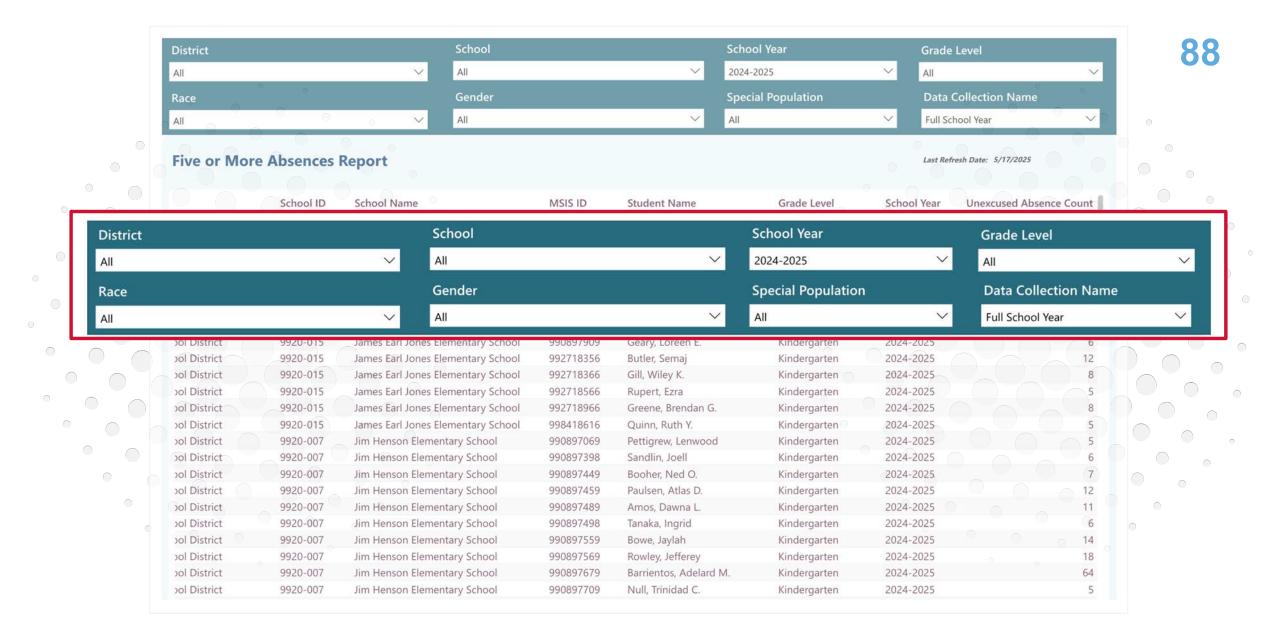
### **Five or More Absences Report**

1	Dafrach	Dates	5/17/2025	

	School ID	School Name	MSIS ID	Student Name	<b>Grade Level</b>	School Year	<b>Unexcused Absence Count</b>
ool District	9920-015	James Earl Jones Elementary School	990897279	Bollinger, Daron J.	Kindergarten	2024-2025	12
ool District	9920-015	James Earl Jones Elementary School	990897409	Rivers, Celestine M.	Kindergarten	2024-2025	7
ool District	9920-015	James Earl Jones Elementary School	990897419	Epps, Bertha	Kindergarten	2024-2025	7
ool District	9920-015	James Earl Jones Elementary School	990897429	Mccurry, Deloris W.	Kindergarten	2024-2025	8
ool District	9920-015	James Earl Jones Elementary School	990897519	Bobbitt, Dora E.	Kindergarten	2024-2025	5
ool District	9920-015	James Earl Jones Elementary School	990897539	Swisher, Versie K.	Kindergarten	2024-2025	6
ool District	9920-015	James Earl Jones Elementary School	990897789	Florez, Hung N.	Kindergarten	2024-2025	14
ool District	9920-015	James Earl Jones Elementary School	990897909	Geary, Loreen E.	Kindergarten	2024-2025	6
ool District	9920-015	James Earl Jones Elementary School	992718356	Butler, Semaj	Kindergarten	2024-2025	12
ool District	9920-015	James Earl Jones Elementary School	992718366	Gill, Wiley K.	Kindergarten	2024-2025	8
ool District	9920-015	James Earl Jones Elementary School	992718566	Rupert, Ezra	Kindergarten	2024-2025	5
ool District	9920-015	James Earl Jones Elementary School	992718966	Greene, Brendan G.	Kindergarten	2024-2025	8
ool District	9920-015	James Earl Jones Elementary School	998418616	Quinn, Ruth Y.	Kindergarten	2024-2025	5
ool District	9920-007	Jim Henson Elementary School	990897069	Pettigrew, Lenwood	Kindergarten	2024-2025	5
ool District	9920-007	Jim Henson Elementary School	990897398	Sandlin, Joell	Kindergarten	2024-2025	6
ool District	9920-007	Jim Henson Elementary School	990897449	Booher, Ned O.	Kindergarten	2024-2025	7
ool District	9920-007	Jim Henson Elementary School	990897459	Paulsen, Atlas D.	Kindergarten	2024-2025	12
ool District	9920-007	Jim Henson Elementary School	990897489	Amos, Dawna L.	Kindergarten	2024-2025	11
ool District	9920-007	Jim Henson Elementary School	990897498	Tanaka, Ingrid	Kindergarten	2024-2025	6
ool District	9920-007	Jim Henson Elementary School	990897559	Bowe, Jaylah	Kindergarten	2024-2025	14
ool District	9920-007	Jim Henson Elementary School	990897569	Rowley, Jefferey	Kindergarten	2024-2025	18
ool District	9920-007	Jim Henson Elementary School	990897679	Barrientos, Adelard M.	Kindergarten	2024-2025	64
ool District	9920-007	Jim Henson Elementary School	990897709	Null, Trinidad C.	Kindergarten	2024-2025	5













Displays attendance for each instructional day for all enrolled students. Report also provides summary indicators: total present, total absent, total excused, and total unexcused.



## **Data Impact**

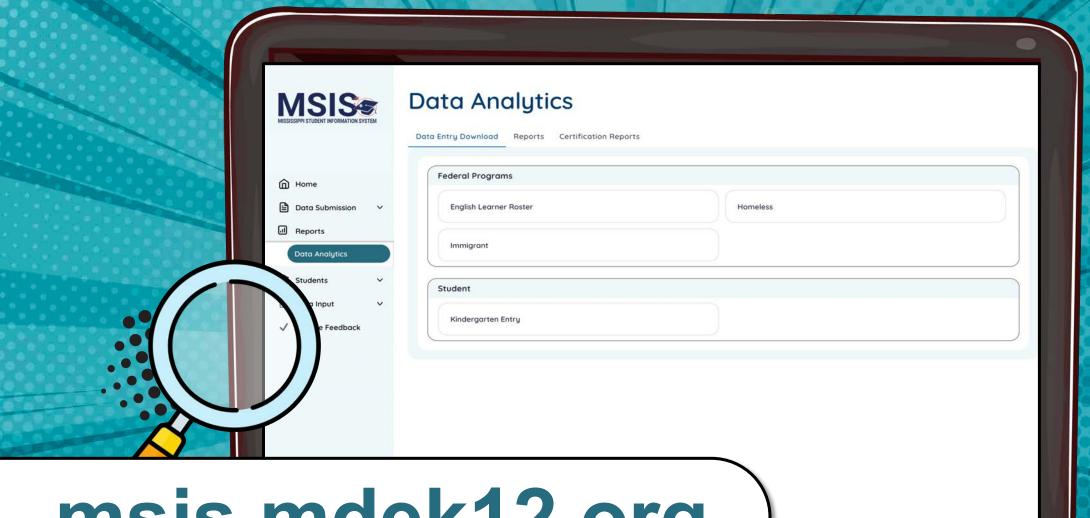
- Truancy
- Chronic Absenteeism
- ADA

## **Data Source**

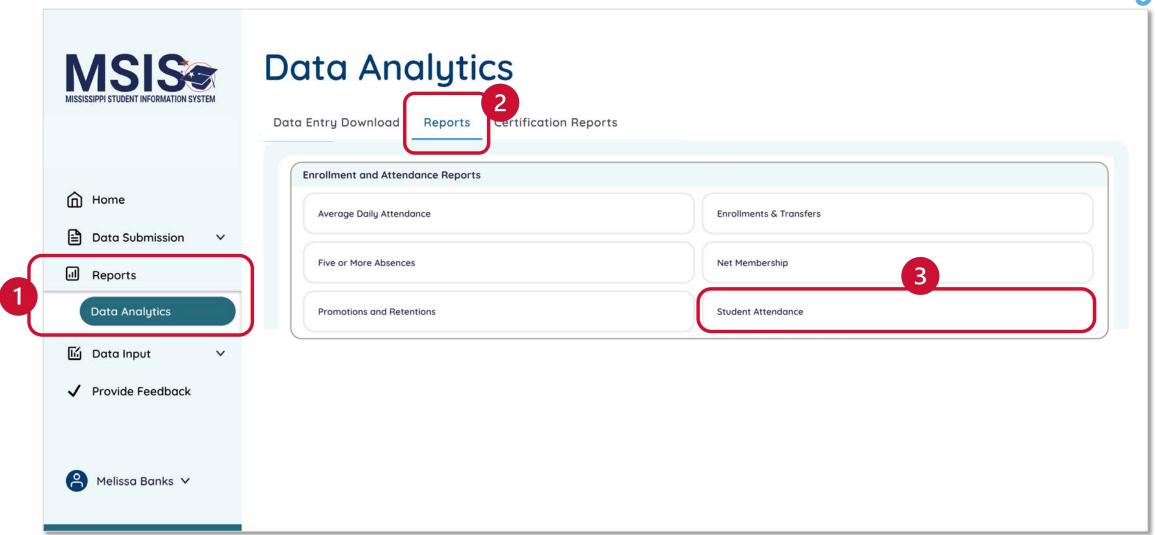
SIS (API nightly)







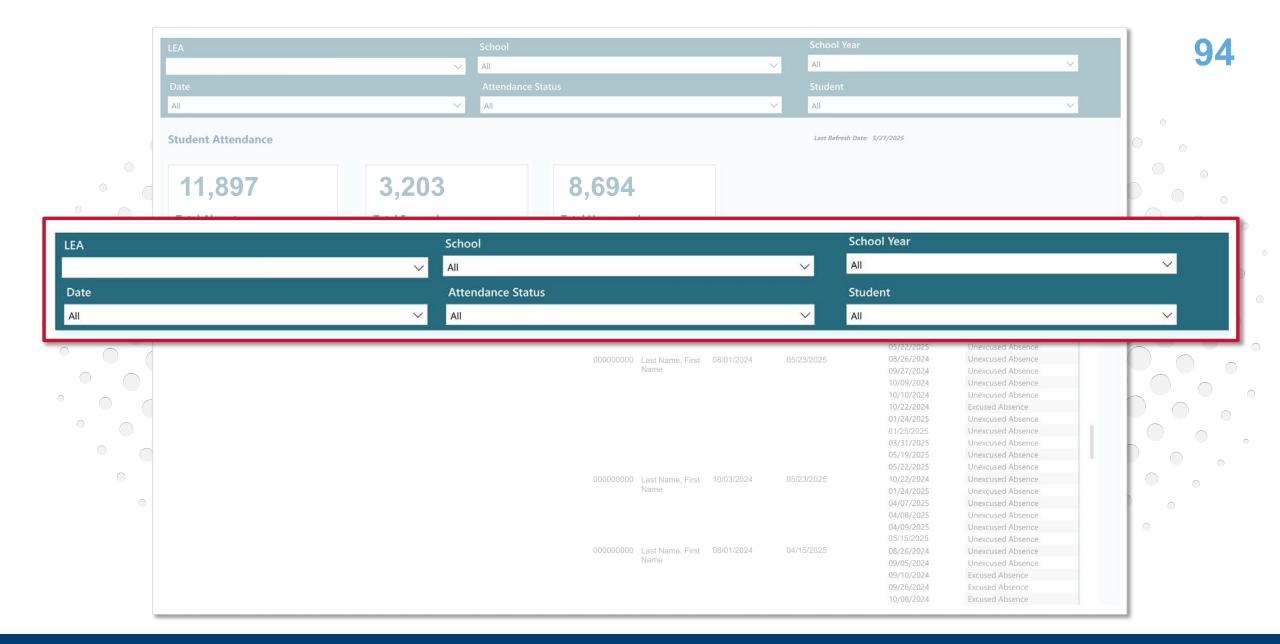
msis.mdek12.org





LEA	School				School Year		
	✓ All			~	All		~
Date	Attendance Sta	tus			Student		
All	✓ All			~	All		~
	2 2			*	J. J		
Student Attendance					Last Refresh Date	: 5/27/2025	
11,897	3,203	8,694					
11,037	3,203	0,034					
Total Absent	Total Excused	Total Unexcused	L				
School Year LEA Name	School Name	MSIS ID	Student Name	First Attendance	Last Attendance	Date	Attendance Status
25 Faulkner City School District - 9920	James Earl Jones Elementary – 9920-015	000000000	Last Name, First	08/01/2024	05/23/2025	09/09/2024	Unexcused Absence
•	,		Name			05/14/2025	Unexcused Absence
						05/15/2025	Unexcused Absence
						05/16/2025	Unexcused Absence
(						05/19/2025	Unexcused Absence
						05/20/2025	Unexcused Absence
						05/22/2025	Unexcused Absence
		000000000	Last Name, First	08/01/2024	05/23/2025	08/26/2024	Unexcused Absence
			Name			09/27/2024	Unexcused Absence
						10/09/2024	Unexcused Absence
						10/10/2024	Unexcused Absence
						10/22/2024	Excused Absence
						01/24/2025	Unexcused Absence
						01/25/2025	Unexcused Absence
						03/31/2025	Unexcused Absence
						05/19/2025	Unexcused Absence
						05/22/2025	Unexcused Absence
		000000000	Last Name, First	10/03/2024	05/23/2025	10/22/2024	Unexcused Absence
			Name			01/24/2025	Unexcused Absence
						04/07/2025	Unexcused Absence
						04/08/2025	Unexcused Absence
						04/09/2025	Unexcused Absence
						05/15/2025	Unexcused Absence
		00000000	Last Name, First	08/01/2024	04/15/2025	08/26/2024	Unexcused Absence
		30000000	Name	33,3 1/2027	0.7.072020	09/05/2024	Unexcused Absence
						09/05/2024	Excused Absence
							Excused Absence
						09/26/2024	
						10/08/2024	Excused Absence







LEA	School			School Year		
	✓ All			Charles and		
Date	Attendance Stat	tus		Student		
All	≥ All			✓ All		
Student Attendance				Last Refresh Date	: 5/27/2025	
11,897	3,203	8,694				
Total Absent  School Year LEA Name	Total Excused  School Name	Total Unexcused  MSIS ID Student I	Name First Attendan	ce Last Attendance	Date	Attendance Status
2025 Faulkner City School District - 9920	James Earl Jones Elementary – 9920-015	000000000 Last Nam	e, First 08/01/2024	05/23/2025	09/09/2024	Unexcused Absence
		Name			05/14/2025	Unexcused Absence
					05/15/2025	Unexcused Absence
					05/16/2025	<b>Unexcused Absence</b>
					05/19/2025	Unexcused Absence
					05/20/2025	Unexcused Absence
					05/22/2025	Unexcused Absence
		000000000 Last Name	e, First 08/01/2024	05/23/2025	08/26/2024	Unexcused Absence
		Name			09/27/2024	Unexcused Absence
					10/09/2024	Unexcused Absence
					10/10/2024	Unexcused Absence
					10/22/2024	Excused Absence
					01/24/2025	Unexcused Absence
					01/25/2025	Unexcused Absence
					03/31/2025	Unexcused Absence
					05/19/2025	Unexcused Absence
					05/22/2025	Unexcused Absence
		000000000 Last Name	e. First 10/03/2024	05/23/2025	10/22/2024	Unexcused Absence
		Name	5,11100		01/24/2025	Unexcused Absence
					04/07/2025	Unexcused Absence
					04/08/2025	Unexcused Absence
					04/09/2025	Unexcused Absence
					05/15/2025	Unexcused Absence
		000000000 Last Nam	e, First 08/01/2024	04/15/2025	08/26/2024	Unexcused Absence
		Name	5, 1 1131 00/01/2024	0-11 1012020	09/05/2024	Unexcused Absence
						Excused Absence
					09/10/2024	
					09/26/2024 10/08/2024	Excused Absence Excused Absence



LEA	School				School Year		
	✓ All			~	All		~
Date	Attendance Stat	tus			Student		
All	∨ All			~	All		~
All	All				All		· ·
Student Attendance					Last Refresh Date	: 5/27/2025	
11,897	3,203	8,694					
11,001	0,200	0,004					
Total Absent	Total Excused	Total Unexcuse	d				
School Year LEA Name	School Name	MSIS ID	Student Name	First Attendance	Last Attendance	Date	Attendance Status
2025 Faulkner City School District - 9920	James Earl Jones Elementary – 9920-015	000000000	Last Name, First	08/01/2024	05/23/2025	09/09/2024	Unexcused Absence
**************************************	cance Ear cones Elementary 5020 010	00000000	Name	00/01/2024	00/20/2020	05/14/2025	Unexcused Absence
						05/15/2025	Unexcused Absence
						05/16/2025	Unexcused Absence
						05/19/2025	Unexcused Absence
						05/20/2025	Unexcused Absence
						05/22/2025	Unexcused Absence
		000000000	Last Name, First	08/01/2024	05/23/2025	08/26/2024	Unexcused Absence
			Name			09/27/2024	Unexcused Absence
						10/09/2024	Unexcused Absence
						10/10/2024	Unexcused Absence
						10/22/2024	Excused Absence
						01/24/2025	Unexcused Absence
						01/25/2025	Unexcused Absence
						03/31/2025	Unexcused Absence
						05/19/2025	Unexcused Absence
						05/22/2025	Unexcused Absence
		000000000	Last Name, First	10/03/2024	05/23/2025	10/22/2024	Unexcused Absence
			Name			01/24/2025	Unexcused Absence
						04/07/2025	Unexcused Absence
						04/08/2025	Unexcused Absence
						04/09/2025	Unexcused Absence
						05/15/2025	Unexcused Absence
		000000000	Last Name, First	08/01/2024	04/15/2025	08/26/2024	Unexcused Absence
			Name			09/05/2024	Unexcused Absence
						09/10/2024	Excused Absence
						09/26/2024	Excused Absence
						10/08/2024	Excused Absence
					J	100000000000000000000000000000000000000	







## **Attendance Reports**

- ADA
- 5 or More Absences
- Student Attendance









## MSIS and SIS Report calculations may show calculation differences.

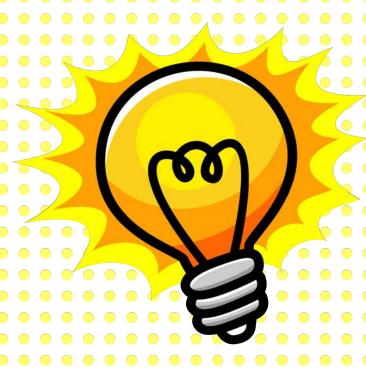
SIS vendors may calculate their Attendance reports using MSIS Legacy logic.





Data is transferred nightly via API from the SIS as a rolling 45-day attendance record for each student. This allows any edits made to a student's attendance in the past 45 days to be captured





**June**: The API will send a student's attendance for the complete school year, allowing for any changes made after the previous 45-day windows to be captured.

Any changes made to attendance after a certification period has passed will not affect the certified attendance. However, the student's attendance will be accurately reflected in MSIS.





## If a student's absence changes outside of the 45-day window:

Wait until student's full attendance is sent at the end of the year for the record to be corrected in MSIS.



CA: Request a catch-up file be sent to MSIS from SAM Support

PS: Schedule a full publish of the student's attendance to MSIS



## **MSIS**

## **Test District Name**

(in Home

Administration

Data Submission ~

■ Reports

Students V

~

V

M Data Input

294 Errors

**Attendance** 

89 Errors

Career and Technical

Errors

**Enrollment** 

32 Errors

Organization

462 Errors

354 Errors

**Course Section** 

221 Errors

**Personnel** 

64 Errors

Special Education

72 Errors

Federal Programs

94 Errors

Student **Demographics** 





Melissa Banks ∨





### DATA QUALITY DASHBOARD: ATTENDANCE

Business Rule	Error/ Warning	Tab Name	Description	Resolution
Enrollment Check	Error	Enrollment	Attendance is being reported for a student that is not enrolled.	Verify the date of attendance falls within the timeframe of the student's enrollment. Verify the student is enrolled in the school for which attendance is being reported in your SIS.
School Session Check	Error	School Session	Attendance is being reported for a student on a non-instructional day.	Review the school calendar to ensure the attendance date reported is on a day when students are expected to attend (instructional day or a late arrival/early dismissal day). Update the attendance date in your SIS and/or check the school calendar for accuracy.
Suspension Check	Error	Suspension	Incorrect attendance type is being reported for a student during a suspension period.	Student's suspension dates must be marked as unexcused absences. Update the student's attendance as unexcused absence in your SIS and/or check the suspension period for accuracy.
Weekend Reporting Check	Warning	Weekend Reporting	Attendance is being reported on a Saturday or Sunday.	Check the school calendar for accuracy of weekend dates. If the weekend day is correctly reported as an instructional day, no further action is needed.
Instructional Days Check	Error	Instructional Days	The student's total number of days reported for attendance do not match the total number of instructional days in the same period.	Check for missing or incorrect attendance reporting for this student and/or check calendar for accuracy.
Future Date Check	Error	Future Date	Attendance is being reported for a future date.	Update the attendance date to a current or prior date, not a future date, in your SIS.
School Year Check	Error	School Year	Attendance is being reported for a prior school year.	Update the attendance date to current school year in your SIS.

Updated September 4, 2024

Data Quality Dashboard:

Attendance, Enrollment, Demographics

pp. 1-2







## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.

Compare data in the SIS with data sources in MSIS.



Rows per page: 10 ▼ 1–1 of 1 < > •••

## Attendance

### Certification Data Collection



Enrollment

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Description	Resolution	Attendance Event Date	Attendance Status	Enrollment Entry Date	Enrollment Exit Date
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Attendance is not being reported for a student that is enrolled.	Verify that attendance is reported for every day of the student's enrollment period. The student has 10 missing attendance records. Missing records range from 2025-01-06 to 2025-01-17	2025-01-17		2024-08- 05	



## Attendance

**Certification Data Collection** 



Enrollment

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Descri
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Attendant not be reported stude enroll



## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.



## Attendance

Certification Data Collection

(	î
Select	~
	1

### **Enrollment**

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Desci
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Atternot being reported for a student that is enrolled.

## Does this match what is in the SIS?

The student has actually exited, but the SIS is missing the exit date.



Enrollment Enrollment ttendance Status **Entry Date** Exit Date III Date Verify that attendance 2025-01-17 2024-08is reported for every day of the student's enrollment period. The student has 10 missing attendance records. Missing records ranco from 2025-01-06 to 2025-01-2025-01-17

## Attendance

Certification Data Collection



#### Enrollment

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Des
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Atte not rep stu- enr

# Does this match what is in the SIS?

The student has actually exited, but the SIS is missing the exit date.

Verify that atte



Update the SIS to include the student's exit code and date.

Enrollmen



## Attendance

Certification Data Collection



#### **Enrollment**

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Desci
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Atter not being reported for a student that i enrolled.

# Does this match what is in the SIS?

The student has exited. The SIS has an exit code and date.
MSIS shows the exit date as blank.

	Jate Date	Attendance Status	Enrollment Entry Date	Enrollment Exit Date
Verify that attendance is reported for every day of the student's enrollment period. The	2025-01-17		2024-08- 05	
student has 10 missing attendance records. Missing records range from 2025-01-06 to 2025-01-17	-01-			



# Attendance

#### Certification Data Collection



#### Enrollment

Error/Warning	School Year	School Name	Student First Name	Student Last Name	MSIS ID	Des
Error	2024- 2025	Jim Henson Elementary School	Sponge Bob	SquarePants	999990918	Atte not rep stu- enr



Compare data in the SIS with data sources in MSIS.



# Does this match what is in the SIS?

## **Enrollment & Transfers Report**

Enrol	Iment Exit								
LEA ID	LEA Name	School ID	School Name	MS		andrawal Date	Grade	Withdrawal (Exit) Code	Wit
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	99	verasquez, Gale	03/07/2025	Second grade	73067	Trar
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897959	Spear, Josie L	10/21/2024	Kindergarten	73067	Trai
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	996020227	Sabo, Sid Y	07/25/2024	First grade	03505	Exit
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999990918	Squarepants, Spongebobb	01/06/2025	Second grade	01908	Tran the
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997438359	Najera, Foy	03/07/2025	Fourth grade	01918	Tra
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990718948	Matteson, Sheena E	08/09/2024	Third grade	73067	Trai
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992418801	Leblanc, Darby D	07/30/2024	Prekindergarten	01907	Stu age
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999797000	Killian, Tena I	08/07/2024	Fourth grade	73067	Trar
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997438748	Guthrie, Hart M	03/07/2025	Fourth grade	73067	Trai
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999997030	Doughty, Alabama L	09/26/2024	Prekindergarten	01908	Tran the
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	994128323	Coyle, Milo V	03/07/2025	First grade	73067	Trai
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897899	Choate, Ezzard W	08/07/2024	Second grade	73067	Trai
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	998697761	Borders, Priscila T	09/27/2024	Second grade	73067	Trar
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897639	Baughman, Junia G	07/29/2024	Kindergarten	01907	Stud age



### **Enrollment & Transfers Report**

Enrollment Exit

LEA ID	LEA Name	School ID	School Name	MSIS
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	9908
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	9949
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	9984
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	9969 16360
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999990918
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999990918
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	993348312
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997438168
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997518112
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999738668
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997238733
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992718745
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992718575
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992348134
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990528533
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997518991
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992718665
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997428486
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	998697661
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	991138166
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990897359

# Does this match what is in the SIS?

			Entry Code
	,,,,,,,,,	Kindergarten	74001
	07/25/2024	Fourth grade	74001
aggs, Ephraim L	07/25/2024	Third grade	74001
Spradlin, Joette J	07/30/2024	First grade	74001
Squarepants, Spongebob	07/30/2024	Second grade	74001
Squarepants, Spongebob	01/06/2025	Second grade	74001
Slattery, Goldie T	07/25/2024	Fifth grade	74001
Slater, Burnice B	07/25/2024	Third grade	74001
Slade, Hilda L	07/29/2024	First grade	74001
Sisk, Lorayne A	07/25/2024	Fifth grade	74001
Simpkins, Beatriz M	07/25/2024	Third grade	74001
Shuman, Cassius A	08/05/2024	Kindergarten	74001
Shultz, Vincent	07/25/2024	First grade	74001
Shull, Jordi R	07/25/2024	Fifth grade	74001
Sheridan, Darnell	07/25/2024	Third grade	74001
Shearer, Jerel	07/29/2024	First grade	74001
Sexton, Tristen	07/25/2024	First grade	74001
Seay, Thursa D	08/02/2024	Third grade	74001
Schumacher, Yadira	08/19/2024	Kindergarten	74001
Schulze, Kiefer S	07/25/2024	Second grade	74001
Scarborough, Zaria L	07/25/2024	Kindergarten	74001





### **Enrollment & Transfers Report**

Enrollment Exit

LEA ID	LEA Name	School ID	School Name	MS
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	994
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	998
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	996
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	999
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	993
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary Sch	
9920	Faulkner City School District	9920-007	Jim Henson Elementary Sc	
9920	Faulkner City School District	9920-007	Jim Henson Elementary Sci	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	992
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	997
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	998
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	991
9920	Faulkner City School District	9920-007	Jim Henson Elementary School	990
	The second of th			

Does this match what is in the SIS?

07/25/2024

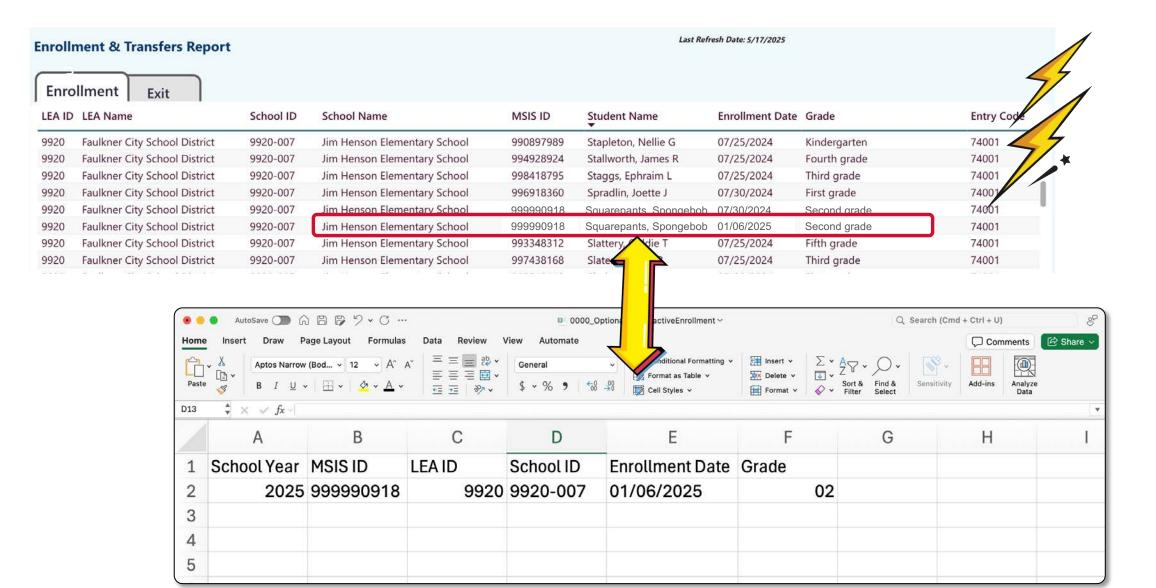
, Ephraim L

Complete an Inactive
Enrollment file for the
erroneous enrollment.
Use the School ID, Grade
Level, and Enrollment

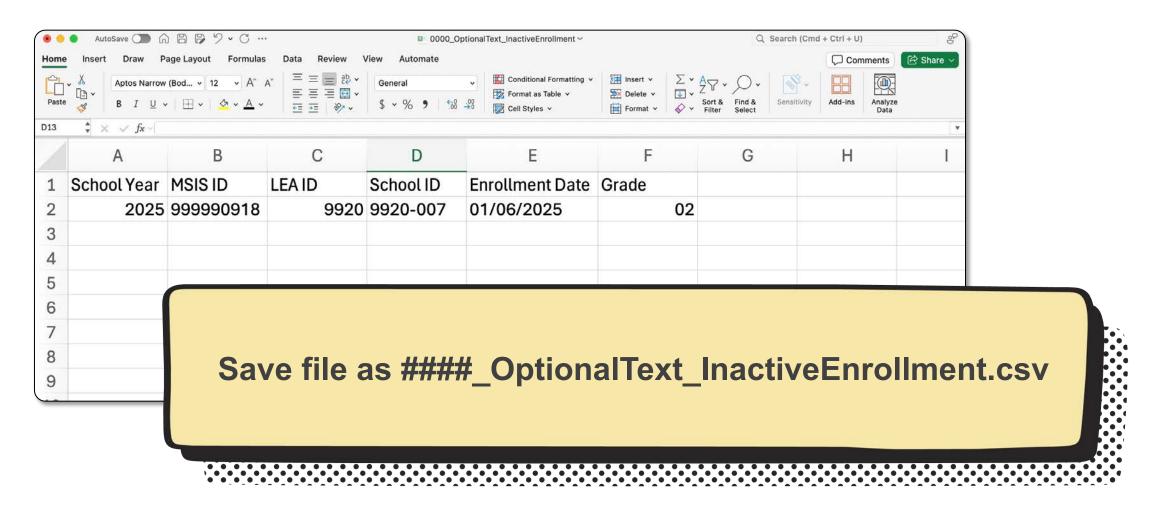
date from the report.

Kindergarten

















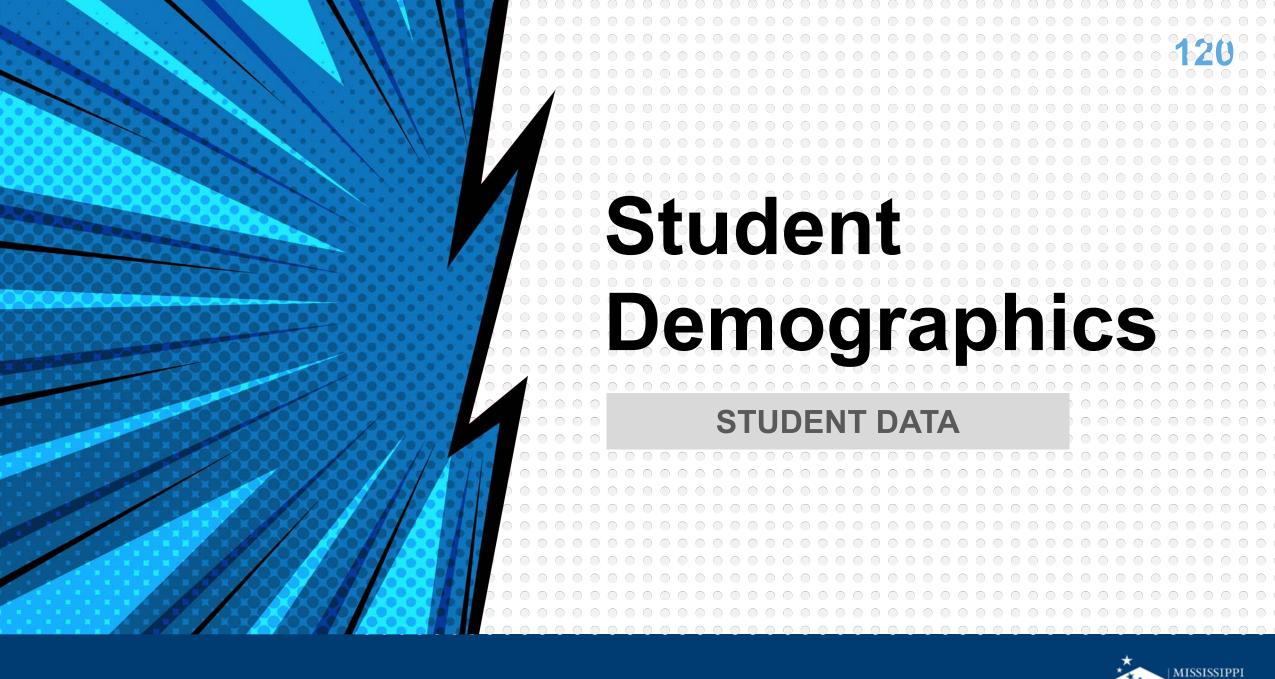


There are no errors













DOMAIN: STUDENT

**ENTITY: K12 Student Enrollment** 



Element Name	Collect from Districts	Definition	MDE Definition/ Additional Information	MDE Option Set (if different)	Legacy Collection Method	New Collection Method
Adjusted Exit or Withdrawal Type	Yes	An adjustment of the last known circumstances under which the student exited from membership in an educational institution.	This is used to capture Summer Activity. This would be an update to the status from the prior school year.	o1907 - Student is in a different public school in the same local education agency 01908 - Transferred to a public school in a different local education agency in the same state 01918 - Transferred to home schooling 01921 - Graduated with regular, advanced, International Baccalaureate, or other type of diploma 01922 - Completed school with other credentials 01924 - Withdrawn due to illness 01925 - Expelled or involuntarily withdrawn 01926 - Reached maximum age for services 01927 - Discontinued schooling 01928 - Completed grade 12, but did not meet all graduation requirements 01931 - Not enrolled, unknown status 03505 - Exited 73060 - Officially withdrew and enrolled in ABE, adult secondary education, or adult ESL program	Formerly Reason. Entered in Summer Activity Screen.	Element will be populated by File Upload.

Data Domain
Mapping:
Student –
Attendance,
Enrollment,
Demographics
pp. 1-7, 18,
22-25

# **Student Demographic Reports**

- Student Indicators
- Gifted







# **PERMISSION**

Student



# **Student Indicators Report**

Displays all demographic indicators for each enrolled student. Indicators should be set to "Yes" or "No" for each enrolled student.



## **Data Impact**

- MSFF
- Federal Programs
- Special Education
- Child Nutrition

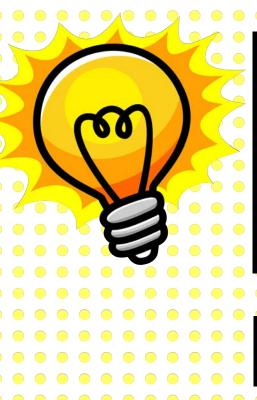
- Military families
- Assessment Rosters

## **Data Source**

SIS (API nightly)







**Special Education** 

504

SCD

Military Connected

**Economically Disadvantaged** 

Foster

**English Learner** 

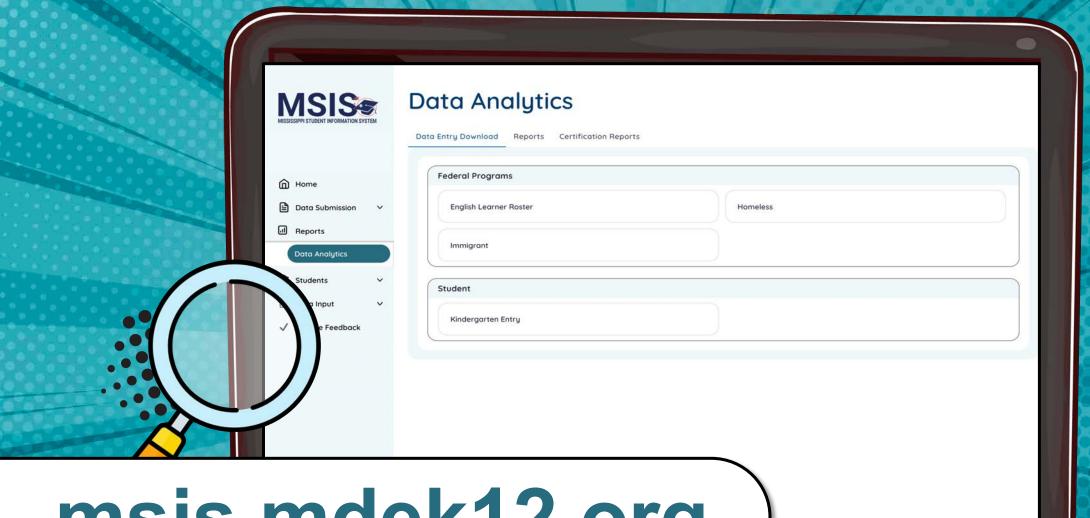
Homeless

Migrant

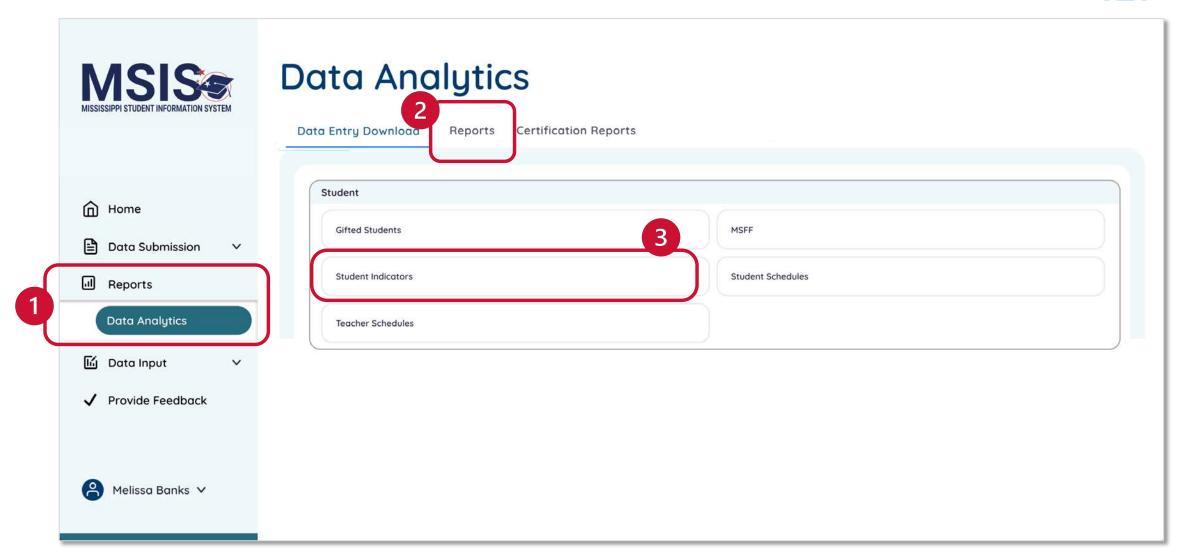
**Immigrant** 

N or D (Neglected or Delinquent)





msis.mdek12.org





LEA	School	School Year	Grade Level
All ~	Oprah Winfrey Middle School-9920-005	All	∨ All ∨
Race	Gender	Special Population	Data Collection Name
All V	All ×	All	Full School Year

## **Student Indicators Report**

Last Refresh Date: 4/9/2025		Last	Refresh	Date:	4/9/2025	
-----------------------------	--	------	---------	-------	----------	--

LEA ID	LEA Name	School ID	School Name	MSIS ID	Student Name	Special Education	504 SCD	Economically Disadvantaged	English Learner	Homeless	Mig
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991838461	Aaron, Louella L	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997258623	Aguiar, Vick J	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991848193	Alcorn, Donavan B	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997848276	Alderman, Almer	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997848416	Alicea, Roderick	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	998738405	Allison, Bryanna	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	992238713	Alston, Melina M	No	NO No	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	998738874	Alves, Arlin	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	995148858	Andersen, Dimitri P	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	998458877	Aparicio, Audriana	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	991518278	Aparicio, Lavar U	No	NO	Yes	Yes	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	993348822	Aragon, Damien	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	990348989	Armijo, Odus J	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	997848617	Atkins, Derald	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	993338800	Atwell, Lennie	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	995418541	Avina, Catharine M	No	NO	Yes	Yes	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	993838439	Bandy, Bertie T	No	NO	Yes	No	No	No
9920	Faulkner City School District	9920-005	Oprah Winfrey Middle School	990058499	Barfield Madeline G	No	NO	Yes	No	No	No



	LEA	School		School Year		Grade Level	
	All	✓ Oprah Winfrey Middle Scho	ol-9920-005 ×	All	~	All	~
0	Race	Gender All	<b>v</b>	Special Population	V	Data Collection Name Full School Year	
	Student Indicators Report	Student Indicators Report			•		
A School				School Year			
✓ Oprah Winfrey Middle School-9920-005		~	∨ All ∨		All		
ce Ge		Gender	ender		Special Population		
	<b>V</b>	All	<u> </u>	All	~	Full School Year	V
	9920 Faulkner City School District	9920-005 Oprah Winfrey Middle School	995148858 Andersen, Dimitri P	No NO	Yes	No No	No No
		9920-005 Oprah Winfrey Middle School		No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School		No NO	Yes		No No
0		9920-005 Oprah Winfrey Middle School	and the same of th	No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School	990348989 Armijo, Odus J	No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School	997848617 Atkins, Derald	No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School	993338800 Atwell, Lennie	No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School	995418541 Avina, Catharine M	No NO	Yes		No No
		9920-005 Oprah Winfrey Middle School	993838439 Bandy, Bertie T	No NO	Yes	No	No No
	9920 Faulkner City School District	9920-005 Oprah Winfrey Middle School	990058499 Barfield Madeline G	No NO	Yes	No	No No







# **Gifted Report**

Displays all students with a gifted status and their gifted type (General Intellectual Aptitude, Specific Academic Aptitude, and Visual/Performing Arts). Report also provides the total number of gifted students.



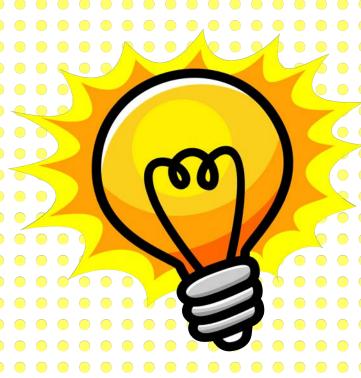
**MSFF** 

**Data Source** 

SIS (API nightly)







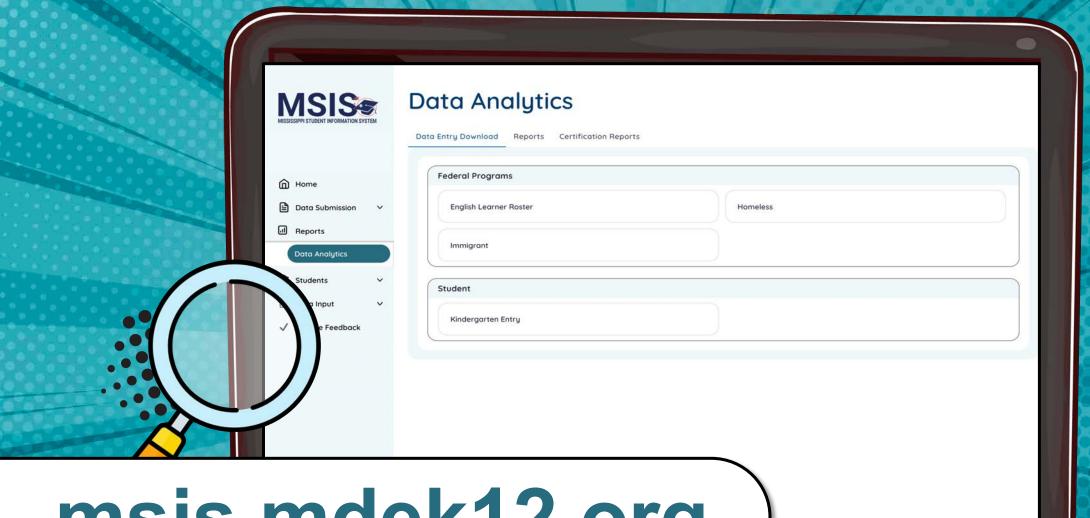
# Students should be marked in the SIS as one of the three gifted types if:

They meet the eligibility requirements identified in the 2023 Regulations for Gifted Education Programs

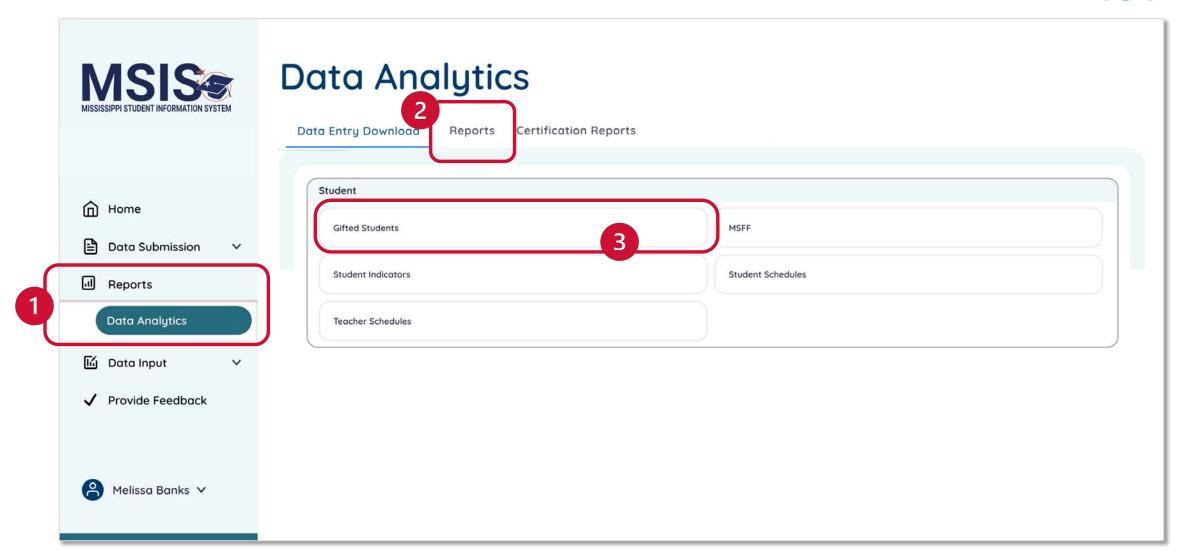


Are currently participating in a gifted program (i.e., enrolled in a gifted course).

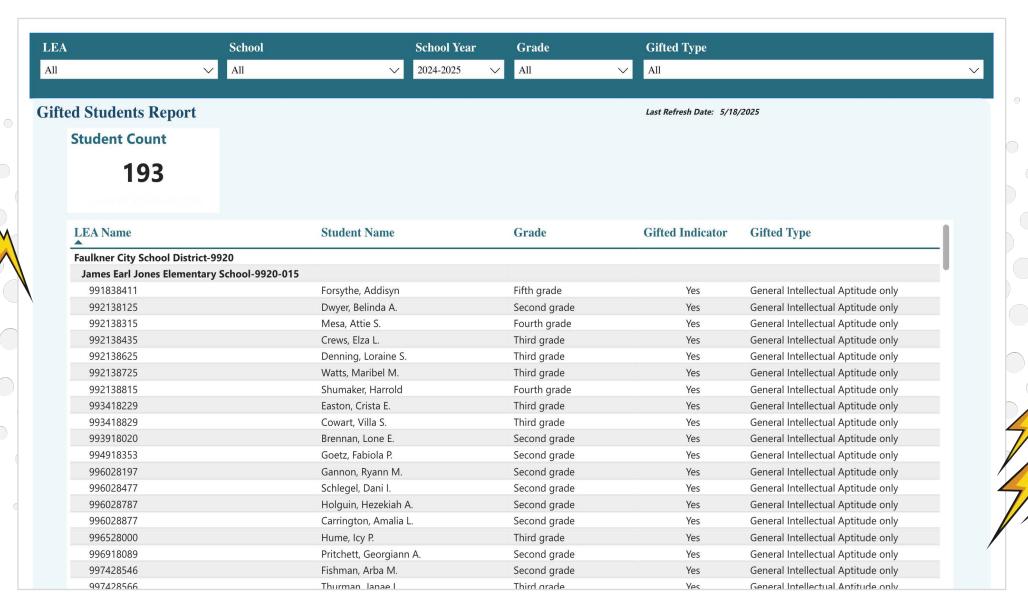




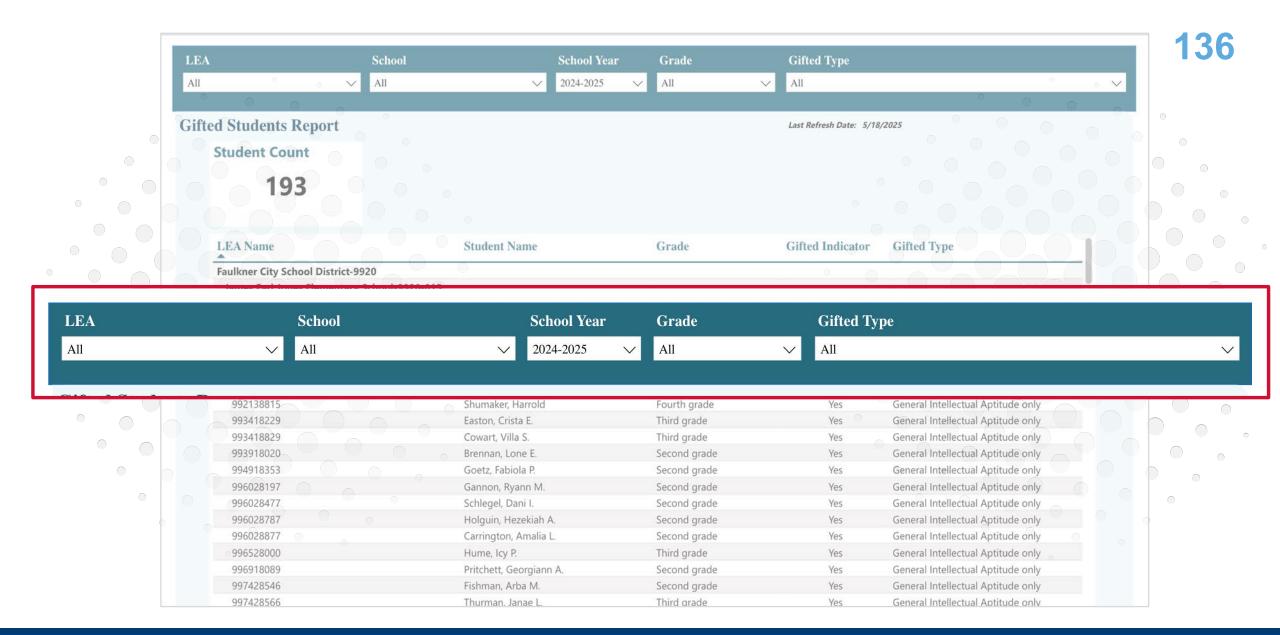
msis.mdek12.org

















# **Child Nutrition Reports**

Lunch Status





# **PERMISSION**

# Child Nutrition



# **Lunch Status Report**

Displays lunch status (Free, Full Price, Reduced Price) for all enrolled students.



## **Data Impact**

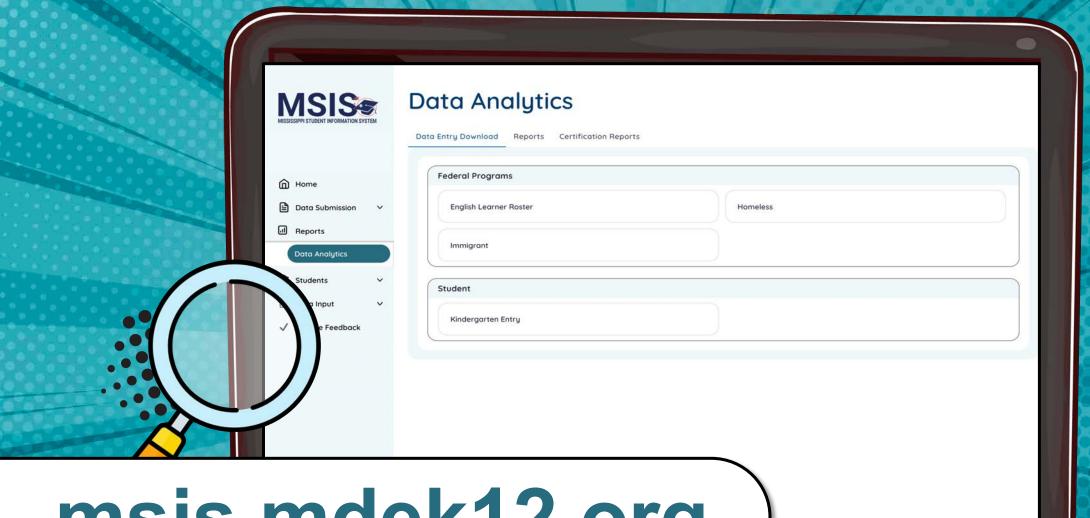
- Child Nutrition
- MSFF

## **Data Source**

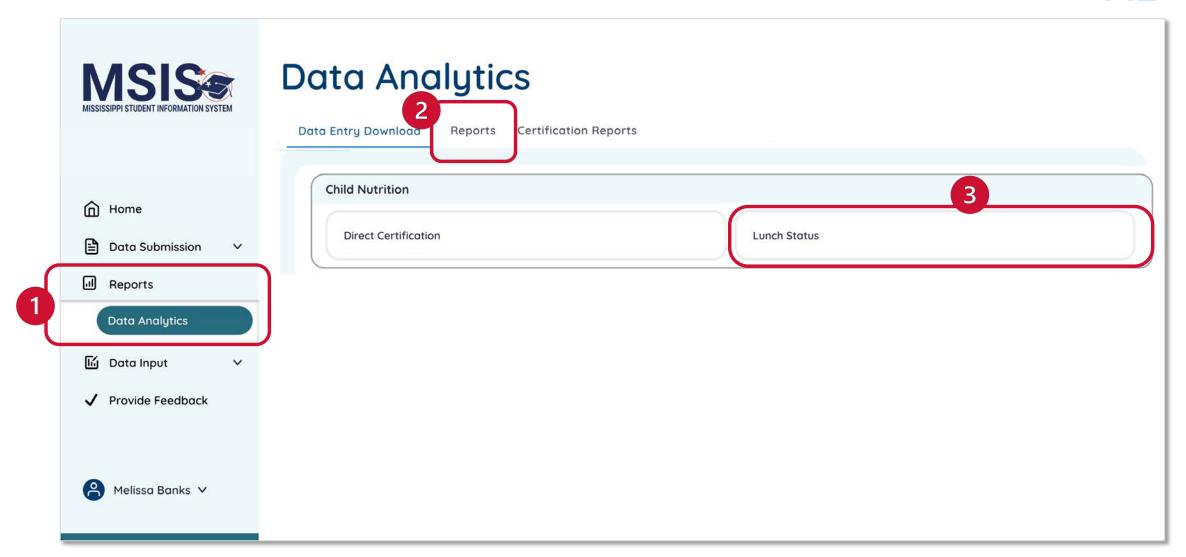
SIS (API nightly)







msis.mdek12.org





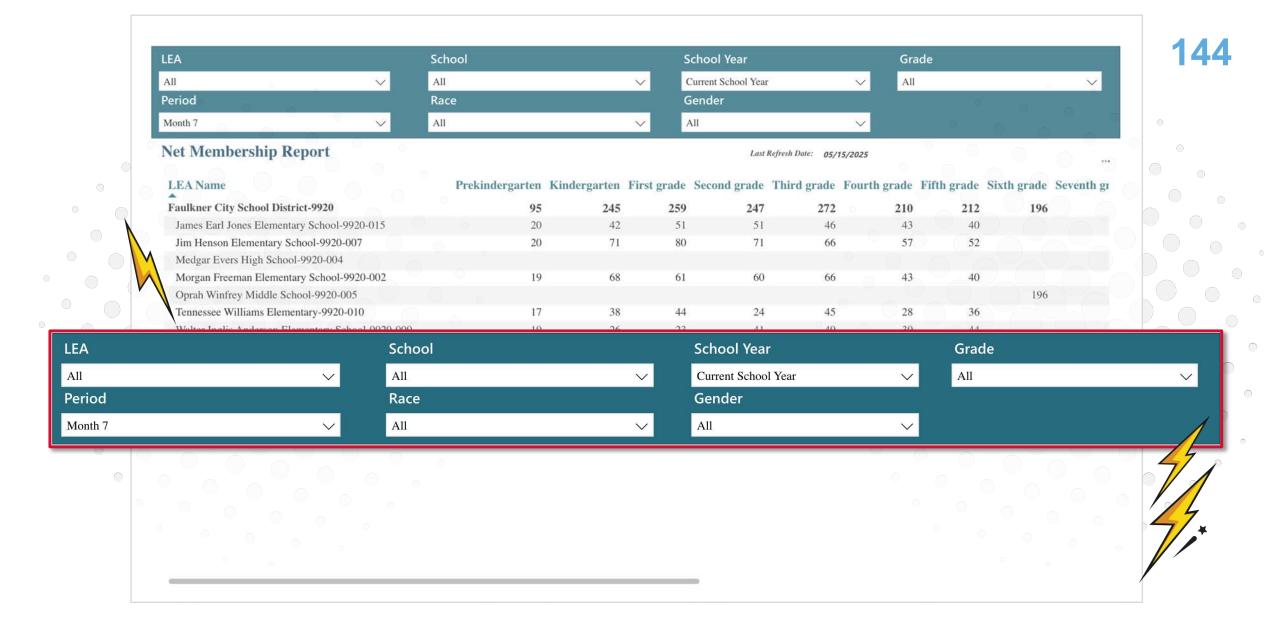
LEA	School	School Year		Lunch Status	
All	All	2024-2025	Full School Year	All 🗸	

## **Student Lunch Status Report**

Last Refresh Date: 5/18/2025

School Year	LEA ID	LEA Name	School ID	School Name	MSIS ID	Last Name	First Name	Lunch Status
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	00000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Reduced
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Full Price
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	00000000	Last Name	First Name	Full Price
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Full Price
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Reduced
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Full Price
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Reduced
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Full Price
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free
2025	9920	Faulkner City School District	9920-004	Morgan Freeman Elementary School	000000000	Last Name	First Name	Free







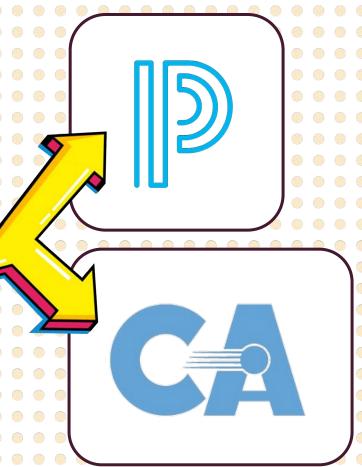


## Student Demographic Reports

- Student Indicators
- Gifted



Lunch Status





## Student Demographic Reports

Student Indicators

Gifted



Lunch Status



District
Program
Area Leaders



### **MSIS**

#### **Test District Name**

Administration

Data Submission ~

■ Reports

Students V

M Data Input

294 Errors

**Attendance** 

89 Errors

Career and Technical

Errors

**Enrollment** 

32 Errors

Organization

462 Errors

354 Errors

**Course Section** 

V 221 Errors

~

**Personnel** 

64 Errors

Special Education

72 Errors

Federal Programs

94 Errors

Student **Demographics** 





Melissa Banks ∨





#### DATA QUALITY DASHBOARD: **DEMOGRAPHICS**

Business Rule	Error/ Warning	Tab Name	Description	Resolution
Hispanic/Latino	Error	Hispanic/Latino	Student has Hispanic/Latino ethnicity reported and race is also reported.	Ensure that students Hispanic/Latino indicator or race field are correct in your SIS. Students who have Hispanic/Latino ethnicity reported as Yes must have blank race reported. MSIS will record these students as Hispanic/Latino automatically.
Lunch Provisional Status	Error	Lunch Provisional Status	Student lunch status is not "free" for a CEP or Provision 2 school.	Ensure student's lunch status is marked as "free" in your SIS.
IEP and 504	Error	IEP and 504	Student cannot have both Special Ed and 504 status.	Ensure student has Special Ed or 504 status in your SIS, but not both
Race and Gender	Error	Race and Gender	Student is missing sex/gender or Hispanic/Latino Ethnicity status.	Ensure the sex/gender and race information, including Hispanic/Latino Ethnicity status is set in your SIS.
Federal Programs	Error	Federal Programs	Student is missing Federal Programs indicators (ELL, Homeless, Foster Care, Migrant, Immigrant, or Title I).	Ensure student's status for the following are in your SIS ELL, Homeless, Foster Care, Migrant, Immigrant, or Title I.
Special Education/504 Data	Error	IEP/504	Student is missing special education and/or 504 indicator.	Ensure the special education and 504 indicator are accurate in your SIS.
Lunch Data	Error	Lunch Status	Student must have lunch status data.	Ensure student has lunch data in your SIS.
Parent Guardian	Error	Parent Guardian	Student is missing parent/guardian data.	Ensure Parent/Guardian name is in your SIS. First and Last Name must not be blank.
Directory Block	Error	Directory Block	Student is missing FERPA block/release status.	Ensure the indicator for student Family Education Rights and Privacy Act (FERPA) block to withhold the release of the person's directory information has been entered in your SIS.
Gifted Data	Error	Gifted	Student's Gifted status is blank.	Ensure the student's Gifted status is in your SIS.

Updated September 4, 2024

Data Quality Dashboard:

Attendance, Enrollment, Demographics

pp. 5-6





# New errors/warnings for 25-26SY

Warning	Contact Address City contains numbers
Warning	Parent/Guardian is missing Custodial Parent indicator or Emergency Contact indicator
Error	If Gifted Indicator is No, student should not have a gifted type
Error	Gifted Program Type is provided, but Gifted Indicator is null





# New errors/warnings for 25-26SY

	Warning	Historical MSIS ID exists for a student with a birthdate that makes the student more than 21 years old
	Warning	Student's birthdate is in the future, birthdate makes the student older than 22 or less than 3 (non-Special Education student)
	Error	Invalid SSN (000-xx-xxxx, xxx-00-xxxx, xxx-xx-0000, 666-xx-xxxx, or 9xx-xx-xxxx)







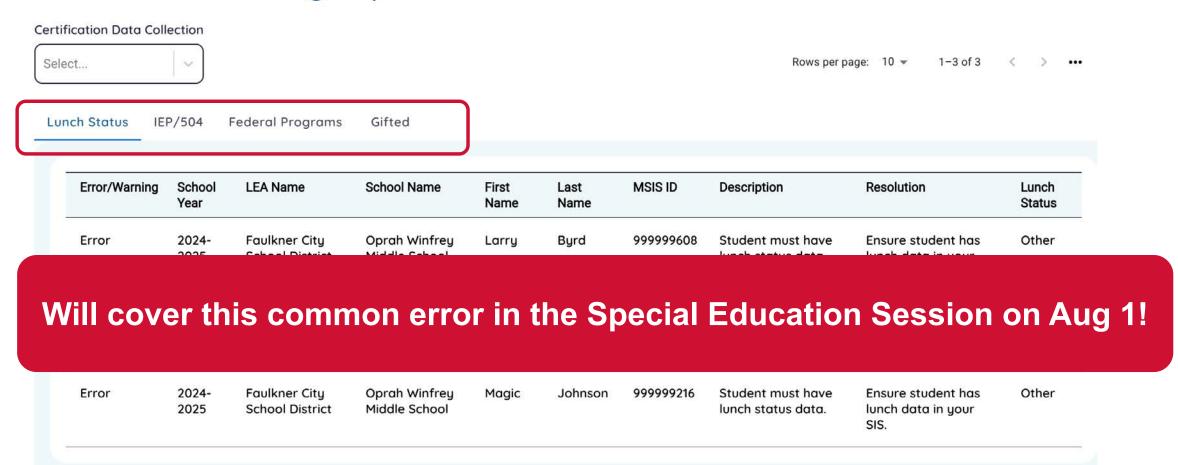
## Review all columns in the Data Quality Dashboard.

Compare the information provided – or what is missing - with what is in the SIS.





### **Student Demographics**









Contents

**MSIS Login** 

**Resource Library** 

File Layout Templates

**Reporting Calendar** 

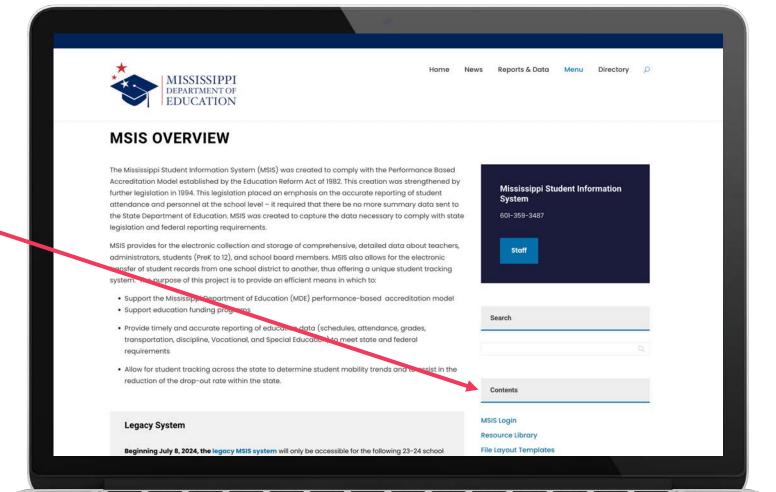
**Security Documents** 

Help Desk

**Training** 

**Accreditation Standards** 

**Vendor Resources** 





### **MSIS Team**

msis2@mdek12.org



mdek12.org



