



Title IV, Part B, Nita M. Lowey 21st Century Community Learning Centers (CCLC) Program Allowable Uses

Use of this Document

This document is designed to support grantees in identifying potential allowable uses Title IV, Part B, Nita M. Lowey 21st Century Community Learning Centers (CCLC) Program funds. It is important to note that while this document lists strategies and activities commonly funded, this should not be considered an exhaustive list. Before any cost can be considered for reimbursement under the 21st CCLC grant, it must first be approved by a 21st CCLC team member as an allowable cost. When considering if a cost is allowable, the following criteria are considered:

- 1) If the cost is aligned with program goals and objectives;
- 2) Whether the cost is reasonable and necessary; and
- 3) If the cost is allowed under federal and state rules (e.g., supplement not supplant, time and effort, allowable costs for federal funds).

Only approved, allowed costs may be charged to the 21st CCLC grant for reimbursement.

Purpose of Title IV, Part B

The purpose of the Mississippi Department of Education's Title IV, Part B, Nita M. Lowey 21st Century Community Learning Centers (CCLC) Program is to provide opportunities for communities to establish or expand activities in community learning centers that:

- provide academic enrichment opportunities for children, particularly for students who attend high-poverty and low-performing schools, to meet state and local student standards in core academic subjects;
- offer students a broad array of enrichment activities that can complement their regular academic programs; and
- offer literacy and other educational services to the families of participating children.

These centers can operate before, during, or after school or any time the regular school day is not in session.

Equitable Services

Public school districts and other 21CCLC grant-winning entities must annually (in the spring) consult with a representative of eligible private schools serving the same grade levels as, and located in the area served by, the grant to discuss participation of private school students in the 21CCLC program beginning in the fall. If a private school indicates interest in an equitable services Intent to Participate form, grantees must follow-up. It is recommended that grantees develop a procedure to: 1) determine the number of private school students who may participate in the 21CCLC program (e.g., of the available seats in the program, a proportional number of eligible students in the public and private schools based on total attendance of eligible grade levels), and 2) set a cut-off date to hold seats for private school students. After this deadline, remaining seats may be filled with public school students so the program can reach its intended capacity. See item F-16 in the Federal Non-Regulatory Guidance* for additional information on this topic.

*<https://www2.ed.gov/programs/21stcclc/guidance2003.pdf>

General Considerations

According to the 21st Century Community Learning Centers Non-Regulatory Guidance, each eligible organization that receives an award may use the funds to carry out a broad array of before and after school activities (or activities during other times when school is not in session) that advance student achievement. 21st CCLC allowable activities include:

- Arts and music programs;
 - Character education programs;
 - Counseling programs;
 - Drug and violence prevention programs;
 - Environmental literacy programs;
 - Expanded library service hours;
 - Financial literacy programs;
 - Literacy education programs;
 - Mathematics education programs;
 - Mentoring programs;
 - Nutritional education programs;
 - Parenting skills programs that promote parental involvement and family literacy;
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- Programs for English Learners (EL);
 - Programs that build skills in science, technology, engineering, and mathematics (STEM);
 - Regular, structured physical activity programs;
 - Remedial education activities;
 - Service-learning programs;
 - Services for individuals with disabilities; and
 - Tutoring services
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Allowable and Unallowable Uses

Category	Allowable Uses	Unallowable Uses
Administration	Direct administrative costs of carrying out the administrative costs of the grant to include administrative positions, external evaluator, and indirect costs at no more than 20% of the allocation.	<ul style="list-style-type: none"> • Reserving more than 20% of the allocation for direct administration • Grant Writer Fees
Curriculum Materials	Materials related to after-school programming such as educational software, workbooks, instructional supplies	<ul style="list-style-type: none"> • Supplanting Federal, state, local, or non-Federal funds (e.g., using grant dollars to fund programming previously offered and paid for by district or other funds)
Equipment	Equipment for instructional purposes that are aligned to approved budget	<ul style="list-style-type: none"> • Equipment purchased to give to students to enroll in your program as incentives
Field Trips	Experiences that enhance academic instruction such as museum visits, guest speakers and presenters, tours of state parks, campus tours, etc. are permissible if included in the approved program budget.	<ul style="list-style-type: none"> • Field trips for entertainment purposes • Field trips without prior approval • Field trips to amusement parks
Food	Food costs associated with an approved program such as an after-school culinary arts program	<ul style="list-style-type: none"> • Food and meals for participants and families • Alcohol

Category	Allowable Uses	Unallowable Uses
Transportation	Transportation costs such as student and family transportation to program activities, driver salary and benefits	<ul style="list-style-type: none"> • Vehicle/Van/Bus Purchase or Lease
Student Incentives	<ul style="list-style-type: none"> • Not allowed 	<ul style="list-style-type: none"> • Not allowed

Legal Citation: 34 C.F.R. parts 74-99