

# MS 2021 Advanced Placement Update

Getting Ready for the 2021 AP Exams (paper and digital)



# Our Meeting Today

The coronavirus pandemic has fundamentally changed the ways many teachers deliver instruction and many students learn. Since widespread disruptions began in March of 2020, the AP and higher education communities have guided the creation of options for supporting teachers and students.

We've made decisions that prioritize the health and safety of educators and students while preserving opportunities for motivated students to earn college credit. Rather than offering a single testing approach that would serve only some students and educators well, we are offering a variety of testing options that reflect the unique characteristics of each exam and the preferences we've heard from AP teachers, coordinators, and school leaders.

# Collaboration





# Today's Agenda

- 1 About the 2021 AP Exams
- 2 Operational: Administration Preparation
- 3 Instructional: Education Preparation
- 4 Lingering Questions or Concerns

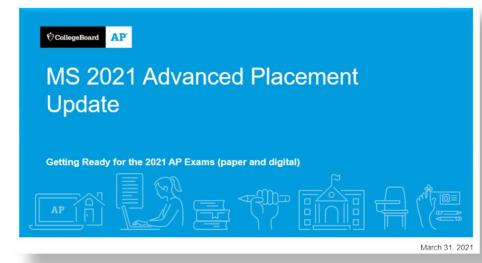
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# About the 2021 AP® Exams

# Our 2020-21 Mississippi Webinars



August, 2020
Overview of college and career readiness tool related to SAT Suite of Assessments and the Advanced Placement Program



### **March 2021**

This statewide webinar is designed to offer information about the "2021 AP Exams Overview Guide," explore highlights from the new AP Digital Testing Guide to help schools both prepare for and administer this year's exams, as well as highlight other AP resources that are available to support schools and educators.

<sup>⊕collegeBoard</sup> Counselor Workshops 2020



MS Advanced
Placement Update
for School
Administrators

Planning and Preparing for the 2020-21 School Year

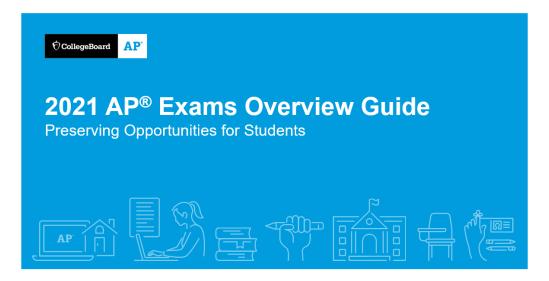


## September, 2020

Review of AP Classroom and other monitoring tools for School Counselors and School Administrators

# Presentations About This Year's AP Exams

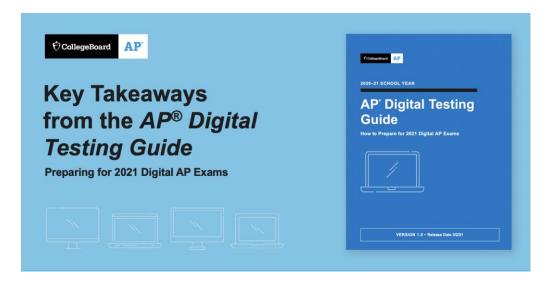
**Highlights for school and district leaders** 



# February 2021:

Presentation that gives an overview of the testing options for 2021 so that school and district leaders have the details needed to make decisions for this year's AP Exam administration.

cb.org/ap2021examsoverview



# March 2021:

Presentation that highlights key takeaways from the *AP Digital Testing Guide* so that school and district leaders can support AP coordinators and technology staff.

cb.org/ap2021digitaltakeaways





# Where to go for policies and procedures

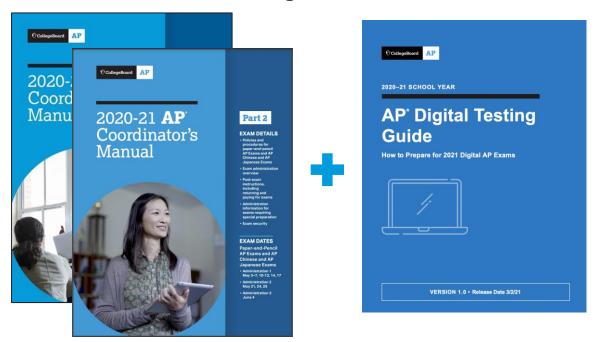
2021 AP Exams

**Planning for the 2021 AP Exam Administration** 

# Paper Exams



# **Digital Exams**



Most policies for in-school digital exams are the same as the usual policies for traditional inschool paper and pencil exams. AP coordinators should continue to refer to the **2020-21 AP Coordinator's Manual, Part 2** for overall AP Program policies and procedures and to the **2020-21 AP Digital Testing Guide** for policies and procedures unique to digital exams.





# Additional Resources

# **Planning Your Exam Administration**

1. 2021 AP Exam Schedule with dates and times, by course, for 2021 AP Exams

cb.org/apexamdates

2. AP Exam Administration Planning Guide for AP coordinators and administrators to use when considering planning in-school and/or at-home AP testing.

cb.org/ap2021planningguide

 2021 AP Exam Administration Timeline to keep track of key 2021 exam dates and deadlines to plan ahead and see when additional testing information will be available cb.org/ap2021timeline

4. AP Exam Format Information to identify course-specific details for 2021 AP Exams.

cb.org/ap2021examformat

5. Frequently Asked Questions to get answers to the most asked questions about 2021 AP Exams.

cb.org/ap2021faqs

# 2

# Operational: Administration Preparation

# **Exam Administration Options**

# Schools can mix and match among these testing options.

## Administration 1 (Paper and Pencil Only) May 3–7, 10–12, 14, and 17

- Traditional, full-length paper and pencil exams, administered in school, for all subjects.
- AP Chinese and AP
   Japanese Language and
   Culture will remain in-school,
   computer-based
   assessments, as in the past.

# Administration 2 (Half Paper and Pencil / Half Digital) May 18–21, 24–28

- Half of the subjects are full-length paper and pencil, administered in school, and half are full-length digital exams, administered in school or taken at home due to coronavirus precautions.
- Can be used if a school lost significant instructional time due to a delayed school start.
- Make up for conflicts or disruptions during Administration 1.
- Can be used if testing isn't possible for some or all subjects during Administration 1.

## Administration 3 (Some Paper and Pencil / Most Digital) June 1–4, 7–11

- Most subjects are full-length digital exams only, administered in school or taken at home due to coronavirus precautions.
- Can be used if a school lost significant instructional time.
- Make up for conflicts or disruptions during Administration 1 or Administration 2.
- Can be used if testing isn't possible for some or all subjects during Administration 1 or Administration 2.

## Digital Portfolios Submission Deadline: May 20 11:59 p.m. EDT

Extended deadline for AP Art and Design portfolios and AP Computer Science Principles, AP Seminar, and AP Research performance tasks.

### **Details**

- Schools don't need to pick just one of the testing windows.
- Not all courses have an at-home digital exam option due to fairness and security concerns.
- An additional digital exam makeup date will be provided after Administration 3 for all subjects that have digital exams.





**2021 AP Exam Administration Planning Guide** 



**<sup>†</sup>** CollegeBoard

UPDATED 2/10/2021

# **AP** Exam Administration Planning Guide

**FACTORS TO CONSIDER AS YOU PLAN YOUR** 2021 AP EXAM ADMINISTRATION

Schools can use any of these testing options, as needs and circumstances warrant, and are free to use multiple options, if available, during a given exam administration window.

TECHNOLOGY/

EQUIPMENT

### PAPER AND PENCIL

Typical technology and

as outlined in the AP

equipment requirements

Coordinator's Manual, Part 2.

and Japanese exams should

online exam platform in the AP

Coordinator's Manual, Part 2.

and recommendations,

Schools offering Chinese

review the technology requirements for the new



# DIGITAL



- Each student will need their own computer to complete the readiness steps and take their exam. This can be a personal device or one assigned by the school. Schools should not assign the same device to multiple students.
- The computer must be able to maintain a charge for the duration of the exam or be plugged in, if needed.
- An internet connection is required to test, but students will be able to keep testing even if their connection drops momentarily.

### DIGITAL AT HOME

- Each student will need their own computer to complete the readiness steps and take their exam. This can be a personal device or one assigned by the school. Schools should not assign the same device to multiple students.
- The computer must be able to maintain a charge for the duration of the exam or be plugged in, if needed.
- An internet connection is required to test, but students will be able to keep testing even if their connection drops momentarily.

Web address:

cb.org/ap2021planningguide







# Digital Testing: Overview

# **Reminders about digital testing**

### Length, Schedule, and Locations

### Length:

Digital AP Exams are full-length exams that test the same knowledge and skills as paper and pencil exams; most have multiple-choice and free-response sections.

### **Exam Dates:**

Digital exams are available for specific AP subjects in Administration 2 and 3 and the digital format is the only exam format available for those subjects on those dates.

### **Start Times:**

Exams have synchronous start times, worldwide at 12 p.m. or 4 p.m. Eastern Daylight Time (EDT). For exams with 2 sections, the second section starts automatically, after the scheduled break.

### **Testing Locations:**

Exams can be administered in schools or off-site testing locations; the AP coordinator can also authorize the exams to be taken at home.

# **Technology and Access**

### Devices:

Exams are taken on desktop and laptop computers (Mac, Windows, school-managed Chromebooks) and may not be taken on smartphones; the computer must have a power cord.

### Internet:

An internet connection is required, but students will be able to continue testing even if their connection drops momentarily.

### **Accommodations:**

Digital AP Exams will be accessible to students with disabilities who have received approval for testing accommodations by the College Board Services for Students with Disabilities office. Students will not need to reapply for accommodations to take digital AP Exams.

### Sign-in:

Students will need to use their College Board username/password to access digital exams.

### **Registration and Readiness**

### Registration:

No student can take a digital AP Exam unless their AP coordinator has assigned them to that exam in AP Registration and Ordering.

### **Readiness Steps:**

Students need to complete a few steps before exam day to confirm that their testing computer is ready for the exam; beginning in April, educators will have access to a dashboard that helps them track students' progress preparing for and completing digital AP Exams.

### Practice:

Beginning April 8, students and educators will be able to access the digital testing application and practice with each type of multiple-choice and free-response question students will see on exam day. Digital exam practice will also confirm students' technology and let students practice using the tools and features in the digital testing application.







# Digital Testing: Device Requirements

2021 AP Exams

What's allowed

Allowed*	School-Managed	Personal, Student-Managed
Desktop or laptop computer		
Windows PC		
Mac		
School-managed Chromebook		
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<sup>\*</sup> Provided the device meets the technical requirements outlined in the AP Digital Testing Guide.









2021 AP Exams

**Summary** 

	PC	Мас	Chromebook
Operating System*	Windows 8.0/8.1/10	OS X 10.11–10.15 & 11.0+	Chrome OS v83+
Processor* RAM* Disk Space*	1 GHZ 2 GB RAM (64-bit) 200 MB free	1 GHZ 2 GB RAM (64-bit) 200 MB free	100 MB free
Screen size and resolution*	10" diagonal, 1024 x 768 pixels		
Device management	Managed or unmanaged	Managed or unmanaged	Google Workspace managed
Keyboard/mouse	Internal or external (wired or Bluetooth)		
Battery and Power	Fully charged to last through a full-length exam, plugged to power source if needed		
Network*	Reliable internet access (wired or Wi-Fi), at least 3 Mbps for each student Inbound/ outbound traffic to/from collegeboard.org		

For in-school testing: Check the AP Digital Testing Guide for details on Wireless Access Points and Ports and Protocols.

NOTE: This is current as of 2/28/2021



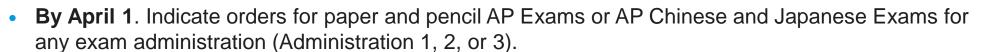


<sup>\*</sup> minimum requirements

# Ordering Exams, Moving Students

# **Actions in AP Registration and Ordering**

■ By March 12. Set "Order Status" to "Yes" for all students who intend to test. ↑



• After April 1. Authorize students for digital exams for Administration 2 or 3, if needed, until 11:59 p.m. EDT 7 calendar days before the scheduled exam date.

Before taking any action in APRO to change students' exam dates, it's important that AP coordinators work with students, teachers, and administrators to determine how the school expects to administer exams this year. The following resources may help:

- 2021 AP Exam Planning Guide available at <a href="mailto:cb.org/ap2021planningguide">cb.org/ap2021planningguide</a>
- 2021 AP Exam Schedule at cb.org/apexamdates





# Paper Makeup Deadlines:

If something
unexpected occurs
that requires a school
to move students to a
different paper and
pencil exam date—
such as an illness,
incident, or
unforeseen school
closure—then schools
may switch an existing
exam order to a
different available
paper and pencil date
by these deadlines:

\*Paper Exam
Administration 2:

May 14 (U.S.)

\*\*Paper Exam: Administration 3:

May 26 (all locations)

# Deadlines for Moving Students

An exam can only be moved to a date for which the exam is available.

2021
AP
Exams

From:	To:	Deadline to submit the change in APRO:
Paper Exam:	Paper Exam: Administration 2	April 1 (all locations)*
Administration 1	Paper Exam: Administration 3	April 1 (all locations)**
	Digital Exam: Administration 2	By 11:59 p.m. EDT <b>7 calendar days before</b> the scheduled digital exam date
	Digital Exam: Administration 3	By 11:59 p.m. EDT <b>7 calendar days before</b> the scheduled digital exam date
Paper Exam:	Paper Exam: Administration 1	April 1 (all locations)
Administration 2	Paper Exam: Administration 3	April 1 (all locations)**
	Digital Exam: Administration 3	By 11:59 p.m. EDT <b>7 calendar days before</b> the scheduled digital exam date
Paper Exam: Administration 3	Paper Exam: Administration 1	April 1 (all locations)
	Paper Exam: Administration 2	April 1 (all locations)*
Digital Exam: Administration 2	Paper Exam: Administration 1	April 1 (all locations)
	Digital Exam: Administration 3	By 11:59 p.m. EDT <b>7 calendar days before</b> the scheduled digital exam date
Digital Exam: Administration 3	Paper Exam: Administration 1	April 1 (all locations)
	Paper Exam: Administration 2	April 1 (all locations)*
	Digital Exam: Administration 2	By 11:59 p.m. EDT <b>7 calendar days before</b> the scheduled digital exam date

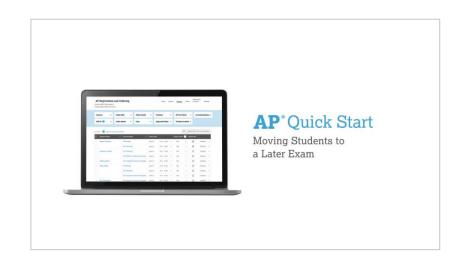
**Note**: All references to paper exams includes Chinese and Japanese exams.





# AP Quick Start Video for AP Coordinators

How to move students to later exam dates in AP Registration and Ordering





Watch the AP Quick Start video to see how AP coordinators can:

- Move a student from Administration 1 to Administration 2.
- Move one full section of an AP course from Administration 1 to Administration 2.
- Move an entire AP course (all students and sections) from Administration 1 to Administration 2.
- Manage testing accommodations when moving a student with approved accommodations from a paper and pencil exam to a digital exam.





# Changing a Student's Exam Date

**Actions in AP Registration and Ordering** 



Switch a Student's **Exam Date in APRO** 



**Indicate Reasons for Changing Exam Date** 



**Confirm Accommodations for** Digital Exams (if applicable)

To switch a student's exam date:

- Find the Student in APRO: Go to the student roster in APRO.
- Select New Exam Date: From the Exam Date column, select the new exam date.
- Provide Details: After selecting the new exam date, a screen will pop up asking for additional details to finalize the change.
- **Submit Changes:** After making changes to any exam dates, go to the Orders page. Submit the changes.

- Most reasons for late testing dates don't incur an additional fee.
- A new reason has been added to address this year's circumstances:
  - Covid-19: social distancing requirements or lost instruction time
- Review Accommodations: When assigning a student to a digital exam in APRO, coordinators will be prompted to review accommodations information.
- Confirm Accommodations: AP coordinators must confirm the student's accommodations for digital exams no later than 7 calendar days before the scheduled digital exam date.
- Note: Special format exam orders will be removed when the student is moved to a digital exam and the order is submitted.



### **IMPORTANT:**

- Students must be made aware of the exam type they're taking and the date, start time, and check-in time (or arrival time).
- AP coordinators must submit any unsubmitted changes to their order.







# AP Coordinator Training and Learning Opportunities



- AP 2021 exam update mini-workshops: A series of five, 1.5 to 2 hour mini-workshops will provide AP coordinators with the latest information about exam administration options and readiness details. Experienced AP coordinators will present updates and share their own experiences. A guided breakout session will allow participants to collaborate and share ideas with fellow AP coordinators.
- Recorded training sessions: Playback a recording of a past webinar or mini-workshop
- Online AP coordinator community: Post questions, get answers, download resources, network, and interact with thousands of other AP coordinators.
- <u>AP Coordinator Audio Interview Series—Coordinated</u>: Hear the personal and professional life lessons of some of the most respected and experienced AP coordinators from schools all over the world. Access them from your favorite podcast streaming service





# Important To-Dos for AP Coordinators

- Remind students to update their College Board accounts to be sure it has correct Email address and school information \*Students must be able to access
  - CB account to take their exams
- 2. Make known changes and approvals for student exam administrations [April 1 for paper; 7 days before admin for digital]
- 3. Install digital testing application on school-managed devices [April 8]
- 4. Indicate **fee reduction status** for each student in APRO [*April 30*]
- 5. Remind students to take advantage of **free score sends** [*June 20*]

# 3

# Instructional: Education Preparation



Built for any Learning Environment



# AP Classroom Resources



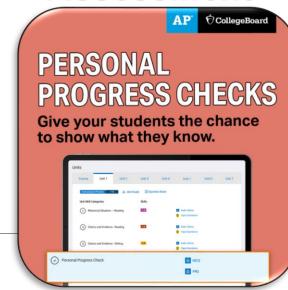
# **Practice**



**<sup>†</sup>** CollegeBoard



# **Assessment**







# Feedback



# AP® Classroom has new and improved features

- <u>Preview and edit quizzes faster</u>. Preview any assessment to see how students will see it, use the action menu to assign or print it, and use edit mode to add, delete, or reorder questions right there
- Create individual assignments. Select one or more students in each class to assign your additional practice or reassign progress checks
- Extend test taking time for individual students. Assign any quiz to students who need additional time first, scheduling the dates and times students should have access. Next, you'll have an option to assign to every other student in the class and schedule distinct dates and times
- <u>View partial student work and return to students to complete</u>. If you schedule due dates, AP Classroom will automatically submit any test started, as well as those actively in progress, at the due date and time. Teachers can view partial student responses to score and provide personal feedback on their work or return it to each student to complete
- <u>Use the feedback panel to help students improve</u>. As you review student responses, expand the feedback panel to keep open and share personal feedback and suggestions
- Assign videos to students struggling with challenging topics and skills. Use the progress dashboard and progress check results to see recommended AP Daily videos that can help students close content or skill gaps. When viewing class or student reports, click any recommended video to view and assign to individual students, or for the whole class to review





# AP Daily: Live Review

# LIVE AP Review Lessons on YouTube





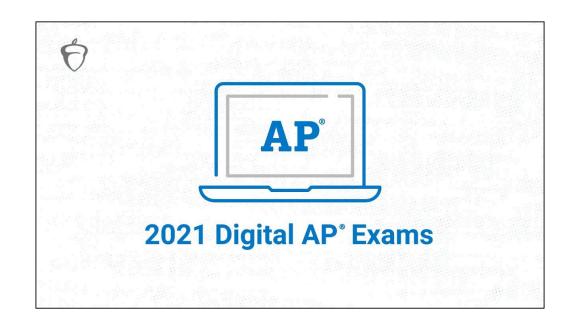
# **Review**

https://www.youtube.com/channel/UCViAcUsxrffb-dH50U5VHqw

- Livestream lesson reviews for AP 2021 exams return to YouTube April 19th – 29th
- Each session will be recorded and then available in AP Classroom after the live session so students can watch anytime, anywhere.

# Introduce Students to the New App

**2021 Digital AP Exams Overview** 



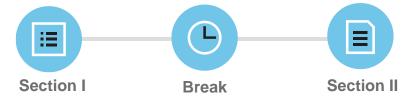


- Take a look at the new digital testing app that AP students will use to take this year's exams.
- Share this video with your students to give them an overview of how they can use the new digital testing application.



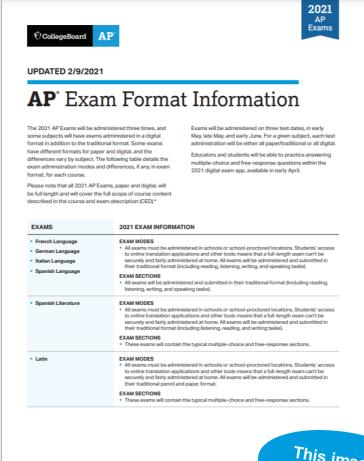


# Important Features of Digital AP Exams



- Full-length. As with paper and pencil exams, digital exams are full-length exams with a Section I and Section II, split by a break.\*
- Exam timing. Exam timing is governed by the digital testing application, and timing varies by exam.
- Question types. Most exams have 2 main types of questions: multiple-choice questions and free-response questions.
- Students can't go back. If students skip ahead, they won't be able to go back. This is one of many security features.

\*The AP Computer Science Principles and AP Seminar exams have only one section.



cb.org/ap2021examformat

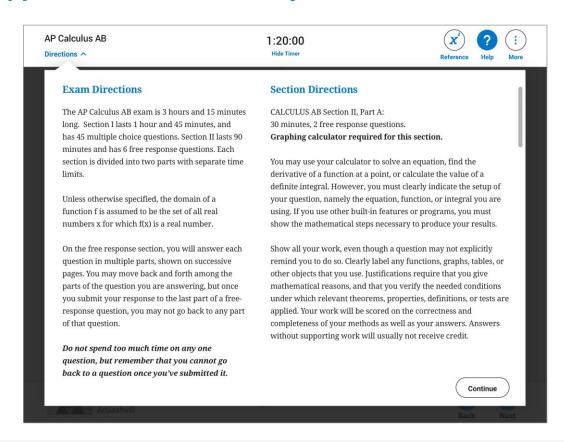
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# **Tools and Features**

# **Support for students as they test**



# **Tools/Features Include:**

- Directions
- A timer
- Reference materials
- Help menu
- Zoom in and out
- Expand Right and Expand Left arrows
- And more

**Details** 

- Students can practice with all tools and features beginning April 8.
- If the app crashes or the student exits for any reason, they can relaunch the app. However, the timer will continue counting down.

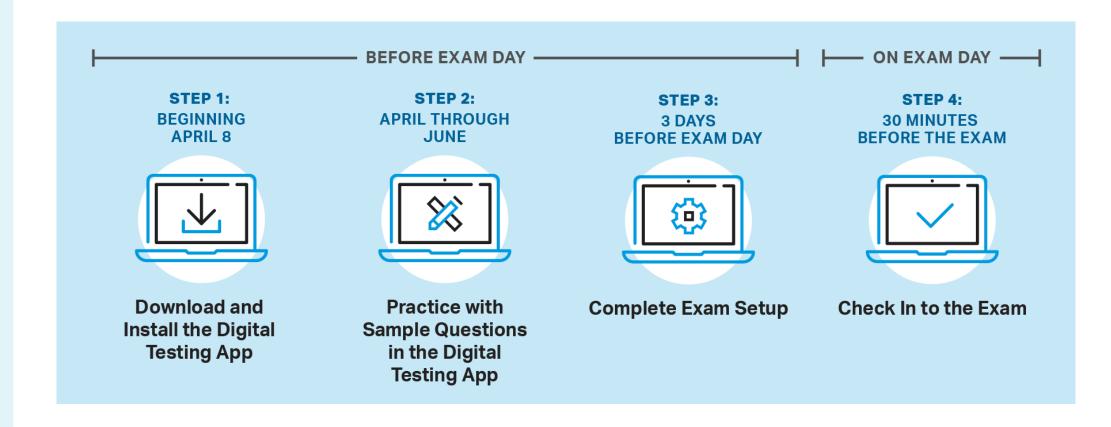






# 4 Readiness Steps for Students

**Taking digital AP Exams** 



# Additional Supports for Teachers

apcentral.collegeboard.org



### **Webinars and Online Sessions**

collegeboard.org/apwebinars

Live and on-demand <u>webinars</u> and online training <u>videos</u> on <u>YouTube</u> can help teachers make the most of AP resources.

# **AP Teacher Community**

collegeboard.org/apcommunity

By joining the AP Teacher Community for their course, teachers can connect with each other to ask questions, share support, and seek resources.

## **AP Classroom User Guides**

collegeboard.org/apclassroom

Explore searchable user guides for how to use AP Classroom.

- Teacher Guide
- Student Guide
- Administrator Guide



# Lingering Questions & Concerns

# Tech and Connectivity

Help for students, schools, and districts that lack devices, internet connections, and other resources needed for online learning.



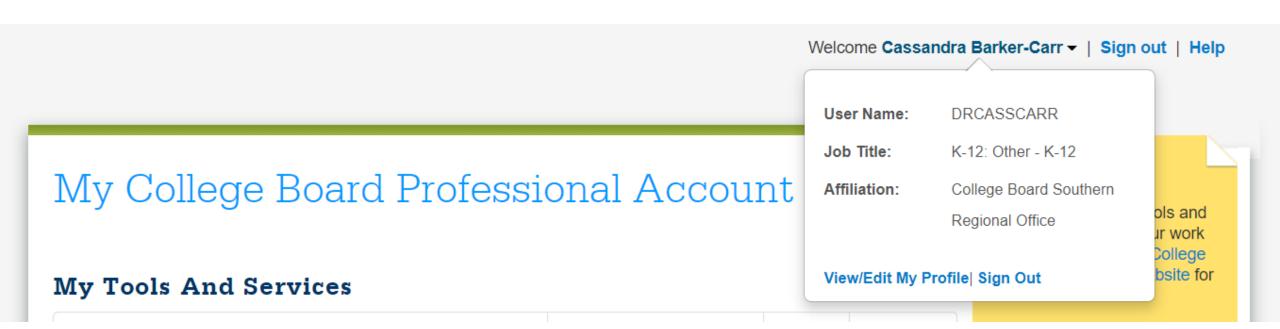
While most schools are planning to offer inschool paper and pencil AP Exams this year, some students will need access to a supported device. On Friday, March 19<sup>th</sup>, in the Principal's Monthly newsletter and then in a direct Email to them next week, we'll share details on how schools can support students by ordering, distributing, and returning devices for students who need them to test.

Explore how College Board partners can <u>help connect</u> students to devices and internet access.



# Update your Role

This will ensure that you receive the correct information from our Programs



# 2021 AP Exams Overview Quick Links

About 2021 AP Exams Presentation Deck: <a href="https://apcentral.collegeboard.org/about-ap-2021/updates">https://apcentral.collegeboard.org/about-ap-2021/updates</a>

2020-2021 AP Coordinator's Manual: Part 1: <a href="https://apcentral.collegeboard.org/pdf/ap-coordinators-manual-part-1-2020-21.pdf">https://apcentral.collegeboard.org/pdf/ap-coordinators-manual-part-1-2020-21.pdf</a>
2020-2021 AP Coordinator's Manual: Part 2: <a href="https://apcentral.collegeboard.org/pdf/ap-coordinators-manual-part-2-2020-21.pdf">https://apcentral.collegeboard.org/pdf/ap-coordinators-manual-part-2-2020-21.pdf</a>

### **Getting Ready for the AP Exam Administration**

• 2021 AP Exam Administration Timeline: <a href="mailto:cb.org/ap2021timeline">cb.org/ap2021timeline</a>

• AP Exams Overview Communications Kit: https://apcentral.collegeboard.org/pptx/ap-2021-exams-overview-communications-kit-for-districts.pptx

AP Administration Planning Guide: cb.org/ap2021planningguide

• AP Digital Testing Guide: https://apcentral.collegeboard.org/pdf/ap-digital-testing-guide.pdf

AP Exam Format Information (course-specific): <u>cb.org/ap2021examformat</u>

Frequently Asked Questions: <u>cb.org/ap2021faqs</u>

**2021** AP Exam Administration Schedule: <a href="https://apcentral.collegeboard.org/exam:administration:ordering:scores/exam:dates">https://apcentral.collegeboard.org/exam:administration:ordering:scores/exam:dates</a>

AP Art and Design Digital Portfolios: apstudio.ets.org/apstudioart

AP Seminar Performance Tasks: digitalportfolio.collegeboard.org

AP Research Performance Tasks: digitalportfolio.collegeboard.org

AP Computer Science Principles Performance Tasks: <u>digitalportfolio.collegeboard.org</u>

### **AP Coordinator Resources**

Website: <u>cb.org/ap2021</u>

Downloads: <u>collegeboard.org/apdownloads</u>

• Trainings: collegeboard.org/apcoordinatortraining

Discussion Groups: apcommunity.collegeboard.org

AP Coordinator Community: <a href="https://apcommunity.collegeboard.org/web/apcoordinators/">https://apcommunity.collegeboard.org/web/apcoordinators/</a>

### **Resources for Students and Teachers**

- AP Classroom (AP Instructional Resources, AP Daily Videos, AP Daily Review Sessions, etc.): <u>collegeboard.org/apclassroom</u>
- AP Classroom User Guides: <a href="https://apcentral.collegeboard.org/learning:development/ap:classroom/ap:daily">https://apcentral.collegeboard.org/learning:development/ap:classroom/ap:daily</a>
- AP Course Pacing Guides: <a href="https://apcentral.collegeboard.org/about:ap:2021/updates/ap:course:pacing:guides">https://apcentral.collegeboard.org/about:ap:2021/updates/ap:course:pacing:guides</a>
- Webinars and Online Sessions for Educators: <a href="https://apcentral.collegeboard.org/learning:development/teacher:webinars:online:sessions">https://apcentral.collegeboard.org/learning:development/teacher:webinars:online:sessions</a>
- AP Teacher Community: <a href="https://apcentral.collegeboard.org/learning:development/ap:community">https://apcentral.collegeboard.org/learning:development/ap:community</a>
- AP YouTube Channel: https://www.youtube.com/channel/UCViAcUsxrffb-dH50U5VHgw

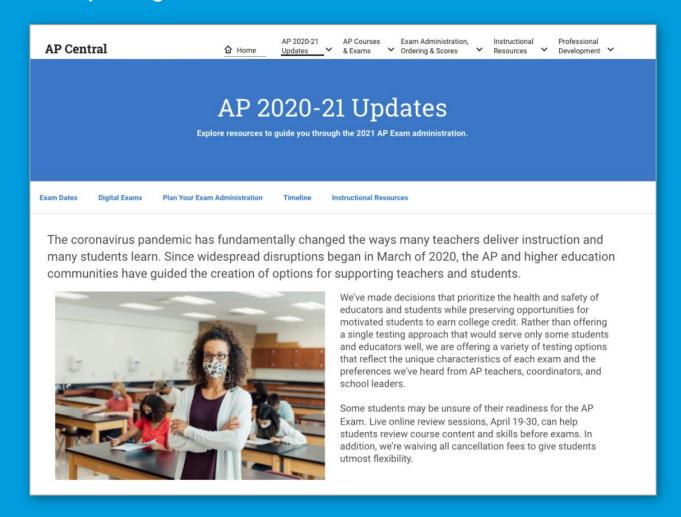






# Visit AP Central® for more information

We'll be updating the website with additional details as we have them.



For more information about 2021 AP Exams, please visit cb.org/ap2021





# **AP Services for K-12 Educators**

877-274-6474

Email: apexams@info.collegeboard.org

**AP Services for Students & Parents** 

888-225-5427

Email: apstudents@info.collegeboard.org

**Account Help for All College Board Programs** 

866-315-6068

# Thank you.



Dr. Cassi Barker-Carr K-12 Director State & District Partnerships O: 770.225.4082 C: 770.864.6778

cbarkercarr@collegeboard.org